#### AGENDA

## OCONEE COUNTY COUNCIL MEETING - TUESDAY, AUGUST 2, 1994

#### 7:00 PM

- 1. Call to Order
- 2. Invocation
- 3. Approval of Minutes
- 4. Discussion Regarding Proposed Renovation of Seneca Pre-School Building for Use by the Anderson-Oconee Council on Aging - Mr. Dirk Reis, Economic Development & Grants Service Manager, SC COG & Mr. Frank Wise, Director, Oconee Council on Aging
- 5. Discussion Regarding Reduction of Office Hours for Phoenix Cable Oconee Office - Mr. Charles Himelrick, Assistant Vice President, Phoenix Cable Incorporated
- 6. Consideration of Vehicle Lease by and Between
   Oconee County and the Oconee County Humane Society
   Mrs. Lindsay Fields, Humane Society
- 7. Progress Report Regarding Eagle Ridge Airport Formerly Known as Hidden Glen Dr. Ed Byars & Mr. Don Fraser
- Consideration of Bids for Food for Law Enforcement Center - Mr. Bob Busch, LEC Director & Ms. Marianne Dillard, Purchasing Director
- 9. Consideration of Acceptance of Proposal of Goldie & Associates for Design, Bid Preparation & Construction Monitoring for Courthouse HVAC System Ms. Marianne Dillard, Purchasing Director
- 10. Consideration of Credit Request at Rock Crusher Mr. Tommy Crumpton, Rock Crusher Director
- 11. Consideration of Request of \$75.00 to Metropolitan Arts Council Mr. Harrison Orr, Council Member
- 12. Consideration of Allowing Wachovia Bank of North Carolina to Replace Lost Bond R-601
- 13. Consideration of Resolution 94-10, "A Resolution Encouraging the State of South Carolina to Assume Responsibility for Juvenile Incarceration"

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- 14. Consideration of Lease Agreement by and Between Oconee County and the School District of Oconee County for Approximately .75 Acre in the Bountyland Community
- 15. Discussion of Future Work Assignments for State Inmates Housed at the Oconee County Law Enforcement Center Mr. Bob Busch, LEC Director
- 16. Discussion Concerning the Scheduling of a Date and Time for a Work Session of Council to Receive a Legal Briefing Prior to Special County Council Meeting Scheduled for August 18, 1994. Such Briefing will Include the Receipt of Legal Advice and Matters Incident to Possible Contractual Arrangements, as Well as Threatened Litigation Against Oconee County Concerning the Oconee County Public Airport and the Private Airport, Now Described as Eagle Ridge, and Formerly Known as Hidden Glen
- 17. Old Business
- 18. New Business
- 19. Adjourn

\*\*\*\*6:45 pm\*\*\* Administrative Briefing

(All Meetings Open to Public)

MEMBERS, OCONEE COUNTY COUNCIL

Mrs. M. Fran Burrell, District I Mr. Harrison E. Orr, District II Mr. Michael E. Harper, District III Mr. Roy B. Strickland, District IV Mr. Alton K. Williams, District V

## MINUTES, OCONEE COUNTY COUNCIL MEETING

The regular meeting of the Oconee County Council was held Tuesday, August 2, 1994 at 7:00 pm in Council Chambers with all Council Members except Mrs. Burrell present. The County Attorney was also present.

Members of the press notified (by mail): Journal/Tribune, Keowee Courier, Westminster News, Anderson Independent, Greenville News, WGOG Radio, WBFM Radio, WCCP Radio, WZLI/WLET Radio, WYFF TV, WLOS TV & SC Black Media Group.

Press

Members of the press present: Ashton Hester - Keowee Courier, Kathleen Stoll - Anderson Independent, Allen Bowie - Greenville News & Lee Hendren - Journal/Tribune.

The meeting was called to order by Supervisor Chairman Crain who welcomed the guests and media.

Call to Order

The invocation was given by Mr. Harper.

Invocation

Mr. Williams made a motion, seconded by Mr. Strickland, approved 3 - 0 (Mrs. Burrell absent, Mr. Harper abstaining due to the fact he was not present at the July 19, 1994 meeting) that the minutes of the July 19, 1994 Council Meeting be adopted as printed.

Minutes

At the request of Mr. Dirk Reis, Economics Development & Grants Service Manager, SCACOG, and Mr. Frank Wise, Director, Oconee County Council on Aging, Mr. Strickland made a motion, seconded Mr. Harper, approved 4 - 0 (Mrs. Burrell absent) that the renovation of the Seneca Preschool as a Senior Center be approved as presented: The base bid and alternate bids number one (1) (Handicap ramp) and number six (6) (Vinyl replacement windows for a total of \$439,947 with the Anderson-Oconee Council on Aging committing \$67,947 toward the project. (See attachment)

Senior Center

At the request of Mr. Charles Himelrick, Assistant Vice President, Phoenix Cable, Mr. Strickland made a motion, seconded by Mr. Harper, approved 4 - 0 (Mrs. Burrell absent) that Ordinance 94-8, "An Ordinance Changing the Office Hours for the Oconee County Office for Phoenix Cable/County Cable" be adopted on first reading in title only.

Phoenix & Cable

Mr. Harper made a motion, seconded by Mr. Strickland, approved 4 - 0 (Mrs. Burrell absent) that the County lease one (1) 1986 Ford F150 pickup, identification number 1FTCF15Y4GNB34278 and one (1) 1993 Ford F150 pickup identification number 1FTEF15Y7PNB18245 to the Humane Society

Animal Shelter Page 2 August 2, 1994

as per the attached agreement.

Mr. Don Fraser addressed Council regarding Eagle Ridge Airport formerly known as Hidden Glen. Mr. Fraser asked that Council instruct Mr. Crain to do the following:

Eagle Ridge

- (1) Get the releases to the Eagle Ridge Attorneys for review prior to the August 18th meeting so they may suggest wording revision if necessary
- (2) Have Mr. Crain and Mr. Willimon sign the Consent Order
- (3) Deliver the Consent Order to the Presiding Judge for his signature
- (4) Record and index the Consent Order at the Courthouse
- (5) Notify the South Carolina Division of Aeronautics to have the traffic pattern changed (See attached)

Mr. Cain, County Attorney, informed Mr. Fraser that Council planned to have a work session prior to the meeting August 18, 1994 and that he had faxed their attorney a letter requesting information relating to the transfer of stock and payment for same.

Upon recommendation of Mr. Bush, LEC Director, and Ms. Marianne Dillard, Purchasing Director, Mr. Strickland made a motion, seconded by Mr. Williams, approved 4 - 0 (Mrs. Burrell absent) that the bid for food for the Law Enforcement Center be awarded to low bidder as per attached bid sheet:

Fleming Food Service, Inc. \$ 7,542.60 Institution Food House 4,452.64 Sysco 8,010.46 Greenville Paper Co. 207.84

Upon recommendation of Ms. Marianne Dillard, Purchasing Director, Mr. Strickland made a motion, seconded by Mr. Harper, approved 4 - 0 (Mrs. Burrell absent) that Council adopt the proposal of Goldie & Associates for designing and construction management of the air conditioning system and radon testing for the courthouse basement. (See attachment)

Mr. Orr made a motion, seconded by Mr. Strickland, approved 4 - 0 (Mrs. Burrell absent) that Thamer Construction be granted credit at the Rock Crusher pursuant to Ordinance 91-10, "An Ordinance to Provide for the Sale of

LEC

Courthouse HVAC

Rock Crusher Page 3 August 2, 1994

Surplus Gravel by Oconee County and Rescind Ordinance 78-8 and Ordinance 78-12".

Mr. Orr made a motion, seconded by Mr. Williams, approved 4 - 0 (Mrs. Burrell absent) that the Metropolitan Arts Council be paid \$75.00 for 1994-95 Board lunches rather than the \$100.00 allocated in the budget. (See attached statement)

Metropolitan Arts

Mr. Strickland made a motion, seconded by Mr. Williams, approved 4 - 0 (Mrs. Burrell absent) that Wachovia Bank of North Carolina, N.A. be allowed to replace Oconee County SC, Pollution Control Revenue Bond Series 1987B (Duke Power Company Project) Lost Bond R-601 @ \$50,000. (See attached information)

Duke Power Bond

Mr. Orr made a motion, seconded by Mr. Strickland, approved 4 - 0 (Mrs. Burrell absent) that Resolution 94-10, "A Resolution Encouraging the State of South Carolina to Assume all Responsibility of Juvenile Incarceration" be adopted on first and final reading.

Res. 94-10

Mr. Strickland made a motion, seconded by Mr. Orr, approved 4 - 0 (Mrs. Burrell absent) that the attached lease agreement by and between the School District of Oconee County and Oconee County for the County to lease three fourths (.75) acres of land located in the Bountyland area be adopted. (See attached lease)

Lease with School District

Mr. Bob Busch, Law Enforcement Center Director, informed Council that July 27, 1994 he received word from the SC Department of Corrections that they were no longer using trusties to drive vehicles and they strongly urged counties to do the same.

LEC

The attached memorandum from the SC Department of Corrections states that if an inmate drives a vehicle it will be mandatory for a civilian supervisor to accompany them.

The memorandum further states that all furloughs and passes have also been canceled.

Mr. Crain informed Council that the county has been using inmates in the Road Department, Rock Crusher, LEC, Public Buildings, Motor Pool & PRT, however he could not advise the department heads to do anything that is not consistent with the memorandum.

Council scheduled a work session at 10:00 am Thursday, August 4, 1994 to discuss this matter.

Page 4 August 2, 1994

Someone from the SC Department of Corrections will be asked to attend to discuss this memorandum and also the Delegation Members will be invited to attend.

Council scheduled a work session Thursday, August 4, 1994 to receive a legal briefing prior to the special Council Meeting scheduled August 18, 1994. The briefing will include the receipt of legal advice and matters incident to possible contractual arrangements, as well as threatened litigation against Oconee County concerning the Oconee County Public Airport and the private airport, now described as Eagle Ridge, and formerly known as Hidden Glen.

Upon recommendation of Mr. Tommy Crumpton, Rock Crusher Director, Mr. Lee Davis, Motor Pool Foreman & Ms. Marianne Dillard, Purchasing Director, Mr. Strickland made a motion, seconded by Mr. Orr, approved 4 - 0 (Mrs. Burrell absent) that the Rock Crusher be permitted to use enterprise funds of up to \$40,000 to purchase a used Bucyrus-Erie 30 B.H.D. as per Section C: Competitive Seal Proposals. The informal and formal bid procedure may be waived under the following conditions upon approval by the Purchasing Agent, Subsection 4: When in the Purchasing Agent's judgement, and with concurrence of County Council, it is to the advantage of the County's interest to do so of Ordinance 85-2, "Oconee County Manual of Centralized Purchasing".

Mr. Hurley Stubblefield address Council regarding taxes.

Mr. Crain assigned the attached request of a county employee for educational assistance to the Personnel & Intergovernmental Committee.

The Personnel & Intergovernmental Committee scheduled a meeting Thursday, August 4, 1994 at 9:15 am in Council Chambers to discuss this request.

Mr. Crain asked that the City County Sanitation Commission address Council requesting their name be changed.

Mr. Cain informed Council that he had received the Work Authorization for Professional Services for Project No. 3401-9304 (Land Use Plan) for Mr. Crain's signature.

Mr. Cain further informed Council that the Sewer Commission was still interested in purchasing a sludge dryer.

