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**ADDENDUM NO. 1**

**RFP NO. 16-01 CAMA Software**

**Due Date: August 23, 2016 at 2:00pm EST**

This Addendum #1 includes answers to the following questions received by the question deadline of August 9, 2016 and/or clarification(s) from Oconee County. ***A signed copy of this Addendum #1 must also be returned with your proposal.***

**Question 1:** What is the budget for this project?

**Answer 1:** The County's policy is to not release budget information for bids and RFPs.

**Question 2:** What is the "Go-Live" date for the project? Is there an implementation start date?

**Answer 2:** As stated on page 25 of the RFP document, the estimated start date will be October 19, 2016 and the deadline for full implementation is July 1, 2018.

**Question 3:** Can you clarify the following statement in the minimum requirements: "Assist with the adaption of the current web based change process system"

**Answer 3:** This bullet point is an extension of technical training which would require the vendor, should they be chosen, to instruct the County on the best way to retrieve certain data elements needed for the appraisal and billing process.

**Question 4:** The RFP states that sketches will be converted. Can the sketches be provided in a readable, non-encrypted electronic format?

**Answer 4:** Yes, the sketch tables can be imported into excel and provided for analysis.

**Question 5:** The evaluation criteria indicate that Compensation is the most heavily weighted factor. Has an appropriation amount been determined in the budget, and would the County be interested in 5 year level funding for the project, that would include initial cost and subsequent support and maintenance fees?

**Answer 5:** See Question and Answer # 1. Vendors should include all initial costs, support and maintenance fees in their cost proposal, as well as any available payment options.

**Question 6:** How many years of full, detailed CAMA data is the County asking to be converted?

**Answer 6:** The County has been in its current CAMA system since 2007 and was in QS1 before then. The data from QS1 was imported into the current CAMA. All of these notes and transfers should be retained.

**Question 7:** How many years of assessment history (previous assessments) is the County asking to be converted?

**Answer 7:** Since 2010.

**Question 8:** Does the County want an embedded CAMA GIS Viewer included in the proposal?

**Answer 8:** This should be a separate optional line item, but the County is interested.

**Question 9:** Does the County want a mobile tool option (using the CAMA application in the field) included in the proposal?

**Answer 9:** This should be a separate optional line item, but the County is interested.

**Question 10:** Does the County currently use or plan to use any 3<sup>rd</sup> party software for valuation modeling that will need to be integrated with the proposed CAMA application?

**Answer 10:** Yes. Marshall and Swift cost tables and some third party processes that relate to assessment change notification for the auditor and property owner.

**Question 11:** Is there more information on the type of integration the County would like to achieve with the QS/1 software?

**Answer 11:** This is a data extract (in txt format) of the County tax roll in the format provided by QS1 for importing into the tax software so bills can be created, mailed, and taxes collected.

**Question 12:** Would it be possible to get a non PDF version of the attached RFP to help with the completion of the forms?

**Answer 12:** No, it is County policy to only release bid/RFP documents as PDFs.

**Question 13:** Can the County please clarify if a Payment and or Performance Bond (under Section 5, item b, page 6) is required for this RFP? If this is a requirement, can the County please provide the details, amounts, etc. for the bond requirements? Or is this item not required of the successful proposer for this RFP?

**Answer 13:** A payment and performance bond will NOT be required.

**Question 14:** Can the County please confirm if the 6% South Carolina Sales Tax (Section 6, item t, page 11) is required on all items included in our pricing for this RFP (ex. software licenses, professional services and annual maintenance and support)?

**Answer 14:** All pricing included should NOT include the 6% tax.

## END ADDENDUM NO. 1

Dated: August 10, 2016

Please acknowledge receipt of Addendum by signing and including with your proposal.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Contractor)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title of Signing Officer)