

OCONEE COUNTY

415 S. PINE ST., WALHALLA, SC 29691 Phone 864-

Fax 864-

REQUEST FOR QUOTATION

TO:

RETURN QUOTE TO:

RFQ DATE:

THIS IS NOT AN ORDER

- Please quote on this sheet in the spaces provided below.
- Vendors must state their delivery after receipt of order.
- Base quote on terms & conditions shown.
- Quote shall be valid for 30 days.
- Prices shall include all freight charges to destination and complete assembly/installation where applicable.

Do not proceed with anything on this request until you receive notification from the Oconee County Procurement Office and until a purchase order is issued.

ALL BLANKS BELOW TO BE FILLED IN BY THE QUOTING VENDOR

Name of Company: _____ Quotation Date: _____ Quotation #: _____

Authorized Signature: _____ Print Signature: _____

Phone #: _____ Fax #: _____ Mobile #: _____

Provide Toll-Free numbers if available.

Return Quote By:	Deliver To:	Terms:	FOB:
	, SC	Net 30	Destination, Freight Prepaid

Qty	Description (please provide your part numbers and/or manufacturer's part numbers where applicable)	Unit Price	Total Price

STATE YOUR DELIVERY DATE AFTER RECEIPT OF A PURCHASE ORDER:

SALES TAX (6%)

GRAND TOTAL

MINIMUM SPECIFICATIONS

Oconee County is seeking quotations from qualified vendors for _____

The following minimum specifications shall apply: