

A G E N D A

OCONEE COUNTY COUNCIL MEETING - TUESDAY, DECEMBER 21, 1993

3:00 PM

1. Call to Order
2. Invocation
3. Approval of Minutes of Regular Meeting Held December 7, 1993
4. Approval of Minutes of Special Meeting Held December 1, 1993
5. Approval of Minutes of Emergency Meeting Held December 15, 1993
6. Public Hearing Regarding the County Leasing Approximately Fifty (50) Acres of Pastureland and Approximately Thirty-Five (35) Acres of Cultivated Land Located in or Near the Five Forks Community
7. Consideration of Approval of DARE Grant - Mr. Michael Crenshaw, Deputy, Sheriff's Department
8. Consideration of Transfer for Rock Crusher - Mr. Tommy Crumpton, Director
9. Consideration of Bids for Filters for Motor Pool - Ms. Marianne Dillard, Purchasing Director and Mr. Lee Davis, Motor Pool Foreman
10. Consideration of Proposal for Engineering Services for Closure of the Five Forks Landfill - Ms. Marianne Dillard, Purchasing Director & Mr. Jack Hirst, CCS Director
11. Consideration of Approval of Resolution 93-28, "A Resolution Authorizing Certain County Personnel to Purchase Goods for the County from the State Budget & Control Board, Division of General Services"
12. Third & Final Reading of Ordinance 93-8, "An Ordinance Approving the Financing of the Improvements, Renovations and Additions to Certain Sewer Treatment Facilities in Oconee County, South Carolina Through the Borrowing by Oconee County, South Carolina of not Exceeding Eight Million, One

AGENDA

December 21, 1993

Hundred, Ninety Thousand Dollars (\$8,190,000) From the State Water Pollution Control Revolving Fund, by Agreement with the South Carolina Water Quality Revolving Fund Authority, Pursuant to Title 48, Chapter 5, Code of Laws of South Carolina, 1976, as Amended Providing for the Agreement to Make and to Accept a Loan, the Execution and Delivery of a Loan Agreement Between Oconee County and the South Carolina Water Quality Revolving Fund Authority, The Execution and Delivery of a Promissory Note From Oconee County to the South Carolina Water Quality Revolving Fund Authority; and Other Matters Relating Thereto" - Mr. Howard Adams, Sewer Commission Chairman, Mr. Lamar Bailes, Finance Chairman, Mr. Robert Winchester, Director

13. Legal Briefing with Regard to Hidden Glen Airport and Proceedings Pending Before the SC Department of Commerce, Division of Aeronautics
14. Old Business
15. New Business
16. Adjourn

2:45 PM Administrative Briefing

(All Meetings Open to Public)

MEMBERS, OCONEE COUNTY COUNCIL

Mrs. M. Fran Burrell, District I Mr. Harrison E. Orr, District II
Mr. Michael E. Harper, District III Mr. Roy B. Strickland, District IV
Mr. Alton K. Williams, District V

MINUTES, OCONEE COUNTY COUNCIL MEETING

The regular meeting of the Oconee County Council was held Tuesday, December 21, 1993 at 3:00 pm in Council Chambers with all Council Members and the County Attorney present.

Members of the press notified (by mail):
Journal/Tribune, Keowee Courier, Westminster News, Anderson Independent, Greenville News, WGOG Radio, WBFM Radio, WCCP Radio, WZLI/WLET Radio, WYFF TV, & WLOS TV.

Press

Members of the press present: Ashton Hester - Keowee Courier, Dick Mangrum - WGOG Radio, Jennifer Berry - Greenville News and Lee Hendren - Journal/Tribune.

The meeting was called to order by Supervisor Chairman Crain who welcomed the guests and media.

Call to Order

The invocation was given by Mrs. Burrell.

Invocation

Mr. Williams made a motion, seconded by Mr. Strickland, approved 5 - 0 that the minutes of the regular meeting held December 7, 1993 be adopted as printed.

Minutes
12/7/93

Mr. Orr made a motion, seconded by Mrs. Burrell, approved 5 - 0 that the minutes of the special meeting held December 1, 1993 be adopted as printed.

Minutes
12/1/93

Mr. Williams made a motion, seconded by Mr. Orr, approved 5 - 0 that the minutes of the emergency meeting held December 15, 1993 be adopted as printed.

Minutes
12/15/93

The first item on the agenda was a public hearing to receive written and/or oral comments regarding approximately fifty (50) acres of pastureland and approximately thirty-five (35) acres of cultivated land owned by the county located in the Five Forks Community.

Public Hearing

Mr. Glen Harwell questioned the meaning of the language as one (1) cow per acre. Mr. Crain suggested this could be changed to include one (1) cow with calf that is still nursing.

Mr. Charles Lee stated that he was only interested in the pastureland.

When the public hearing was concluded, at the recommendation of Ms. Marianne Dillard, Purchasing Director, Mr. Strickland made a motion, seconded by Mr. Orr, approved 5 - 0

that the County postpone leasing the pastureland until it is determined whether this soil will be needed for the closure of the Five Forks Landfill.

Council delayed taking action on the DARE Grant until the Sheriff could attend the meeting.

Mr. Strickland made a motion, seconded by Mr. Orr, approved 5 - 0 that the attached transfer for the Rock Crusher be adopted.

At the recommendation of Ms. Marianne Dillard, Purchasing Director and Mr. Lee Davis, Motor Pool Foreman, Mr. Orr made a motion, seconded by Mr. Williams, approved 5 - 0 that the bid for filters for the Motor Pool be awarded to Walhalla Auto who submitted the lowest bid that met specifications. Ms. Dillard explained to Council that the bid was based on anticipated need and the quantities needed could vary somewhat. (See attached bid)

Consideration of Proposal for engineering services for closure of the Five Forks Landfill was postponed at the request of Ms. Marianne Dillard, Purchasing Director.

Mr. Strickland made a motion, seconded by Mrs. Burrell, approved 5 - 0 that Resolution 93-28, "A Resolution Authorizing the Supervisor-Chairman to Purchase Goods on Behalf of the County from the State Budget & Control Board, Division of General Services" be adopted on first and final reading.

At the request of Mr. Howard Adams, Sewer Commission Chairman, Mr. Lamar Bailes, Sewer Commission Finance Chairman & Mr. Robert Winchester, Sewer Commission Director, Mr. Harper made a motion, seconded by Mrs. Burrell that Ordinance 93-8, "An Ordinance Approving the Financing of the Improvements, Renovations and Additions to Certain Sewer Treatment Facilities in Oconee County, South Carolina Through the Borrowing by Oconee County, South Carolina of not Exceeding Eight Million, One Hundred, Ninety Thousand Dollars (\$8,190,000) From the State Water Pollution Control Revolving Fund, by Agreement with the South Carolina Water Quality Revolving Fund Authority, Pursuant to Title 48, Chapter 5, Code of Laws of South Carolina, 1976, as Amended Providing for the Agreement to Make and to Accept a Loan, the Execution and Delivery of a Loan Agreement Between Oconee County and the South Carolina Water Quality Revolving Fund Authority, the Execution and Delivery of a Promissory Note from Oconee County to the South Carolina Water Quality Revolving Fund Authority; and Other Matters Relating Thereto" be adopted on third and final reading.

DARE

Rock
Crusher
(Transfer)

Bids for
Motor Pool
Filters

Closure
Five
Forks L/F

Res. 93-28

Ord. 93-8

December 21, 1993

Mr. Strickland made a motion, seconded by Mr. Williams, approved 5 - 0 that Ordinance 93-8 be amended as delineated on attached copy.

Mr. Crain expressed concern regarding this ordinance due to the fact that neither Mr. Cain, County Attorney or Ms. Kathy McKinney, Bond Counsel would render an opinion regarding the pledging of state aid to subdivisions as is stated in the ordinance. The referendum authorizing the construction of the waste treatment facilities states that funds for the operation of such a facility shall be obtained from:

- "(1) Grants from Federal and State Agencies
- (2) Revenue earned and derived from the operation of the facilities to be constructed and paid only by users thereof;
- (3) Bonds payable from revenues produced and earned from the operation of such facilities."

and Ordinance 93-8 states: "If at any time the County fails to effect the punctual payment of an amount payable by the County to the State Authority pursuant to the Loan Agreement, the State Treasurer shall, upon notification by the State Authority of the failure by the County to make payment, and subject to the withholding of amounts pursuant to Article X, Section 14, Paragraph (5) of the Constitution, withhold from the County sufficient monies from a State appropriation to the County and apply so much as necessary to the payment of the amount due under the Loan Agreement. All appropriations for the County are subject to the provisions of S.C. Code 48-5-170, as amended."

Mr. Crain asked Legal Counsel to furnish him with an opinion that he did not have the discretion to refuse to sign the ordinance if adopted and also that he would not be held personally liable for repayment of the loan authorized by the ordinance in the event of default. (See attached ordinance & letter)

The Ordinance as amended was adopted 5 - 0.

At the request of Sheriff Singleton, Mr. Harper made a motion, seconded by Mr. Strickland, approved 5 - 0 that the Sheriff's Department apply for a DARE Grant in the amount of \$10,603 with a letter being submitted with the request that the county will accept the grant if matching funds are available.

Sheriff
DARE
Grant

Mrs. Burrell made a motion, seconded by Mr. Harper, approved 5 - 0 that Mr. Charles Y. Chalmers be appointed to the Rural Fire Commission to serve the remaining term of Mr. Sam Towe, the term commences immediately and expires December 31, 1995.

Rural Fire
Appt.

Mr. Orr made a motion, seconded by Mr. Strickland, approved 5 - 0 that Mr. Lamar Bailes be reappointed to the Sewer Commission with the term commencing January 1, 1994 and expiring December 31, 1997.

Sewer Comm.
Appt.

Mr. Crain referred the attached request of Mr. Michael Bond for credit at the Rock Crusher to the Roads & Transportation Committee.

Credit
at Rock
Crusher

At the request of Mr. Cain, County Attorney, Mr. Harper made a motion, seconded by Mr. Orr, approved 5 - 0 that Council go into executive session for a legal briefing.

Executive
Session

When open session resumed, Mr. Harper made a motion, seconded by Mr. Orr, approved 5 - 0 that Legal Counsel be authorized to confer with attorneys for Hidden Glenn Airport and report back to Council.

Open
Session
(Airport)

Mr. Strickland made a motion, seconded by Harper that the Aeronautics Commission be allowed to transfer \$2,000 from maintenance into capital expenditures equipment to purchase a tractor to use as a towing vehicle at the airport.

Mr. Strickland made a motion, seconded by Mr. Orr, approved 5 - 0 that the motion be amended to use up to \$3,000 for the purchase of this tractor.

The motion as amended was then adopted 5 - 0.

Mr. Orr made a motion, seconded by Mr. Strickland, approved 5 - 0 that a temporary employee be hired at the airport at \$4.35 per hour as of January 1, 1994 for the purpose of pumping gas, dispensing oil, cleaning the buildings, keeping the grounds and other duties as assigned. This employee will be paid from the profits on the sale of the gas, however, it will have to be fronted from contingency funds.

Mr. Strickland made a motion, seconded by Mr. Harper, approved 5 - 0 that the Aeronautics Commission be authorized to negotiate a short term ninety (90) day contract with Mr. Ray (Smitty) Smith to act as airport manager, present it to Council and also to indicate to Mr. Smith that the county would like for him to stay at the airport in some capacity.

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*This was
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Adjourn: 5:45 pm

Norman D. Crain
Supervisor-Chairman
Oconee County Council

** Mr. Orr made a motion, seconded by Mr. Strickland, approved 5 - 0 that the portion of the minutes of the December 21, 1993 meeting relating to Ordinance 93-8 be amended to include the following:

Amendment

In addition to Mr. Adams, Mr. Bailes & Mr. Winchester, also present on behalf of the Sewer Commission to support passage of Ordinance 93-8 were Mr. Tommy Grant, Mr. Tom Petty and Mr. Wallace McMahan. Mr. Tommy Crumpton, a newly appointed member of the commission was also present.