Airport

Rock Crusher

Taxes

Educational Assistance Request

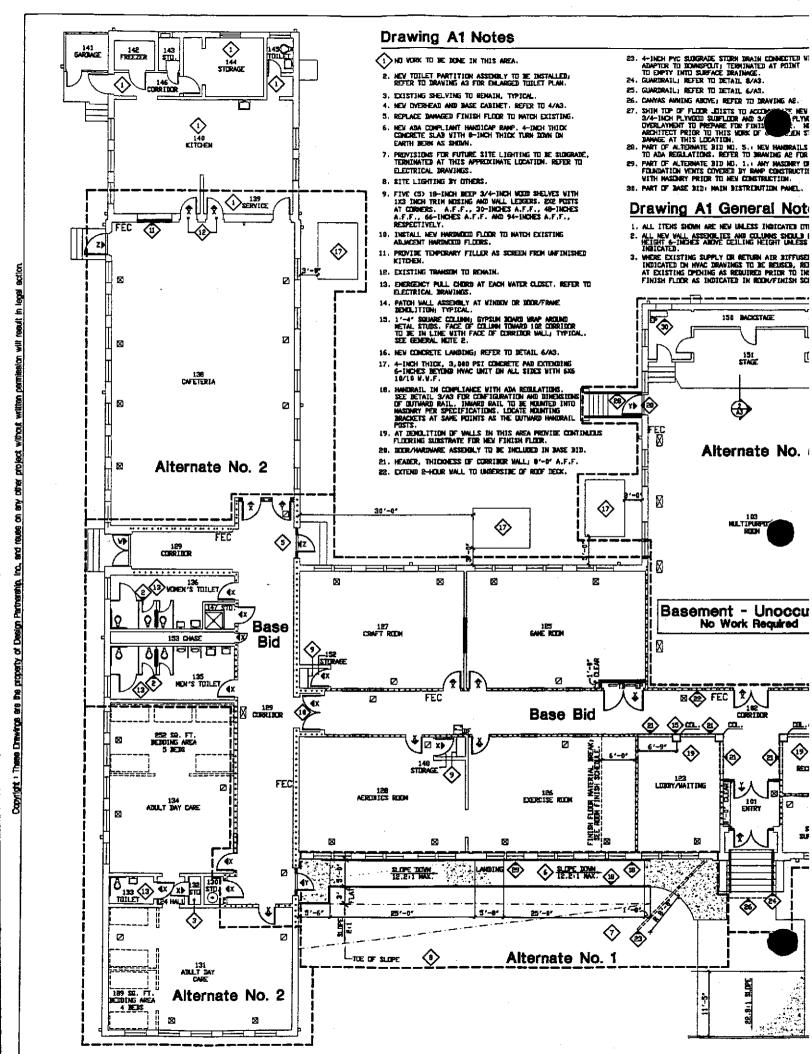
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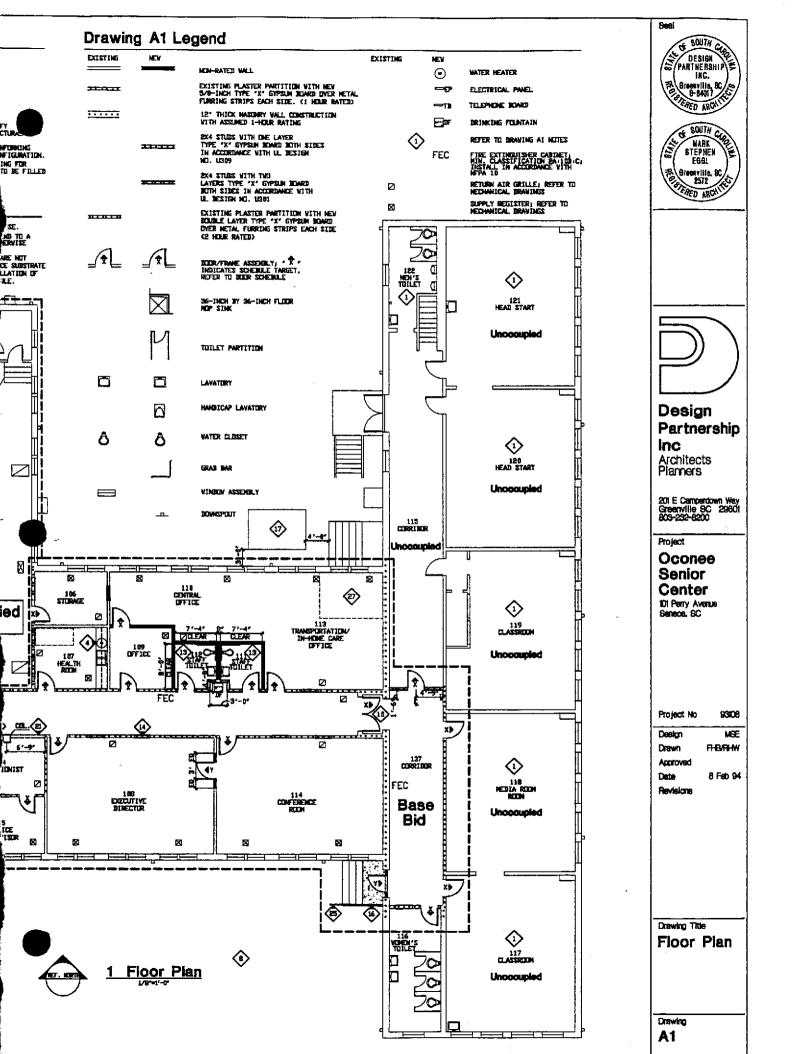
Airport

Sewer Commission Page 5 August 2, 1994

Adjourn: 8:55 pm

Norman D. Crain Supervisor-Chairman Oconee County Council





# BID TAPULATION Project: Oconee Senior Center Architect's Job No.: 93108 Bids Due: 19 April, 1994 Time: 2:00 p.m. Location:

Appalachian Council of Governments

50 Grand Avenue Greenville, SC

Contractors:	Greenbrier Const. Inc.	Wham Brothers Const. Co.	Justice General Cont.	M. L. Garrett Construction	Matrix Construction	Robinson Construction	Lazer Construction	2
Gen. Contr. License No.:	<u> </u>	<u> </u>						V
Bidder License No.:	/	<u>/</u>						Ľ
Bid Security:	<u> </u>	<u>√ 57.</u>	<u> </u>	157.	15%	15%	5%	V
Addendum Nos. acknowledged:	12345	1,2,3,4,5	1,2,3,4,5	1,2,3,4,5	1,2,3,4 45	1,2,3,4,5	1,2,3,4,5	1/2
Base Bid:	<u>567,000.</u>	<u>493,968.</u>	432,547	473,068	507,000.	421,504	426,503	_
Ramp. Alt. Bid No. 1:	+ 10,700.	+ 6,534.	+ 10,000.	+7,739.	+ 1900.	+ 8,085.	+ 14,712.	+
Head Start Mary ADV Alt. Bid No. 2:	t 99,000.	t 90,628.	+ 90,000.	+ 110,334	+91,500.	+ 96,626.	+86,038.	+
Host Alt. Bid No. 3:	+ 40,000.	+ 27,180	+ 23,320.	t 22,352.	r 19,800.	+ 23,162.	+ 18,317.	+
Buntalt. Bid No. 4:		+ 13,099	+ 12,600.	+ 12,690.	+ (3,368.	+ 20,168.	+ 27, 310.	+
Mutalia Bid No. 5:	+ 71,000.	+ 52,857	+ 45,800.	+ 54,610.	+52,600	+ 55,439.	+ 58,475.	<u>_</u>
feplonent Alt. Bid No. 5:	(23,000.)	+ 42,826	(2,600.)	+ 2,279.	(32,800)	+ 15,469.	+ 28,079.	<u>+</u>

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4	BID TAPULATION			· · · · · · · · · · · · · · · · · · ·		<u> </u>			
•	Project:	00	onee Senior Cent	er					
	Architect's Job	No.: 93	108			·			
	Bids Due:	19	April, 1994						
	Time:	2:	00 p.m.			•			
wa.	Location:	50	palachian Counci Grand Avenue eenville, SC	1 of Government	s	Clargeng * Notes			
•	Contractors:	Greenbrier	Wham Brothers	•	M. L. Garrett	74	Robinson	Lazer	Z
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	Addendum Nos. acknowledged:	12345	1,2,3,4,5	1,2,3,4,5	1,2,3,4,5	1,2,3,4 \$5	1,2,3,4,5	1,2,3,4,5	4
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Bid Tabulation Oconee Senior Center Page 2

# Listing of Subcontractors:

Name of Trade:		114	O	4. 1 A 44	M 4.	Robinson	P
Carpentry:	Greebur	When	Justice	M.L. Banett	Matrix	Kopinson	Lazer /
Gypsum Board: Systems:	Williams	Seneca Duywell	Sance Dayore	U M.L. Sauet	Matrix	Robinson	Sewes Daywood
Susp. Acoust. Ceilings:	Williams	Senera Daywall	, <u> </u>	SUS	Carolino	Bonnetts	Seace Daywell
Painting:	ACE	Carolina	T.J. Palmer	T.J. Palmer	T.S. Palmer	H.E. Smith	BIT I
Plumbing:	Commercial Undustrial	Evoley Mediumial	Comm. Oad.	CIP	Comm clad.	Comm. dad.	Comm. lud.
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Electrical:	Tuester	Clements	Quester, Inc.	Ivester, enc.	Ivester	Ivestio	Ovester (

When	Justice	M.L. Banett	Matrix	Robinson	Lazer	Join
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Seneca Daywall	, <u> </u>	505	Carolina	Bonnetts	Server Daywell BIT	ч
Carolina	T.J. Palmer	T.J. Palmer	T.S. Palmer	H.E. Smith	BIT	T.J. Palmer
Eusley Mechanical	Comm. Oad.	CIP	Comm clad.	Comm. dad.	Comm. Rud.	Comm. dad.
Earley Mechanical	Smith Acating	Smith HVAC	Smith HUAC	Smith HVAC	Wester	Smitts_
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I certify that the above tabulation is a true and accurate statement of bids received.

Mark S. Eggl, AIA Partner

MSE/jsh



July 22, 1994

- (92) 2 - 2 5 1994

Mr. Frank Wise, Executive Director Anderson/Oconee Council on Aging PO Box 103 Anderson, SC 29622

Dear Frank:

Pursuant to our conversation yesterday afternoon, I am writing to let you know the status of our grant funding for the renovation of the Seneca Preschool Building. Also, I would like to thank you for your efforts to secure additional funding through private sources.

I have spoken with Mr. DeWitt Zemp, who is our representative with the Governor's Office, and he has confirmed that no additional grant funds will be made available. Also, our project extension request is being held until we can provide proof that additional funds will be available so the project can proceed. This extension approval is critical as we must lengthen the project period in order to request the grant funds.

I understand that your Board will meet on Tuesday evening, and that you hope to obtain a commitment of funding from the Board at that time. Those committed funds, when added to Oconee County's grant funds, will be enough to allow for a contract to be awarded on the base bid and the addendums which include construction of the handicapped ramp and replacement windows.

Please forward a commitment letter as soon as possible so that we can proceed with a budget revision and subsequent contract award to Justice General Contractors. I look forward to hearing from you soon.

Thank you again for all of your hard work in making this project a reality.

Sincerely,

Dianna W. Gracely

Community Development Administrator

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cc: Mr. DeWitt Zemp, Community Development Representative

Mr. Tom Justice, Justice General Contractors, Inc.

Mr. Mark Eggl, Design Partnership, Inc.

Mr. Norman Crain, Oconee County Supervisor/Chairman



403 Jefferson Ave. • P.O. Box 103 • Anderson, S.C. 29622

Telephone: (803) 225-3370 (Anderson) or (803) 882-1673 (Oconee)

July 26, 1994

Ms. Diana Gracely SC Appalachian Council of Governments PO Drawer 6668 Greenville, SC 29606

Dear Ms. Gracely:

At a quarterly meeting of Anderson-Oconee Council on Aging's Board of Directors this afternoon, the Board unanimously authorized AOCOA to proceed with the Base Bid and alternate Bids #1 and #6 for a total of \$439,947 toward completion of the Oconee Senior Center. This represents the Board's commitment of \$67,947. Coupled with the State grant of \$372,000, this allows AOCOA to begin the long-delayed renovation.

The total amount, \$439,947, represents the base bid of \$432,547 minus alternate bid #6 (\$2,600) plus \$10,000 for the handicap ramp.

We trust that this information will enable you to pursue the monies from the State grant. Thank you for your efforts in working toward the completion of this project.

Sincerely,

Marilyn D. Jones

marily D. Jones

President

Board of Directors

MDJ:ds

cc: Norman Crain, Supervisor Oconee County SPEED 60 LIMIT

- B. Under "Division 8 Doors and Windows" add "08630 Vinyl Replacement Windows (Alternate No. 6)"
- C. Under "Division 9 Finishes" delete "09300 Ceramic Tile"
- D. Under "Division 15 Mechanical" delete "15270 Ductwork Insulation"

#### 5. Bid Form:

A. Substitute revised Bid Form enclosed herewith for existing.

#### 6. <u>Section 01010:</u>

A. Substitute the following new subparagraph 1.02 B for existing:

"It is the intent of the owner to complete the following items of demolition:

- 1. Removal of ceiling to the ceiling joists in all spaces in the entire west wing of the building.
- 2. Removal of gutters and downspouts and all accessories.
- 3. Removal of all floor finishes to hardwoods.
- 4. Removal of all loose plaster over entire renovation area.
- 5. Removal of all cabinets and sinks in Rooms 107, 127, 128, 131 and 134.
- 6. Removal of all supply cabinets in Rooms 103, 108, 113, 114, 125, 126, 131 and 134.
- 7. Removal of shelves at south end of Room 103.
- 8. Removal of interior door/frame and window/frame assemblies throughout building corridors.
- 9. Removal of all trim including base and crown moldings and window trim and stools.
- 10. Removal of conduit and wiring for exit signage.

## 7. <u>Section 01600:</u>

- A. Alter subparagraph 1.05-C to read as follows:
- "C. Provide off-site storage and protection in a bonded warehouse when site does not permit on-site storage or protection.

#### 8. Section 02223:

A. Delete subparagraph 2.01 C in its entirety.

#### 9. <u>Section 02281:</u>

A. Delete subparagraph 3.02 B in its entirety.

#### 10. Section 03001:

A. Add to the end of paragraph 1.01 this new subparagraph 1.01 B:

# OCONEE COUNTY COUNCIL ORDINANCE NO. 91-7

STATE OF SOUTH CAROLINA COUNTY OF OCONEE

AN ORDINANCE GRANTING FRANCHISE TO PHOENIX CABLE INCORPORATED, ITS SUCCESSORS AND ASSIGNS, TO OPERATE AND MAINTAIN A COMMUNITY ARTENNA TELEVISION SYSTEM IN THE COUNTY SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE: PROVIDING FOR COUNTY REGULATION AND USE OF THE COMMUNITY ANTENNA SYSTEM: AND PRESCRIBING PENALTIES FOR VIOLATION OF THE FRANCHISE PROVISIONS

WHEREAS, THE COUNTY OF OCONEE INTENDS TO GRANT IN THE MODE PRESCRIBED BY LAW TO THE PERSONS, FIRM OR CORPORATION HEREAFTER TO BE ASCERTAINED, THE FRANCHISE, RIGHT AND PRIVILEGE TO OPERATE AND MAINTAIN A CABLE TELEVISION SYSTEM IN THE COUNTY OF OCONEE WITHIN ITS BORDERS BUT OUTSIDE THE CORPORATE LIMITS OF ANY AND ALL MUNICIPALITIES LOCATED THEREIN AS THE SAME EXISTS OR MAY BE HEREAFTER EXTENDED OR ALTERED, AS CONTAINED AND SET OUT IN THE FOLLOWING FRANCHISE ORDINANCE FOR THE TERM AND UPON AND SUBJECT TO THE TERMS, PROVISIONS AND LIMITATIONS THEREIN STATED.

