

A G E N D A

OCONEE COUNTY COUNCIL MEETING - TUESDAY, AUGUST 16, 1994

3:00 PM

1. Call to Order
2. Invocation
3. Approval of Minutes of Regular Meeting Held August 2, 1994
4. Approval of Minutes of Special Meeting Held August 4, 1994
5. Consideration of Recommendation of Millage for 1994-95 Fiscal Year - Mr. Kenneth Williams, Auditor
6. Discussion Regarding Expenditures of ATAX Grant by Blue Ridge Arts Association - Ms. Billie Chapman, President
7. Consideration of ATAX Grant in the Amount of \$2,000 to the Greater Walhalla Chamber of Commerce - Mr. Ernie Hesterberg, Vice Chairman
8. Discussion Regarding Bonner Road - Ms. Judy Frady & Ms. Angela Crooks
9. Discussion Regarding Whippoorwill Hollow Road in Mountain Rest - Mr. Buck Crenshaw
10. Progress Report Regarding Eagle Ridge Airport, Formerly Known as Hidden Glen - Dr. Ed Byars/Mr. Don Fraser
11. Consideration of Three (3) LSCA Grants for the Library - Mrs. Martha Bailey, Library Director
12. Consideration of Request for the County to Insure a Brush Truck for the Cleveland Fire Department - Mr. Dewitt Mize, Rural Fire Marshal & Mr. Randy Lyles, Cleveland Fire Chief
13. Consideration of Grant for Administration & Construction Management of CDBG Grant for Tornado Victims - Mr. Alan Horn, Emergency Preparedness Director
14. Consideration of Change Order for Five Forks Landfill Project - Ms. Marianne Dillard, Purchasing Director

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**AGENDA**

August 16, 1994

15. Consideration of Bids for Uniforms for Sheriff's Department - Sheriff James Singleton & Ms. Marianne Dillard, Purchasing Director
16. Consideration of Bids for Docks for Parks, Recreation & Tourism - Mr. Alex James, PRT Director & Ms. Marianne Dillard, Purchasing Director
17. Consideration of Bids for Steel Toe Boots - Ms. Marianne Dillard, Purchasing Director
18. Consideration of Bids for Manned Convenience Centers (Package C) - Ms. Marianne Dillard, Purchasing Director
19. Consideration of Amendment of Ordinance 80-2, as amended "Oconee County Personnel Policies & Procedures Manual"
20. Discussion Regarding Future Status of Inmate Labor in County
21. Old Business
22. New Business
23. Adjourn

\*\*\*2:45 pm\*\*\* Administrative Briefing

Immediately following the Council Meeting, there will be a work session of Council to receive a legal briefing prior to the Special Council Meeting scheduled August 18, 1994. Such Briefing will include the receipt of legal advice and matters incident to possible contractual arrangements, as well as threatened litigation against Oconee County concerning the Oconee County public airport and the private airport, now described as Eagle Ridge, and formerly known as Hidden Glen.

(All Meetings Open to Public)

**MEMBERS, OCONEE COUNTY COUNCIL**

Mrs. M. Fran Burrell, District I    Mr. Harrison E. Orr, District II  
Mr. Michael E. Harper, District III    Mr. Roy B. Strickland, District IV  
Mr. Alton K. Williams, District V

**MINUTES, OCONEE COUNTY COUNCIL MEETING**

The regular meeting of the Oconee County Council was held Tuesday, August 16, 1994 at 3:00 pm in Council Chambers with all Council Members and the County Attorney present.

Members of the press notified (by mail):  
Journal/Tribune, Keowee Courier, Westminster News, Anderson Independent, Greenville News, WGOG Radio, WBFM Radio, WCCP Radio, WZLI/WLET Radio, WYFF TV, WLOS TV & SC Black Media Group.

Press

Members of the press present: Allen Bowie - Greenville News, Kathleen Stoll - Anderson Independent, Dick Mangrum - WGOG Radio, Lee Hendren - Journal/Tribune & Ashton Hester - Keowee Courier.

The meeting was called to order by Supervisor Chairman Crain who welcomed the guests and media.

Call to Order

The invocation was given by Mrs. Burrell.

Invocation

Mr. Alan Horn, Emergency Preparedness Director, informed Council that due to the heavy rains the City Westminster was experiencing problems with their water supply. He further informed Council that there has been three (3) inches of rain this date and six (6) more inches are expected for the night.

Water at City of Westminster

Mr. Horn informed those present that bottled water would be distributed at the Depot in Westminster and at Westminster Middle School.

Mr. Strickland made a motion, seconded by Mr. Orr, approved 4 - 0 (Mrs. Burrell abstained due to the fact she was absent) that the minutes of the regular meeting held August 2, 1994 be adopted as printed.

Minutes (8/2/94)

Mrs. Burrell made a motion, seconded by Mr. Strickland, approved 5 - 0 that the minutes of the special meeting held August 4, 1994 be adopted as printed.

Minutes (8/4/94)

At the request of Mr. Horn, Emergency Preparedness Director, Mr. Orr made a motion, seconded by Mr. Harper, approved 5 - 0 that the Administration & Construction Management of the CDBG Grant for Tornado Victims be awarded to Carolina Community Resources with worker's compensation being carried on the company under the County's policy with payment being made through the grant.

Tornado Grant

**MEMBERS, OCONEE COUNTY COUNCIL**

Mrs. M. Fran Burrell, District I    Mr. Harrison E. Orr, District II  
Mr. Michael E. Harper, District III    Mr. Roy B. Strickland, District IV  
Mr. Alton K. Williams, District V

**MINUTES, OCONEE COUNTY COUNCIL MEETING**

The regular meeting of the Oconee County Council was held Tuesday, August 16, 1994 at 3:00 pm in Council Chambers with all Council Members except Mrs. Burrell present. The County Attorney was also present.

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Tornado Grant

Upon recommendation of Mr. Kenneth Williams, Millage Auditor, Mr. Harper made a motion, seconded by Mr. Williams, approved 5 - 0 that the millage for 1994-95 be adopted as follows:

County Operations:	63.4 Mills
School Operations:	89.4 Mills
Tri-County Tech:	1.5 Mills
TOTAL:	154.3 Mills

However, in accordance with Section 4-15-150 and Section 59-71-150 Mr. Williams has set millage of 27.5 for bond purposes. Therefore, the total millage for 1994-95 will be 180 mills. (See attached)

At the request of Ms. Billie Chapman, Blue Ridge Arts President, Blue Ridge Arts Association, Mr. Harper made a motion, seconded by Mr. Orr, approved 5 - 0 that they be reimbursed \$2,087 for items they had already purchased before receiving the ATAX Grant in the amount of \$3,915 and the remainder of the ATAX Grant be spent in accordance with County purchasing procedures. (See attachment)

Upon recommendation of Mr. Ernie Hesterberg, ATAX Vice Chairman, ATAX Committee, Mr. Orr made a motion, seconded by Mr. Harper, approved 5 - 0 the Greater Walhalla Chamber of Commerce be given an ATAX Grant in the amount of \$2,000. (See attachment)

Ms. Angela Crooks addressed Council regarding Bonner Roadway. She informed Council there was one person who lived at the end of the roadway who does not want the roadway paved and will not give a right of way. She further stated that the home owners on that roadway were told they could file a civil suit to get the road paved as it is hard to get a fire truck in there, it is too dangerous for a bus to travel, there are elderly people on the roadway who have breathing problems. She further stated they were upset over the way their roadway had been handled, they had been told for about ten years that it was number four on the listing.

After considerable discussion, Mr. Crain referred this to the Roads & Transportation Committee to determine if that roadway is being treated any differently from any other roadways in the County.

The Roads & Transportation Committee scheduled a meeting Thursday, August 18, 1994 at 6:00 pm to discuss this matter.

Mr. Buck Crenshaw addressed Council regarding Whippoorwill Hollow Road in Mountain Rest. Mr. Crenshaw informed Council that this roadway had not received any county maintenance since Mr. T. J. Shirley was Supervisor. Mr. Crain asked the Roads & Transportation Committee to determine if this roadway qualified to become a County roadway under the existing Ordinance or if the Ordinance would have to be changed for this roadway to qualify for maintenance.

W. Hollow

Dr. Ed Byars addressed Council regarding Eagle Ridge formerly known as Hidden Glen. Dr. Byars stated there had been little progress regarding Eagle Ridge, however he was hopeful about the special meeting scheduled August 18, 1994. Dr. Byars further invited the Council Members to visit Eagle Ridge and take a plane ride. He further stated that he hoped the meeting of Thursday would be the last meeting he would attend.

Eagle Ridge

Mr. Cain advised that any discussion regarding Eagle Ridge be done in the special meeting Thursday.

At the request of Mrs. Martha Baily, Library Director, Mr. Harper made a motion, seconded by Mrs. Burrell, that the attached LSCA Grant for Parenting Centers in the amount of \$3,200, local match \$2,132 be adopted.