Council was advised that the benefits to the county by participating in the loan program as opposed to conventional revenue bonds will include a savings of approximately \$3,000,000 to the people living in the cities and other users of the sewer system because of the low interest rates available from the state loan authority.

700: Legals

1. The final application of solids generated from the wastewater treatment plant (page 10 of 28) has been added.

2. Changes to PART III and the Rationale have been made due to the change above.

Persons wishing to comment on or object to the permit modifications are invited to submit same in writing within thirty (30) days of the date of this notice to the attention of: Bunch Swygert, South Carolina Department of Health and Environmental Control, Bureau of Water Pollution Control, 2600 Bull Street, Columbia, South Carolina, 29201. The permit number should be placed at the top of the first page of comments. Where there is a significant degree of public interest in a permit or group of permits, the Department of Health and Environmental Control Commissioner will hold a public hearing.

All comments received within the 30-day period will be considered in the formulation of final determinations regarding the permit. If the determinations are substantially unchanged from those announced by this Notice, all persons submitting written comments will be so notified. If the determinations are substantially changed, a Public Notice will be issued indicating the revised determinations. Requests for adjudicatory hearings may be filed after the above described determinations have been made. Additional information regarding adjudicatory hearings is available from the Legal Office at the above Department address or by calling 503-734-4610.

Additional information on proposed permit determinations and on hearing procedures is available by writing or calling the Department at the above address or telephone number. Copies of a specific application or draft permit of interest to an individual, organization, or company must be requested in writing. A fee schedule has been established for processing these requests: Reproductions of documents (per page) - \$0.25. All information pertaining to NPDES applications and draft permits is available for review and copying at Room 402, Aytch Building, 2600 Bull Street, Columbia, South Carolina, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday. A copying machine is available for public use at a charge of \$0.25 per page.

700: Legals

Please bring the foregoing to the attention of persons you know will be interested in this matter.

LEGAL NOTICE

Effective December 1, 1993 the City of Seneca/Seneca Light & Water will charge \$20.00 for any check returned from the bank unpaid.

INVITATION TO BID

The Seneca Light and Water Plant will accept bids for the installation of approximately 10,500 feet of 2 1/2 inch waterline until 2:00 p.m., January 14, 1994. Plans and specifications may be obtained at Seneca City Hall in the office of the Director of Utilities. The City of Seneca/Seneca Light and Water Plant reserves the right to accept or reject any and all bids.

Notice of an ongoing bear, wine and minibottle application

Notice is hereby given that: Lynn Mann, Carolina Cow Palace, Inc. intends to apply within fifteen days from December 11, 1993 to the South Carolina Alcoholic Beverage Control Commission for a license and/or permit that will allow the: on premises consumption of alcoholic liquor in substitutes, beer and wine at The Crystal Plant Ltd., 1028 123 ByPass, Seneca, SC 29678.

Any citizen wishing to protest this application must notify the South Carolina Alcoholic Beverage Control Commission at 1205 Pendleton Street, Columbia, SC 29201 on or before December 27, 1993 and must appear at a hearing to be scheduled and held in Columbia, SC.

PUBLIC HEARING

The Oconee County Council will hold a public hearing December 21, 1993 at 3:00 p.m. in Council Chambers, 208 Booker Drive, Walhalla, SC for the purpose of receiving written and/or oral comments regarding the lease by Oconee County of approximately fifty (50) acres of pastureland and approximately fifty-five (55) acres of cultivated land owned by Oconee County and located in or near the Five Forks Community, Oconee County, South Carolina.

Oconee County will accept bids on renting either or both tracts of land until

700: Legals

Wednesday, December 29, 1993 at 2:00 p.m., at which time they will be publicly opened. Anyone interested in submitting a bid should contact the Oconee County Purchasing Department, 201 W. Main Street, Walhalla, SC, phone 803-638-4141 for more details and a bid form.

Oconee County reserves the right to reject any or all bids, to waive any technicalities and informalities, to accept the bid(s) deemed to be in the best interest of the County.

ESTATE OF SOUTH CAROLINA COUNTY OF OCONEE PROBATE COURT NOTICE TO CREDITORS

All persons having claims against the following estates are required to deliver or mail their claims to the indicated personal Representatives, appointed to administer these estates, and to file their claims on Form #371PC with the Probate Court of Oconee County, the address of which is P. O. Box 471, Walhalla, SC 29691, on or before the date that is eight months after the date of the first publication of this Notice to Creditors (unless barred by operation of Section 62-3-803), or such persons shall be forever barred as to their claims. All claims are required to be presented in written statements, indicating the name and the address of the claimant, the basis of the claim, the amount claimed, the date when the claim will become due, the nature of any uncertainty as to the amount claimed and the date when due, and a description of any security as to the claim.

Estate: Francis Calvin Crooks
 Personal Representative: Emily Augusta Crooks
 Address: 904 Mitchell Drive, Seneca, SC 29678
 Attorney: Not Applicable
 Address:
 CJA# 93-28-37-00-435

PUBLIC HEARING

The Central Planning Commission will hold a Public Hearing on Tuesday, November 30, 1993 at 7:00 p.m. in the Planning & Development Office located at 211 W. Main Street. This hearing will review the application for a Home Occupancy Permit for a beauty salon at the residence located at 624 Pepper Street.

*Journal -
 Tribune*

11/27/93

NATIONAL SERVICE DIRECTORY

- A - PRO



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BUDGET ADJUSTMENT AUTHORIZATION

Revised 03-28-86

DATE 12/02/93 DEPARTMENT Oconee Rock Crusher CHANGE NO. 054

IT IS REQUESTED THAT THE FOLLOWING CHANGES BE MADE IN MY 93 -94 BUDGET:

1. TO: Water/Sewer/Garb. # 017-054-00150-00044 \$ 710.00
(fill in line item name) (fill in line code)

FROM: Cap. Expenditure Equip. # 017-054-00150-00840 \$ 710.00
(fill in line item name) (fill in line code)

Justification: Due to Air Emissions Control regulations more water is having to be used on emission points and roadways

2. TO: _____ # _____ \$ _____
(fill in line item name) (fill in line code)

FROM: _____ # _____ \$ _____
(fill in line item name) (fill in line code)

Justification: _____

3. TO: _____ # _____ \$ _____
(fill in line item name) (fill in line code)

FROM: _____ # _____ \$ _____

Justification: _____

Thomas J. Crumpton Jr.
DEPARTMENT HEAD SIGNATURE

APPROVED: 12/21/93
Date of Council Meeting

DATE: _____
Received by Council Clerk

Opal O. Green
Council Clerk

~~SUBCOMMITTEE CHAIRMAN
MEMBER BUDGET SUBCOMMITTEE
MEMBER COUNTY COUNCIL~~

OCONEE COUNTY BID TABULATION

BID FOR: Filters for Oconee County Motor Pool **DATE:** December 15, 1993

BID NO: 93-24 **LOCATION:** Walhalla, SC **TIME:** 2:30 p.m.

BIDDERS	Anderson Auto	Holloway Co.	Oconee Auto Parts	Walhalla Auto	
Grand Total	14,191.20	\$12,881.82*	\$14,026.91	\$13,632.74	
*Holloway Company could not quote on 30 different kind of filters, also, can only deliver twice weekly without charging freight. Motor Pool sometimes has to order daily, because of not having enough room to stock many filters.					

ATTENDING OPENING: Marianne Dillard, Jenny Peay - Purchasing; Tim Jones, Walhalla Auto Parts; Marty Fowler, Walhalla Auto Part; Jeff James, Anderson Auto Parts

BID FORM
OCONEE COUNTY PURCHASING DEPARTMENT
201 W. MAIN STREET
208 BOOKER DRIVE (MA)
WALHALLA, SC 29691

The Anderson Auto Parts Co. Inc.
submits herewith our Bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) attached hereto for _____

Bid shall include delivery to location stated on Bid Notice. Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Bidding Organization ANDERSON AUTO PARTS CO.
119 SO. COLLEGE ST.
WALHALLA, S. C. 29691
PH. 803-638-3622

By (signature) Remius Mason Title Mgr.

Telephone 638-3621 Delivery Date _____

Date 12/14/93

Specifications - Filters

Delivery as needed to the Oconee County Motor Pool - F.O.B. Walhalla, SC

Delivery must be within 24 hours.

Bid must be on WIX filters or your brand name equivalent or a higher grade.

Prices valid for a one (1) year period with the option to renew for two (2) additional six month periods.

Oconee County reserves the right to vary quantities based on our exact needs.

Bid shall be awarded based on low bid overall.

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	1590/85500	370	9	1792/85792	904
4	1512/85512	321	4	1796/85794	518
44	1515/85515	247	4	1797/85797	411
4	1516/85516	239	4	1798/85798	509
4	1553/85523	281	4	1806/85806	452
4	1623/85623	972	0	1810/85810	969
4	1643/85643	970	4	1816/85816	427
4	1657/85657	221	9	1821/85821	1191
4	1679/85679	1967	4	1825/85825	585
8	1712/85712	483	4	1836/85836	533
12	1738/85738	1819	4	1828/85828	467
20	1749/85749	596	4	1827/85827	533
20	1750/85750	596	4	1850/85850	478
6	1754/85754	366	12	1867/85867	1436
6	1755/85755	332	12	1870/85870	884
6	1756/85756	537	4	1854/85854	378
3	1756/85756	537	4	1870/85970	952
4	1760/85760	384	4	2030/87030	297
4	1762/85762	385	4	2038/87038	325
4	1768/85768	353	1	2047/87047	1774
4	1772/85772	379	4	2048/87048	1667
12	1773/85773	348	4	2050/87050	397
4	1774/85774	372	4	2052/87052	289
4	1775/85775	272	20	2075/87075	283
4	1780/85780	665	4	2077/87077	301
32	1791/85791	426	4	2085/87085	323 or Next Page

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	1004/85004	231	4	1198/85198	520
4	1012/85012	292	4	1204/85204	951
12	1036/85036	257	4	1209/85209	395
4	1040/85040	260	4	1210/85210	946
4	1049/85049	282	20	1242/85242	196
4	1050/85050	264	0	1243/85243	240
6	1061/85061	277	4	1261/85261	257
16	1068/85068	233	4	1268/85268	257
48	1069/85069	277	4	1271/85271	248
4	1092/85092	253	4	1323/85323	504
4	1100/85100	236	4	1324/85324	318
4	1129/85129	253	4	1336/85336	288 326
4	1133/85133	253	4	1348/85348	243
24	1136/85136	253	24	1372/85372	279
4	1138/85138	253	4	1390/85390	266
4	1147/85147	253	4	1394/85394	285
4	1152/85152	287	4	1403/85403	511
4	1156/85156	266	4	1407/85407	545
4	1161/85161	284	4	1408/85408	619
4	1162/85162	367	4	1410/85410	331
4	1163/85163	465	4	1418/85418	264
12	1169/85169	329	4	1426/85426	538
4	1185/85188	272	4	1434/85434	475
4	1186/85189	267	8	1452/85452	312
16	1194/85194	759	4	1487/85487	396
20	1157/85197	512	4	1488/85488	370 or Next Page

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
2	2281/87981	1648	4	3156/86168	273
4	2291/87991	112	12	3145/86195	405
4	2292/87992	132	6	3196/86106	436
4	2295/87995	112	4	3211/86211	1191
3	3011/86011	82	4	3216/86216	609
4	3012/86012	168	6	3218/86218	410
4	3027/86027	142	6	3219/86219	414
4	3033/86033	120	4	3221/86221	1207
4	3034/86034	155	4	3254/86254	241
4	3044/86044	63	6	3267/86267	1020
4	3045/86045	142	26	3271/86271	134
4	3030/86030	273	12	3281/86281	273
4	3031/86031	124	3	3271/86271	273
4	3032/86032	131	8	3041/86141	414
4	3070/86070	408	20	3351/86351	279
4	3074/86074	225	9	3352/86352	329
4	3075/86075	971	4	3353/86353	361
4	3081/86081	132	4	3354/86354	321
4	3083/86083	115	4	3358/86358	383
4	3097/86097	452	16	3360/86360	282
4	3108/86108	All 3109	4	3366/86366	793
4	3109/86109	283	4	3367/86367	398
16	3113/86113	437	1	3369/86369	911
8	3116/86116	297	8	3370/86370	582
4	3120/86120	397	4	3380/86380	437
4	3136/86136	780	4	3384/86384	639