BE IT ORDAINED BY THE COUNCIL OF THE COUNTY OF OCONEE:

Section 1. Short Title.

This ordinance shall be known and may be cited as the "Cable Television Franchise Ordinance for Phoenix Cable Incorporated."

# Section 2. Definitions.

For the purposes of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and include the plural number. The word "shall" is always mandatory and not merely directory.

- (a) "County" is the County of Oconee.
- (b) "Council" is the County Council of Oconee County.
- (c) "Supervisor" is the Supervisor of Oconee County.
- (d) "Person" is any person, firm, partnership association, corporation, company or organization of any kind.
- (e) "Grantee" is Phoenix Cable Incorporated or anyone who succeeds Phoenix Cable Incorporated in accordance with the provisions of this Franchise.
- $( ilde{ t f})$  "CATV" shall be Cable Telèvision System.
- (g) "Cable Television System" shall mean facility which: (1) in whole or in part receives directly or indirectly over the air amplifies or otherwise modifies the signals transmitting programs broadcasted by one or more television, Α, and F, radio stations and distributes such signals by wire or cable to subscribing members of the public who pay for such services; (2) distributes cable or wire, news, weather and other programming, including civil defense type required, as an incidental information as part of CATV service to all subscribers without charge; (3) distributes any and all other lawful communications of a specialized nature provided that such transmission is permitted the Federal Communication by Commission (FCC).
- (h) "Franchise" shall mean and includé authorization granted hereunder in terms of a franchise, right and privilege to construct, erect, operate and maintain in, upon, along, across, above, over and under the streets, lanes, public ways and public places alleys, now laid out or dedicated and all extensions thereof and additions thereto in the city, poles, wires, cables, underground conduits, manholes, and other conductors and fixtures necessary to maintain and operate a CATV system in the County.
- (i) "Gross Receipts" shall mean the grantee's gross subscriber revenue from Cable Television operated in the County and shall

include all revenue derived therefrom, but be limited to those subscriber service charges applicable to and arising from carrying of broadcast signals and such non-broadcast services as required by the FCC including installation, re-connection and relocation Revenues derived from auxiliary charges. services, such as advertising revenues. and pay cable leased channel revenues revenues are specifically excluded from gross revenues.

- (j) "Two-way Capacity" shall mean that each such system shall maintain a plant having technical capacity for non-voice return communications.
- (k) "Cable mile" means linear mile of cable bearing strand. It does not include service drops, etc.

# Section 3. Grant of Nonexclusive Authority.

- (a) There is hereby granted by the County to the Grantee the right and privilege to construct, erect, operate and maintain, in, upon, along, across, above, over and under the streets, alleys, public ways and public places now laid out or dedicated, and all extensions thereof, and additions thereto, in the County, poles, wires, cables, underground conduits, manholes and other television conductors and fixtures necessary for the maintenance and operation in the County of a CATV system for the interception, sale and distribution of television and radio signals.
- (b) The right to use and occupy said streets, alleys, public ways and places for the purposes herein set forth shall not be exclusive and the County reserves the right to grant a similar use of said street, alleys, public ways, and places, to any person at any time during the period of this franchise.

# Section 4. Compliance with Applicable Laws and Ordinances.

The Grantee shall, at all times during the life of this franchise, be subject to all lawful exercise of the police power by the County and to such reasonable regulation as the County shall hereafter provide.

# Section 5. Franchise Territory and Extension of Service.

(a) The franchise is operative within the present limits of the County and any new areas annexed during the franchise term. When annexed, all facilities owned by Grantee shall be subject to the terms of the franchise.

- (b) The Grantee shall construct its initial cable plant and begin transmission of its cable signals within six (6) months from date of this franchise and/or receiving all other permits and authorizations necessary to construct the plant, whichever should last occur. All construction plans including circuit diagrams (excluding service drops) shall be submitted to the County prior to commencing construction.
- Grantee shall initially construct its cable plant and extend its service to all areas of the County contiguous to its plant in which there are a minimum of twenty (20) homes or ten (10) subscribers per cable mile. Thereafter, Grantee extend its service to additional customers whenever it receives individual written requests, accompanied by payment of Grantee's standard installation fee and payment for one (1) month's service from at least ten (10) subscribers per cable mile who are contiquous to the trunk line or distribution system of the Cable Television System of Grantee operated pursuant to this The extension of the service shall be completed within one hundred twenty (120) days of receipt of the written requests, and payment of all installation fees and one (1) month's service fees. All plans, including circuit diagrams but excluding service drops, shall be submitted to the County prior to commencing work on any service extensions.
- (d) Upon receipt of a complaint from a group of potential subscribers, less in number and/or greater in distance from the trunk line than (b) above, the County Council may direct provision of service by the Grantee upon appropriate sharing of costs (by subscribers) of extending the service. Should the Council, subscribers and Grantee become deadlocked as to the appropriate division of costs, the matter shall be referred to arbitration pursuant to Chapter 47 of Title 15 of the South Carolina Code of Laws.
- (e) The Grantee shall construct the system so as to provide service to all parts of the County having a density of at least twenty (20) homes per mile of cable length without the tendering of written requests as provided in (c) above.

#### Section 6. Liability and Indemnification.

(a) The Grantee shall pay, and by its acceptance of this franchise the Grantee specifically agrees that it will pay all damages and penalties which the County may legally be required to pay as a result of granting this franchise. These damages or penalties shall include, but shall not be limited to, damages arising out of copyright infringements and all other damages arising out of the installation, operation or maintenance of the

CATV system authorized herein, whether or not any act or omission complained of is authorized, allowed or prohibited by this franchise.

- (b) The Grantee shall pay, and by its acceptance of this franchise specifically agrees that it will pay, all expenses incurred by the County in defending itself with regard to all damages and penalties mentioned in subsection (a) above. These expenses shall include all out-of-pocket expenses, including attorney fees, County attorney, his assistants, associates or any employees of the County.
- (c) The Grantee shall maintain, and by its acceptance of this franchise specifically agrees that it will maintain throughout the terms of this franchise liability insurance insuring the County and the Grantee with regard to all damages mentioned in subparagraph (a) above in the minimum amounts of
  - (1) \$150,000.00 for bodily injury or death resulting from any one (1) accident.
  - (2) \$200,000.00 for property damage resulting from any one (1) accident.
  - (3) \$400,000.00 for all other types of liability.
- The Grantee shall maintain, and by its acceptance of this franchise specifically agrees to maintain throughout term of this franchise a performance and surety bond from a reputable company to the County in the amount of TEN THOUSAND AND NO/100 (\$10,000.00) DOLLARS conditioned that the Grantee shall and truly observe, fulfill and perform each term condition of this franchise and that in the case of any breach of then condition, there shall be recoverable, jointly from the principal and surety, severally, any damage or loss or costs suffered or incurred by the County as a result thereof, including lost revenues of the County approximately resulting from the failure to well and faithfully observe and perform any The Grantee may be released from provision of this franchise. the within obligation to maintain a performance and surety bond by approval of the County Council by resolution after a period of three (3) years upon reasonable proof to said Council that performance has been completed. Such termination shall not be unreasonably withheld.
- (e) The insurance policy and bond obtained by the Grantee in compliance with this section must be filed with the Council and such insurance policy and bond, along with written evidence of payment of required premiums, shall be filed and maintained with the Supervisor during the term of this franchise.

#### Section 7. Color Television.

The facilities used by the Grantee shall be capable of distributing color television signals, and when the signals the Grantee distributes are received in color they shall be distributed in color where technically feasible.

## Section 8. Signal Quality.

#### The Grantee shall:

- (a) Produce a picture, whether in black and white or in color, that is undistorted, free from ghost images, and accompanied with proper sound on typical standard production television sets in good repair and as good as the state of the art allows;
- (b) Transmit signals of adequate strength to produce good pictures with good sound at all outlets without causing crossmodulation in the cables or interfering with other electrical or electronic systems;
- (c) Limit failures to a minimum by locating and correcting malfunctions promptly, but in no event longer than twenty-four (24) hours after notice;
- (d) Notify subscribers affected twenty-four (24) hours prior to any planned interruption of service;
- (e) Demonstrate by instruments and otherwise to subscribers that a signal of adequate strength and quality is being delivered;
- (f) The Company shall maintain a written log listing the full details of the following types of complaints:
  - Requests for service;
  - (2) Complaint of poor service quality; except, however, service quality complaints received during blanket outages;
  - (3) Complaints related to bills sent to subscribers.

This complaint log shall be indexed by street address and a full record of any subscriber complaint filed in the preceding two (2) calendar years (excluding the year of the request) shall be furnished to requesting Council members within five (5) days of their request.

# Section 9. Operation and Maintenance of System.

- (a) The Grantee shall render efficient service, make repairs promptly and interrupt service only for good cause and for the shortest time possible. Such interruptions insofar as possible shall be preceded by notice and shall occur during periods of minimum use of the system.
- (b) The Grantes shall maintain as affice within the County and with a toll free telephone number available to all residents of the County, which shall be open during all usual business hours, having a listed telephone, and be so operated that complaints and requests for repairs or adjustments may be received at any time.

## Section 10. Carriage of Signals.

The Grantee shall receive and distribute television and radio signals which are disseminated to the general public without charge by broadcasting stations licensed by the Federal Communication Commissions. All FCC regulations shall be complied with regarding the carriage of the programming of any existing or future television broadcasting station which covers the County of Oconee in its principal broadcasting area.

# Section 11. Program Alteration.

All programs of broadcasting stations carried by the Grantee shall be carried in their entirety as received, with announcements and advertisements and without additions.

#### Section 12. Service to Public Buildings.

The Grantee shall provide a connection to each County owned or leased building contiguous to the Grantee's main trunk line upon request by the County and at no cost to it or any public agency. The Grantee will, at its election, provide similar services without cost to accredited educational institutions including private, parochial or other religious schools.

#### Section 13. Emergency Use of Facilities.

In the case of an emergency or disaster, the Grantee shall, upon request of the County and/or its designees, make available its facilities to the County for emergency use during the emergency or disaster period. The facility to be made available for the County during the emergency or disaster situation shall be conveniently located for its use during these conditions. The Grantee shall be held harmless from any liability or damage occurring during the County's emergency use of the Grantee's system as provided in this paragraph which arises as a result of the negligence of officers or agents of the County.

# Section 14. Other Business Activities.

- (a) Neither the Grantee hereunder nor any shareholder of the Grantee shall engage in the business of selling, repairing or installing television receivers, radio receivers or accessories for such receivers within the County during the term of this franchise; and the Grantee shall not allow any of its shareholders to so engage in any such business.
- (b) This franchise authorizes only the operation of a CATV system as provided for herein, and does not take the place of any other franchise, license or permit which might be required by law of the Grantee.

## Section 15. Safety Requirements.

- (a) The Grantee shall at all times employ ordinary care and shall install and maintain in use commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injuries or nuisances to the public.
- (b) The Grantee shall install and maintain its wires, cables, and fixtures and other equipment in accordance with the requirements of the NATIONAL ELECTRIC CODE.
- (c) All structures and all lines, equipment and connections in, over, under and upon the streets, sidewalk, alleys and public ways or places of the County, wherever situate or located, shall at all times be kept and maintained in a safe, suitable, substantial condition and in good order and repair.
- (d) The Grantee shall maintain a force of one (1) or more agents or employees at all times and shall have sufficient employees to provide safe, adequate and prompt service for its facilities.

#### Section 16. New Developments.

It shall be the policy of the County liberally to amend this franchise, upon application of the Grantee, when necessary to enable transmission of television and radio signals which will afford it an opportunity more effectively, efficiently or economically to serve its customers; provided, however, that this Section shall not be construed to require the County to make any amendment or to prohibit it from unilaterally changing its policy stated herein.

#### Section 17. Conditions on Street Occupancy.

(a) All transmissions and distribution structures, lines and equipment erected by the Grantee within the County shall be

located as to cause minimum interference with the proper use of the streets, alleys and other public ways and places, and to cause minimum interference with the rights and reasonable convenience of property owners who join any of the said streets, alleys or other public ways and places.

- (b) In the event the relocation, construction. reconstruction, maintenance or repair by the County of any street, alley, lane or other public place, or any of its sewers gas or water mains, or electric, fire alarm, communication or traffic control facilities or any part thereof, or in the event access to any street, alley, lane or other public place to or from any property of the County is required, and it is necessary to move, alter, or relocate, either permanently or temporarily, any of the Grantee's poles, wires, electrical conductors, conduits, subways, manholes, fixtures, appliances and appurtenances, or any parts thereof, upon notice from the County the Grantee will immediately move, alter, or relocate such poles, conductors, conduits, subways, electrical fixtures, appliances or appurtenances, or any parts thereof, at no cost to County. In the event Grantee fails to move, alter or relocate its poles, wires, electrical conductors, conduits. fixtures, manholes, appliances or appurtenances required within a reasonable time as solely determined by County, then the County may effect the removal, alteration and/or relocation of same without liability to the Grantee for any and all damages resulting from such removal, alteration or relocation and Grantee shall immediately reimburse County for any and all costs incurred.
- The Grantee shall place its cables, wires or other like facilities underground as may be required by the provisions of the State of South Carolina, the Ordinances and Resolutions the County, and as they may be amended, any of pertinent subdivision restriction, and the applicable section of NATIONAL ELECTRIC CODE as revised during the life franchise. In the event it is necessary to cut a County roadway surface in order to install or repair Grantee's cable underground, Grantee shall, prior to cutting the roadway, obtain the written permission of the Supervisor of the County. Grantee shall also be solely responsible for all costs incurred in the repairing and restoring of the roadway to its pre-existing condition once the installation or repair of its underground cable is completed.
- (d) Any poles or other fixture placed in any public way by the licensee shall be placed in such manner as not to interfere with the usual travel on such public way.
- (e) The Grantee shall, on the request of any person holding a building moving permit issued by the County temporarily raise or lower its wires to permit the moving of buildings. The

expense of such temporary removal or raising or lowering of wires shall be paid by the person requesting the same, and the Grantee shall have the authority to require such payment in advance. The Grantee shall be given not less than forty-eight (48) hours advance notice to arrange for such temporary wire changes.