Library  
(Grants)

Mr. Harper made a motion, seconded by Mrs. Burrell, approved 5 - 0 that the attached LSCA Grant for Collection Development: Social Sciences in the amount of \$5,749.40, local match \$3,832.93 be adopted.

Mr. Strickland made a motion, seconded by Mr. Harper, approved 5 - 0 that the attached LSCA Grant for Adult Services/Reference Librarian be adopted with no local monies being committed.

Mr. Harper made a motion, seconded by Mrs. Burrell, approved 5 - 0 that a brush truck purchased by the Cleveland Fire Department be titled to Oconee County and leased back to the fire department so that it can be insured through the County insurance policy.

Rural Fire

Upon recommendation of Mr. Dave Devoe, & Mr. Steve Goldie of Goldie & Association, Mr. Jack Hirst CCS Director & Ms. Marianne Dillard, Purchasing Director, Mr. Strickland made a motion, seconded by Mrs. Burrell, approved 5 - 0 that the attached change order for a two (2) foot dirt and rock "bridge" at the Five Forks Landfill closure be adopted, and up to \$150,000 be approved for the correction of unknowns in this project.

CCS

Mr. Strickland made a motion, seconded by Mrs. Burrell, approved 5 - 0 that the bid for uniforms for the Sheriff's Department be awarded to Frank's Uniforms at a total cost of \$16,121.70. (See attached bid)

Sheriff

Mr. Harper made a motion, seconded by Mr. Strickland, approved 5 - 0 that the bid for replacing and repairing boat docks at South Cove & High Falls Parks be awarded to Custom Steel & Wood, Inc. at a total cost of \$18,500. (See attached bid)

PRT

Mr. Strickland made a motion, seconded by Mr. Williams, approved 5 - 0 that the bid for steel toe boots be awarded to Moore's Men's Store at a total cost of \$8,196.30. (See attached bid)

Boots

Mr. Williams made a motion, seconded by Mr. Strickland, approved 5 - 0 that the County install five (5) phone lines and phones for Judge Macaulay's office at an approximate cost of \$740 for installation. The monthly charge will be \$82.50 plus long distance calls. Judge Macaulay will reimburse the County for three (3) lines and three (3) phones.

Phone for  
Judge

Mr. Orr made a motion, seconded by Mr. Strickland, approved 5 - 0 that Ordinance 94-9, "An Ordinance Amending Ordinance 80-2, "Oconee County Personnel Policies & Procedures, as Amended, Deleting Section J: Educational Leave" be adopted on first reading in title only.

Ord. 94-9

The Personnel & Intergovernmental Committee scheduled a meeting Thursday, August 18, 1994 at 5:30 pm in Council Chambers to discuss the above referenced ordinance.

Committee  
Meet

Due to the July 29, 1994 memorandum from the SC Department of Corrections restricting the use of state inmate labor, Mr. Crain recommended that the following employees be hired to replace inmate labor:

Inmate  
Labor

Four Custodian I for Public Buildings  
Five Custodian I for PRT  
One Automotive Serviceman for Motor Pool  
(Already in CCS Budget)  
Six Equipment Operator I, One Equipment  
Operator II for the Road Department  
One Equipment Operator (Already in budget)  
for Road Department  
One Equipment Operator III for Rock Crusher  
One Part Time Security Guard for Road Dept.

Mr. Crain also recommended that two Correctional Officer I be deleted from the Law Enforcement Department.

The total cost to replace these inmates with paid personnel is \$286,350 including salaries for twenty (20) pay periods, uniforms and bloodborne/pathogen vaccinations.

Mr. Crain recommended keeping twelve inmates to use within a compound area.

After some Council Members expressed feelings that it would be better to do away with the inmate program altogether, Mr. Crain informed them it would take another \$181,974.40 to replace the inmates he recommended keeping.

After discussion, Council scheduled a special meeting August 29, 1994 at 8:30 am in Council Chambers to consider this matter.

Mr. Strickland asked that it be made a part of the record that he supported hiring for the Road Department.

Mr. Harper made a motion, seconded by Mrs. Burrell, approved 4 - 1 (Mr. Strickland voting against) that \$10,000 be appropriated to hire temporary employees through an agency with Mr. Cain reviewing and approving the contract until the inmates are replaced on a permanent basis.

Mr. Orr made a motion, seconded by Mrs. Burrell, approved 3 - 2 (Mr. Williams & Mr. Harper voting against) that the County no longer house state inmates by exercising option number 28 of the Agreement Between Oconee County and the SC Department of Corrections: "Any changes and/or additions to this Agreement mutually agreed to by the parties shall be incorporated in written Amendments to this Agreement. The parties further agree that this Agreement may be terminated by either party after a period of thirty (30) days following the receipt by the other party of a written notice of such intent or immediately upon mutual consent of the parties"

Mr. Harper made a motion, seconded by Mr. Orr, approved 5 - 0 that Council go into executive session for a legal briefing.

Executive  
Session

When open session resumed, Mr. Willimon, Chairman of the Aeronautics Commission, announced there would be an Aeronautics Commission meeting Thursday, August 18, 1994 at 5:30 pm in the computer room of the Public Service Building.

Open  
Session  
(Aeronau-  
tics)

Mr. Harper, Chairman of the Personnel & Intergovernmental Committee, informed Council that the Committee had made a finding of fact that the following courses would be of benefit to the Administrative Assistant in the Planning Commission:

Personnel

Accounting I  
Accounting II  
Human Resources Management  
Small Business (Planning & Management)

Therefore, it was the recommendation of the Committee that up to \$1,600 be taken from contingency to reimburse her for these courses according to Section J: Educational Leave, Subsection 4 c: Applying for Reimbursement, of Ordinance 80-2, "Oconee County Policies & Procedures Manual" as amended.

This recommendation was adopted 5 - 0.

In answer to Mrs. Burrell's inquiry, Mr. Crain informed Council that the rights of ways had been secured from the SC Highway Department for the "Welcome to Oconee" signs.

Signs

Mrs. Burrell made a motion, seconded by Mr. Orr, approved 5 - 0 that Mr. Michael McGowan be appointed to the Emergency Preparedness Commission with his term commencing immediately and expiring December 31, 1995.

Emergency  
Prep. Appt.

Mr. Crain informed Council that after receiving a letter from DHEC of a possible health hazard, the County assisted with the removal of dead chickens from a farm near Seneca. The County has billed the owner for expenses incurred.

County  
Assistance

Adjourn: 9:30 pm

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Norman D. Crain  
Supervisor-Chairman  
Oconee County Council

1994-95 PROPOSED TAX LEVY

EST. VEHICLE ASSESSMENT - COUNTY & SCHOOL (1st. 6 Month 10,250,000 2nd 6 Month 10,850,000)  
 EST. COUNTY ASSESSMENT - ALL OTHER COUNTY  
 EST. SCHOOL ASSESSMENT - ALL OTHER PROPERTY

ACCOUNTS	VEHICLE MILLAGE JULY - DEC	VEHICLE MILLAGE JAN - JUNE	VEHICLE TAX	REGULAR MILLAGE	REGULAR TAX	TOTAL TAX	BUDGET 94-95
COUNTY PURPOSES							
COUNTY OPERATING	65.2	63.4	1,356,190.00	63.4	11,237,098.42	12,593,288.42	12,587,886.00
BONDS:							
HOSPITAL ADDITION	1.2	.8	20,980.00	.8	141,793.04	162,773.04	206,359.00
1991 BOND	.9	.8	17,905.00	.8	141,793.04	159,698.04	168,839.00
1993 BOND	1.1	.5	16,700.00	.5	88,620.65	105,320.65	131,319.00
SOLID WASTE	5.8	4.9	112,615.00	4.9	868,482.37	981,097.37	900,475.00
TOTAL BONDS	<u>9.0</u>	<u>7.0</u>	<u>168,200.00</u>	<u>7.0</u>	<u>1,240,689.10</u>	<u>1,408,889.10</u>	<u>1,406,992.00</u>
TOTAL COUNTY	74.2	70.4	1,524,390.00	70.4	12,477,787.52	14,002,177.52	13,994,878.00
SCHOOL PURPOSES							
SCHOOL OPERATING	91.8	89.4	1,910,940.00	89.4	22,712,095.03	24,623,035.03	24,602,073.00
BONDS:							
1991 SCHOOL	6.9	6.8	144,505.00	6.8	1,727,541.90	1,872,046.90	2,142,761.00
1994 SCHOOL	3.2	10.7	148,895.00	10.7	2,680,846.59	2,829,741.59	2,724,746.00
TOTAL BONDS	<u>10.1</u>	<u>17.5</u>	<u>293,400.00</u>	<u>17.5</u>	<u>4,408,388.49</u>	<u>4,701,788.49</u>	<u>4,867,507.00</u>
TOTAL SCHOOL	101.9	106.9	2,204,340.00	106.9	27,120,483.52	29,324,823.52	29,469,580.00
TRI COUNTY TEC OPER.	1.9	1.5	35,750.00	1.5	375,819.62	411,569.62	396,808.00
BONDS:							
TRI COUNTY TEC	-0-	1.2	13,020.00	1.2	300,655.69	313,675.69	317,446.00
TOTAL SCHOOL PURPOSES	<u>103.8</u>	<u>109.6</u>	<u>2,253,110.00</u>	<u>109.6</u>	<u>27,796,958.83</u>	<u>30,050,068.83</u>	<u>30,183,834.00</u>
1994 TAX LEVY	178.0	180.0	3,777,500.00	180.0	40,274,746.35	44,052,246.35	44,178,712.00