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4	2081/87081	228	4	3312/87312	4052
4	2093/87093	367	4	2513/87513	2570
4	2098/87098	355	4	2523/87523	2131
4	2101/87101	340	8	2533/87533	2467
6	2116/87116	304	6	2546/87546	2402
4	2119/87119	1937	4	2558/87558	3214
4	2122/87122	541	4	2580/87580	3827
4	2134/87134	2702	4	2631/87631	1439
4	2125/87125	5752	4	2691/87691	605
4	2128/87128	3711	4	2706/87706	3518
4	2160/87160	273	4	2807/87807	1578
4	2165/87165	273	4	2715/87715	239
4	2205/87205	273	4	2758/87758	1764
8	2209/87209	273	12	2776/87776	2816
4	2222/87222	273	4	2924/87924	1267
4	2237/87237	273	4	2925/87925	2593
4	2286/87286	273	2	2927/87927	2595
16	2287/87287	273	4	2928/87928	1392
12	2234/87234	2895	4	2941/87941	3310
12	2315/87315	1771	4	2947/87947	1302
4	2373/87373	284	4	2954/87954	6049
4	2376/87376	1811	4	2955/87955	5194
12	2432/87432	2405	4	2966/87966	2467
12	2423/87423	1721	4	2970/87970	315
4	2471/87471	1815	6	2980/87980	2834

(Use this number on envelopes & all related correspondence.)

Anticipated Quantity	FILTER NUMBER	AC/De/co	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	AC/De/co	Per Unit FILTER COST
4	1004/85004	PF 210	2 ³⁰	4	1198/85198	PF 823	5 ⁵⁰
6	1032/85032	P 121	5 ³⁸	4	1204/85204	A 127C	7 ⁷³
12	1036/85036	PF 51	2 ⁶⁶	4	1209/85209	A 889C	19 ³²
4	1040/85040	PF 47	2 ⁷⁹	4	1210/85210	A 410C	11 ¹⁴
4	1049/85049	PF 24	2 ⁹⁰	4	1242/85242	PF 352	1 ⁷⁶
4	1050/85050	P 3	2 ⁶⁷	8	1243/85243	PF 28	2 ²⁹
6	1061/85061	PF 35	2 ⁹⁷	4	1261/85261	PF 298	2 ⁴¹
96	1068/85068	PF 20	2 ⁶⁰	4	1268/85268	PF 897	2 ⁵⁰
48	1069/85069	PF 25	2 ⁹¹	4	1271/85271	PF 210	2 ³⁰
4	1092/85092	PF 331	2 ¹⁶	4	1333/85333	PF 2	2 ⁶⁶
4	1100/85100	P 115	2 ⁶⁹	4	1334/85334	PF 1237	2 ⁶⁷
4	1129/85129	PF 166	2 ⁷¹	4	1336/85336	A 612C	—
16	1133/85133	PF 132	2 ²⁸	4	1348/85348	PF 1245	2 ³⁸
28	1136/85136	PF 132	2 ²⁸	24	1372/85372	PF 1250	2 ⁰⁹
4	1138/85138	PF 147	2 ⁴²	4	1390/85390	PF 50	2 ⁹¹
4	1143/85143	PF 141	2 ⁷⁵	4	1394/85394	PF 1233	2 ²⁷
4	1152/85152	P 306	1 ⁹³	4	1403/85403	PF 1084	4 ⁹⁹
4	1156/85156	PF 214	2 ⁰²	4	1407/85407	PF 1086	6 ⁴⁶
4	1161/85161	PF 328	2 ¹⁷	4	1408/85408	PF 818	5 ⁹⁶
4	1162/85162	PF 814	2 ⁰²	4	1410/85410	PF 2049	2 ⁸⁶
8	1163/85163	PF 295	4 ²¹	4	1418/85418	PF 885	2 ⁶⁵
12	1169/85169	PF 375	3 ⁵³	4	1426/85426	PF 156	4 ⁴⁴
4	1188/85188	AC 20	2 ⁶³	4	1434/85434	PF 328	2 ¹⁷
4	1189/85189	PF 13	3 ⁰⁰	8	1452/85452	PF 560	3 ⁴⁵
36	1194/85194	PF 726	7 ²¹	4	1467/85467	PF 297	3 ⁸⁵
20	1197/85197	PF 492	4 ⁹⁶	4	1500/85500	P 117	3 ³³

BID FORM
 OCONEE COUNTY PURCHASING DEPARTMENT
 201 W. MAIN STREET
 208 BOOKER DRIVE (MA)
 WALHALLA, SC 29691

The The Holloway Co.
 submits herewith our Bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) attached hereto for Filters

Bid shall include delivery to location stated on Bid Notice. Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Bidding Organization The Holloway Co.
110 Grant Av.

GREENWOOD, S.C. 29646

By (signature) Paul Holloway Title Pres.

Telephone 1-803-223-2868 Delivery Date Beginning Dec 16, 1993

Date 12/13/93

Specifications - Filters

Delivery as needed to the Oconee County Motor Pool - F.O.B. Walhalla, SC

Delivery must be within 24 hours.

Bid must be on WIX filters or your brand name equivalent or a higher grade.

Prices valid for a one (1) year period with the option to renew for two (2) additional six month periods.

Oconee County reserves the right to vary quantities based on our exact needs.

Bid shall be awarded based on low bid overall.

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Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	1500/85500 PF	3.32	4	1792/85792 PF	8.92
4	1510/85510 PF	4.18	4	1704/85704 PF	4.72
4	1515/85515 PF	2.62	4	1797/85797 PF	3.82
4	1516/85516 PF	2.91	4	1798/85798 PF	4.12
4	1551/85553 PF		4	1806/85806 PF	4.22
1	1623/85623 PD		4	1830/85810 PF	4.22
4	1644/85644 PF	9.84	1	1816/85816 PF	4.12
4	1653/85653 PF	2.45	8	1823/85823 PF	10.22
4	1679/85679 PF	17.21	1	1825/85825 PF	5.21
8	1712/85712 PF	4.72	4	1826/85826 PF	
12	1748/85748 PF	17.62	4	1828/85828 PF	
20	1749/85749 PF	9.32	4	1855/85856 PF	7.91
20	1750/85750 C	3.83	4	1850/85850 PF	8.92
4	1754/85754 PF	3.82	12	1856/85856 PF	13.02
4	1755/85755 PF	3.81	12	1870/85870 PF	8.12
4	1758/85758 PF	5.15	4	1854/85854 PF	3.82
4	1759/85759 PF	5.22	4	1870/85870 PF	8.12
4	1760/85760 PF	4.52	4	2020/87020A PF	3.12
4	1762/85762 PF	2.21	4	2038/87038 A	3.12
4	1768/85768 PF	3.92	4	2047/87047 A	17.21
4	1772/85772 PF	3.71	4	2048/87048 A	15.20
12	1773/85773 PF	3.22	4	2058/87058 A	3.82
4	1774/85774 PF	3.40	4	2055/87055 A	2.92
4	1775/85775 PF	3.22	28	2073/87073 A	2.71
4	1780/85780 PF		4	2077/87077 A	3.15
32	1791/85791 PF	4.02	4	2083/87083 A	2.32

Anticipated Quantity	FILTER NUMBER	FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	2003/87003 A	2.32	1	2511/87511 A	37.32
4	2003/87003 A	3.82	4	2512/87512 A	22.71
4	2005/87005 A	3.82	4	2512/87512 A	22.71
4	2101/87101 A	3.61	8	2533/87533 A	27.12
4	2105/87105 A	3.22	4	2546/87546 A	53.87
4	2119/87119 A	11.92	4	2588/87588 A	29.81
4	2122/87122 A	3.62	4	2589/87589 A	30.12
4	2124/87124 A	11.72	4	2671/87631 A	13.72
4	2125/87125 A	22.52	4	2697/87697 A	8.12
4	2125/87128 A	29.82	4	2706/87706 A	31.92
4	2160/87160 A		4	2707/87707 A	11.21
4	2166/87166 A		4	2715/87715 A	2.32
4	2208/87208 A	1.92	4	2758/87758 A	16.12
4	2209/87209 A	12.32	12	2776/87776 A	27.22
4	2222/87222 A	9.42	4	2824/87824 A	11.71
4	2237/87237 A	15.12	4	2825/87825 A	2.32
4	2285/87285 A		12	2827/87827 A	21.22
12	2334/87334 A	11.82	4	2841/87841 A	11.22
12	2335/87335 A	18.82	4	2841/87841 A	32.22
4	2373/87373 A	2.52	4	2841/87841 A	9.72
4	2376/87376 A	18.02	4	2854/87854 A	5.42
12	2422/87422 A	23.12	4	2855/87855 A	2.62
4	2421/87421 A	16.82	4	2866/87866 A	24.72
4	2471/87471 A	16.52	4	2870/87870 A	2.82
			16	2980/87980 A	22.12

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	3400/86400 ¹	5.10	8	3174/88174 ^A	4.35
10	3405/86405		4	3179/88175 ^A	4.31
6	3418/86418 ^{TP}	6.94	6	3220/88220 ^A	6.27
4	3481/86481 ^{GF}	6.26	4	3231/88231	
4	3500/86500 ^{GF}	12.91	4	3274/88274 ^A	18.01
4	3511/86511 ^{TP}	1.72	6	3270/88270 ^A	5.97
6	3513/86513 ^{TP}	1.93	4	3280/88280 ^A	24.30
4	3540/86540 ^{TP}	2.97	4	3318/88318	
4	3552/86552 ^{TP}	1.67	4	3333/88333 ^A	11.92
6	3843/86843 ^{GF}	1.75	4	3346/88346	
4	4006/89006 ^{GF}	3.13	36	3358/88358 ^A	33.78
4	4025/89025		4	3351/88351	
4	4370/89370 ^{GF}	4.09	4	3366/88366 ^A	10.35
6	4071/89071 ^{GF}	7.21	4	3393/88393	
4	4073/89073 ^{GF}	8.19	4	3515/88515	
4	4074/89074		4	3530/88530 ^A	11.51
4	4428/89428 ^{GF}	5.07	4	3531/88531 ^A	13.45
4	4429/89429 ^{GF}	4.17	4	3552/88552	
4	5016/88036 ^A	3.07	8	3534/88534 ^A	10.61
4	5040/88040 ^A	3.89	4	3574/88574 ^A	10.03
4	5084/88084 ^A	3.89	4	3615/88615 ^A	13.23
4	5088/88088 ^A	5.52	8	3643/88643 ^A	15.72
4	6126/88126 ^A	3.56	4	3676/88676 ^{FP}	1.95
4	6126/88126 ^A	4.38	4	3829 ^{TF}	7.65
4	6131/88131 ^A	4.13	4	3844	
32	6134/88134 ^A	3.56	4	3856 ^{TF}	6.91