# Section 18. <u>Preferential</u>, <u>Discriminatory</u> and <u>Unfair</u> <u>Practices</u> <u>Prohibited</u>.

- (a) The Grantee shall not, as to rates, charges, service, service facilities, rules, regulations or in any other respect, make or grant any undue preference or advantage to any person nor subject any person to prejudice or disadvantage.
- (b) Grantee shall not engage in any act or practice with or against other CATV franchisees operating within the County that is in any way detrimental to the ability of any customer or consumer to receive CATV service. This prohibition includes, but is not limited to, the renting or leasing of space on the poles of public or private utility companies or electric cooperatives without actually intending to provide and/or providing service within a reasonable time to the customers or consumers within the area or immediate vicinity in which rented or leased poles are located.

#### Section 19. Removal of Facilities Upon Request.

Upon termination of service to any subscriber, the Grantee shall promptly remove all its facilities and equipment from the premises of such subscriber upon his request and without charge.

### Section 20. Transfer of Franchise.

The Grantee shall not transfer this franchise to another person or entity without prior approval of the County by Ordinance. Such approval shall not be arbitrarily withheld.

#### Section 21. Compliance with Federal Rules and Regulations.

All Federal Communication Commission rules and regulations, both present and future changes, shall be complied with. Any modification of the provisions of this section resulting from amendment by the Federal Communication Commission shall be incorporated into the franchise within one (1) year of adoption of the modification or at the time of the franchise renewal, whichever occurs first.

# Section 22. <u>Filings and Communications with Regulatory Agencies</u>.

Copies of all petitions, applications and communications submitted by the Grantee to the Federal Communication Commission,

Securities and Exchange Commission, or any other federal or state regulatory commission or agency having jurisdiction in respect to any matters affecting CATV operations authorized pursuant to this franchise shall also be submitted simultaneously to the Council by filing with the Council Clerk.

# Section 23. Powers Retained by the County.

This franchise is granted pursuant to Article 8, Section 25 of the Constitution of South Carolina and Sections 4-9-30(11) and 58-12-30 of the South Carolina Code of Laws, 1976 as amended, and is subject to all franchises and permits heretofore granted by the Council to use the streets, alleys, lanes and public places of the County by public utility or public service corporations. It is not intended by the grant of this franchise to abridge the exercise of the police power heretofore or hereafter granted to the County by the General Assembly. The grant of this franchise is subject to all Ordinances and Resolutions of the Council as the same now exists or may be hereafter amended, revised or modified in the lawful exercise of the police power or in the lawful exercise of any other power granted to the County by the General Assembly.

# Section 24. County Rights in Franchise.

- (a) The right is hereby reserved to the County or the Council to adopt, in addition to the provisions contained herein and in existing applicable ordinances, such additional regulations as it shall find necessary in the exercise of the police power; provided, that such regulations; by Ordinance or otherwise, shall be reasonable and not in conflict with the rights herein granted.
- (b) The County and any member of Council shall have the right to inspect the books, records, maps, plans, income tax returns and other like materials of the Grantee at any time during hormal business hours.
- (c) The County shall have the right, during the life of this franchise, to install and maintain upon the poles of the Grantee any wire and pole fixtures necessary for a police alarm and/or emergency alert system, on the condition that such wire and pole fixtures do not interfere with the CATV operations of the Grantee.
- (d) The County shall have the right to inspect and enforce compliance of all construction or installation work performed subject to the provisions of this franchise and make such inspections as it shall find necessary to insure compliance with the terms of this franchise and other pertinent provisions of law.

- (e) At the expiration of the term for which this franchise is granted, or upon its termination and cancellation, as provided for herein the Council shall have the right to require the Grantee to remove at its own expense all portions of the CATV system from all public ways within the County.
- At the expiration of the term for which this franchise is granted, or upon its termination and cancellation, as provided herein, the County, at its election, and upon the payment of fair market value to the Grantee, shall have the right to purchase and take over the CATV system in its entirety. The above price shall not include, and the Grantee shall not receive, anything for the valuation of any right or privilege appertaining to it under this Upon the exercise of this option by the County and its service of an official notice of such action upon the Grantee within thirty (30) days prior to said expiration or termination and cancellation, the Grantee shall immediately upon receipt of the purchase price, transfer to the County possession and title to all facilities and property, real and personal, to the CATV business, free from any and all liens and encumbrances not agreed assumed by the County in lieu of some portion of purchase price set forth above; and the Grantee shall execute such warranty deeds or other instruments of conveyance to the shall be necessary for this purpose. Provided, that the County shall have the right unilaterally to however, increase the purchase price provided for above, should it by an Ordinance amendatory hereto. But such right shall not be construed as giving the Grantee a right to any price in excess of that set forth above.
- (g) After the expiration of the term for which this franchise is granted, or after its termination and cancellation, as provided for herein, the Council shall have the right to determine whether the Grantee shall continue to operate and maintain the CATV system pending the decision of the Council as to the future maintenance and operation of such system.

### Section 25. Rights of the Grantee.

(a) The Grantee shall have the right to construct, erect, operate and maintain in, on, along, across, above, over and under the streets, alleys, lanes and public places of the County, poles, wires, cables, underground conduits, manholes and other conductors and fixtures necessary for the maintenance and operation in the County of Cable Television System at such locations as are reasonably suitable and convenient for the purposes of the Grantee and the County, subject to the lawful exercise of the police power heretofore or hereafter granted to the County by the General Assembly of the State of South Carolina.

- (b) The Grantee shall have the right to maintain and operate, subject to the provisions, terms, conditions and limitations prescribed in this franchise and subject to the lawful exercise of the police power heretofore or hereafter granted to the County by the General Assembly, a Cable Television System as hereinbefore and hereinafter defined on the day this franchise becomes in force and effect.
- (c) When mutually determined to be necessary for the purpose of public safety, the Grantee shall erect, install and maintain on its poles, wires, cables, underground conduits, manholes and other conductors and fixtures necessary for the maintenance and operation in the public places of the County such devices to appraise or warn persons using the streets, alleys, lanes and public places of the existence of such poles, wires, cables, underground conduits, manholes and other conductors and fixtures necessary for the maintenance and operation in the county of its Cable Television System as shall be from time to time prescribed or approved by the department or agency of the County as shall be designated for the purpose by the Council.
- The Grantee shall have the right to remove, trim, and keep clear of its poles, wires, cables, underground conduits, manholes and other conductors and fixtures necessary for maintenance and operation in the County of a Cable Television System, the trees in and along the streets, alleys, lanes, other public places of the County but in the exercise of such right, the Grantee shall not cut or otherwise injure said trees greater extent than is reasonably necessary for erection, installation, maintenance, and use of such poles, manholes and wires, cables. underground conduits, conductors and fixtures necessary for the maintenance and operation in the County of a Cable Television System.
- (e) The Grantee in exercise of any right granted to it by this franchise shall reconstruct, replace, restore or repair street, alley, lane or public place and any sewer, gas or water main or pipe or electric, fire or emergency alarm, communication or traffic control facilities of the County, may be damaged, distributed or destroyed by the exercise of any such right, in a manner, with such materials, and to satisfaction of such departments or agency of the County as shall be designated by the Council. The County shall reserve the right to determine whether the Grantee has properly complied with the provisions of this paragraph (e) and in the event it determined that the Grantee has failed to do so, the County shall he right to carry out such provisions, and the Grantee reimburse the County in full for all expenses incurred by have the right the County in carrying out all or part of such provision.
- (f) The Grantee agrees that the provisions, terms, conditions and limitations prescribed in this franchise shall be

applicable in all respect to the use of streets, alleys, lanes and public places situated in any territory at any time annexed to the County or which may otherwise at any time become a part of the County through extension of its boundaries, and to the acquisition, erection, maintenance and use for the said purpose of the Grantee, of poles, towers, wires, appliances, subways, manholes, cable fixtures, facilities, and appurtenances of the Grantee in such streets, alleys and public places and the Grantee shall have the same rights and privileges with respect thereto as are granted by this franchise for the use of streets, alleys, lanes and public places of the County, regardless of the provisions of any franchise or other authority, public. private granted by any city, town or municipality within County or by any deed or other instrument; and the right privilege to use such streets, alleys, lanes and public places and to acquire, erect, maintain and use such property in such streets, alleys, lanes and public places shall expire terminate with the expiration or termination of this franchise.

# Section 26. Maps, Plats, Reports and Inspection of Records.

- (a) The Grantee shall furnish to the County maps, plats, plans and circuit diagrams (excluding service drops) of its system prior to construction of any of its facilities and at such other times as County may request.
- (b) The Grantee shall file annually with the Supervisor and Council not later than sixty (60) days after the end of the Grantee's fiscal year, a copy of its report to its stockholders (if it prepared such a report), an income statement applicable to its operations during the preceding twelve (12) months' period, a letter prepared or approved by a certified public accountant attesting to the net worth of the Grantee as of close of the immediately preceding fiscal year and such other reasonable information as the Council shall request with respect to the Grantee's properties and expenses related to its CATV operations within the County.
- (c) The Grantee shall keep on file with the Council Clerk and Supervisor a current list of its shareholders and bondholders.
- (d) Notwithstanding any other provisions of this Ordinance, and upon request, the duly appointed representative of Council may inspect and/or copy any and all books and records, reports, financial statements, complaint log, etc. of Grantee at Grantee's place of business in Oconee County, South Carolina, between the hours of 9:00 a.m and 5:00 p.m., Monday through Friday and at such other times as the County and Grantee may mutually agree. All information inspected and/or copied shall be kept confidential except as is necessary to process a consumer

- (d) Notwithstanding the County's right to terminate the franchise as set forth herein and in addition thereto, the County in its sole discretion, elect to impose monetary penalties or assessments upon the Grantee for material violations breaches of the franchise. In the event County does impose penalties or assessments, it shall do so as follows: In the County suspects a material violation or breach by Grantee of any of the terms and conditions of this ordinance, the County shall notify the Grantee in writing of the alleged breach or violation and Grantee shall have thirty (30) days after receipt of the notification to correct such violations and/or breach or furnish proof satisfactory to the County that no violation or breach has occurred. Grantee's failure to respond the allegation(s) within the thirty (30) day period shall be conclusively presumed to be an admission by Grantee that alleged breach or violation has, in fact, occurred and subject Grantee to the penalties and/or assessments hereinafter set out. In the event Grantee responds to the allegation(s), the County shall consider all information presented, circumstances, natural disasters, acts of God, etc. which are relevant and shall, within thirty (30) days, notify Grantee its findings. If it is determined that a violation or breach has occurred, the County may assess a penalty or assessment of FIFTY AND NO/100 (\$50.00) DOLLARS for each day that the violation or breach has existed and shall continue to exist and shall notify the Grantee of such penalty and/or assessment. Grantee to pay any and all penalties and/or assessments within ten (10) days of receipt of a bill for same shall be deemed to be a forfeiture by Grantee of this franchise.
- (e) The County reserves the right to terminate this franchise based upon any of the following. Should the Grantee:
  - (1) Become insolvent, refuse to pay its debts or is adjudged bankrupt.
  - (2) Fail to implement the provisions or responsibilities of this ordinance, or practice fraud or deceit upon the County.
  - (3) Fail to have at least thirty (30%) percent of the system in operation within one (1) year after receipt of the necessary government approvals.
  - (4) Fail to file for right of way clearances , FCC certificate of compliance, and other necessary clearances within sixty (60) days of the date of award of this franchise.
  - (5) Fail to maintain system performance within FCC rules, standards, and system specifications as herein described, whichever may be higher.

(f) If this franchise is terminated by reason of the Grantee's default or expires, that part of the system located ont he public ways may either become the property of the County, if so elected, at a cost not to exceed the fair market value then prevailing; or removed or relocated by the County at the cost of the Grantee. In the event of a disagreement relative to the price of said property, the County shall appoint an arbitration committee involving a third party for the final resolution.

# Section 29. County's Right to Intervention.

The Grantee agrees not to oppose intervention by the County in any suit or proceeding to which the Grantee is a party.

# Section 30. Further Agreement and Waiver by Grantee.

The Grantee agrees to abide by all provisions of this franchise and further agrees that it will not at any future time set up as against the County or Council the claim that the provisions of this franchise are unreasonable, arbitrary or void.

# Section 31. <u>Duration and Acceptance</u>.

The franchise, right and privilege is hereby granted to establish, maintain and operate in the County, a cable television system upon the condition that within sixty (60) days after the date of the passage of this ordinance the Grantee shall file with the Supervisor and Council Clerk its unconditional acceptance of this franchise and promise to comply with and abide by its provisions, terms and conditions. Such acceptance and promise shall be in writing duly executed and sworn to, by or on behalf of the Grantee before a notary public or other officer authorized by law to administer oaths; provided, however, that should the Grantee fail to comply with the latter prescribed filing of acceptance, the Grantee shall acquire no right, privileges or authority under this franchise whatever.