RESPECTFULLY SUBMITTED,

*K. F. Williams* 9/16/94  
 KENNETH F. WILLIAMS, OCONEE COUNTY AUDITOR

1994-95 PROPOSED TAX LEVY

TY & SCHOOL  
OTHER COUNTY  
OTHER PROPERTY

(1st. 6 Month 10,250,000

2nd 6 Month 10,850,000)

21,100,000  
177,241,300  
254,050,280

VEHICLE MILLAGE JAN - JUNE	VEHICLE TAX	REGULAR MILLAGE	REGULAR TAX	TOTAL TAX	BUDGET 94-95	DIFFERENCE OVER OR (UNDER)	SINKING FUND JULY 1, 1994
63.4	1,356,190.00	63.4	11,237,098.42	12,593,288.42	12,587,886.00	5,402.42	
.8	20,980.00	.8	141,793.04	162,773.04	206,359.00	(43,585.96)	206,300.74
.8	17,905.00	.8	141,793.04	159,698.04	168,839.00	(9,140.96)	80,502.76
.5	16,700.00	.5	88,620.65	105,320.65	131,319.00	(25,998.35)	138,331.30
4.9	112,615.00	4.9	868,482.37	981,097.37	900,475.00	80,622.37	798,528.60
<u>7.0</u>	<u>168,200.00</u>	<u>7.0</u>	<u>1,240,689.10</u>	<u>1,408,889.10</u>	<u>1,406,992.00</u>	<u>1,897.10</u>	<u>1,224,186.19</u>
70.4	1,524,390.00	70.4	12,477,787.52	14,002,177.52	13,994,878.00	7,299.52	
89.4	1,910,940.00	89.4	22,712,095.03	24,623,035.03	24,602,073.00	20,962.03	
6.8	144,505.00	6.8	1,727,541.90	1,872,046.90	2,142,761.00	(270,714.10)	2,124,042.74
10.7	148,895.00	10.7	2,680,846.59	2,829,741.59	2,724,746.00	104,995.59	199,762.12
<u>17.5</u>	<u>293,400.00</u>	<u>17.5</u>	<u>4,408,388.49</u>	<u>4,701,788.49</u>	<u>4,867,507.00</u>	<u>(165,718.51)</u>	<u>2,323,304.86</u>
106.9	2,204,340.00	106.9	27,120,483.52	29,324,823.52	29,469,580.00	(144,756.48)	
1.5	35,750.00	1.5	375,819.62	411,569.62	396,808.00	14,761.62	
1.2	13,020.00	1.2	300,655.69	313,675.69	317,446.00	(3,770.31)	
<u>109.6</u>	<u>2,253,110.00</u>	<u>109.6</u>	<u>27,796,958.83</u>	<u>30,050,068.83</u>	<u>30,183,834.00</u>	<u>(133,765.17)</u>	
180.0	3,777,500.00	180.0	40,274,746.35	44,052,246.35	44,178,712.00	(126,465.65)	3,547,491.05

RESPECTFULLY SUBMITTED,

*K. F. Williams* 9/16/94  
KENNETH F. WILLIAMS, OCONEE COUNTY AUDITOR

# Oconee County Auditor

KENNETH F. WILLIAMS

208 Booker Drive  
County Court House  
Walhalla, South Carolina 29691  
Telephone (803) 638-4158

August 16, 1994

To: The Honorable Supervisor, Chairman and County Council  
From: Kenneth F. Williams, Auditor of Oconee *K.F.W.*  
Subject: 1994-1995 Tax Levy

Attached you will find a schedule of the Proposed Tax Levy for 1994-1995.

In compliance with Oconee County Ordinance 94-2 Sections 3 and 14, I am recommending that the following tax rate be approved by Council for the Fiscal Year 1994-1995.

County Operations	63.4 Mills
School Operations	89.4 Mills
Tri-County Tec	1.5 Mills
Total Operating Mills	<u>154.3 Mills</u>

In accordance with Section 4-15-150 and 59-71-150 of the Code of Laws of South Carolina 1976, I have set the Tax Levy for the various Bonds as follows:

1977 Hospital Bond	.8 Mills
1991 County Bond	.8 Mills
1993 County Bond	.5 Mills
1993 Solid Waste	4.9 Mills
1991 School Bond	6.8 Mills
1994 School Bond	10.7 Mills
1994 Tri County Tec Bond	1.2 Mills
Total Bonds	<u>25.7 Mills</u>

The 1994 Tri County Tec Bond is a new Bond being funded for the first time.

If so approved this will establish a total levy for the current year at 180 Mills.

FORMULA USED TO ARRIVE AT BASE MILLAGE DURING RE-ASSESSMENT YEAR 1994

COUNTY OPERATIONS

1993-94 BUDGET

11,246,425

PLUS ONE PERCENT ALLOWED BY LAW

11,358,889.25

TAX BASE FOR COUNTY OPERATIONS

178,698,960

PLUS 3.3 PERCENT GROWTH

184,596,025

BASE MILLAGE COUNTY OPERATIONS

61.5 MILLS

SCHOOL OPERATIONS

1993-94 BUDGET

23,546,700

PLUS ONE PERCENT ALLOWED BY LAW

23,782,167

TAX BASE FOR SCHOOL OPERATIONS

255,638,420

PLUS 3.3 PERCENT GROWTH

264,074,490

BASE MILLAGE SCHOOL OPERATIONS

90.1

TRI COUNTY TEC OPERATIONS

1993-1994 BUDGET

461,700

PLUS ONE PERCENT ALLOWED BY LAW

507,870

TAX BASE FOR SCHOOL OPERATIONS

255,638,420

PLUS 3.3 PERCENT GROWTH

264,074,490

BASE MILLAGE TRI COUNTY OPERATIONS

1.9

O C O N E E C O U N T Y A T A X A P P L I C A T I O N

Contact: For Information and Applications  
S. J. Reidhead, Chairman Oconee County ATAX Committee  
8720 West Oak Highway  
Seneca, SC 29678  
803 - 972 - 9044

Ernest Hesterberg, Vice Chairman  
15 Foremast Circle  
Salem, SC 29676  
803 - 944 - 1554

1. Name of applicant organization: The Greater Walhalla Chamber of Commerce
2. Mailing address: P.O. Box 586
3. City: Walhalla, S.C. 4. Zipcode: 29691
5. Contact person: Vickie L. Satterfield
6. Title: Vice President 7. Telephone: 638-4343
8. Fax: 638-4356 9. Project name: (if applicable)

10. Event starting date : \_\_\_\_\_ 11. Completion Date: \_\_\_\_\_
12. Application category: a. government entity: \_\_\_\_\_  
b. city: \_\_\_\_\_ c. county: \_\_\_\_\_ d. district: \_\_\_\_\_  
e. non profit organization:  F. incorporation  
date: \_\_\_\_\_ g. eleemosynary organization under IRS  
code: \_\_\_\_\_ h. date of determination letter: \_\_\_\_\_  
i. IRS number#: 57-0570393

13. Total itemized project budget: should include the cost of the entire project and may be included on a separate sheet.

14. ATAX funds requested: ~~\$3,000.00~~ \$2000 -

15. Itemized budget for ATAX funds requested:

\$3,000.00 New Walhalla Colored Brochures  
~~\$1,000.00 Printing 4000 into Tourism~~

August 11, 1994

Oconee County Council  
208 Booker Drive  
Walhalla, SC 29691

Dear Council Members,

Earlier this year the Blue Ridge Arts Association applied to the Oconee County Accomodations Tax Commission for a grant to improve the Blue Ridge gallery. The grant request was in the amount of \$3915 and covered 5 separate items which are detailed on the attached spreadsheet. We had some delays on our part because of incomplete data and on several occasions the Atax commission did not have a quorum. The grant request was finally heard and approved by the commission on July 27, 1994 and was presented to County Council and approved by that body on Tuesday August 2, 1994.

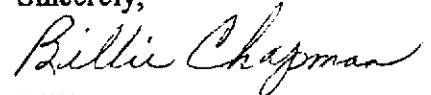
At the time the grant was presented to the Atax Commission we had obtained at least 2 separate bids on each of the 5 items in question with the exception of 1 item where we are only aware of a single supplier. We have reviewed the grant request and the applicable bids with Mrs. Dillard and Mr. Hunnicutt and have satisfied their requirements.