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
12	3981/89381 ^A	15.65	4	3100/86100 ^A	5.1
4	3981/89381 ^{FP}		12	3102/86102 ^{TP}	3.92
4	3993/89493 ^{FP}		6	3156/86156 ^{FP}	5.10
4	3994/89494 ^{FP}		6	3211/86211 ^{TP}	1.84
4	3995/89495 ^{FP}		4	3216/86216 ^{TP}	5.52
4	3996/89496 ^{FP}		4	3218/86218 ^{FP}	3.91
4	3997/89497 ^{FP}		4	3219/86219 ^{TP}	3.85
4	3998/89498 ^{FP}		4	3221/86221	
4	3999/89499 ^{FP}		4	3224/86224	
4	3999/89499 ^{GF}		8	3267/86267 ^{GF}	7.23
4	3999/89499 ^{GF}		28	3271/86271 ^{GF}	1.51
4	3999/89499 ^{GF}		17	3281/86281	
4	3999/89499 ^{GF}		4	3281/86281 ^{TP}	3.41
4	3999/89499 ^{GF}		8	3341/86341 ^{TP}	3.81
4	3999/89499 ^{GF}		20	3351/86351 ^{TP}	2.46
4	3999/89499 ^{GF}		8	3352/86352 ^{TP}	3.38
4	3999/89499 ^{GF}		4	3353/86353 ^{TP}	3.42
4	3999/89499 ^{GF}		4	3354/86354 ^{TP}	2.42
4	3999/89499 ^{GF}		4	3358/86358 ^{TP}	3.98
4	3999/89499 ^{GF}		16	3360/86360 ^{TP}	1.13
4	3999/89499 ^{GF}		4	3366/86366 ^{TP}	4.12
4	3999/89499 ^{GF}		4	3367/86367 ^{TP}	3.41
4	3999/89499 ^{GF}		4	3368/86368 ^{TP}	8.20
4	3999/89499 ^{GF}		8	3370/86370 ^{TP}	5.91
4	3999/89499 ^{GF}		4	3380/86380 ^{TP}	3.78
4	3999/89499 ^{GF}		4	3384/86384 ^{TP}	6.03

NUMBER	Per Unit FILTER COST
18	5.12
14	9.26
9	3.89
0	9.31
2	1.93
3	2.36
1	2.54
3	2.52
1	2.44
3	4.96
1	3.13
	3.69
	2.39
	2.75
	2.61
	2.82
	5.03
	5.36
	6.09
	3.75
	2.60
	5.49
	4.67
	3.07
	3.90
	3.64

BID NO. 93-24

(Use this number on envelopes & all related correspondence.)

BID FORM

OCONEE COUNTY PURCHASING DEPARTMENT
 201 W. MAIN STREET
 208 BOOKER DRIVE (MA)
 WALHALLA, SC 29691

The Oconee auto parts, inc.
 submits herewith our Bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) attached hereto for

Carquest Filters Wix filters made for carquest store.

Bid shall include delivery to location stated on Bid Notice. Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Bidding Organization Oconee auto parts, inc.
308 E. Main St.
Walhalla, S.C. 29691

By (signature) James R. Quarles Title Manager

Telephone 638-9562 Delivery Date 12-14-93

ate 12-14-93

Specifications - Filters

Delivery as needed to the Oconee County Motor Pool - F.O.B. Walhalla, SC

Delivery must be within 24 hours.

Bid must be on WIX filters or your brand name equivalent or a higher grade.

Prices valid for a one (1) year period with the option to renew for two (2) additional six month periods.

Oconee County reserves the right to vary quantities based on our exact needs.

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
12	2981/87591	15.90	4	3186/86166	2.68
4	2991/87591	1.09	12	3195/86185	3.98
4	2992/87592	1.30	6	3196/86195	4.29
0	3000/87005	1.10	6	3211/86211	11.72
4	3011/86211	.80	2	3216/86216	5.99
4	3032/86032	1.56	4	3218/86218	4.03
0	3027/86027	1.40	2	3219/86219	4.07
6	3032/86032	1.67	2	3221/86221	11.88
4	3034/86034	1.52	2	3264/86264	2.37
4	3044/86044	.61	8	3267/86267	10.04
4	3046/86046	1.39	28	3271/86271	1.32
4	3050/86050	.71	12	3281/86281	4.38
4	3051/86051	1.27	4	3321/86321	7.96
4	3052/86052	1.29	9	3341/86341	4.07
4	3070/86070	4.01	20	3351/86351	2.75
4	3074/86074	2.21	8	3352/86352	3.23
4	3075/86075	9.56	4	3353/86353	3.55
4	3083/86083	2.28	4	3354/86354	3.16
4	3085/86085	1.13	4	3358/86358	3.77
4	3097/86097	4.44	16	3360/86360	2.18
4	3108/86108	2.30	4	3366/86366	4.85
4	3109/86109	2.78	4	3367/86367	3.91
16	3305/86115	4.30	4	3369/86369	8.97
8	3318/86118	3.90	8	3370/86370	5.73
4	3120/86120	3.90	4	3383/86383	4.30
4	3136/86136	7.19	4	3384/86384	6.29

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	3082/87082	2.24	4	2512/87512	39.89
2	3093/87093	3.58	4	2513/87513	25.32
64	3098/87098	3.49	4	2532/87532	22.02
1	2101/87101	3.34	3	2533/87533	23.65
6	2116/87116	2.99	4	2546/87546	56.67
4	2119/87119	19.07	4	2588/87588	31.64
4	2122/87122	25.79	4	2589/87589	37.68
4	2124/87124	75.24		2631/87631	14.16
4	2125/87125	21.87	4	2697/87697	5.95
4	2128/87128	29.65	4	2906/87906	34.64
4	2160/87160	2.94	4	2707/87907	15.58
6	2166/87166	4.20	4	2715/87915	2.35
4	2208/87208	19.05		2758/87958	17.36
6	2209/87209	13.49	12	2776/87976	27.73
4	2222/87222	9.52	4	2824/87924	12.47
4	2237/87237	15.69	4	2933/87933	25.53
4	2286/87286	5.63	12	2927/87927	25.55
16	2287/87287	9.47	4	2928/87928	12.72
12	2334/87334	18.65	4	2941/87941	32.59
12	2335/87335	17.43	4	2947/87947	11.83
4	2373/87373	2.79		2954/87954	59.56
6	2376/87376	17.82		2955/87955	21.59
12	2422/87422	23.67	4	3066/87966	24.29
12	2423/87423	17.06	4	2970/87970	3.10
4	2471/87471	17.86	10	2980/87980	27.98

BID NO. 93-24

(Use this number on envelopes & all related correspondence.)

BID FORM
 OCONEE COUNTY PURCHASING DEPARTMENT
 201 W. MAIN STREET
 208 BOOKER DRIVE (MA)
 WALHALLA, SC 29691

The Walhalla Auto Parts
 submits herewith our Bid in response to bid request number shown above, and in compliance
 with the description(s) and/or specification(s) attached hereto for WIX Filters

Bid shall include delivery to location stated on Bid Notice. Show any exception, deviation,
 extra computation, or information on Bid Supplemental Form attached hereto.

Bidding Organization Walhalla Auto Parts
127 South College Street
Walhalla, SC 29691

By (signature) Jim Jones Title Owner

Telephone 803-638-8163 Delivery Date 12/15/93

Date 12/15/93

Specifications - Filters

- Delivery as needed to the Oconee County Motor Pool - P.O.B. Walhalla, SC
- Delivery must be within 24 hours.
- Bid must be on WIX filters or your brand name equivalent or a higher grade.
- Prices valid for a one (1) year period with the option to renew for two (2) additional six month periods.
- Oconee County reserves the right to vary quantities based on our exact needs.
- Bid shall be awarded based on low bid overall.

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	1004/85004	2.21	4	1198/85198	5.00
6	1032/85032	2.81	4	1204/85204	9.14
12	1036/85036	2.46	4	1209/85209	3.79
4	1040/85040	2.49	4	1210/85210	9.09
4	1049/85049	2.71	4	1242/85242	1.88
4	1050/85050	2.54	8	1243/85243	2.31
6	1061/85061	2.66	4	1261/85261	2.48
96	1068/85068	2.43	4	1268/85268	2.46
48	1069/85069	2.66	4	1271/85271	2.38
4	1092/85092	2.43	4	1333/85333	4.84
4	1100/85100	2.75	4	1334/85334	3.06
4	1129/85129	2.71	4	1336/85336	3.61
16	1133/85133	2.53	4	1348/85348	2.18
28	1136/85136	5.47	24	1372/85372	2.68
4	1138/85138	2.58	4	1390/85390	2.55
4	1143/85143	2.26	4	1394/85394	2.75
4	1152/85152	obsolete	4	1403/85403	4.80
4	1156/85156	2.55	4	1407/85407	5.23
4	1161/85161	2.34	4	1408/85408	5.94
4	1162/85162	3.53	4	1410/85410	3.18
8	1163/85163	4.46	4	1418/85418	2.54
12	1169/85169	3.16	4	1426/85426	5.36
4	1188/85188	2.61	4	1434/85434	4.56
4	1189/85189	2.56	8	1452/85452	2.99
36	1194/85194	2.29	4	1467/85467	3.81
20	1197/85197	4.92	4	1500/85500	3.56

Anticipated Quantity	Per Unit FILTER NUMBER	FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	2083/87083	219	4	2512/87512	38.96
4	2093/87093	350	4	2513/87513	24.21
44	2098/87098	341	4	2532/87532	21.50
4	2101/87101	326	8	2533/87533	23.09
8	2116/87116	292	4	2546/87546	55.34
4	2119/87119	1863	4	2588/87588	30.90
4	2122/87122	565	4	2589/87589	36.79
4	2124/87124	17.23	4	2631/87631	13.83
4	2125/87125	21.36	4	2697/87697	5.81
4	2128/87128	28.95	4	2706/87706	33.83
4	2160/87160	2.87	4	2707/87707	15.22
8	2166/87166	4.10	4	2715/87715	2.29
4	2208/87208	1860	4	2758/87758	16.96
8	2209/87209	130.8	12	2776/87776	27.08
4	2222/87222	93.0	4	2924/87924	11.88
4	2237/87237	15.32	4	2925/87925	24.93
4	2286/87286	5.50	12	2927/87927	24.95
16	2287/85287	9.25	4	2928/87928	12.42
12	2334/87334	18.21	4	2941/87941	31.83
12	2335/87335	17.07	4	2947/87947	11.55
4	2373/87373	2.73	4	2954/87954	58.16
4	2376/87376	17.41	4	2955/87955	21.09
12	2422/87422	23.12	4	2966/87966	23.72
12	2423/87423	16.66	4	2970/87970	3.03
4	2471/87471	17.44	16	2980/87980	18.63

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	1500/85500	3.56	8	1792/85792	8.69
4	1512/85512	3.08	4	1794/85794	4.98
44	1515/85515	2.38	4	1797/85797	3.95
4	1516/85516	2.48	4	1798/85798	4.89
4	1553/85553	2.79	4	1806/85806	4.34
4	1623/85623	9.34	4	1810/85810	9.31
4	1649/85649	9.32	4	1816/85816	4.10
4	1653/85653	2.13	8	1823/85823	11.45
4	1679/85679	18.91	4	1825/85825	5.71
8	1712/85712	4.64	4	1856/85856	5.13
12	1748/85748	17.49	4	1828/85828	4.10
20	1749/85749	9.58	4	1856/85856	5.13
20	1750/85750	4.06	4	1860/85860	9.40
4	1754/85754	4.69	12	1866/85866	13.80
4	1755/85755	4.04	12	1870/85870	8.50
4	1758/85758	5.18	4	1954/85954	3.63
4	1759/85759	5.68	4	1970/85970	8.19
4	1760/85760	3.69	4	2020/87020	2.85
4	1762/85762	3.70	4	2038/87038	3.13
4	1768/85768	3.39	4	2047/87047	17.06
4	1772/85772	3.58	4	2048/87048	15.06
12	1773/85773	3.34	4	2050/87050	3.81
4	1774/85774	3.57	4	2055/87055	2.68
4	1775/85775	2.61	88	2073/87073	2.71
4	1780/85780	6.39	4	2077/87077	2.89
32	1791/85791	4.09	4	2083/87083	2.19

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
12	2981/87981	1553	4	3166/86166	2.61
4	2991/87991	107	12	3195/86195	388
4	2992/87992	127	6	3196/86196	4.18
4	2995/87995	108	6	3211/86211	11.44
4	3011/86011	78	4	3216/86216	585
4	3012/86012	152	4	3218/86218	393
4	3027/86027	136	4	3219/86219	397
4	3032/86032	1.63	4	3221/86221	1160
4	3034/86034	1.49	4	3264/86264	2.31
4	3044/86044	60	8	3267/86267	980
4	3049/86049	1.36	28	3271/86271	1.28
4	3050/86050	.69	12	3281/86281	4.27
4	3051/86051	1.24	4	3321/86321	7.76
4	3052/86052	1.26	8	3341/86341	3.97
4	3070/86070	392	20	3351/86351	2.68
4	3074/86074	2.16	8	3352/86352	3.15
4	3075/86075	9.33	4	3353/86353	3.46
4	3081/86081	2.23	4	3354/86354	3.08
4	3083/86083	110	4	3358/86358	368
4	3097/86097	434	16	3360/86360	213
4	3108/86108 *	2.25 *	4	3366/86366	4.73
4	3109/86109	2.72	4	3367/86367	3.81
16	3115/86115	4.20	4	3369/86369	8.75
8	3118/86118	381	8	3370/86370	5.59
4	3120/86120	381	4	3380/86380	4.20
4	3136/86136	7.02	4	3384/86384	6.13

* See Supplemental Bid Sheet.

Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST	Anticipated Quantity	FILTER NUMBER	Per Unit FILTER COST
4	3400/86400	496	8	6174/88174	4.39
10	3405/86405	610	4	6179/88179	3.98
6	3418/86418	703	4	6220/88220	5.74
4	3481/86481	563	4	6231/88231	20.13
4	3500/86500	966	4	6232/88232	16.31
4	3511/86511	2.11	4	6270/88270	6.31
4	3512/86512	2.35	4	6280/88280	18.10
4	3540/86540	288	4	6319/89319	13.36
4	3552/86552	231	4	6333/88333	14.64
4	3943/86943	161	4	6346/88346	10.54
4	4006/89006	301	36	6350/88350	37.46
4	4025/89025 *	8.72 *	4	6351/88351	13.50
4	4070/89070	4.27	4	6366/88366	10.16
4	4071/89071	5.18	4	6393/88393	14.00
4	4073/89073	8.71	4	6516/88516	11.39
4	4074/89074	8.93	4	6530/88530	16.58
4	4428/89428	4.90	4	6531/88531	12.60
4	4429/89429	8.71	4	6533/88533	25.85
4	6036/88036	284	8	6534/88534	12.14
4	6040/88040	353	4	6574/88574	12.20
4	6084/88084	357	4	6616/88616	15.05
4	6088/88088	506	8	6845/88845	15.39
4	6126/88126	3.23	4	6976/88976	1.53
4	6128/88128	4.16	4	B29 51881 *	4.44 *
4	6133/88133	4.06	4	B44 51929 *	4.02 *
32	6134/88134	3.28	4	B56 51952 *	6.36 *

* See Supplemental Bid Form.

OCONEE COUNTY COUNCIL

RESOLUTION 93-28

WHEREAS, certain employees purchase goods on behalf of Oconee County from the State Budget and Control Board, Division of General Services;

BE IT RESOLVED, in Council duly assembled this twenty-first day of December, 1993 that Mr. Norman D. Crain, Supervisor-Chairman, Oconee County Council be authorized to act on behalf of Oconee County in acquiring surplus property and so obligate Oconee County to the certifications and agreements set forth in all applicable State Laws and Regulations. Also that Mr. Crain be authorized, at his discretion, to further delegate to any employee of Oconee County for the purpose of acquiring surplus property for use by Oconee County. The following is a list of personnel who normally purchase goods on behalf of Oconee County at the State Budget & Control Board, Division of General Services: Mr. Tommy Crumpton, Rock Crusher Director; Mr. Alan Horn, Emergency Preparedness Director; Mr. Dewitt Mize, Rural Fire Marshal; Mr. C. Loos Smith, Road Foreman; Mr. Hoyt Orr, Assistant Road Foreman; Mr. Bob Busch, Law Enforcement Director; Mr. Jack Hirst, CCS Director; Mr. Lee Davis, Motor Pool Foreman; Mr. Jim Smith, Public Buildings Director; Mr. James Singleton, Sheriff; Mr. Norman D. Crain, Supervisor-Chairman, Oconee County Council and Ms. Marianne Dillard, Purchasing Director.

ADOPTED & APPROVED, on first and final reading this twenty-first day of December, 1993 by a vote of:

_____ :Yes

_____ :No

Norman D. Crain
Supervisor-Chairman
Oconee County Council

208 Booker Drive
Walhalla, SC 29691

Attest:

Opal O. Green
Council Clerk

sb&c

STATE OF SOUTH CAROLINA
SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY

DRUG CONTROL AND SYSTEM IMPROVEMENT PROGRAM GRANT APPLICATION

11/93

FOR STATE FUNDING AGENCY (SFA) USE ONLY

Grant #: _____ Award Date: _____ Org. Type _____ Adv/Reimb: _____
 Prior Grant #1: _____ #2: _____ #3: _____ #4: _____
 Pre-App #: _____ Agency Code: _____ Monitor Code: _____
 Fiscal Year: _____ Fund Type: _____ Fund Year: _____ Program Area: _____

TO BE COMPLETED BY PROJECT DIRECTOR -- SEE INSTRUCTIONS

1. District #: 01 County #: 37 County Name: Oconee
 2. Grant Period: Begin: 6/1/94 End: 6/30/95

3. Project Title: Project D.A.R.E.

4. Project Summary: Comprehensive seventeen week program to build resistance skills

5. Type of Application (Check Applicable Line)

A. _____ Initial Continuation _____ Revision
 B. Year of Funds: _____ 1st _____ 2nd 3rd _____ 4th _____ 5th
 C. _____ Advance Reimbursable

6. A. Organization Type: (Check Applicable Line)

_____ State _____ City County
 _____ Other (Specify): _____

B. U.S. Congressional District: Third

7. Name and Address of Implementing Agency:

Oconee County Sheriff's Dept.
 208 Booker Drive/Co. Mail Room
 Walhalla, SC

10 Digit

Zip: 29691

Phone No.: 638-4117

COMPLETE PAGES 2-4 BEFORE COMPLETING THIS SECTION

8. BUDGET: USE WHOLE DOLLARS ONLY! (For Example: \$1,500 NOT \$1,500.00)

A. BUDGET CATEGORIES	GRANTOR	AGENCY MATCH	TOTAL
Personnel <u>A321</u>	<u>25,573</u>	<u>8,525</u>	<u>34,098</u>
Consultants <u>A331</u>	_____	_____	_____
Travel <u>A341</u>	<u>5,107</u>	<u>1,703</u>	<u>6,810</u>
Equipment <u>A351</u>	_____	_____	_____
Renovation/Constr. <u>A361</u>	_____	_____	_____
Other <u>A371</u>	<u>1,125</u>	<u>375</u>	<u>1,500</u>
TOTAL:	<u>31,805</u>	<u>10,603</u>	<u>42,408</u>
B. PERCENTAGE:	<u>75</u> %	<u>25</u> %	<u>100</u> %

9. APPROPRIATION OF NON-GRANTOR MATCHING FUNDS: _____ State County _____ City

_____ Other (Explain): _____

BUDGET DETAILS

Grant Number: _____

COMPLETE PAGES 3 AND 4 BEFORE COMPLETING THIS PAGE

USE WHOLE DOLLARS ONLY

PERSONNEL (Note: Combine Fringe Benefits with Salary)

	Description	Detail Code	Quantity	Grantor Amount
A421	D.A.R.E. Officer		1	25,573 .00
A421	_____	_____	_____	.00
A421	_____	_____	_____	.00
A421	_____	_____	_____	.00
A421	_____	_____	_____	.00
A421	_____	_____	_____	.00
	* PERSONNEL TOTAL			<u>25,573 .00</u>

EQUIPMENT

	Description	Detail Code	Quantity	Grantor Unit Cost	Grantor Total Cost
A451	_____	_____	_____	.00	.00
A451	_____	_____	_____	.00	.00
A451	_____	_____	_____	.00	.00
A451	_____	_____	_____	.00	.00
A451	_____	_____	_____	.00	.00
A451	_____	_____	_____	.00	.00
	* EQUIPMENT TOTAL (Multiply each unit price by the quantity)				<u>.00</u>

OTHER

	Description	Detail Code	Grantor Amount
A471	D.A.R.E. Supplies		1,125 .00
A471	_____	_____	.00
A471	_____	_____	.00
A471	_____	_____	.00
A471	_____	_____	.00
A471	_____	_____	.00
	* OTHER TOTAL		<u>1,125 .00</u>

*** TOTAL AMOUNT MUST AGREE WITH THE GRANTOR AMOUNT ON PAGE 1**

CATEGORIES	GRANTOR	MATCHING FUNDS		TOTAL
		CASH	IN-KIND	
I. PERSONNEL				
A. SALARIES:				
<u>Position Title</u>	<u>Annual Salary Rate</u>	X	<u>% Time On Project</u>	N/A
D.A.R.E. Officer Deputy Sheriff (13 months)	24,942		100	
	18,706		6,236	24,942
TOTAL SALARIES:	18,706		6,236	24,942
B. FRINGE BENEFITS, EMPLOYER PORTION: (Itemize - i.e., FICA, Work. Comp., Retirement, etc.)				
<u>Description</u>	<u>% Or Rate</u>	X	<u>BASE</u>	N/A
FICA	.0765	X	24,942	1,908
Retirement	.1070	X	24,942	2,669
Health Insurance	269.50 per month	X	13 mos.	3,503
Workers Compensation	.0311	X	24,942	776
Unemployment Ins.				300
Other: <u>Clothing Allowance</u> 300 per yr.				
	225		75	
TOTAL FRINGE BENEFITS:	6,867		2,289	9,156
TOTAL PERSONNEL: (Salaries + Fringe)	25,573		8,525	34,098
II. CONTRACTUAL SERVICES: (Describe)				
				N/A
TOTAL CONTRACTUAL SERVICES:				N/A
III. TRAVEL: (Itemize - include mileage, airline cost, lodging, food)				
24,000 miles at .25	4,500		1,500	6,000
National D.A.R.E. Conference	607		203	810
TOTAL TRAVEL:	5,107		1,703	6,810

CATEGORIES	GRANTOR	MATCHING FUNDS		TOTAL
		CASH	IN-KIND	
IV. EQUIPMENT: (Itemize - Do Not Use Brand Names. Include purchased items costing \$300 or more. Do NOT include leased or rented items.)			N/A	
TOTAL EQUIPMENT:			N/A	
V. RENOVATIONS/CONSTRUCTION: (Describe) <u>NOTE:</u> Construction projects are prohibited except when facilities to be constructed are State Correctional Institutions. (Planning funds for local facilities are allowable.)			N/A	
TOTAL RENOVATIONS/ CONSTRUCTION:			N/A	
VI. OTHER: (Itemize - see instructions)				
D.A.R.E. Supplies	1,125	375	N/A	1,500
TOTAL OTHER:	1,125	375	N/A	1,500
TOTAL PROJECT COST:	31,805	10,603	N/A	42,408

BUDGET DESCRIPTION: Explain exactly how each item listed in your budget will be utilized. It is important that the necessity of these items, as they relate to the operation of the program, be established. (e.g., Travel - \$525: 2500 miles at \$.21 per mile for drug enforcement officer; Rent - \$1,500: 150 square feet of office space for drug enforcement officer at \$10 per square foot.)

Personnel

One (1) D.A.R.E. officer= \$24,942.00 - to implement elementary school D.A.R.E. program. This includes the officer's cost of living raise and yearly step increase.

One (1) Fringe Benefit Package at \$9,156.00

24,942

9,156

34,098

Travel

Travel costs to provide transportation for D.A.R.E. officer

6,000.00

National D.A.R.E. Conference

Round trip driving vehicle - 1000 miles at .25 = \$250.00

Registration Fee - \$125.00

Lodging - 5 nights at \$67.00 per night = \$335.00

Food - 25.00 per day for 4 days = \$100.00

810.00

Other

D.A.R.E. supplies - given to students to reinforce the concept of resistance to drugs - \$1,500.00

PROBLEM STATEMENT: First, define the problem exactly as it exists in your particular community. Describe the nature and magnitude of the problem using valid, updated statistical data, and citing the source and date of your information. Remember to document the problem and not the symptoms or solutions of the problem. Second, identify your existing efforts, current resources and programs being utilized to deal with the problem.