# Section 32. Erection, Removal and Common Use of Poles.

- (a) No location of any pole or wire-holding structure of the Grantee shall be a vested interest and such poles or structures shall be removed or modified by the Grantee at its own expense whenever the Council determines that the public convenience would be enhanced thereby.
- (b) Where poles or other wire-holding structures already existing for use in serving the County are available for use by the Grantee, but it does not make arrangements for such use, the County may require the Grantee to use such poles and structures if it determines that the public convenience would be enhanced

thereby and the terms of the use available to the Grantee are just and reasonable.

(c) Where the County or a public utility serving the County desires to make use of the poles or other wire-holding structures of the Grantee but agreement therefor with the Grantee cannot be reached, the County may require the Grantee to permit such use for such consideration and upon such terms as the Council shall determine to be just and reasonable, if the County determines that the use would enhance the public convenience and would not unduly interfere with the Grantee's operations.

# Section 33. Channels.

- (a) The system shall be engineered, installed and maintained, operated and equipped to, at all times, meet FCC rules and standards.
- (b) The system shall be designed and equipped so as to provide:
  - (1) A minimum of twelve (12) channels of TV down stream programming signals and three (3) channels of up stream capability for local origination broadcasts.
  - (2) Provide FM broadcast service.
  - (3) Two-way technical capability as set forth in Section 2J above.
  - (4) One (1) alpha numeric channel for government and public use at the office of the Grantee currently located at the address set forth on the attached Schedule A (which may be changed from time to time by notice to the Council).

## Section 34. Separability.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

#### Section 35. Ordinances Repealed.

All ordinances or parts of ordinances in conflict with provisions of this ordinance are hereby repealed.

WHEREAS, OCONEE COUNTY, hereinafter referred to as Lessor and the Oconee County Humane Society, hereinafter referred to as Lessee entered into an agreement dated the 30th day of May, 1991, concerning the operation of the Oconee County Animal Shelter; and

WHEREAS, as part and parcel of said agreement the parties agreed to enter into a lease agreement for vehicles to be used by the Lessee in the fulfillment of the terms of said agreement.

NOW, THEREFORE, in consideration of the fulfillment of the terms of said agreement and the sum of \$1.00, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

- 1. DESCRIPTION: The Lessor does hereby lease unto the Lessee, the vehicles as set forth and delineated in Schedule A, a copy attached hereto and incorporated herein.
- 2. TERM: The term of this lease is to coincide with the length of the agreement entered into with the parties as above referenced.
- 3. INSURANCE: The Lessee shall insure the vehicles to include comprehensive and liability coverage with limits of \$250,000.00 per person and \$500,000.00 per occurrence.
- 4. MAINTENANCE: The Lessee will maintain said vehicles with the funds allotted by appropriation as provided for in the agreement above referenced.
- 5. HOLD HARMLESS: The Lessee will hold harmless, indemnify, and defend the Lessor from any and all actions, claims, and cause of actions, arising from the operation of said vehicles.

Lessee without prior written consent of the Lessor.

IN WITNESS WHEREOF, the parties have caused the Lease to be executed by their duly authorized officers and officials this \_\_\_\_ day of July, 1994.

WITNESS:

LESSOR:

OCONEE COUNTY

BY:

ASSIGNMENT: This lease shall not be assignable by the

BY:

Norman Crain, Chairman
Oconee County Council

WITNESS:

LESSEE:

OCONEE COUNTY HUMANE SOCIETY

BY:

BY:

### SCHEDULE A

- One (1) 1986 Ford F150 Pickup bearing the Vehicle Identification Number of #1FTCF15Y4GNB34278.
- One (1) 1993 Ford F150 Pickup bearing the Vehicle Identication Number of #1FTEF15Y7PNB18245.

# Remarks before the Oconee County Council Don Fraser August 2, 1994

Dr. Byars sends his regards and his regrets that he was unable to return in time for this meeting.

I trust you now have the information you require in order to make a decision about Eagle Ridge. As best I can tell, the property owners are reluctantly willing to sign the Consent Order and Releases that have been prepared. This is assuming, of course, that no new hookers have been added since we last saw them. I say reluctantly because they contain some punitive restrictions that are in no way related to air safety, and which we can only take as personal insults.

Let me quickly add that this is apparently the work of Case and Cain (and maybe Crain). It is our understanding that the voting members of this Council did not write the restrictions.

Also we apologize to the individual voting members of this Council if any of the media coverage has caused any personal discomfort. Although no one controls the press, we are sorry that our controversy has attracted their attention.

As we see it, the procedure for concluding this matter is:

- 1. Get the releases to our lawyers for review well prior to the 18th, so they may suggest wording revision if necessary.
- 2. Mr. Crain and Mr. Willamon sign the Consent Order at the direction of this Council. We hope that you will instruct Lawyer Cain to word the Resolution that you vote on at the August 18th meeting such that it will clearly direct Mr. Crain and Mr. Willamon to sign the Consent Order.
- 3. Delivery of the Consent Order to the Presiding Judge for his signature.
- 4. Record and index the Consent Order at the Court House, as it specifies.
- 5. Notify the South Carolina Division of Aeronautics to have the traffic pattern changed.

We hope you will direct your Chairman, Mr. Crain, to accomplish each of these tasks with no delay. Your help in seeing that the above steps are expedited will be greatly appreciated.

We will see you on August 18th.

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July 28, 1994

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Bid No. 94-03 x
(Use this number on envelopes and all related correspondence.)

OCONEE COUNTY PURCHASING DEPARTMENT
(MA) 208 BOOKER DRIVE
201 WEST MAIN STREET
WALHALLA, SOUTH CAROLINA 29691
(803) 638-4141

BID FORM

Bidding Organization:	FLEMING FOODSERVICE
	23 CLARKSVILLE HWY.
	COANELIA.GA, 30531
By (signature)	ac Causer Title Saks Rep. #66
Telephone 800) 54	

Quantities of itmes listed may vary slightly, depending on available funds. Bidders may bid on any or all items Oconee County reserves the right to award this bid based on low bid per item. Additionally, if either shipment and/or invoice are incorrect when delivered to Oconee County, Oconee County will refuse delivery until problem is corrected. Vendor would also be subject to temporary disqualification on future bids. All items shall include delivery to Oconee County Law Enforcement Center, Walhalla, South Carolina.

Quantity	Description Description		Unit Price	Amount
	Food	Packaged	<del></del>	
15 cs.	Cut carrots 735600	6-10# cans	12.67	190.05
8 cs.	Crushed pineapple 704100	6-10# cans	14.60	116.80
10 cs.	Sliced pears (light syrup) 707300	6-10# cans	22.45	224.50
10 cs.	Chocolate pudding 7/3350	6-10# cans	18.85	188.50
16 cs	Vanilla pudding >/3500	6-10# cans	18.52	185,20
11 cs.	Hotdog chili (Castleberry) 720250	6-10# cans	25.30	278.30
8 cs.	Mushroon soup (Campbell) 628750	12-5 oz. cans	27.66	221.28
12 cs.	Mixed vegetables 750850	6-10# cans	15.24	182.88
4 cs.	Sweet green peas 740150	6-10# cans	19.21	76.84
4 cs.	Pork and Beans 731800	6-10# cans	11.25	45.04
6 cs.	Collard greens 738160	6-10# cans	12.28	73.74

8id No. 94-03 ,
(Use this number on envelopes and all related correspondence.)

OCONEE COUNTY PURCHASING DEPARTMENT
(MA) 208 BOOKER DRIVE
201 WEST MAIN STREET
WALHALLA, SOUTH CAROLINA 29691
(803) 638-4141

#### BID FORM

Bidding Organization:	SUSCO FOOD (	Tolo.
	116 N. WOODFIN	, Are
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By (signature) 1/4	Tic - 76-76 Delivery I	
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Quantity	Description		Unit Price	Amount
	Food	Packaged		
15 cs.	Cut carrots 4/14/95	6-10# cans		1497
8 cs.	Crushed pineapple 479779/	6-10# cans		13.66
10 cs.	Sliced pears (light syrup)4/08/63	6-10# cans		26.90
10 cs.	Chocolate pudding 40//037	6-10# cans		19.34
16 cs	.Vanilla pudding 40/1078	6-10# cans		19.77
11 cs.	Hotdog chili (Castleberry) 2015773	6-10# cans		35.62
8 cs.	Mushroon soup (Campbell 4040382	12-5 oz. cans		25.24
12 cs.	Mixed vegetables 4112934	6-10# cans		15.29
4 cs.	Sweet green peas 409282/	6-10# cans		19.33
4 cs.	Pork and Beans 4062204	6-10# cans		11.86
6 cs.	Collard greens M/Xed GREENS 4015715	6-10# cans		10.90

Bid No. 94-03
(Use this number on envelopes and all related correspondence.)

OCONEE COUNTY PURCHASING DEPARTMENT (MA) 208 BOOKER DRIVE 201 WEST MAIN STREET WALHALLA, SOUTH CAROLINA 29691 (803) 638-4141

BID FORM

Bidding Organization: Astration Food Fouse (IFH)

101 Wildbrian Court

Easley, SC 29642

By (signature) Indy! Maddle Title Saks Rappenfative

Telephone (803) 859-8959

Delivery Date

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8 cs.	Crushed pineapple	6-10# cans	2.62 Jevan	15.72	
10 cs.	Sliced pears (light syrup)	6-10# cans	3.60 can	21.60	
10 cs.	Chocolate pudding	6-10# cans	3.15 cm	18.89	
16 cs	.Vanilla pudding	6-10# cans	3.15 cm	18.89	
11 cs.	Hotdog chili (Castleberry)	6-10# cans	4.41 can	26.50	
8 cs.	Mushroon soup (Campbell)	12-50oz. cans	2.20 can	26.45	
12 cs.	Mixed vegetables	6-10# cans	2.66 can	1595	
4 cs.	Sweet green peas	6-10# cans	3.07 can	18.46	23543
4 cs.	Pork and Beans	6-10# cans	1.88 can	11.25	21520
6 cs.	Collard greens	6-10# cans	\$2.03 can	12.20	22380

Bid No. 94-03 , (Use this number on envelopes and all related correspondence.)

OCONEE COUNTY PURCHASING DEPARTMENT
(MA) 208 BOOKER DRIVE
201 WEST MAIN STREET
WALHALLA, SOUTH CAROLINA 29691
(803) 638-4141

### BID FORM

Bidding Organization:	GREENVILLE PAPER COMPAN	Y
	Post Office Box 2204	
	Greenville, SC 29602	800-755-4472 (Fax# 803-220-9614)
By (signature)	men Mik	Title Suls
Telephone 1-800	, .	very Date 8-4-94

Quantities of itmes listed may vary slightly, depending on available funds. Bidders may bid on any or all items Oconee County reserves the right to award this bid based on low bid per item. Additionally, if either snipment and/or invoice are incorrect when delivered to Oconee County, Oconee County will refuse delivery until problem is corrected. Vendor would also be subject to temporary disqualification on future bids. All items shall include delivery to Oconee County Law Enforcement Center, Walhalla, South Carolina.

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11 cs.	Hotdog chili (Castleberry)	6-10# cans					
8 cs.	Mushroon soup (Campbell)	12-5 oz. cans					
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4 cs.	Sweet green peas	6-10# cans					
4 cs.	Pork and Beans	6-10# cans					
6 cs.	Collard greens	6-10# cans					

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July 18, 1994

RECEIVED

JUL 2 0 1994

OCONEE COUNTY PURCHASING DEPT GOLDIE & ASSOCIATES

engineering, environmental and laboratory services

Ms. Marianne Dillard Oconee County Purchasing 208 Booker Drive Walhalla, SC 29691

Re: Proposal for Air Conditioning Design / Radon Testing Occinee County Courthouse Basement Goldie & Associates Proposal 22.12.1

Dear Ms. Dillard:

Thank you for the opportunity to work with you on the Oconee County Courthouse Indoor Air Quality Evaluation project. Enclosed please find a proposal for the air conditioning modifications and radon testing we proposed.

Acceptance of the proposal can be acknowledged through issuance of a purchase order for the amount specified in the proposal.

We hope this information assists you in evaluating our services. We appreciate your consideration and look forward to working with you on this project. Please feel free to call us at any time if you have any questions.

Sincerely

OLDIES ASSOCIATES

1 No

Paul Lewis, P.E.

Project Engineer

At WOLVILland .psp

# PROPOSAL TO OCONEE COUNTY PURCHASING DEPARTMENT FOR COURTHOUSE HVAC MODIFICATIONS

#### I. BACKGROUND

Oconee County retained Goldie & Associates to perform a Preliminary Assessment study to determine the potential causes of indoor air quality problems in the Courthouse Basement area. As part of that study, Goldie & Associates recommended that the HVAC system be modified to introduce outside make up air. As part of these modifications, Goldie & Associates also recommended that the system be evaluated to determine if the existing ductwork is properly designed to provide acceptable supply and return air. The study also recommended 90 day radon testing in the Basement area.

#### II. PROJECT GOALS

Reduce indoor air quality complaints at the Courthouse Basement and Tax Center by modifying the existing system to introduce outside make up air and good air distribution within the system. Evaluate the air in the Basement to determine if the radon concentrations are significant.