After the County Council approved this grant we were advised that we would be receiving a check from the County and on that assumption we proceeded with at least some of the work. We were faced with a need to have most of this work done by the end of August, so that we could reopen the Gallery in September. Near the end of July we received a letter indicating that we would not be receiving a check but that instead we needed to handle all of these transactions through the County Purchasing Office. Unfortunately we're not in a position to conform with those instructions on the 3 items that have been completed and for which we have made payment. There are 2 remaining items that have not been addressed and we will be more than happy to handle them accordingly.

Under the circumstances outlined we beg the County Council's indulgence and request direct reimbursement in the amount of \$2087.00 for the items already completed.

We thank you for your consideration of this matter.

Sincerely,



Billie Chapman  
President

Blue Ridge Arts Association

Grant Request For  
Gallery Improvement

Item	Low Bid	Requested	Work Completed And Paid For	Still Open
Shutters	\$585.00	\$585.00	\$332.00	
Wall Treatmen	\$723.17	\$723.17	\$723.17	
Painting	\$1,032.00	\$1,032.00	\$1,032.00	
Lighting	\$590.00	\$590.00		\$590.00
Security	\$985.00	\$985.00		\$985.00
	\$3,915.17	\$3,915.17	\$2,087.17	\$1,575.00

Invoice

BLUES  
 BLUE RIDGE ART ASSOCIATION  
 111 E S SECOND STREET  
 SENECA, SC 29678

Invoice Date: 08/11/94  
 Page: 1  
 Salesperson: 30  
 Invoice No.: 40067  
 Due Date: 09/11/94  
 Disc Date: 08/11/94  
 Time: 10:21 AM

PS

BH/CAR #586

Quantity	Item Number	List Price	Sale Price	Extension	Tx
Item Description					
34.67	SUT16919/19561/BLUERI DUSTY GRAY 12'	8.49	8.49	294.35	Y
34.67	138 CARPET ADHESIVE	1.00	0.35	12.13	Y
34.67	15 BERBER CPT DIRET GLUE	3.50	3.50	121.35	N
34.67	77 INSTALL PLYWOOD	7.00	6.00	206.02	N
72.00	87 TRIM	0.00	1.00	72.00	N
1.00-	3 ADJUSTMENT	0.00	0.01	0.01-	N

Received \$ 470.00 Deposit Invoice DEPOSIT  
 Received \$ 253.17 Check Number 2282

**PAID**  
 8/11/94  
 BH  
 CK # 2282

HOLLAND FURNITURE COMPANY, INC  
 306 BY-PASS 123, PO BOX 56  
 SENECA, SC 29678

Subtotal : 707.84  
 Net Total : 707.84  
 Sales Tax : 15.33  
 Invoice Total: 723.17  
 Received : 723.17  
 Balance : 0.00  
 Year Change :

(800) 832-2319  
 (-1/2% Ser. Chg. will be added to all past due  
 invoice balances the 15th of each month

# CARLETON ASSOCIATES

Consulting and Developing  
Manufacturing and Homebuilding

600 West Bluff Drive  
Bluff Point, N.Y. 14478  
315-536-9233  
716-394-3843  
716-624-3123

JOHN CARLETON BARNES

June 12, 1994

Blue Ridge Art Association  
Attn: Meg Keiser

## INVOICE

Fabricate 32 ea. interior shutters 37 1/2" x 11 1/4" with flat panels,  
and 16 ea. 2" strips for mounting.

## MATERIALS

100 Bd. Ft 4/4 poplar @ 1.50	\$150.00
2 sheets 1/4" masonite @ \$13.00	26.00
Glue, Sandpaper, Misc.	36.00

## LABOR

12 hours @ \$10.00	120.00
--------------------	--------

<b>TOTAL</b>	<b>\$332.00</b>
--------------	-----------------

**MEMO:** Please note that this total does not include the cost of hinges, screws, paint or installation, which will be billed separately. The cost of fabrication is \$168 less than the original bid for a variety of reasons, including donation of some materials and overhead.



**INVOICE**

*W. J. [unclear]  
6/30/94*

No. *6/30/94*

INVOICE DATE *6/30/94*

CUSTOMER'S ORDER NO.

SOLD TO: *Blue Ridge Art Assoc  
212 St  
Spartan SC*

SHIP TO:  
CD MAINTENANCE  
23154JL  
SALEM, S.C. 29676  
(803) 944-3311

SALESMAN: *Chuck + Don* SHIPPED VIA: *Check in full End of Job*

QTY. ORDERED	QTY. SHIPPED	DESCRIPTION	UNIT	AMOUNT
		<i>Paint inials Callum Wall &amp; Trim Shutters w/ materials</i>	<i>\$</i>	<i>1032.00</i>
		<i>Additional Rooms Supply Room, Kitchen 2 offices w/ materials</i>	<i>\$</i>	<i>406.00</i>
		<i>total due</i>	<i>\$</i>	<i>1438.00</i>
<i>Kitchen we did w/ [unclear] of [unclear] pt 6/30/94 # [unclear] 2252 bc Young [unclear]</i>				

Form 2572

Invoice

LSCA: Title I  
 Sub-Grant No.: 31 Project IIID-1, Service to  
 FY 1994-95 Special Populations -  
 CFDA # 84.034 Children

South Carolina State Library  
 1500 Senate Street  
 Post Office Box 11469  
 Columbia, South Carolina 29211

FOR USE BY S.C. STATE LIBRARY	
Date received	_____
Date approved	_____
Approval notice sent	_____
Funding from FY	_____

**PROJECT APPLICATION**

Project Name: Parenting Centers

- I. The Board of the Oconee County Library, in order to improve or extend library service in areas of demonstrated need, submits this application for a Library Services and Construction Act grant of \$ 3,200.00.
- II. The Board proposes to use the funds in accordance with the project described in the application and agrees to spend the funds in accordance with the budget submitted with the application and approved by the South Carolina State Library. The Board further agrees that the amount of local funds budgeted for library service will not be reduced due to the receipt of grant funds.

Date of Library Board meeting at which application for participation in program is approved:  
August 4, 1994 (Date).

Board members present (list each board member): Frances Abbott, Linda Brune, Edith Keasler, Jean King, Elizabeth Lincoln, and Melinda Maksymowicz

Signed: Elizabeth R. Lincoln  
 Board Chairman

Approved: \_\_\_\_\_  
 James B. Johnson, Jr., Director  
 South Carolina State Library

Date: August 4, 1994

Date: \_\_\_\_\_

PROPOSED BUDGET	GRANT FUNDS	STATE AID MATCHING	LOCAL MATCHING	TOTAL
Personal Services	\$ _____	\$ _____	\$ _____	\$ _____
Library Materials	<u>1,900</u>	_____	<u>2,132</u>	<u>4,032</u>
Equipment - Display Unit	<u>1,000</u>	_____	_____	<u>1,000</u>
Other - Printing	<u>300</u>	_____	_____	<u>300</u>
<b>TOTAL</b>	<b>\$ <u>3,200</u></b>	<b>\$ _____</b>	<b>\$ <u>2,132</u></b>	<b>\$ <u>5,332</u></b>

If this proposed budget is to be supplemented by funds from any other LSCA Title I project, indicate name of project N/A and amount \$ \_\_\_\_\_

**PROJECT DESCRIPTION**

1. Oconee County Library System  
NAME OF LIBRARY
2. Sally H. Long  
PROJECT ADMINISTRATOR(S)
3. 501 W. South Broad Street  
ADDRESS
4. Third  
CONGRESSIONAL DISTRICT(S)
- Walhalla, SC 29691

5. PROJECT DATES:  New Project  
(please check) Anticipated date of completion September, 1995
- Renewal Project  
Date original project began \_\_\_\_\_  
Date of completion \_\_\_\_\_

6. LSCA PRIORITY ADDRESSED (Mark only one):

Public Library Service	
<input checked="" type="checkbox"/> Areas with Inadequate Services (#2)	<input type="checkbox"/> Handicapped (#13)
<input type="checkbox"/> Disadvantaged (#3)	<input type="checkbox"/> Intergenerational (#14)
<input type="checkbox"/> Limited English-Speaking Proficiency (#9)	<input type="checkbox"/> Child Care Centers (#15)
<input type="checkbox"/> Elderly (#10)	<input type="checkbox"/> Library Literacy Centers (#16)
<input type="checkbox"/> Community Information Referral Centers (#11)	<input type="checkbox"/> Drug Abuse (#17)
<input type="checkbox"/> Literacy Programs (#12)	

7. NATIONAL EDUCATION GOAL ADDRESSED (Mark only one):

<input checked="" type="checkbox"/> GOAL 1: All children will arrive at school ready to learn.
<input type="checkbox"/> GOAL 2: The high school graduation rate will increase to at least 90%.
<input type="checkbox"/> GOAL 3: Students will master challenging subject matter in the core subjects.
<input type="checkbox"/> GOAL 4: Teachers will have access to training programs to improve their skills.
<input type="checkbox"/> GOAL 5: U.S. students will be first in the world in math and science achievement.
<input type="checkbox"/> GOAL 6: All adult Americans will be literate and have the skills necessary to compete in a global economy.
<input type="checkbox"/> GOAL 7: Every school will be free of drugs and violence.
<input type="checkbox"/> GOAL 8: Every school will strive to increase parental involvement and participation in their children's education.