In the previous two years grant applications, we have referred to a D.A.R.E. pamphlet indicating the substantial increase in the number of young people that have begun use of alcohol, tobacco, or marijuana by junior high school. The number of young people abusing these types of drugs has also increased in Oconee County.

As previously stated, no juvenile related programs such as D.A.R.E. have ever existed in Oconee County until D.A.R.E. was implemented two years ago. We believe that this lack of preventive education has contributed to law enforcement and school district personnel noticing increased problems resulting from substance abuse. An Oconee Deputy Solicitor noted a substantial increase in the number of young people referred to Family Court. He stated that approximately 75% of the cases are a result of substance abuse. An employee with the Department of Juvenile Justice in our county stated that his increased work load was also a direct result of substance abuse. The age of substance abusers is definitely getting younger was the statement of an Oconee Narcotic Investigator. In addition a fifth grade principal noted an increase in the number of drug overdoses at his school.

It is imperative that elementary school students in the exit grades continue to receive substance abuse education. We welcome the opportunity to educate them during their formative years. We believe that increased enforcement of the drug laws, increased education and further drug treatment programs will drastically reduce substance abuse. The Oconee Sheriff's Dept. has increased its personnel in drug enforcement. The Oconee Department of Mental Health is our resource for drug treatment. We desire to continue the proven effectiveness and quality of D.A.R.E. to Oconee County.

PROGRAM PURPOSE: First, describe the broad goals of your program. Then describe a specific plan for conducting the program and a rationale for the tasks and activities to be employed to address the problem outlined on Page 6.

D.A.R.E. targets elementary students to prevent drug abuse among young people. This program will address substance abuse in the elementary schools of Oconee County. The D.A.R.E. program is seventeen weeks in length and provides an in depth resistance package to enable these students to be proficient in dealing with the pressures to use drugs. By reaching children at an early age this will give them skills to encourage mature decision making. Helping to change their attitude toward substance use, resistance to peer pressure will grow stronger. The demand for drugs and the "coolness" of it all will be on a steady decline. Ultimately, with no demand, there will be no supply.

There are approximately four thousand five hundred (4500) in grades K-5 in Oconee County. Approximately eight hundred (800) of these students are in the fifth or exit grade. This officer will conduct D.A.R.E. to approximately three hundred fifty (350) students in the exit grade. In addition, this officer will conduct D.A.R.E. visitation lessons to approximately one thousand seven hundred (1700) students in grades K-4.

The implementation of the D.A.R.E. program will enable this agency to provide a higher level of service to the youth of this county. Through D.A.R.E. the Oconee County Sheriff's Department can access the following schools.

<u>School</u>	<u>Grade</u>					
	K	1	2	3	4	5
1) Westminster Preschool	130	n/a	n/a	n/a	n/a	n/a
2) Westminster Elementary	n/a	138	121	169	140	n/a
3) Westminster Middle	n/a	n/a	n/a	n/a	n/a	150
4) S. Pine St. Elementary	110	110	120	78	101	100
5) Kellet Elementary	51	51	75	53	59	54
6) Northside Elementary	50	50	48	50	48	54
Total # of Students (Estimate)	341	349	364	350	348	358

PROGRAM OBJECTIVE(S): Objectives are specific, quantified statements of expected results of the project. The objectives must be described in terms of measurable events that can be realistically expected under time constraints and resources. Objectives must be related to the Problem Statement and Program Purpose outlined on Pages 6 and 7. They should describe who will do what by when.

Revised 11/15/93

Objectives for Elementary School D.A.R.E. Program

1. This agency's D.A.R.E. Program will closely adhere to the curriculum and guidelines promulgated by the Los Angeles Police Department and the Los Angeles Unified School District in conjunction with the D.A.R.E. Training Center Policy Advisory Board and the Southeast Regional Training Center (North Carolina State Bureau of Investigation). The certified D.A.R.E. Officer will be an active participant within the South Carolina D.A.R.E. Officers Association.
2. This agency will enter into a written contract with a local school district to teach in a minimum of three different elementary schools (maximum of 5 different schools) per D.A.R.E. Officer in each the fall and the spring semester.
3. The certified D.A.R.E. Officer will teach the authorized 17 weeks D.A.R.E. curriculum to a minimum of two exit grade classes (maximum of four classes) per day for a minimum of three days per week (maximum of four days per week) with at least one day set aside solely for classroom preparation. Classes shall not exceed 30 students.
4. The certified D.A.R.E. Officer will teach the five D.A.R.E. visitation lessons to every kindergarten through exit grade class in each of their respective elementary schools.
5. The certified D.A.R.E. Officer will make at least six D.A.R.E. presentations to groups outside of the classroom (civic clubs, P.T.A., churches or other parent groups, etc.) per semester.
6. In order to facilitate program evaluation, a permanent identifying record of each participant and each graduate of the D.A.R.E. program will be maintained by this department as well as the school district.
7. The certified D.A.R.E. Officer will, upon completion of each program (17 week curriculum), complete an evaluation to measure the effectiveness of the program. In addition to comparing outcomes to curriculum objectives, a measurement of actual accomplishments and potential progress towards drug demand reduction shall be completed. One report incorporating all programs conducted each semester will suffice.
8. During the summer months, the certified D.A.R.E. Officer will work with school officials to promote the D.A.R.E. program, attend training classes, update his/her knowledge of local drug problems, present programs to civic and youth groups, visit the business community to make them aware of the D.A.R.E. Programs, and attend the National D.A.R.E. Conference.

It is recognized that geographic, population, and other factors vary widely between jurisdictions and could render some of the objectives inappropriate or impractical. If a variation to any D.A.R.E. Program Objective is requested, a written justification with an alternative objective must be submitted for prior approval to:

S.C. Department of Public Safety
Office of Criminal Justice
1205 Pendleton Street
Columbia, SC 29201

ATTN: Evelyn G. Pickens

PERFORMANCE INDICATOR(S): State exactly how each objective will be measured. Performance indicators must be matched to each specific program objective outlined on Page 8. Performance indicators are based on quantitative (numbers) and qualitative (opinions organized in meaningful ways) data gathering. Plan on recording information which will allow you to compare your objectives outlined on Page 8 with your actual accomplishments.

Performance Indicators for Elementary School D.A.R.E. Program

Revised 11/15/93

1. This agency's D.A.R.E. Officer will be certified by the Regional Training Center to instruct the elementary curriculum, attend in-service trainings as they are offered by the South Carolina Law Enforcement Division D.A.R.E. Unit, attend South Carolina D.A.R.E. Officers Association meetings, and otherwise meet and maintain all national and regional certification requirements.
2. A copy of the contract between the local school district and the law enforcement agency will be maintained at both places.
3. The certified D.A.R.E. Officer will prepare daily activity reports which include the school(s) served, number of core lessons taught, and number of students served. A copy of the officer's class schedule will be maintained at the school district office and at the law enforcement agency.
4. The certified D.A.R.E. Officer will maintain records of all visitation classes.
5. The certified D.A.R.E. Officer will maintain records of group presentations.
6. The certified D.A.R.E. Officer will maintain records of all D.A.R.E. participants and graduates to provide input for long term evaluation.
7. Within 15 days following the end of each school semester, a complete evaluation will be forwarded to the Division of Public Safety (address shown on Page 8). The original report will be maintained with the law enforcement agency and a copy at the school district office.
8. The certified D.A.R.E. Officer will maintain appropriate records of all presentations, visits and other activities occurring during the normal school recess (summer) period.

EVALUATION PLAN: Evaluation measures how well you did what you set out to do, helps maintain project focus and control, and aids in planning. Show how you plan to measure the effectiveness of your project. Describe how you will compare overall performance with objectives, using your performance indicators. Submit this plan on page 10 in the grant application due January 10, 1994. Submit the completed evaluation by August 15, 1995 as an addendum to the Fourth Quarterly (Final) Progress Report. See item 27 of the Grant Terms and Conditions on page 16.

D.A.R.E. Program Evaluation Plan

The evaluation will:

1. Specify the D.A.R.E. officer(s) credentials and training completed during the grant year.
2. Specify where the contract between the local school district and the law enforcement agency is kept, and a copy will be sent to the Governor's Office, Division of Public Safety Programs (DPSP).
3. Specify the schools served, the number of core curriculum classes taught, the number of students in each core class-unit, and the total number of students taught the core curriculum during the grant year.
4. Specify the number of visitation classes taught, the number of students in each visitation class, and the total number of students given the visitation instruction during the grant year.
5. Specify the number of group presentations, the type audience addressed (e.g., civic, religious, community clubs, etc.), the approximate number of attendants at each presentation, and the total number of attendants for outside presentations during the grant year.
6. Specify the format and location of records of all D.A.R.E. participants and graduates for possible use in long-term evaluation.
7. Include the results of pre-instruction and post-instruction survey instruments given to students, school faculty/staff, and parents/guardians of students. The D.A.R.E. officer will continue to administer the survey instruments being used now until the state distributes a state standard survey. (A copy of the pre-post survey being used will be sent to the DPSP. If not using one now, this subgrantee agrees to use a pre-post survey approved by the state, and to request an acceptable version from the DPSP.)
8. Include a summary of summer activities, which contains: type activity, location, number of D.A.R.E.-age students (K-5 and last year's graduates) participating, number of parents/guardians participating, number of school faculty/staff participating. A separate subjective assessment of the results achieved, activity by activity, and the overall value of the summer program will be provided to the DPSP.
9. Include a subjective narrative assessment of the effectiveness of the D.A.R.E. officer(s)' performance and a subjective sensing of the impact of the program by the school administration (principal or assistant principal) and the teachers of the classes to whom the core curriculum is presented.
10. Include any D.A.R.E. officer evaluations of performance by the South Carolina Point of Contact (SLED D.A.R.E. agent) or other agency.

TOTAL PROJECT AREA POPULATION: Provide the most current population figures for the area served by this project. The population of the project area may be larger than the population of the recipient unit of government (e.g., the project is a multi-jurisdictional effort) or smaller (e.g., the project targets a specific segment of the jurisdiction). Cite the source of the information presented.

Total population for county: 60,000 or city/town: _____

Cite source of information: Oconee County Courthouse

FOR D.A.R.E. PROJECTS ONLY

Total population for county: 60,000 or city/town: _____

Cite source of information: Oconee County Courthouse

Data for schools served by D.A.R.E. Project:

School Name	Name of School District	Number of Core Curriculum Grade Classes	Grade Level of Core Curriculum Classes	Number of Students to be Taught Core Curriculum	Grade Levels being Targeted for Visitation Lessons	Number of Students being Targeted for Visitation Lessons
Westminster Preschool	Oconee Co.	0	n/a	0	K	130
Westminster Elementary	Oconee Co.	0	n/a	0	1-4	568
Westminster Middle	Oconee Co.	5	5th	150	n/a	n/a
S. Pine St. Elementary	Oconee Co.	4	5th	100	K-4	519
Kellet Elem.	Oconee Co.	2	5th	54	K-4	289
Northside Elem.	Oconee Co.	2	5th	54	K-4	246

Cite source of school information: Oconee School Dist. 1993-1994 enrollment chart

PROJECT CONTINUATION POTENTIAL: Explain how the project activity will be continued after federal assistance is no longer available.

Oconee County will continue the program after funding is no longer available.