#### III. SCOPE OF WORK

Goldie & Associates therefore proposes the following Scope of Services:

- 1. Design system modifications to meet the standards and recommendations of the Occupational Safety and Health Administration (OSHA), American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE), National Fire Protection Association (NFPA), and Southern Building Code Congress International (SBCCI). System modifications will address the possible need for better supply and return air flows.
- Conduct pre-design meeting.
- Prepare bid and construction documents. These documents will be submitted to the Owner for review prior to bidding.
- 4. Evaluate bids, recommend contractor, and assist in awarding the contract.
- 5. Review shop drawings and submittals.
- 6. Review contractor test and balance reports.
- 7. Receive and approve contractor requests for payment.
- 8. Construction administration and observation.

9. Perform 90 day radon testing at three (3) locations within the Basement area.

### IV. COSTS

The cost to provide these services is as follows: \$8,000.00

#### TERMS AND CONDITIONS

- 1. Invoices will be submitted monthly for services provided during the prior month. Payment is due within 15 days of receipt of invoices. Interest will be added to delinquent accounts at a rate of one and one-half percent for each month of delinquency. the client agrees to pay Goldie & Associates' cost of collection of all amounts due and unpaid after 60 days, including court costs and reasonable attorneys fee.
- 2. These costs do not include the actual construction.
- 3. Any application fees and/or submission fees required are to be paid by client.
- 4. Goldie & Associates will perform its services using that degree of care and skill ordinarily exercised under similar conditions by reputable members of its profession practicing in similar locality and in accordance with applicable law and regulations; however, it is understood by the parties that Goldie & Associates cannot warrant Contractor's performance & workmanship.

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#### CREDIT APPLICATION

OCONEE COUNTY ROCK CRUSHER COUNTY MAIL ROOM 208 BOOKER DRIVE WALHALLA. S. C. 29631

WALHALLA, S. C. 29631
NAME OF APPLICANT THAMER CONSTRUCTION, INC.
ADDRESS 3050 A-1 BUSINESS CITY NORCEOSS STATE GAZIN CODE 3007/
TELEPHONE NUMBER OF BUSINESS (404) 447-1918 HOME
SOCIAL SECURITY NO OR FED. I.D. NO. 58-1179769_
BUSINESS NAME THAMER CONSTRUCTION, INC.
ADDRESS CONCLOSS WATECITY SENECASATE SC ZIP CODE 29678  TYPE OF BUSINESS CONSTRUCTION
TYPE OF BUSINESS CHURCH RD
CREDIT INFORMATION
ONE REFERENCE MUST BE A BANK OR LENDING INSTITUTION OR BRANCH THEREOF DULY CHARTERED AND DOING BUSINESS IN OCCUME COUNTY, S. C.: ONE REFERENCE MUST BE A MAJOR CREDIT CARD COMPANY; AND THREE REFERENCES MUST BE OCCUME COUNTY BUSINESS PERSONS OR ESTABLISHMENTS WITH WHOM OR WHICH THE APPLICANT HAS ENJOYED CREDIT FOR A MINIMUM OF THREE YEARS.
REFERENCES
NAME OF BANK, OR MAJOR ADDRESS OF BANK, OR MAJOR CITY TELEPHONE CREDIT CARD OF VENDOR STATE, ZIP NUMBER
1. WACHOULA ACES 16507 539 AHEATA, 64 (404) 370-3989 16 409 199 NANCY LEWIS
2. SEE ATTACHED -
4000-14 <sup>1</sup> Tabbasa
, adminated
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I/WE CERTIFY THE ABOVE INFORMATION TO BE ACCURATE, AND I/WE GIVE THE COUNTY AUTHORTY TO VERIFY THE INFORMATION.
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A \$50.00 APPLICATION FEE SHOULD BE ATTACHED WITH THIS COMPLETED APPLICATION. THIS IS A NON-REFUNDABLE FEE.

### THAMER CONSTRUCTION, INC.

3050 A-1 Business Park Drive Norcross, GA 30071-1452 404/.447-1918 404/447-1932 FAX

> Established: 1973

Thamer Construction is a general contractor specializing in water and wastewater treatment facilities, industrial plant expansion, modification and renovation. We have extensive experience in heavy concrete work, mechanical systems piping, sewers, tank and equipment setting, building construction, and related work. We own and maintain several cranes, dozers, end loaders/backhoes, air compressors and other tools needed for this work. We have capabilities to perform any work with our own forces, except electrical.

Bank References:

Wachovia Of Georgia (Acct. # 16507539)

Corporate Account:

(404) 370-3989 - Ms.Nancy Lewis

Bonding Agent: Carrier:

Graham-Naylor Agency - (404) 952-1096

United States Fidelity & Guaranteed Company

Federal I. D. #

58-1179269

Dunn & Bradstreet: #06-756-8709

Area of Operations

and License:

Georgia, Alabama, North & South Carolina, Tennessee,

and Florida

#### Trade References:

American Cast Iron Pipe Company, Inc. Mr. Mike Richter 3675 Crestwood Parkway, Suite 505 Duluth, GA 30136 (404) 717-8554

Heyward, Inc. Mr. Bob Hord 717 East Boulevard Charlotte, North Carolina 28203 (704) 372-5805

Metromont Materials Department 0779 Columbia, South Carolina 29227-0779 (803) 585-4241

#### Affiliations:

National Utility Contractor's Association National Associated General Contractors Carolinas Associated General Contractors Georgia Utility Contractor's Association

### STATEMENT

Metropolitan Arts Council 123 W. Broad Street Greenville, SC 29601 No.

CATE;

7/11/94

TO: Harrison Orr

AMOUNT REMITTED

P. O. Box 1068

Walhalla, SC 29691

DETACH AND MAL WITH YOUR REVIEWINGS YOUR CANCELLED CHECK IS YOUR RECEIPT.

DATE	DESCRIPTION	CHARGES	CHEDITS	BALANCE
		PREVIOUS	BALANCE 🏲	
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Statement



Wachovia Bank of North Carolina, N.A. Corporate Trust Department Post Office Box 3001 Winston-Salem, NC 27102-3001

July 18, 1994

Oconee County Council c/o Opal O. Green 208 Booker Drive Walhalla, SC 29691

RE: Oconee County SC, Pollution Control Revenue Bond Series 1987B

(Duke Power Company Project) Lost Bond R-601 @ \$50,000

Dear Ms. Green:

Dora S. Rizer, has notified us of the bond loss referenced above.

Enclosed is an Affidavit of Loss and Indemnity Agreement. If the agreement meets with your approval, please authorize our office to replace the certificate.

If you need further information, please call me at 910/770-4860.

Sincerely,

Linda Smith

Trust Assistant



#### **AFFIDAVIT OF LOSS** AND INDEMNITY AGREEMENT

#### THE AETNA CASUALTY AND SURETY COMPANY Hartford, Connecticut 06115

25 S 38044 Z-14

State of South Carolina	ss.	217 72 2510			
County of Colleton		247-72-2548			
			e de la companya de	**	1.
		r e			
DORA S RIZER	(hereinafter called	d "deponent", of	legal age, being dul	y sworn, deposes and	d says):
		•		·	•
(1) Deponent resides at 320 Aul 3 Bras	e Pd Walterh	90 S.C. 201	and is by	occupation (if a fidu	ciarv
(1) Deponent resides at 320 Auls Brasstate facts) describe security or securities) BOND #R INSURANCE PREMIUM \$2,000.00	and is entitled to	the possession	and is the legal and	beneficial owner of (	here
describe security or securities) BOND #R	<u>-601 @ 50,000</u>	NC NC	ISSUE DOUBLE \$1	00.000.00	-alled
INSURANCE PREMIUM \$2,000.00 the "original" issued by OCONEE COUNTY NORTH CAROLINA in the nar	SRIES 1987B	a corporation	organized under the	e laws of the State of	
NORTH CAROLINA in the nar	ne ofDORA	S RIZER			<u> </u>
	New Control of the Co				
(2) The original was acquired by deponent the, 19,	on or about	, 19	_, and was lost, sto	olen or destroyed on	or abor
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When and by whom the loss was discovere	d: In the la	st month whe	n I decided to	put	
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(3) The original was not endorse	d/pledged. (If endo	rsed/pledged, de	scribe exact manner	of endorsement inclu	uding
name and address of endorsee/pledgee. If	the endorsement wa	s a separate instr	ument of assignmen	it, so state.)	
(4) Deponent has made or caused to be made	de diligent search fo	or the original as	nd has been unable	to find or recover the	e came:
deponent has not sold, assigned, transfer	red, deposited under	er any agreemen	t, or hypothecated	the original or any	interes
deponent has not sold, assigned, transfer therein, or (except as may be stated in the same which is now outstanding and in force	foregoing paragraph	) signed any Pov	ver of Attorney or o	ther authorization res	specting
equity or interest in, to, or respecting the o	z; and no person, fi	rm or corporation eds thereof	n omer man depone	nt has any right, title	, claim

to refuse to take any other action pursuant to the request or demand of any person other than the deponent, and (2) to issue a w or duplicate or definitive security in substitution for the original, or to make the payment, transfer, registration, delivery or exchange called for by the original without the surrender thereof for cancellation. Deponent furthermore requests THE AETNA CASUALTY AND SURETY COMPANY to assume liability in respect of the loss herein referred to under its Lost CAT. 566705 PRINTED IN U.S.A.

(5) Deponent hereby requests, and this affidavit and agreement of indemnity is made for the purpose of inducing Assured, its transfer agents, registrars and trustees, (1) to refuse to recognize any person other than deponent as the owner of the original and to refuse to make any payment, transfer, delivery or exchange called for by the original to any person other than deponent

Securities Blanket Bond No. called Assured.	to		and others collectively
(6) If deponent should find or recover cancellation without receiving any consideration	the original, deponent wi	ll immediately surrender the	same to the Corporation for
(7) Deponent represents that X No. 18 and 18	wns real estate at walte \$ None , and case , and refers to	erboro, S. C. sh marketable securities in the o:	amount of \$300,000.
(Bank - Trade and Personal References)  Mr. Michael G. Davennort, Mr. W. J. McLeod Jr. Attorn	larions Bank, Walterb	cro, S.C. 29488	
as to deponents reputation for integrity a			entre de la companya
(8) Deponent agrees in consideration of COMPANY and its Assured under its Agents, Individually and as Trustee, I capacity, their respective legal represent and all loss, damage or expense in conn forth, and further agrees to furnish to the form and amount as said Assured may relative Blanket Bond and this Agreement of Income afford sufficient protection.	said Bond, their Co-Trait Depository, Fiscal or Paying actives, successors and assign ection with, or arising out a above-name Assured, with equire, with satisfactory sur- lemnity should not at anyting	nster Agents, Co-Registrars, ng Agents, Registrar, Transins, and also any successors in of their compliance with the mout any expense to them, a nerty or sureties, in case the at me for any reason in the opin	sfer Agent and In any other any such capacities, from any request of deponent herein selew bond of indemnity, in such cove described Lost Securities ion of said Assured or any of
Signed, sealed and delivered by deponen	n this 34 day of	6 , 19 94	
Signed, sealed and delivered by deponen		DORA S. RIZ	S. Par (seal)
State	· · · · · · · · · · · · · · · · · · ·		
County Culletin	SS.		
On the day of to/m forego instrument, and they duly ack me duly sworn, did depose and say that	nowledge to me that they ex	recuted the same for the purpo nined are true,	
(Affix Notarial Seal)		Jerry L	Lexiet Bullion
		<i>U</i> My Commission Expires	Bernett Notary Public 9/26/94
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We hereby assume liability under Lost S have been lost, stolen or destroyed as de	Securities Blanket Bond No. scribe above.	in respec	t of the securities alleged to
Said Liability is:	limited to \$		
	not limited except a	as specified in said Bond.	
Signed, Sealed and delivered in	this	day of	
•		E AETNA CASUALTY ANI	
	BY	;	Attorney-In-Fact

#### OCONEE COUNTY COUNCIL

#### RESOLUTION 94-10

WHEREAS, the Council of Oconee recognizes that crime among youthful offenders is on an unprecedented rise in South Carolina and our nation; and

WHEREAS, the South Carolina Legislature has adopted federal mandates of jail removal for youthful offenders; and

WHEREAS, the State has allowed Counties to contract with and operate regional pre-adjudicatory juvenile facilities, and or to contract with the Department of Juvenile Justice to house offenders at \$110 per day; and

WHEREAS, many Counties are financially unable to build and operate these costly facilities or unable to afford long periods of contractual care at the Department of Juvenile Justice.

NOW THEREFORE, BE IT RESOLVED, that we, the members of the Oconee County Council, hereby express and encourage the State of South Carolina to assume all responsibility of Juvenile incarceration and that the Department of Juvenile Justice construct and operate all juvenile facilities and that the State provide all funding to construct and operate these facilities.

ADOPTED ON FIRST AND FINAL READING this second day of August, 1994 by a vote of:

:YES	:NO		
	Norman D. Crain Supervisor-Chairman Oconee County Council		
Attest:	oconee councy council		

Opal O. Green Council Clerk

#### STATE OF SOUTH CAROLINA

#### COUNTY OF OCONEE

#### LEASE AGREEMENT

THIS LEASE AGREEMENT made and entered into this first day of June, 1994, by and between SCHOOL DISTRICT OF OCONEE COUNTY (hereinafter the "Lessor") and OCONEE COUNTY (hereinafter the "Lessee"), and the Agreement is made and executed in duplicate originals.

1

<u>PREMISES:</u> FOR and in consideration of the rental hereinafter specified and the mutual promises and covenants contained herein, the Lessor hereby agrees to lease and demise the Lessee and the Lessee agrees to rent from the Lessor according to the terms hereof, the following described Premises, to wit:

All that certain piece, parcel or unimproved lot of land situate, lying and being in the State of South Carolina, County of Oconee, in the Bountyland Community on the north side of State Road #60, containing three-fourths (.75) of an acre, more or less, and being a portion of the lands of the Oconee Vocational School conveyed to the School District of Oconee County by deed of R. M. Tribble, Jr., recorded in Deed Book 10-A, page 110, records of Oconee County.