8. Will this project involve electronic and/or other technological formats? Yes  No (Circle one)

## TARGET GROUP

Provide the following breakdown, using numbers, not percentages. **TARGET GROUP** is the number of persons expected to be reached by your project. Use 1990 Census figures.

1. Total population within entire county or region	57,494
2. Total # in Target Group	10,713

10. **NARRATIVE DESCRIPTION.** The narrative must be detailed and completely describe the project, including all of the following points (outline form may be used):
- I. Relationship to the Goals and Objectives of South Carolina's Long-Range Program (latest edition).
  - II. Local Project Goal(s).
  - III. Local Project Objective(s).
  - IV. Needs Assessment.
  - V. Who is to be Served.
  - VI. Activities to be Used.
  - VII. When and Where the Project will be Implemented.
  - VIII. Name of Libraries and other Agencies and Organizations Involved.
  - IX. Estimated Costs and Sources of Funding.
  - X. Method of Administration of the Project.
  - XI. Marketing Plan
  - XII. Specific Plans for Future Financing of the Project and an Annual Projection of Future LSCA Funding Requirements (if any).
  - XIII. Method of Evaluation.

**BE PREPARED TO EVALUATE THE PROJECT AT THE END OF THE YEAR AND TO GIVE BREAKDOWNS ON NUMBER OF PEOPLE REACHED AND ON THE TOTAL COSTS INCLUDING FEDERAL, STATE, AND LOCAL FUNDS.**

Please return to the South Carolina State Library, (Attn: Libby Law), Box 11469, Columbia, South Carolina 29211:

- |  |
|--|
| <ol style="list-style-type: none"><li>1. Four (4) copies of the <b>APPLICATION FORM</b> including the proposed budget and narrative description. (One approved copy will be returned for library's files.)</li><li>2. A <b>JOB DESCRIPTION</b> for each LSCA funded position if salary is involved. Description must include position classification (Salary Standards for South Carolina Public Libraries); a brief description of duties and responsibilities; minimum training and experience required; other knowledge, skills, and abilities needed; number of hours worked each week; and salary (total, local, state, LSCA, and other.)</li><li>3. A copy of proposed <b>CONTRACT</b> if Contractual Services involved.</li></ol> |
|--|

Agencies Involved (Cont.):

Oconee County Mental Health Clinic  
Oconee School Board  
Parents  
Regional Housing Authority  
School District of Oconee County  
Tribble Center for Developmental Disorders

IX. Estimated Costs & Sources of Funding

Proposed Budget	<u>Grant Funds</u>	<u>Local Funds</u>	<u>Total</u>
Library Materials	\$ 1,900.00	2,132.00	4,032.00

\*Breakdown of Expenditures for Library Materials:

Parenting Books 100 @ \$13.50  
Toddler Books 100 @ \$ 8.00  
Cassette Tapes 60 @ \$10.00  
Video Tapes 50 @ \$25.00

Equipment Display	\$ 1,000.00		1,000.00
Printing	<u>300.00</u>	<u>2,132.00</u>	<u>300.00</u>
	\$ 3,200.00		5,332.00

X. Method of Administration of the Project

The project will be administered by the Youth Services Librarian. (See Attached Timetable.)

XI. Marketing Plan

- a. Press releases upon approval, Dec. 1994.
- b. Brochures and posters in local industries to publicize upcoming bookmobile stops.
- c. Brochures distributed to parents by other agencies on SC Act 135 Committee, as well as by school guidance counselors.
- d. Posters distributed to local businesses and churches.
- e. Newspaper and radio coverage of Parenting Centers in operation.

LSCA: Title I  
Project IIID-1: Service to Special Populations -  
Children and Young Adults

The Oconee County Library proposes to use a IIID-1 grant, FY 1994 - 95, of \$3,200.00 to increase parenting services in the area, particularly to parents of preschoolers, by establishing three Parenting Centers.

I. Relationship to the Goals & Objectives of SC's Long-Range Program.

The Service to Special Populations - Children and Young Adults supports the Long-Range Program:

Goal II: To expand and improve public library services throughout the State, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

Objective 3: To extend public library service to special constituencies, including the disadvantaged, children, the elderly, the illiterate, the unserved and persons of limited English-speaking ability.

II. Local Project Goals

To cooperate with a Multi-Agency/Community Committee plan to implement SC Act 135 concerning services to parents of preschool children, a plan devised by the committee to use outreach to provide parenting information and assistance.

III. Local Project Objectives

- a. To increase community services by adding at least two lunchtime Bookmobile stops at large industries.
- b. To establish Parenting Centers in the two largest library locations and one on the Bookmobile.
- c. To publicize Parenting Centers through referrals and by distribution of brochures and posters.

#### IV. Needs Assessment

The multi-agency committee, called together by the School District of Oconee County, has been meeting since January, 1994. Surveys of parenting services by existing agencies have been made and analyzed, with a recurring call for multi-media parenting materials to be made available to the community.

#### V. Who Is To Be Served

The preschool population of Oconee County is 3,571, with parents of the children bringing a total of 10,713.

#### VI. Activities To Be Used

The multi-agency committee will continue to meet at least through the school year 1994-95. A job description for a parenting coordinator, to be hired with school funds, was drawn up in May. Interviews were to be conducted over the summer, with a goal of filling the position in August 1994. The parenting coordinator and the committee will be links to various agency activities, including referrals to the Parenting Center.

#### VII. Where and When the Project Will Be Implemented

The Parenting Centers will be located in the two largest libraries (Walhalla and Seneca) and on the Bookmobile. If the grant is approved, materials will be chosen in the fall of 1994, with orders placed as soon as funds are available. Initial collections would be opened in Jan/Feb, with accompanying publicity. (See attached timetable.)

#### VIII. Key Library and Other Agencies and Organizations Involved

The agencies and organizations involved are the Oconee County Library Board of Trustees, the Oconee County Library, The Oconee County Council and the South Carolina State Library.

Agencies involved on the SC Act 135 committee are:

Clemson University Extension Service  
Dept. Of Social Services  
Division of Adult Education  
an Industry Manager  
Oconee County Library  
Oconee County Health Department

XII. Specific Plans for the Eventual Financing of the Project  
out of Local Funds and Annual Projection of Future LSCA  
Funding Requirements

Replacements and additions of materials will be made  
from local funds. No future funding requests are  
anticipated from LSCA.

XIII. Method of Evaluation

- a. Bookmobile manager will be involved in evaluation  
of her unit, with adjustments made to meet needs  
of patrons.
- b. Records of materials purchased for Parenting  
Centers will be kept so that automated  
circulation statistics can be secured.
- c. Centers will have patron forms for comments and  
suggestions of materials for purchase.
- d. Responses will be sought from cooperating agencies.



LSCA: Title I  
 Sub-Grant No.: 31 Project III-C, Information Resources  
 FY 1994-95  
 CFDA # 84.034

South Carolina State Library  
 1500 Senate Street  
 Post Office Box 11469  
 Columbia, South Carolina 29211

FOR USE BY S.C. STATE LIBRARY

Date received \_\_\_\_\_  
 Date approved \_\_\_\_\_  
 Approval notice sent \_\_\_\_\_  
 Funding from FY \_\_\_\_\_

**PROJECT APPLICATION**

Project Name: Collection Development: Social Sciences

- I. The Board of the Oconee County Library, in order to improve or extend library service in areas of demonstrated need, submits this application for a Library Services and Construction Act grant of \$ 5,749.40.
- II. The Board proposes to use the funds in accordance with the project described in the application and agrees to spend the funds in accordance with the budget submitted with the application and approved by the South Carolina State Library. The Board further agrees that the amount of local funds budgeted for library service will not be reduced due to the receipt of grant funds.

Date of Library Board meeting at which application for participation in program is approved:  
August 4, 1994 (Date).

Board members present (list each board member): Frances Abbott, Linda Brune, Edith Keasler, Jean King, Elizabeth Lincoln, and Melinda Maksymowicz

Signed: Elizabeth R. Lincoln Board Chairman Approved: James B. Johnson, Jr., Director South Carolina State Library

Date: August 4, 1994

Date: \_\_\_\_\_

PROPOSED BUDGET	GRANT FUNDS	STATE AID MATCHING	LOCAL MATCHING	TOTAL
Personal Services	\$ _____	\$ _____	\$ _____	\$ _____
Library Materials	<u>5,749.40</u>	_____	<u>3,832.93</u>	<u>9,582.33</u>
Equipment	_____	_____	_____	_____
Other	_____	_____	_____	_____
<b>TOTAL</b>	<b>\$ <u>5,749.40</u></b>	<b>\$ _____</b>	<b>\$ <u>3,832.93</u></b>	<b>\$ <u>9,582.33</u></b>

If this proposed budget is to be supplemented by funds from any other LSCA Title I project, indicate name of project N/A and amount \$ \_\_\_\_\_.

