



**Library Board of Trustees Meeting**  
**Tuesday, January 24, 2017, 5:30 p.m.**  
**Seneca Library, 300 E. South 2<sup>nd</sup> Street, Seneca, South Carolina**

Members present: Beverley Brackett, William Caster (vice chairman), Allison Griffin, Kelly Holleman, Maria Jacobson, Marie McMahan, Alisa Suddeth (chairman)

Members absent: Lisa Martin (secretary), Chanda Morrison

Library Staff: Philip Cheney, Library Director; Blair Hinson, Branch Services Librarian

Guests: Barb Askew, President, Friends of the Library

Press in attendance: none.

- I. Call to Order-- Meeting called to order at 5:30 p.m. Chairman briefly introduced new members.
- II. Approval of Minutes: From November 28, 2016 meeting. Motion to approve made by Mr. Caster, seconded by Ms. McMahan. Approved unanimously.
- III. Public Comment: Limit of (4) minutes per person, 30 minutes total: none. Chairman recognized former Board members (not present) R. Daniel Day, Becky Hetherington, and Holly McPheeters.

IV. Friends Report:  
 Books Sale Report:

Sept. 2016: \$1091.00  
 Book Sale: \$822.00  
 Lobby: 165.00  
 Seneca Lobby: 35.00  
 Seneca (Sept) 69.00

Oct. 2016: \$1845.80  
 Book Sale: \$1066.80  
 Lobby: 159.00  
 Sat. Sale: 620.00

Nov. 2016: \$1087.35  
 Book Sale: \$886.00  
 Lobby: 81.00  
 Seneca Lobby: 57.00  
 Better World Bks: 63.35

Dec. 2016: \$1094.70  
Book Sale: \$989.70  
Lobby: 105.00

TOTAL 2016 BOOK SALE INCOME: \$20,764.75

Ms. Askew also reported that the Friends have been culling books and rearranging the basement areas by genre. Ms. Askew also reported on the Futrell family's Little Free Library in Seneca, SC. The Futrells approached the Friends for assistance in starting this private LFL in front of his home.

#### V. Committee Reports

Chairman appointed new committee chairs.

- A. Finance – Marie McMahan—none.
- B. Policy/Personnel – Alisa Suddeth—none.
- C. Building and Grounds – Bill Caster—none.
- D. Community Relations – Beverley Brackett—none.
- E. Capital Projects – Lisa Martin—none.

VI. Chairman's Report: Chairman expressed appreciation to all that were present. Chairman discussed the Legislative Day trip taken on Wednesday, January 18, by Chairman, Mr. Caster, and library staff to Columbia to support the State Library's budget request hearing before the education subcommittee of the House Ways and Means Committee.

VII. Director's Report: Director addressed the County's acquisition of the Oakway Intermediate School property from the School District of Oconee County, and what it could mean for the library. Discussion ensued. Mr. Caster, Director, and Mr. Hinson will attend a meeting at the Oakway School on Monday, January 30. Director also made Board members aware of his blog on the OCPL website. He also mentioned that new members could find old minutes and background info on the County website.

#### VIII. Old Business

A. Status of building improvements—the Westminster Library will get new gutters on Thursday, January 26, 2017. Ceiling tiles still need to be completed in Seneca and Westminster. Director pointed out that library was able to stretch the \$150,000.00 maintenance money because the Facilities Maintenance department did the work.

B. Proposed uses of Walhalla property acquisition—County arborist will cut dead trees on the new lot during the week of January 29. Discussion ensued about the uses of the property.

#### IX. New Business

A. Approval of Library closing on Saturday, November 11 (Veterans Day), since the County is taking the holiday on Friday, November 10 (County offices and OCPL branches closed), but the actual holiday is on Saturday. Ms. Brackett made motion, seconded by Ms. Holleman, Board passed unanimously.

B. Plans for spring library In-Service staff training day on Wednesday, March 15, 2017. Mr. Hinson discussed the plans for taking the staff on a tour of Oconee County agencies and services, similar to what Leadership Oconee County does. Discussion ensued.

C. Approval for Walhalla Library to close at 4 p.m. on Friday, April 28, 2017, for annual Volunteer Recognition Event. Discussion ensued about the event. Motion made by Ms. Jacobson, seconded by Mr. Caster. Board passed unanimously.

D. Orientation for newly appointed library trustees—discussion ensued about the need for and the possibility about training for new members of the Board.

Other discussion: Mr. Caster discussed letter to “Tell Willie” about the Seneca Library and noise in the library. Discussion ensued about the physical limitations of the library in Seneca, and the expectations of a modern library.

Mr. Caster also discussed a local author, Vonda Shelton, and if the library could support any of her talks or programs. Director mentioned that staff would send a link out to Board members.

X. Adjournment—6:50 p.m.

Reported by Blair Hinson, Branch Services Librarian