II

RENTAL AND TERM: THE term of this Lease shall be for a period of ten (10) years, that is, commencing on the first day of June, 1994, and ending on the 31st day of May 2004, and the rental therefor shall be the sum of one (\$1.00) dollar per annum, to be due and payable in advance on the first day of each year of the term.

OPTIONAL TERM: AS additional consideration for the rental paid hereunder, Lessor hereby grants to the Lessee the right and option to renew this Lease for an additional term of ten (10) years, commencing on the first day of June 2004, and ending on the 31st day of May, 2014, under the same terms and conditions as herein set forth with the exception of this option to renew, PROVIDED that the Lessee shall give notice to the Lessor of its desire to exercise this option to renew at least ninety (90) days prior to the expiration of the original term and PROVIDED FURTHER that all other terms and conditions hereof shall have been fully complied with by the Lessee.

#### III

<u>COVENANTS OF THE LESSOR:</u> THE Lessor, for itself, its successors and assigns, covenants and agrees with the Lessee as follows, to wit:

- To allow Lessee quiet and peaceful possession of the leased premises so long as same be not inconsistent with the terms of this Lease.
- 2) To allow Lessee to remove its equipment, apparatus and fixtures from the Premises at the expiration of the Lease, provided that any permanent structures erected on the premises with the consent of the Lessor shall remain the property of the Lessor and may not be removed with the consent of the Lessor.
- 3) Lessor reserves the right to go upon the Premises from time to time to inspect the same, but agrees that such inspection shall be carried on in such a manner as not to interfere with continued peaceful possession thereof by the Lessee.

#### IV

<u>COVENANTS OF THE LESSEE:</u> THE Lessee, for itself, its successors and assigns, hereby covenants and agrees with the Lessor as follows, to wit:

- To pay the rental when due, and not to suffer to exist on the leased premises any nuisance or any illegal or unlawful activity nor suffer to exist thereon any condition which would adversely affect the fire insurance rates for adjoining properties of the Lessor from those in effect upon the date hereof, or which would tend to detract from the general neighborhood.
- 2) That it will not sub-let the Premises nor assign this Lease to any other person, firm or corporation, without the prior written consent of the Lessor.
- Solution 2) Lessee acknowledges that the Premises will be used to establish a training facility and appurtenances thereto for the Oconee County Rural Fire Control Commission. Lessee therefore agrees that it will be responsible for the cost of construction of any improvements made on the Premises to establish such facilities, it being understood and agreed that any such improvements shall have the prior approval of the Lessor, and Lessee shall cause to be paid all costs and expenses in connection therewith in a prompt and businesslike manner so as to protect and save harmless the Lessor and the leased premises from claims of materialmen or mechanics. Any

permanent structures placed on the premises with the consent of the Lessor shall remain on the property of the Lessor at the expiration of this Lease.

- 4) That it will, so long as this Lease be in full force and effect and including any optional term, keep and maintain on the leased Premises public liability insurance in such amounts and in such form as to protect the Lessor and the leased Premises from any claim for injury to person or damage to property upon the Premises, and shall furnish to the Lessor a copy of the policy providing such coverage, together with evidence of prompt payment of all premiums due thereon.
- 5) That it will, at the expiration of this Lease or any extension thereof, return the leased Premises to the Lessor in as good condition as when received, excepting only reasonable wear and tear occasioned by everyday use and occupancy. Lessee specifically agrees to promptly repair and replace any damage to the Premises occasioned by the negligence of the Lessee or its employees, agents or trainees.

V

MUTUAL COVENANTS: The Lessor and the Lessee mutually covenant and agree, each with the other, as follows, to wit:

- Lessee shall be responsible for all maintenance and upkeep of the premises and any improvements placed thereon.
- 2) If or in the event the Lessee shall breach any of the terms of this Lease or if it shall fail to pay the rental within ten (10) days after the same is due, then in any such event the Lessor shall have the right to re-take possession of the leased Premises immediately and all rights of possession of the Lessee shall end. -
- Each of the parties acknowledge receipt of one copy of this Lease, duly executed, which shall be and constitute an original. Each agrees that the terms hereof shall be binding upon themselves, their successors and assigns during the term herein created and is enforceable at law. The parties acknowledge their mailing addresses to be as noted beneath their signatures below and that all notices required under the terms hereof may be mailed to that address.

TO ALL OF WHICH the parties have heretofore agreed and in witness whereof, have hereunto placed their Seals and caused these presents to be executed by their officers and agents authorized to do so, this day and date first above written.

Signed, Sealed and Delivered in the Presence of: (As to Lessor)	SCHOOL DISTRICT OF OCONEE COUNTY
	BY:
	Chairman
	ATTEST:
	Secretary
	(Seal)
	Address: P. O. Box 220 Walhalla, SC 29691
(As to Lessee)	OCONEE COUNTY
	BY: Supervisor-Chairman
	supervisor-chairman
	ATTEST: Clerk
	(Seal)
	Address: 208 Booker Drive Walhalla, SC 29691

#### SOUTH CAROLINA DEPARTMENT OF CORRECTIONS

#### - MEMORANDUM -

TO:

All Designated Facility Administrators

FROM:

Parker Evatt. Director

SUBJECT: Procedures Involving SCDC Immates at Designated Facilities

DATE:

July 29, 1994

The purpose of this memorandum is to address certain matters affecting the security and supervision of SCDC inmates.

Due to an unfortunate incident recently involving a SCDC inmate, the Department of Corrections has reviewed its procedures and requirements concerning the use of inmates as drivers and furloughs/passes for inmates. Modifications (with the concurrence of the Governor's office) have been made in these areas. This memorandum constitutes formal notification to you of the implementation of the following changes regarding these issues:

#### INMATE DRIVERS

The SCDC strongly recommends that SCDC inmates assigned to Designated Facilities not be permitted to drive cars, trucks, vans or any other motorized vehicles. (This does not include heavy equipment.) However, if Designated Facilities officials permit SCDC innates to drive passenger vehicles, it will be, mandatory for a civilian supervisor to accompany the inmate at all times while he/she is in the community.

#### **FURLOUGH/PASSES**

Effective immediately until further notice, no SCDC inmate assigned to either a SCDC institution/center or a Designated Facility will be granted a furlough or pass for any reason. This Agency is currently in the process of evaluating this program. We fur cughs/passes are . resumed in the future you will be notified in writing and will be gadvised of any modifications that may be made concerning this program

also want to take this opportunity to remind you of the following requirements concerning SCDC inmates at your facility:

Inmates are only authorized to be at the Designated Facility, at) the work site, or enroute to and from the work site.

Inmates must be supervised by appropriate personnel at all times (There should be constant on site supervision at the work locations.);

3. Inmates are not to be allowed to leave work areas to go to any location (including any store, restaurants, etc.).

MEMORANDUM - Procedures Involving SCDC Inmates at Designated Facilities Page 2
July 29, 1994

- 4. Inmates in "B" custody under no circumstances are to be permitted outside of the medium security area of the facility without armed supervision and appropriate physical restraints.
- 5. All inmates, except those in AA custody, assigned to a work detail outside the confines of the facility must wear a standard uniform. The uniforms must include stripes and be of such a design and color as to easily identify the wearer as a state or local inmate. (This mandate is in accordance with the Omnibus Criminal Justice Improvement Act of 1986.)
- 6. If an inmate escapes from a Designated Facility during normal working hours (8:00 a.m. 4:30 p.m. Monday through Friday), an official from the Designated Facility must immediately notify the Coordinator of Designated Facilities (896-2080). If the escape occurs after normal working hours, the Designated Facility official should immediately contact SCDC Central Control (896-2258 or 896-2256). A report should still be made by the Designated Facility official to the Coordinator of Designated Facilities at the beginning of the next working day.
- 7. Any serious incident or accident involving a SCDC immate must immediately be reported by the Designated Facility official. If the event occurs during normal working hours, the Coordinator of Designated Facilities or the appropriate regional Designated Facilities Specialist should be contacted. If the event occurs after normal working hours, SCDC Central Control should be contacted. The Designated Facility official still should notify the Coordinator of Designated Facilities at the beginning of the next working day. (See #7 for applicable phone numbers.)
- 8. No inmate is to be released from a Designated Facility without proper authorization from the SCDC.

Although these requirements have been discussed on previous occasions, I wanted to restate them to avoid any misunderstandings concerning the important areas of security and supervision. If you have any questions regarding these or any other related matters, please contact Ms. Frances Stroker in the Division of Inmate Operations and Control or your regional Designated Facility Specialist.

In closing, I would like to express my appreciation to you for your cooperation and support of the Designated Facility Program.



cc: Mr. William D. Catoe

Ms. Frances S. Stroker

Mr. L.J. Allen

Mr. Don Dease

Mr. Blake E. Taylor

Mr. Glenn Davis

Mr. Larry Batson

Mr. Jim Edmonds

Mr. Mac Plyler

# Oconee County Council

District One da. SC 29691

Jerry Dyar Judnet Two Office Box 544 rafa, SC 29691

had E. Haraer District Three 4 Office Box 977 ca, SC-29679

Public Service Building County Mailroom Wohole, SC 29491 (823) 638-4244

Norman D. Crain Supervisor, Chairman Rouse J. Box 155 Westminster, SC 29693 (803) 638-4242 - Office

Roy B. S. District Four Westminuter, SC 29693

Johnny D. Stone District Five Route J. Box 249 Senecu, SC 29678

Larry C. Brands County Altorney Post Office Box 5830 Wahala, SC 29691 ....

March 3, 1989

MEMORANOUM

TO:

ALL DEPARTMENT HEADS

FROM:

NORMAN D. CRAIN, SUPERVISOR-CHAIRMAN, OCONEE COUNTY COUNCIL C

SUBJECT: GUIDELINES FOR SUPERVISION OF AND WORKING AROUND INMATES AT THE

WORK SITE

Enclosed are copies of Guidelines For Supervising of & Working Around Inmates at the Work site for you and each of your employees. Each employee is to be issued a copy whether or not they personally supervise inmates.

Also enclosed is a form you are requested to have your employee sign acknowledging receipt of and request to read and understand same.

Once the copies have been issued and the acknowledgement form signed please return the form by March 24, 1989 to: Opal O. Green, Council Clerk, County Mail Room, Walhalla, S. C. 29691.

Thank you for your cooperation in this matter of importance.

If I can be of further assistance to you in this or any other matter please do not hesitate to contact me.

NDC/oq

## LINES FOR SUPERVISION OF IMMATES AT THE WORK SITE AREA BOLLAR

Page 2 - March 2, 1989

- 5. Securing Your Personal Property: If inmates are to be working in an area where employees are officed, be sure you do not leave personal items accessible to inmates. Secure your personal belongings, i.e., purses, watches, money, jewelry, etc., anything of value to you.
- 6. Location Restrictions: DO NOT allow inmates to leave the work area and go to the store or any other location. The inmate may not come back. He may shoplift while in the store, and if caught, it will certainly cause a negative response from the community. If you want a successful immate work program, there must be positive response from the community. Authorization has been given for a brief visit to a store (for a soft drink, crackers, etc.), provided the work crew supervisor first obtains the owner's permission. WITHOUT FAIL, the crew supervisor shall accompany, and be responsible for, the immates.
- 7 Visitation: Immates are not allowed visits from friends or relatives when away from the facility. Neither is the delivery of items (food, cigarettes, etc.) permitted. Visits and the receipt of property are to take place at the OLEC under the supervision of Correctional Officers..
- 8. Inmate Behavior: Should the inmate refuse to work, become aggressive, be under the influence of alcohol, drugs or any other substances, the immate should be returned to the institution at once. Notify OLEC officials and transportation will be provided by the facility or referred to the Sheriff's Department. Any incident of this nature should be documented by providing Detention Personnel with an accurate description of the facts. This report enables officials to determine the specifics of what happened and what course of disciplinary action to take.
- 9. Escapes: Should an inmate escape, notify OLEC officials immediately (emergency numbers are located in the index of these guidelines) and advise as to who escaped, what time, area escaped from, or last seen. Detention Policies and Procedures require Correctional Officers to immediately notify local law enforcement officials and the South Carolina Department of Corrections. Central Contol n issues an all points bulletin.

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# Oconee County Council

Adina R. Earle, M.D.
District One
Route 2
Walhalia, SC 29691

Jerry Dyar District Two Post Office Box 544 Wolholiz, SC 29691

Michael E. Harper
District Three
Post Office Box 977
Seneca, SC 29679 - 6. - -

Public Service Building County Mailroam Walhalia, SC 23691 18031 638-6365

, Norman D. Crain Supervisor, Chairman Raute J. Bost 155 Westerinster, SC 29693 (803) 638-0202 - Office Roy B. Strickland District Four 203 Islandega Street Westminuter, SC 29693

Johnny D. Stone District Fine Route 1, Box 249 Seneca, SC 29678

Larry C. Brandt County Attarney Post Office Box 5830 Walhalla, SC 29691

# GUIDELINES FOR SUPERVISION OF AND WORKING AROUND INMATES AT THE WORK SITE March 2, 1989

It is the goal of Oconee Law Enforcement Center to maintain outside work details with minimal incidents. To assist everyone involved, this set of written guidelines are being provided in an effort to make the overall operation of outside work details as successful as possible.