**PROJECT DESCRIPTION**

1. Oconee County Library System  
NAME OF LIBRARY

2. William Chase  
PROJECT ADMINISTRATOR(S)

3. 501 W. South Broad Street ADDRESS  
Walhalla, SC 29691

4. Third  
CONGRESSIONAL DISTRICT(S)

5. **PROJECT DATES:**  New Project  
(please check) Anticipated date of completion September, 1995

Renewal Project  
Date original project began \_\_\_\_\_  
Date of completion \_\_\_\_\_

6. **LSCA PRIORITY ADDRESSED (Mark only one):**

Public Library Service	
<input checked="" type="checkbox"/> Areas with Inadequate Services (#2)	<input type="checkbox"/> Handicapped (#13)
<input type="checkbox"/> Disadvantaged (#3)	<input type="checkbox"/> Intergenerational (#14)
<input type="checkbox"/> Limited English-Speaking Proficiency (#9)	<input type="checkbox"/> Child Care Centers (#15)
<input type="checkbox"/> Elderly (#10)	<input type="checkbox"/> Library Literacy Centers (#16)
<input type="checkbox"/> Community Information Referral Centers (#11)	<input type="checkbox"/> Drug Abuse (#17)
<input type="checkbox"/> Literacy Programs (#12)	

7. **NATIONAL EDUCATION GOAL ADDRESSED (Mark only one):**

- GOAL 1:** All children will arrive at school ready to learn.
- GOAL 2:** The high school graduation rate will increase to at least 90%.
- GOAL 3:** Students will master challenging subject matter in the core subjects.
- GOAL 4:** Teachers will have access to training programs to improve their skills.
- GOAL 5:** U.S. students will be first in the world in math and science achievement.
- GOAL 6:** All adult Americans will be literate and have the skills necessary to compete in a global economy.
- GOAL 7:** Every school will be free of drugs and violence.
- GOAL 8:** Every school will strive to increase parental involvement and participation in their children's education.

8. Will this project involve electronic and/or other technological formats? Yes  No (Circle one)

9. **TARGET GROUP**

Provide the following breakdown, using numbers, not percentages. **TARGET GROUP** is the number of persons expected to be reached by your project. Use 1990 Census figures.

1. Total population within entire county or region	57,494
2. Total # in Target Group	48,939

10. **NARRATIVE DESCRIPTION.** The narrative must be detailed and completely describe the project, including all of the following points (outline form may be used):

- I. Relationship to the Goals and Objectives of South Carolina's Long-Range Program (latest edition).
- II. Local Project Goal(s).
- III. Local Project Objective(s).
- IV. Needs Assessment.
- V. Who is to be Served.
- VI. Activities to be Used.
- VII. When and Where the Project will be Implemented.
- VIII. Name of Libraries and other Agencies and Organizations Involved.
- IX. Estimated Costs and Sources of Funding.
- X. Method of Administration of the Project.
- XI. Marketing Plan
- XII. Specific Plans for Future Financing of the Project and an Annual Projection of Future LSCA Funding Requirements (if any).
- XIII. Method of Evaluation.

**BE PREPARED TO EVALUATE THE PROJECT AT THE END OF THE YEAR AND TO GIVE BREAKDOWNS ON NUMBER OF PEOPLE REACHED AND ON THE TOTAL COSTS INCLUDING FEDERAL, STATE, AND LOCAL FUNDS.**

Please return to the South Carolina State Library, (Attn: Libby Law), Box 11469, Columbia, South Carolina 29211:

- |  |
|--|
| <ol style="list-style-type: none"><li>1. Four (4) copies of the <b>APPLICATION FORM</b> including the proposed budget and narrative description. (One approved copy will be returned for library's files.)</li><li>2. A <b>JOB DESCRIPTION</b> for each LSCA funded position if salary is involved. Description must include position classification (Salary Standards for South Carolina Public Libraries); a brief description of duties and responsibilities; minimum training and experience required; other knowledge, skills, and abilities needed; number of hours worked each week; and salary (total, local, state, LSCA, and other.)</li><li>3. A copy of proposed <b>CONTRACT</b> if Contractual Services involved.</li></ol> |
|--|

COLLECTION DEVELOPMENT: SOCIAL SCIENCES

10. NARRATIVE DESCRIPTION

I. RELATIONSHIP TO THE GOALS AND OBJECTIVES OF SOUTH CAROLINA'S LONG-RANGE PROGRAM.

This project supports Goal II: To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

II. LOCAL PROJECT GOALS.

To improve the adult and youth collections in the Social Sciences in terms of subject area coverage and recent publication dates.

III. LOCAL PROJECT OBJECTIVES.

- 1) To remove those titles which are no longer accurate, relevant or useful and which do not meet the informational needs of the community.
- 2) To acquire titles in the social sciences which provide current, accurate and relevant information. Such titles will be added to the nonfiction, reference, and video collections.

IV. NEEDS ASSESSMENT.

A number of spot checks in the social sciences revealed the following data. In the samples every 8th book was selected and the copyright date noted. An average publication date was established in the following Dewey Decimal areas.

Dewey No.	300-309.9	330-339.9	370-379.9
Average Pub. Date	1982	1985	1982
Dewey No.	910-919.9	940-949.9	970-979.9
Average Pub. Date	1974	1969	1969

Summary: In this sample of six areas in the social sciences, the collection is badly out of date. It is quite apparent in areas of education, geography and history that Oconee County Library is in need of up-to-date materials.

V. WHO IS TO BE SERVED.

Students and adults in Oconee County will be served. Population statistics are taken from the 1990 Census of Population and Housing: South Carolina. Student statistics were given to me by the School District of Oconee County compiled 11/8/1993.

Oconee County Population over 18	=	43,436
Oconee County Middle and High School Students	=	<u>5,503</u>
TOTAL		48,939

VI. ACTIVITIES TO BE USED.

Activities will include evaluation of the current collection, weeding materials that are no longer appropriate, selection of new materials using standard selection tools and purchase of new materials.

VII. WHEN AND WHERE THE PROJECT WILL BE IMPLEMENTED.

Evaluation of the collection will be an ongoing activity during the period of the project. It was evident after the needs assessment that the collection needs attention. Weeding will begin once the project is funded. Selection and purchase of new materials, a continuing activity, will become more focused on the social sciences once the project has been funded.

The project will be implemented in all public libraries in the Oconee County Library System: The Waihalla Main Library, the Seneca Branch, the Westminster Branch and the Salem Branch.

VIII. NAME OF THE LIBRARIES AND OTHER AGENCIES INVOLVED.

The Oconee County Library System, the Oconee County Library Board, the Oconee County Council and the South Carolina State Library will be the primary organizations involved in this project.

IX. ESTIMATED COSTS AND SOURCES OF FUNDING.

The estimated cost of the project is:

LSCA funds	5,749.40
Funds from local sources	<u>3,832.93</u>
TOTAL	9,582.33

An approximate breakdown of the grant money is as follows:

Video Materials	\$ 500.00
Reference Materials	2997.17
Nonfiction (Circulating)	<u>6085.16</u>
Total	\$9582.33

X. METHOD OF ADMINISTRATION OF THE PROJECT.

The collection development librarian, with the assistance of branch managers, will evaluate the collection in terms of currency, relevancy, and appropriateness. Weeding the collection will be done by the librarian with the help of branch managers. Selection and of new materials will be done by the librarian with some consultation by branch managers. Purchase of these materials will be done using the acquisitions procedures normal for this type of activity.

Timetable for grant implementation.

Please see attached calendar.

XI. MARKETING PLAN.

Announcements will be made through local newspapers and radio stations when the grant is formally accepted and funded. The announcements will explain the purpose of the project and how the project is to be funded.

XII. SPECIFIC PLANS FOR FUTURE FINANCING OF THE PROJECT AND AN ANNUAL PROJECTION OF FUTURE LSCA FUNDING REQUIREMENTS (IF ANY).

This project is expected to be a one year activity. While the needs for ongoing acquisitions in the social sciences is recognized, local funds will be able to maintain an adequate collection.

### XIII. METHOD OF EVALUATION.

A spot check of publishing dates will be made after the project is terminated, using the same methods as was done in the needs assessment. Circulation records will also be checked six months after the project is terminated and compared with records taken before the project began and a report made at that time.