Implementation Schedule

Implementation Tasks	Person Responsible	Implementation Proposed Time Frame				Implementation Actual Time Frame (Date)			
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
GRADUATE DARE CLASS	DARE OFFICER	6/1/94							
DARE SUMMER CAMP	DARE OFFICER	6/15/94							
NATIONAL DARE CONFERENCE	DARE OFFICER	7/94							
START FALL SEMESTER	DARE OFFICER	8/94							
GRADUATE DARE CLASS	DARE OFFICER			12/94					
START SPRING SEMESTER DARE CLASS	DARE OFFICER			1/95					
GRADUATE DARE CLASS	DARE OFFICER				5/30/95				

The implementation schedule is intended to give our office a proposed list of activities planned, when they are to be implemented, and the person responsible. Exact dates are not necessary in the "Implementation Proposed Time Frame" Section. Please use an "X" to denote which quarter you plan to implement the activity. Use this schedule to report changes in your proposed Implementation Schedule and to provide evidence of actual implementation (progress) during monitoring visits. NOTE: "1st Quarter" means 1st Quarter of the grant period.

ACCEPTANCE OF AUDIT REQUIREMENTS

Failure to complete this form will result in your grant award being delayed and/or cancelled.

We agree to have an audit conducted in compliance with OMB Circular A-128 or OMB Circular A-133 or in compliance with generally accepted accounting principles in accordance with the Government Auditing Standards, whichever is applicable. We will forward for review and clearance a copy of the completed audit(s), including the management letter if applicable, to:

Mr. Charles H. Ayer, Deputy Director
Office of Grants Administration
1205 Pendleton Street, Room 467
Columbia, South Carolina 29201-3740

The following is information on the next organization-wide audit which will include this agency:

- 1. *Audit Period: Beginning _____ Ending _____
- 2. Audit will be submitted to Grants Administration by : _____
(Date)

NOTE: The audit must be submitted to the Office of Grants Administration no later than the tenth month after the end of the audit period.

Additionally, we have or will notify our auditor of the above audit requirements prior to performance of the audit for the period listed above. We will also ensure that the entire grant period will be covered by a compliance audit which in some cases will mean more than one audit must be submitted. We will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular A-128 or OMB Circular A-133 or in compliance with generally accepted accounting principles in accordance with the Government Auditing Standards, whichever is applicable.

Any information regarding the OMB Circular audit requirements will be furnished by the Office of Grants Administration upon request.

***NOTE:** The Audit Period is the organization's fiscal or calendar year to be audited.

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

1. Availability of Federal Funds: This grant award is contingent upon availability of federal funds approved by Congress.
2. Applicable Federal Regulations: The Subgrantee must comply with the Office of Management and Budget (OMB) Circulars, as applicable: A-21 Cost Principles for Educational Institutions; A-87 Cost Principles for State and Local Governments; A-110 Uniform Administrative Requirements for Grants and Agreements with Institutions; and, A-122 Cost Principles for Non-Profit Organizations. Also, the Subgrantee must comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part II, Applicability of Office of Management and Budget Circulars; Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 42, Non-discrimination Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Part 66 (formerly OMB Circular A-102), Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
3. Allowable Costs: The allowability of costs incurred under any grant shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable OMB Circulars referenced above.
4. Audit Requirements: The subgrantee agrees to comply with the requirements of OMB Circular A-128 or OMB Circular A-133, as applicable. Further, records with respect to all matters covered by this grant shall be made available for audit and inspection by the State Funding Agency (SFA) and/or any of their duly authorized representatives. The audit report must specifically cite that the report was done in accordance with the applicable OMB Circular.
5. Equal Employment Opportunity: No person shall on the grounds of race, creed, color or national origin, be excluded from participation in, be refused the benefits of, or be otherwise subjected to discrimination under subgrants awarded pursuant to the Act governing these funds or any project, program, activity or subgrant supported by such requirements of Title VI of the Civil Rights Act of 1964, and all applicable requirements pursuant to the regulations of the Department of Commerce (Title 15, Code of Federal Regulations, Part 8, which have been adopted by the Federal Funding Agency); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Labor Regulations 41 CFR Part 60; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E and G. The subgrantee must therefore ensure it has a current Equal Employment Opportunity Program (EEOP) which meets the requirements of 28 CFR 42.301. The Subgrantee further agrees to post in a conspicuous place, available to all employees and applicants for employment, notices setting forth the provisions of The EEOP, as supplemented in Department of Labor Regulations 41 CFR Part 60.

The Subgrantee assures that in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will immediately forward a copy of the findings to the Governor's Office.

6. Conflict Of Interest: Personnel and other officials connected with this grant shall adhere to the requirements given below:
 - a. Advice: No official or employee of a state or unit of local government or of nongovernment grantees/subgrantees shall participate personally through decision, approval, disapproval, recommendation, the rendering of advice, investigation, or otherwise in any proceeding, application, request for a ruling or other determination, contract, grant, cooperative agreement, claim, controversy, or other particular matter in which these funds are used, where to his knowledge he or his immediate family, partners, organization other than a public agency in which he is serving as officer, director, trustee, partner, or employee or any person or organization with whom he is negotiating or has any arrangement concerning prospective employment, has a financial interest.
 - b. Appearance: In the use of these grant funds, officials or employees of state or local units of government and nongovernmental grantees/subgrantees shall avoid any action which might result in, or create the appearance of:

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

- 1) Using his or her official position for private gain;
 - 2) Giving preferential treatment to any person;
 - 3) Losing complete independence or impartiality;
 - 4) Making an official decision outside official channels; or
 - 5) Affecting adversely the confidence of the public in the integrity of the government or the program.
7. **Bonding:** It is strongly recommended that all officials identified on this grant who have authority to obligate, expend or approve expenditures be bonded for an amount no less than the total amount of the grant, including match.
8. **Non-Supplanting Agreement:** The subgrantee shall not use grantor funds to supplant state or local funds or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the subgrantee must stop charging the grant for the new position. Upon filling the vacancy, the subgrantee may resume charging for the grant position.
9. **Project Implementation:** The Subgrantee agrees to implement this project within ninety days following the grant award effective date or be subject to automatic cancellation of the grant. Evidence of project implementation must be detailed in the first quarterly report.
10. **Written Approval of Changes:** Any changes to this subgrant, which are mutually agreed upon, must be approved, in writing, by the SFA and shall be incorporated in written amendments to this grant. This procedure for changes to the approved subgrant is not limited to budgetary changes, but also includes changes of substance in project activities and changes in the project director or key professional personnel identified in the approved application.
11. **Contract Approval Requirements:** The Subgrantee must receive approval of all contract agreements for services and products from the Office of Grants Administration prior to execution. The contract will require review and approval by appropriate staff. Every contract will identify by name all researchers, agents or vendors providing the service or product stipulated. If written approval of the contract is given, an executed copy of the contract must be submitted to the Office of Grants Administration prior to payment or within 30 days of signature, whichever comes first.
- In addition to the above requirements, consultant contractors (both individual and consulting firm) will be required to file quarterly progress and fiscal reports. Such reports will include an accounting of all financial transactions completed during the reporting period as well as a description of the actual services provided. Final progress, narrative and fiscal reports will be required within 30 days after the completion of the contract. The final fiscal report must contain a complete accounting of financial transactions for the entire contract period. In the final narrative report, the contractor must provide a specific statement as to the total services or products provided under the terms of the contract.
12. **Individual Consultants:** Billings for consultants who are individuals must include at a minimum: a description of services; dates of services; number of hours services performed; rate charged for services; and, the total cost of services performed. Individual consultant costs must be within the prevailing rates, not to exceed the maximum of \$150.00 per day.
13. **Dual Employment Compensation:** Dual employment compensation must be approved by the Office of Grants Administration prior to contracting with consultants. An appropriate dual employment compensation form must be completed and submitted to the Office of Grants Administration.
14. **Sole Source Contracts:** Use of sole source contracting is discouraged. Sole source contracts will be awarded only under exceptional circumstances and must follow precisely the procedure set forth in the South Carolina Consolidated Procurement Code. All sole source contracts will require the explicit prior written approval of the Governor's Office.

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

15. Bidding Requirements: The subgrantee must comply with proper competitive bidding procedures as required by 28 CFR Part 66 (formerly OMB Circular A-102) or OMB Circular A-110, as applicable.

On any items, including those bid in the aggregate, whose total cost is less than \$1,500, the bids do not have to be submitted to the SFA for review and approval; but, adequate documentation must be maintained in the subgrantee's files.

On any items, including those bid in the aggregate, whose total cost is \$1,500 or more, bids must be submitted to the SFA for review and approval prior to acceptance of any bid. Provide the following information:

- a. A copy of all bids submitted
- b. The criteria used for selection
- c. The bid selected
- d. If other than low bid selected, provide justification.

When only one responsive bid is received, you must process the bid as sole source. This includes state agencies.

16. Travel Costs: Travel costs must comply with the agency's regulations. In the absence of agency regulations, travel costs must not exceed the rate set by state regulation, a copy of which is available upon request.

17. Rental Cost: The Subgrantee must request approval, in writing, when:

- a. The total rental space requirement, including space for files, conference, mail, supply, reproduction and storage rooms, is in excess of 150 square feet per employee. Space required for intermittent and/or part-time employees may be included in the space requirement.
- b. The rental charge exceeds \$10 monthly per square foot. The subgrantee must certify in writing that the requested rental charge is consistent with the prevailing rates in the local area and shall maintain documentation in its files to support such a determination.

18. Obligation of Grant Funds: Grant funds may not, without advance written approval by the SFA be obligated prior to the effective date or subsequent to the termination date of the grant period. No obligations are allowed after the end of the grant period, and the final request for payment must be submitted no later than 45 days after the end of the grant period.

19. Utilization and Payment of Grant Funds: Funds awarded are to be expended only for purposes and activities covered by the subgrantee's approved project plan and budget. Payments will be adjusted to correct previous overpayments and disallowances or under payments resulting from audit.

Claims for reimbursement must be submitted no more frequently than once a month and no less than once a quarter. Grants failing to meet this requirement, without prior written approval, are subject to cancellation.

20. Recording and Documentation of Receipts and Expenditures: Subgrantee's accounting procedures must provide for accurate and timely recording of receipt of funds by source, of expenditures made from such funds, and of unexpended balances. These records must contain information pertaining to grant awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the subgrant activities are for allowable purposes. Additionally, effective control and accountability must be maintained for all grant cash, real and personal property, and other assets. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payrolls, time and attendance records, contract documents, grant award documents, etc.

21. Reports: The subgrantee shall submit, at such times and in such form as may be prescribed, such reports as the SFA may reasonably require, including quarterly financial reports, progress reports, final financial reports and evaluation reports.

22. Program Income: All program income generated by this grant during the project period must be reported to the SFA quarterly (on the quarterly fiscal report) and must be put back into the project or be used to reduce the grantor participation in the program. The use or planned use of all program income must have prior written approval from the SFA.