- 1. Relationships With Inmates: It is important that supervisors maintain a professional relationship with inmates. As a supervisor, you must be firm, yet fair. You should not display favoritism. DO NOT get personal with inmates. It only creates problems for you.
- 2. <u>Countraband Control</u>: In an effort to control contraband, Oconee Law Enforcement Center policy prohibits inmates assigned to outside work details to bring anything into the facility. DO NOT allow the immates to bring items back to the facility, and DO NOT ask the inmates to bring you anything from inside the facility. Should an inmate ask you to bring anything to him, advise him it is against OLEC policy for you to bring or supply him with any items whatsoever. If you are asked by an inmate to furnish him with items such as drugs, alcohol, or any type weapon, refuse his request and notify OLEC, 638 4105 or 638 4108.
- 3. Loaning & Borrowing: In dealing with inmates, there should be neither the loaning or borrowing of money, or any other items, between inmates and county employees.
- 4. Vehicle Keys: DO NOT leave keys in a vehicle or give vehicle keys to an

evaluation of inmates who may be housed at the Oconee

County Law facility. Such classification and evaluation
will be based upon the Department's custody classification
policy.

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- 5. The Facility agrees to abide by all policies as set forth in the Designated Facilities Policies and Procedures Manual.
- 6. It is agreed that inmates meeting all qualifications and requirements of the Department be assigned to a said

  Designated Facility only upon a voluntary basis and signed statements reflecting such willingness will be required.

  Moreover, the Designated Facility shall have the right to refuse to accept specific inmates offered for assignment to the Designated Facility.
- 7. It is agreed that the assignment of inmates to and utilization by the Designated Facility will be without regard to race, creed, color, national origin, and religion.
- 8. It is agreed that assignment of inmates to a work activity will be the responsibility of the Designated Facility; however, the Designated Facility will ensure that the inmates will not be working in activities that would be in violation of the Occupational Safety and Health Act and State Laws.
- 9. Should it be necessary for the Designated Facility to utilize inmates in positions that require the use of equipment, the Designated Facility shall provide all necessary safety equipment items, safety and training

#### STATE OF SOUTH CAROLINA

#### AGREEMENT

This Agreement is made and entered into this first day of

January, 1994, by and between the Oconee County Law, hereinafter referred

to as the Designated Facility, and the Department of Corrections of the

State of South Carolina, by and through its duly authorized agent and

Commissioner Parker Evatt, hereinafter referred to as the Department.

#### WITNESSETH

WHEREAS, the parties desire that the Oconee County Law facility be designated by the Department as a facility for the housing of inmates sentenced to the Department;

NOW THEREFORE, the parties hereby agree each with the other that:

- The recital set forth above is hereby incorporated herein and made a part hereof.
- 2. It is agreed that this application to be designated as a facility for housing the Department's inmates as well as the result of the most recent Division of Inspections Report shall be attached hereto and made a part hereof.
- 3. It is agreed that the Agreement will be subject to South Carolina Department of Corrections' inspection standards and inspection schedules as a Type II, III or IV facility and will abide by those results and determinations.
- 4. It is agreed that the Department shall have sole authority acting through its Division of Inmate Operations and Control for initial subsequent classification and

orientation with respect to the use of such equipment, and supervision by employees of immates using such equipment.

- 10. The Designated Facility shall provide an orientation session relating to supervision and security concerns for all employees who will directly or indirectly supervise inmates. This training will be updated and a re-orientation session will be conducted at least annually. Each of the orientation and re-orientation sessions will be documented. The documentation will include subject matter, dates, duration and attendees. Furthermore, when an inmate work supervisor is replaced, the Designated Facility will provide this orientation session prior to the supervisor assuming his/her duties.
- 11. The Designated Facility will ensure that safe transportation is provided for inmates to and from the work site, and throughout the work day if inmates are assigned to a work detail outside the Designated Facility.

  Additionally, no inmate will be transported in a privately owned vehicle for any reason.
- 12. It is agreed that the expenses for routine medical care of assigned inmates will be the sole responsibility of the Designated Facility. Routine dental and optical care will be provided by the Department. If such routine medical care is determined by the Designated Facility to be unduly burdensome to the Designated Facility, then the Designated Facility may return the inmate to the custody and supervision of the Department.

Should the inmate require emergency medical care while in the custody of the Designated Facility, then the Designated Facility shall be responsible for transporting the inmate to an appropriate medical facility and for immediately contacting the Division of Health Services at the South Carolina Department of Corrections, advising them of the emergency. In such a case, the Designated Facility will be responsible for the cost of the medical care provided to the inmate (to include ambulance, emergency room, hospital costs, physician's charges, etc.) until such time as the inmate is physically able to be returned to a South Carolina Department of Corrections' facility or other medical facility (as determined by the South Carolina Department of Corrections). The decision that an inmate is physically able to return to a South Carolina Department of Corrections' facility or other medical facility (as determined by the South Carolina Department of Corrections) shall be made by the appropriate attending medical personnel (i.e., the physician providing the emergency services). The South Carolina Department of Corrections will assume financial responsibility for all medical expenses incurred after the release is provided by the attending physician and the South Carolina Department of Corrections (Division of Health Services) is notified of the release.

13.

14. It is recommended that the Designated Facility shall provide workers' compensation coverage to the inmate

members of the labor force pursuant to Section 42-1-480,

Code of Laws of South Carolina, 1976, and that payment to

the inmate claimants shall be in accordance with

Section 42-1-490, Code of Laws of South Carolina, 1976.

The inmate workers are not employees of South Carolina.

The Department will not be liable for claims by inmates at

Designated Facilities, nor for claims by others against

such inmates; the Department accepts no responsibility for

the acts of the inmates in the custody of the Designated

Facility.

- 15. The Designated Facility shall not loan, trade, or permit inmates to perform work for private enterprises, or private individuals, except as described in paragraph 16.
- 16. The Designated Facility shall not allow inmates to enter into private business transactions or other money-making activities. Nominal cash transactions for services of a personal nature such as shoe shines, car washes, hair cuts, etc., that are performed by the inmate shall be between the inmate and the interested party and will not require specific prior approval or documentation. The charge for this service must be agreed upon in advance by both parties.
- 17. The Designated Facility will ensure that respective municipal and/or county law enforcement agencies are advised as to the use of inmates by the Designated Facility, and that their assistance in security-related situations may be needed.

18. It is agreed that the cost to maintain adequate food, clothing, and shelter will be the sole responsibility of the Designated Facility.

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- 19. It is agreed that the Designated Facility will provide basic necessities such as toilet articles and items of personal hygiene, or in the alternative provide those funds necessary to enable the inmate to purchase the required articles.
- 20. All inmates assigned to a Designated Facility are to be afforded the privileges of application for community programs and custody advancement when eligible by those policies established by the Department, and may not be afforded the privileges of a higher custody than that assigned by the Department.
- 21. It is agreed that the Designated Facility will afford inmates reasonable access to the courts and counsel.
- 22. It is agreed that assignment of inmates to a work detail and the determination of Earned Work Credits at the Designated Facility will be the responsibility of the Designated Facility.
- 23. No inmate shall be allowed to operate a motorized vehicle (except for heavy equipment at the work site) unless he/she possesses a valid South Carolina Driver's License, and no inmate may be allowed to operate a vehicle without proper supervision as established by policy of the Department.

- 24. It is agreed that if inmates escape from the Designated Facility, the Designated Facility will ensure that immediate searches will be undertaken by Designated Facility personnel to return the inmates to custody and that the Designated Facility will obtain a warrant for escape within 24 hours. The Designated Facility will ensure that the appropriate officials in the city/county are notified, as well as the Division of Inmate Operations and Control of the South Carolina Department of Corrections.
- 25. It is agreed that the Department will provide the

  Designated Facility with a reasonable number of inmates in
  accordance with the application referred to in item two,

  provided, however, that such number of inmates as may be
  required can be fulfilled according to the Department's

  criteria as to such assignments as specified herein.
- 26. It is agreed that the Designated Facility will take no major disciplinary action against inmates without providing due process hearings.
- 27. It is agreed that the City/County's operation of a

  Designated Facility will commence on January 1, 1994, and
  end on December 31, 1995, except that renewals as agreed
  upon by the parties as set forth in the form below may be
  had. It is further agreed that both the party responsible
  for requesting and assigning inmates to work at the
  facility and the party responsible for supervision of the

28. Any changes and/or additions to this Agreement mutually agreed by the parties shall be incorporated in written Amendments to this Agreement. The parties further agree that this Agreement may be terminated by either party after a period of thirty (30) days following the receipt by the other party of a written notice of such intent or immediately upon mutual consent of the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first above written.

Witness JEAN PAYNE

Witness JOANN DAVIS

Opal O. Sreen

Witness Joyce Joseph

...

BOBBY E. BUSCH, SR., DIRECTOR OCONEE LAW ENFORCEMENT CENTER

RY:

BY:

South Carolina Department

of Corrections

BY:

Parker Evatt, Commissioner

Sandra S. Seferat
Witness
Witness

## **Oconee County Council**

Mary Frances Burrell
District One
Post Office Box 53
Tamassee, SC 29686

Harrison E. Orr District Two P.O. Box 1068 Waihalla, SC 29691

Michael E. Harper District Three Post Office Box 977 Seneca, SC 29679 Public Service Building 208 Booker Drive Walhalla, SC 29691 (803) 638-4244

Norman D. Crain Supervisor, Chairman 317 Old Seneca Road Westminster, SC 29693 (803) 638-4242 - Office Roy B. Strickland District Four 203 Isundega Street Westminster, SC 29693

Alton K. Williams District Five 901 Pine Grove Road Seneca, SC 29678

Timothy M. Cain County Attorney Post Office Box 698 Seneca, SC 29679

July 20, 199

Ms. Thelma S. Miller
Administrative Assistant
Oconee County Planning & Development Commission
P. O. Box 188
Walhalla, SC 29691

RE: Educational Finance Assistance Request Dated July 8, 1994

Dear Ms. Miller:

Your request for financial assistance dated July 8, 1994 will be referred to the Personnel & Intergovernmental Committee and you will be notified of the date and time a meeting is scheduled to discuss the request.

May I suggest that you refer to Section J: Educational Leave of Ordinance 80-17 "Oconee County Personnel Policies & Procedures" and be prepared to inform the committee of all college courses you plan to take, the approximate dates of these courses, estimated costs of these courses and the benefit these courses will be in your job performance as Administrative Assistant in the Planning & Development Commission.

Thank you for your cooperation in this matter.

Respectfully

dances

Norman D. Crain

"Supervisor-Chairman Oconee County Council

/og

C: File

Enclosure: Section J, Ordinance 80-2

## Oconee County

## Planning and Development Commission

Orawer 188 • Waihalla, South Carolina 29691 Telephone (803) 638-4210

Robert E. Gaillard, Chairman Thelma Longfellow, Adm. Asst. July 8, 1994

Mr. Norman D. Crain
Supervisor, Chairman
Oconee County Council
208 Booker Drive
Walhalla, South Carolina 29691

Dear Mr. Crain:

Thank you for the consideration given to my request for tuition assistance as I work toward a Bachelor Of Science Degree. I understand from the letter of July 6, 1994 that reimbursement of completed classes has been denied.

Attached is the Limestone College-Block Program advisement for my course of study this summer. I respectfully request approval of this course schedule especially Block 7, 8A 205 which commences July 12, 1994.

It is my sincere intention to follow the correct policies and procedures for educational assistance. Please contact me if further information is required.

Again, thank you for considering this request and for permitting me to be an employee of Oconee County.

Sincerely,

Thelma S. Miller Administrative Assistant

Summer Briller

# LIMESTONE COLLEGE THE BLOCK PROGRAM ASSOCIATES OF ARTS BUSINESS ADMINISTRATION

NAME Thelma Miller SSN_	DATE 5-27-94
ADDRESS 100 Christy Lang	HOME #
CITY Walkelle STATE (C Z	TP 2969   WORK #
GENERAL EDUCATION (11 courses)	MAJOR (6 Courses)
FINE ARTS and HUMANITIES (5 courses)	(Any Business Or Economics courses in
EN101 English Grammar & Comp   Trad	the catalog. Students are encouraged
*EN102 Expository Prose	to take BA103, BA205, BA206, EC203,
One English Elective	EC2Q4)
One Philosophy of Religion Course Summera	21 BA346 1V1
One Art or Music Apprec Course	BH315
	BA325
SOCIAL SCIENCES (3 courses)	BAZOS - ACCOUNTING-I" Summ
One_History Course	
One Course from two Different Areas	
Political Science 242 //	
Geography	GENERAL ELECTIVES (4 Courses)
Psychology	tree Electives Thours ITran
Socialogy 221 Summer	ENSOI
SCIENCE and HATHEMATICS (3/4 courses)	
One Computer Science Course   D   1 V	
MAO91 Algebra I (if needed) //	ζ)
*MAl15 College Algebra	TRANSFER CREDITS:
One Science Course	SH CURRICULUM
	SH ELECTIVES
	SH TOTAL

\*Prerequisites required or permission of instructor and advisor.

The Business Administration degree requires a minimum of 63 semester hours and completion of course requirements with a 2.0 GPA.

This advisement record is to help students monitor requirements and schedule courses. If a course is checked off, DO NOT take it again.

Updated 1/93

Mo. Miller, at think you should stay in the 50201 class at Duke Power This will allow you to finish your social Sciences. The circled number represents the courses remaining in eaurea after the summer session. You are in good shape for May 95 graduation

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Harold Howell, President

FAX: (407) 743-0915

R SINGLE SOURCE FOR CONSTRUCTION EQUIPMENT

TOTAL P.02