LSCA: Title I Project III-A, Field Services  
 Sub-Grant No.: 31  
 FY 1994-95  
 CFDA # 84.034

South Carolina State Library  
 1500 Senate Street  
 Post Office Box 11469  
 Columbia, South Carolina 29211

FOR USE BY S.C. STATE LIBRARY	
Date received	_____
Date approved	_____
Approval notice sent	_____
Funding from FY	_____

**PROJECT APPLICATION**

**Project Name:** Adult Services/Reference Librarian

- I. The Board of the Oconee County Library, in order to improve or extend library service in areas of demonstrated need, submits this application for a Library Services and Construction Act grant of \$ 10,232.
- II. The Board proposes to use the funds in accordance with the project described in the application and agrees to spend the funds in accordance with the budget submitted with the application and approved by the South Carolina State Library. The Board further agrees that the amount of local funds budgeted for library service will not be reduced due to the receipt of grant funds.

Date of Library Board meeting at which application for participation in program is approved:  
August 4, 1994 (Date).

Board members present (list each board member): Frances Abbott, Linda Brune, Edith Keasler, Jean King, Elizabeth Lincoln, and Melinda Maksymowicz

Signed Elizabeth R. Lincoln  
 Board Chairman

Approved: \_\_\_\_\_  
 James B. Johnson, Jr., Director  
 South Carolina State Library

Date: August 4, 1994

Date: \_\_\_\_\_

PROPOSED BUDGET	GRANT FUNDS	STATE AID MATCHING	LOCAL MATCHING	TOTAL
Personal Services	\$ <u>10,232</u>	\$ _____	\$ <u>20,764</u>	\$ <u>30,996</u>
Library Materials	_____	_____	_____	_____
Equipment	_____	_____	_____	_____
Other	_____	_____	_____	_____
TOTAL	\$ _____	\$ _____	\$ _____	\$ _____

If this proposed budget is to be supplemented by funds from any other LSCA Title I project, indicate name of project N/A and amount \$ \_\_\_\_\_.

**PROJECT DESCRIPTION**

1. Oconee County Public Library System  
NAME OF LIBRARY
2. Martha B. Baily  
PROJECT ADMINISTRATOR(S)
3. 501 W. South Broad St. ADDRESS  
Walhalla, SC 29691
4. Third  
CONGRESSIONAL DISTRICT(S)

5. **PROJECT DATES:** \_\_\_\_\_ New Project  
(please check) Anticipated date of completion \_\_\_\_\_  
 X Renewal Project  
Date original project began 12/23/92  
Date of completion 11/20/95

6. **LSCA PRIORITY ADDRESSED (Mark only one):**

Public Library Service	
<input checked="" type="checkbox"/> Areas with Inadequate Services (#2)	<input type="checkbox"/> Handicapped (#13)
<input type="checkbox"/> Disadvantaged (#3)	<input type="checkbox"/> Intergenerational (#14)
<input type="checkbox"/> Limited English-Speaking Proficiency (#9)	<input type="checkbox"/> Child Care Centers (#15)
<input type="checkbox"/> Elderly (#10)	<input type="checkbox"/> Library Literacy Centers (#16)
<input type="checkbox"/> Community Information Referral Centers (#11)	<input type="checkbox"/> Drug Abuse (#17)
<input type="checkbox"/> Literacy Programs (#12)	

7. **NATIONAL EDUCATION GOAL ADDRESSED (Mark only one):**

<input type="checkbox"/> <b>GOAL 1:</b> All children will arrive at school ready to learn.
<input type="checkbox"/> <b>GOAL 2:</b> The high school graduation rate will increase to at least 90%.
<input type="checkbox"/> <b>GOAL 3:</b> Students will master challenging subject matter in the core subjects.
<input type="checkbox"/> <b>GOAL 4:</b> Teachers will have access to training programs to improve their skills.
<input type="checkbox"/> <b>GOAL 5:</b> U.S. students will be first in the world in math and science achievement.
<input type="checkbox"/> <b>GOAL 6:</b> All adult Americans will be literate and have the skills necessary to compete in a global economy.
<input type="checkbox"/> <b>GOAL 7:</b> Every school will be free of drugs and violence.
<input type="checkbox"/> <b>GOAL 8:</b> Every school will strive to increase parental involvement and participation in their children's education.

8. Will this project involve electronic and/or other technological formats? Yes  (No) (Circle one)

9. **TARGET GROUP**

Provide the following breakdown, using numbers, not percentages. **TARGET GROUP** is the number of persons expected to be reached by your project. Use 1990 Census figures.

1. Total population within entire county or region	57,494
2. Total # in Target Group	43,436

10. **NARRATIVE DESCRIPTION.** The narrative must be detailed and completely describe the project, including all of the following points (outline form may be used):
- I. Relationship to the Goals and Objectives of South Carolina's Long-Range Program (latest edition).
  - II. **Local** Project Goal(s).
  - III. **Local** Project Objective(s).
  - IV. Needs Assessment.
  - V. Who is to be Served.
  - VI. Activities to be Used.
  - VII. When and Where the Project will be Implemented.
  - VIII. Name of Libraries and other Agencies and Organizations Involved.
  - IX. Estimated Costs and Sources of Funding.
  - X. Method of Administration of the Project.
  - XI. Marketing Plan
  - XII. Specific Plans for Future Financing of the Project and an Annual Projection of Future LSCA Funding Requirements (if any).
  - XIII. Method of Evaluation.

**BE PREPARED TO EVALUATE THE PROJECT AT THE END OF THE YEAR AND TO GIVE BREAKDOWNS ON NUMBER OF PEOPLE REACHED AND ON THE TOTAL COSTS INCLUDING FEDERAL, STATE, AND LOCAL FUNDS.**

Please return to the South Carolina State Library, (Attn: Libby Law), Box 11469, Columbia, South Carolina 29211:

- |  |
|--|
| <ol style="list-style-type: none"><li>1. Four (4) copies of the <b>APPLICATION FORM</b> including the proposed budget and narrative description. (One approved copy will be returned for library's files.)</li><li>2. A <b>JOB DESCRIPTION</b> for each LSCA funded position if salary is involved. Description must include position classification (Salary Standards for South Carolina Public Libraries); a brief description of duties and responsibilities; minimum training and experience required; other knowledge, skills, and abilities needed; number of hours worked each week; and salary (total, local, state, LSCA, and other.)</li><li>3. A copy of proposed <b>CONTRACT</b> if Contractual Services involved.</li></ol> |
|--|

# Oconee County Library

501 West South Broad Street  
Walhalla, South Carolina 29691  
(803) 638-4133

LSCA: TITLE I  
PROJECT III-A: FIELD SERVICES  
FY 1994 - 1995

The Oconee County Library proposes to use a Field Services FY 1994-1995 Grant of \$10,232 to continue to pay the salary and fringe benefits of our Adult Services/Reference Librarian for 1/3 of the total amount, the remaining 2/3 to be funded locally.

## I. RELATIONSHIP TO THE GOALS AND OBJECTIVES OF SOUTH CAROLINA'S LONG-RANGE PROGRAM.

This project supports the South Carolina 1992-1995 Program for Library Development Goal II, which is:

To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

and Objective 2, which is:

To provide incentive grants to public libraries for services and activities which support state and LSCA priorities, including personnel, collection development, and equipment.

## II. LOCAL PROJECT GOALS

To improve reference and adult services in the central library and branches of the Oconee County Library as well as arranging and providing library services and programs for the elderly.

## III. LOCAL PROJECT OBJECTIVES

1) To provide a full time professional librarian to coordinate adult programs and services, including reference services, at the central library and branches.

2) To plan and implement systematic collection development procedures for the adult and reference collection at all locations.

3) To develop a program of service to the elderly, both in-house and through outreach services.

#### IV. NEEDS ASSESSMENT

Adults represent 75% of Oconee County's population, and 88% of our registered borrowers. Adult materials accounted for 70% of our circulation in FY 94. A full time professional is needed to coordinate programs and services to the adult population. Special programs and services are needed for community residents over age 65, who represent 18% of our county's population.

#### V. WHO IS TO BE SERVED

The adult population of Oconee County is to be served, numbering 43,436 according to the 1990 census; however, since our reference services will benefit the older student population as well, an additional 2,841 could be added to the target group.

#### VI. ACTIVITIES TO BE USED

The continued evaluation, weeding, and selection of adult materials; planning and implementing adult programs such as Let's Talk About It; creating and documenting a systematic adult collection development plan; and training library staff in reference, and scheduling reference desk duties.

#### VII. WHEN AND WHERE THE PROJECT WILL BE IMPLEMENTED

The project will be continued upon approval of the grant. The office of the Adult Services/Reference Librarian is located in the central library, but the librarian will be traveling to the branches frequently to evaluate and weed the adult non-fiction and reference collections.

#### VIII. KEY LIBRARY AND OTHER AGENCIES AND ORGANIZATIONS INVOLVED

The agencies and organizations involved are the Oconee County Library Board of Trustees, the Oconee County Library staff members and patrons, the South Carolina State Library, and the Oconee County Council.