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

23. Retention of Records: Records for non-expendable property purchased totally or partially with grantor funds must be retained for three years after its final disposition. All other pertinent grant records including financial records, supporting documents and statistical records shall be retained for a minimum of three years after the final expenditure report. However, if any litigation, claim or audit is started before the expiration of the three year period, then records must be retained for three years after the litigation, claim or audit is resolved.
24. Title To Property: Effective control and accountability must be maintained for all personal property. Subgrantees must adequately safeguard all such property and must assure that it is used solely for authorized purposes. Subject to the obligations and conditions set forth in 28 CFR Part 66 (formerly OMB Circular A-102), title to nonexpendable property acquired in whole or in part with grant funds shall be vested in the subgrantee. Non-expendable property is defined as any item having a useful life of more than one year and an acquisition cost of \$1000 or more per unit. At the time the final request for payment is submitted, the subgrantee must file with the SFA a copy of the Property Control Record Form (provided by the SFA) listing all such property acquired with grant funds. The subgrantee agrees to be subject to a biennial audit by the SFA and/or its duly authorized representatives for verification of the information contained in the Property Control Record Form. Subgrantees should exercise caution in the use, maintenance, protection and preservation of such property. When use of the property for project activities is discontinued, the subgrantee shall request, in writing, disposition instructions from the SFA prior to actual disposition of the property. Theft, destruction, or loss of property shall be reported to the SFA immediately.
25. Performance: This grant may be terminated or fund payments discontinued by the SFA where it finds a substantial failure to comply with the provisions of the Act governing these funds or regulations promulgated, including those grant conditions or other obligations established by the SFA. In the event the subgrantee fails to perform the services described herein and has previously received financial assistance from the SFA, the subgrantee shall reimburse the SFA the full amount of the payments made. However, if the services described herein are partially performed, and the subgrantee has previously received financial assistance, the subgrantee shall proportionally reimburse the SFA for payments made.
26. Deobligation of Grant Funds: All grants must be deobligated within forty-five (45) days of the end of the grant period. Failure to deobligate the grant in a timely manner will result in an automatic deobligation of the grant by the SFA.
27. Evaluation: The evaluation is due August 15, 1995, for FY 1994 grants. It will consist of a self-evaluation cover sheet (to be provided by the DCSIP staff), an evaluation narrative, a copy of Page 10 of the application (evaluation plan), and the Fourth Quarterly (Final) Progress Report.
28. Copyright: Except as otherwise provided in the terms and conditions of this grant, the subgrantee or a contractor paid through this grant is free to copyright any books, publications or other copyrightable materials developed in the course of or under this grant. However, the federal awarding agency and/or state funding agency (SFA) reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal government and/or SFA purposes:
 - (a) the copyright in any work developed under this grant or through a contract under this grant; and,
 - (b) any rights of copyright to which a subgrantee or subcontractor purchases ownership with grant support.The federal government's rights and/or the SFA's rights identified above must be conveyed to the publisher and the language of the publisher's release form must ensure the preservation of these rights.
29. Cash Depositories: Subgrantees are required to deposit grant funds in a federally insured banking institution, and the balance exceeding insurance coverage must be collaterally secured.
30. Furniture Purchase Requirements: The SFA requires that furniture funded by the grant (both grantor and match be purchased through the South Carolina Department of Corrections, Prison Industries Program (PI). The subgrantee may purchase grant funded furniture through another vendor only if, (a) PI is unable to guarantee delivery within eight (8) weeks of the placement of the order, or (b) the subgrantee receives a bid for furniture of equal or higher specifications for less than the PI cost. If (a) or (b) is utilized, the Project Director or Authorized Official must certify this process. The certification must accompany the Request for Payment for the applicable

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

items. Regardless of purchase source, the PI cost will be the maximum allowed the grant. The maximum limit applies to Grantor funds and Match funds and any combination of the two. The subgrantee should contact a customer services representative at PI at 1-800-922-8121.

31. Americans with Disabilities Act of 1990 (ADA): The subgrantee must comply with all requirements of the Americans with Disabilities Act of 1990 (ADA), as applicable.
32. Compliance With Section 504 Of The Rehabilitation Act of 1973 (Handicapped): All recipients of federal funds must comply with Section 504 of the Rehabilitation Act of 1973 (The Act). Therefore, the federal funds recipient pursuant to the requirements of The Act hereby gives assurance that no otherwise qualified handicapped person shall, solely by reason of handicap be excluded from the participation in, be denied the benefits of or be subject to discrimination, including discrimination in employment, in any program or activity that receives or benefits from federal financial assistance. The recipient agrees it will ensure that requirements of The Act shall be included in the agreements with and be binding on all of its subgrantees, contractors, subcontractors, assignees or successors.
33. Utilization of Minority Businesses: Subgrantees are encouraged to utilize qualified minority firms where cost and performance of major contract work will not conflict with funding or time schedules.
34. Confidential Information: Any reports, information, data, etc., given to or prepared or assembled by the subgrantee under this grant which the SFA requests to be kept confidential shall not be made available to any individual or organization by the subgrantee without prior written approval of the SFA.
35. Political Activity: None of the funds, materials, property or services provided directly or indirectly under this contract shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office, or otherwise in violation of the provisions of the "Hatch Act".
36. Debarment Certification: The subgrantee must comply with Federal Debarment and Suspension regulations by requiring completion of "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion — Lower Tier Covered Transactions" by subrecipients prior to entering into a financial agreement with the subrecipients for any transaction as outlined below:
 - a. Any procurement contract for goods and services, regardless of type, expected to equal or exceed the Federal procurement small purchase threshold (currently \$25,000).
 - b. Any procurement contract for goods and services, regardless of amount, under which the subrecipient will have a critical influence on or substantive control over the transaction.The subgrantee is responsible for monitoring the submission and maintaining the official document.
37. Drug-Free Workplace Certification: This Certification is required by the S. C. Drug-Free Workplace Act #593 of 1990 and federal regulations implementing the Federal Drug-Free Workplace Act of 1988. The federal regulations, published in the January 31, 1989 Federal Register, require certification by state agency subgrantees that they will maintain a drug-free workplace. The South Carolina Drug-Free Workplace Act requires certification by all subgrantees receiving \$50,000 or more. The Certification is a material representation of fact upon which reliance will be placed when the SFA determines to award the grant. False Certification or violation of the Certification shall be grounds for suspension of payments, suspension or termination of the grant; or governmentwide suspension or debarment.
38. Disclosure of Federal Participation: In compliance with Section 623 of Public Law 102-141, the subgrantee agrees that no amount of this award shall be used to finance the acquisition of goods and services (including construction services) for the Project unless the subgrantee:
 - (a) specifies in any announcement of the awarding of the contract for the procurement of the goods and services involved (including construction services) the amount of Federal funds that will be used to finance the acquisition; and,

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

- (b) expresses the amount announced pursuant to paragraph (a) as a percentage of the total cost of the planned acquisition.

The above requirements only apply to a procurement for goods or services (including construction services) that has an aggregate value of \$500,000 or more.

39. Publications: The subgrantee agrees that any publication (written, visual, or sound, but excluding press releases, newsletters, and issue analyses) issued by the subgrantee describing programs or projects funded in whole or in part with federal funds, shall contain the following statement:

"This project was supported by Federal Formula Grant # _____ (refer to the Grant Award for the Federal Formula Grant Number which can be found immediately after the CFDA No.) awarded by the Bureau of Justice Assistance, U. S. Department of Justice through the South Carolina Governor's Office. The Assistant Attorney General, Office of Justice Programs, coordinates the activities of the following program offices and bureaus: Bureau of Justice Assistance, Bureau of Justice Statistics, National Institute of Justice, Office of Juvenile Justice and Delinquency Prevention, and the Office for Victims of Crime. Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position or policies of the U. S. Department of Justice."

The subgrantee also agrees that one copy of any such publications will be submitted to the Governor's Office to be placed on file and distributed as appropriate to other potential subgrantees or interested parties. The Governor's Office may waive the requirement for submission of any specific publication upon submission of a request providing justification from the subgrantee.

40. Closed-Captioning of Public Service Announcements: Any television public service announcement that is produced or funded in whole or in part by any agency or instrumentality of Federal Government shall include closed captioning of the verbal content of such announcement.
41. Non-Profit Organization Special Requirement: In accordance with the revised OMB Circular A-110, effective February 10, 1987, non-profit organizations shall maintain advances of federal funds in interest bearing accounts. Interest earned on federal advances deposited in such accounts shall be remitted promptly, but at least quarterly, to the federal agencies that provided the funds. Interest amounts up to \$100 per year may be retained by the recipient for administrative expense. In order to simplify compliance with this requirement, we suggest that the subgrantee have a separate bank account for funds received under this grant.
42. Fiscal Regulations: The fiscal administration of grants shall be subject to such further rules, regulations and policies concerning accounting and records, payment of funds, cost allowability, submission of financial reports, etc., as may be prescribed by the SFA Guidelines or "Special Conditions" placed on the grant award.
43. Compliance Agreement: The subgrantee agrees to abide by all Terms and Conditions including "Special Conditions" placed upon the grant award by the SFA. Failure to comply could result in a "Stop Payment" being placed on the grant.

DRUG CONTROL AND SYSTEM IMPROVEMENT GRANT TERMS AND CONDITIONS

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Lobbying, Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants). The certifications shall be treated as a material representation of fact upon which reliance will be placed when the State Funding Agency (SFA) determines to award the covered transaction, grant or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented by the applicable CFR, for persons entering into a grant or cooperative agreement over \$100,000, as defined by the applicable CFR, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (SUB-RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in primary covered transactions, as defined in the applicable CFR –

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

DRUG CONTROL AND SYSTEM IMPROVEMENT GRANT TERMS AND CONDITIONS

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

3. A. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) – APPLICABLE TO GRANTEES RECEIVING \$50,000 OR MORE AND ALL STATE AGENCIES REGARDLESS OF GRANT AMOUNT.

As required by the S. C. Drug-Free Workplace Act #593 of 1990 and the Federal Drug-Free Workplace Act of 1988 and implemented under the applicable CFR for grantees –

- A. The applicant certifies that it will or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an on-going drug-free awareness program to inform employees about –
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the State Funding Agency. Notice shall include the identification number(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted –
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS) – APPLICABLE TO GRANTEES RECEIVING \$50,000 OR MORE.

As required by the S. C. Drug-Free Workplace Act #593 of 1990 and the Federal Drug-Free Workplace Act of 1988, and implemented under the applicable CFR for grantees –

- A. As a condition of the grant I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to the State Funding Agency.

DRUG CONTROL AND SYSTEM IMPROVEMENT GRANT TERMS AND CONDITIONS

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

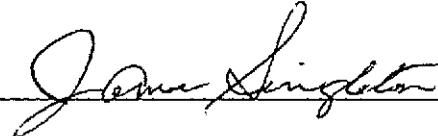
CERTIFICATION BY PROJECT DIRECTOR *

I certify that I understand and agree to comply with the general and fiscal terms and conditions of this application including special conditions; to comply with provisions of the Act governing these funds and all other federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Project Director as they relate to the terms and conditions of this grant application; that costs incurred prior to grant approval may result in the expenses being absorbed by the subgrantee; and, that the receipt of grantor funds through the State Funding Agency will not supplant state or local funds.

Name: James Singleton Title: Sheriff
 (Please Print or Type)

Agency: Oconee County Sheriff's Dept. Address: 208 Booker Dr./Co. Mail Room
Walhalla, SC 29691

Phone Number: 803-638-4117

Signature:  Bonded: Yes No

CERTIFICATION BY FINANCIAL OFFICER *

I certify that I understand and agree to comply with the general and fiscal terms and conditions of this grant application including special conditions; to comply with provisions of the Act governing these funds and all other federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Financial Officer as they relate to the fiscal terms and conditions of this grant application; that costs incurred prior to grant approval may result in the expenses being absorbed by the subgrantee; and, that the receipt of grantor funds through the State Funding Agency will not supplant state or local funds.

Name: George N. Hunnicutt Title: Finance Director
 (Please Print or Type)

Agency: Oconee County Address: 208 Booker Dr.
Walhalla, SC 29691

Phone Number: 638-4235

Signature: _____ Bonded: Yes No

DRUG CONTROL AND SYSTEM IMPROVEMENT GRANT TERMS AND CONDITIONS

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

CERTIFICATION BY OFFICIAL AUTHORIZED TO SIGN *

I certify that I understand and agree to comply with the general and fiscal terms and conditions of this grant application including special conditions; to comply with provisions of the Act governing these funds and all other federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; that costs incurred prior to grant approval may result in the expenses being absorbed by the subgrantee; and, that the receipt of grantor funds through the State Funding Agency will not supplant state or local funds.

The Anti-Drug Abuse Act of 1988 requires that subgrantees provide assurance that subgrant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for law enforcement and/or criminal justice activities. In compliance with that mandate, I certify that the receipt of federal funds through the State Funding Agency shall in no way supplant or replace state or local funds or other resources that would have been made available for law enforcement and/or criminal justice activities.

Name: Norman D. Crain
(Please Print or Type)

Title: Supervisor-Chairman

Agency: Oconee County

Address: 208 Booker Dr.

Phone Number: 638-4244

Walhalla, SC 29691

Signature: _____

Bonded: Yes No

* NOTE: THE PROJECT DIRECTOR, FINANCIAL OFFICER AND OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT SFA APPROVAL.