IX. ESTIMATED COSTS AND SOURCES OF FUNDING

The classification level at the time of this grant will be 17-C. This position's weekly hours total 37.5. Leaves (e.g. sick, vacation, and holidays) will be the same as those designated by the county for other regular employees and are included in these figures.

LSCA FUNDS

Salary for 4 months	\$ 8,711
Health Insurance for one quarter	809
Social Security	666
Workman's Compensation	46

LSCA TOTAL \$10,232

LOCAL FUNDS

Salary for 8 months	\$16,951
Health Insurance for three quarters	2,426
Social Security	1,297
Workman's Compensation	90

LOCAL FUNDS TOTAL \$20,764

GRAND TOTAL FOR PROJECT \$30,996

X. METHOD OF ADMINISTRATION OF THE PROJECT

The project will be administered by the library Director. (See attached Timetable.)

This grant is the third part of a three-year grant. It covered 100% of the salary for the first year, 2/3 for the second year, and 1/3 for the third year. The original grant was received in December, 1992, but the position was not filled until March 29, 1993. The person hired stayed in this position until August 30, 1993, and then accepted another position. This position remained open until December 20, 1994, when it was filled by the present employee.

This has served to complicate the timetable for the grant, given different fiscal years both locally and federally. The first year at 100% was to have covered from March 29, 1993, through February 29, 1994. However, since the position was unfilled for about 3 and 1/2 months, this pushed it back further until July 20, 1994. At that time, the second year began with 8 months being covered, taking it through March 20, 1995. Local funding of 4 months will cover through July 20, 1995. This third year's grant of 4 months will begin July 21, 1995, and continue through November 20, 1995. Local funding will continue the grant period for 8 months through July 20, 1996.

In planning their budget for FY '96-97, the County Council will consider funding this position permanently.

## XI. MARKETING PLAN

- 1) Press release and local radio news coverage of the project upon approval. (December 1994)
- 2) Article in Friends of the Library Newsletter during implementation. (Spring 1995)
- 3) Article in local newspapers during local budget process. (February 1995)

## XII. SPECIFIC PLANS FOR THE EVENTUAL FINANCING OF THE PROJECT OUT OF LOCAL FUNDS AND ANNUAL PROJECTION OF FUTURE LSCA FUNDING REQUIREMENTS

County Council will be requested in August, 1994, to make this position permanent following the completion of this grant. From that point on, no LSCA funding would be required.

## XIII. METHOD OF EVALUATION

- 1) The two measures of reference service described in the second edition of Output Measures for Public Libraries will continue to be used to evaluate reference service. (Transactions per capita and Completion Rate.)
- 2) An evaluation of the reference and adult non-fiction collections will also be performed by comparing circulation and use before and after the project, and sampling subject areas for titles on recommended lists.
- 3) Adult program participants will be asked to fill in program evaluation forms.
- 4) Data will be gathered on use of programs and services to the elderly.

## TIMETABLE FOR GRANT IMPLEMENTATION

December 23, 1992	Original first year's grant approved
March 12, 1993	Requisition submitted for 3/22/93 - 6/30/93
March 29, 1993	Position filled, to run through February 29, 1994 (Classification 17-A)
July 1, 1993	Cost Of Living raise of 3% given
September 1, 1993	Position vacant
October 18, 1993	Evaluation submitted through 9/30/93
October 25, 1993	Report submitted for 3/22/93 - 8/31/93 Requisition submitted for 7/1/93 - 8/31/93
December 20, 1993	Position re-filled, to run through July 20, 1994 - hired without COL raise of July 1.
January 13, 1994	Requisition submitted for 12/20/93 - 6/30/94
January 27, 1994	Salary adjusted to reflect July 1 COL raise.
June 10, 1994	Report submitted for 12/20/93 - 6/30/94 Requisition submitted for 7/1/94 - 9/30/94
July 1, 1994	Cost Of Living raise of 3% given
July 20, 1994	First year's grant of 12 months expires
July 21, 1994	Second year's grant of 8 months begins
September 30, 1994	Report due for 7/1/94 - 9/30/94 Requisition due for 10/1/94 - 3/31/95
October 25, 1994	Evaluation due for past year (10/1/93-9/30/94)
December 20, 1994	*Step increase of 3% given (17-B)
March 20, 1995	Second year's grant of 8 months expires
March 21, 1995	Local funding of 4 months begins
March 31, 1995	Report due for 10/1/94 - 3/31/95
June 30, 1995	Requisition due for 7/1/95 - 12/31/95
July 1, 1995	*Estimated Cost Of Living raise of 3% given
July 20, 1995	Local funding of 4 months ends
July 21, 1995	Third year's grant of 4 months begins

October 25, 1995	Evaluation due for past year (10/1/94-9/30/95)
November 20, 1995	Third year's grant of 4 months ends
November 21, 1995	Local funding of 8 months begins
December 20, 1995	*Step Increase of 3% given (17-C)
December 31, 1995	Report due for 7/1/95 - 12/31/95
July 1, 1996	*Estimated Cost of Living raise of 3% given
July 20, 1996	Local funding of 8 months ends
October 25, 1996	Final evaluation due (10/1/95-9/30/96)

\*The decision concerning Cost of Living and Step Increase raises for all county employees are made annually at the discretion of County Council.



**Appalachian**  
COUNCIL OF GOVERNMENTS  
50 Grand Avenue • PO Drawer 6666  
Greenville, SC, 29606 • (803) 242-9733

Post-It™ brand fax transmittal memo 7871 # of pages *	
To: ALAN HOANE	From: DIRK REIS
Co: OCEAN COUNTY	Re: ACOG
Dept: EMERGENCY PREP.	Package: <del>FILE</del>
Fax # 1038-4241	Fax #

## MEMORANDUM

**TO:** Administration/Construction Management Contract File  
Tornado Assistance Grant - CDBG #3-W-94-012

**FROM:** Dirk Reis, Grants Services Manager

**DATE:** August 10, 1994

**SUBJECT:** Change Order for Workman's Comp Insurance

Today I talked with Olney England, Director of the Division of Economic Development (DED) in the Governor's Office, about the proposed contract between Carolina Community Resources (CCR) and Oconee County for the administration and construction management services related to the Tornado Assistance Grant. I informed Mr. England that the contract price was negotiated between CCR and Oconee County without knowledge that the County Council, after recommendation from Tim Cain (the County Attorney), would require CCR to obtain worker's compensation insurance. This insurance is estimated to cost from \$2200 to \$2500. Had CCR known that they would be required to maintain worker's comp, their proposal to the County would have reflected this cost.

I asked Mr. England if a change order could be executed to pay this increased cost with the CDBG funds. I informed him that the amount would be less than 10% of the contract amount. He said "just do it." He indicated that he does not have a problem with this and that the change order would not have to be submitted to DED for approval, since the amount is less than \$10,000 and less than 10% of the contract amount.

OCONEE COUNTY  
COMMUNITY DEVELOPMENT PROGRAM  
TORNADO ASSISTANCE PROJECT  
GRANT NO. 3-W-94-012  
CONTRACT FOR ADMINISTRATION AND MANAGEMENT SERVICES

PART I - STATEMENT OF AGREEMENT

THIS AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 1994, by and between Oconee County, South Carolina (hereinafter referred to as the "Grantee"), and Carolina Community Resources (hereinafter referred to as the "Contractor").

WITNESSETH THAT:

WHEREAS, the Grantee has submitted an application and received approval from the State of South Carolina for the execution of a Community Development Program for certain activities as outlined in the approved application [hereinafter referred to as "the Community Development Program"], pursuant to the Housing and Community Development Act of 1974, as amended, and

WHEREAS, the cooperation of the Grantee and the Contractor is essential for the successful planning and execution of the Community Development Program, and

WHEREAS, it is the desire of both parties that the Contractor engage in certain planning and execution activities directly related to the Community Development Program; and

WHEREAS, the Contractor has established credentials as a competent and experienced grant administrator and housing rehabilitation consultant, has provided evidence of said expertise to Council, and has submitted a suitable proposal outlining the details of such services, which proposal is hereby incorporated by reference and made a part of this Contract as ATTACHMENT I;

NOW, THEREFORE, the parties hereto do mutually agree to the requirements and provisions of this Contract as follows:

## PART II - SCOPE OF SERVICES

Carolina Community Resources proposes to provide all services to Oconee County's Community Development Program as outlined in the Request for Qualifications and in the CDBG Administration and Construction Management Cost Proposal (ATTACHMENT I).

The ADMINISTRATION SERVICES required of the Contractor shall be directed to and consistent with the following:

1. The Contractor will provide administrative and supervisory services, coordinated planning, implementation and budget control for the program.

2. The Contractor will maintain central records of the program which relate to management and administrative responsibilities and reporting requirements.
3. The Contractor will be responsible for exercising appropriate monitoring and control procedures with regard to the responsibilities ascribed to the Contractor for the purpose of ensuring that provisions of this Contract are properly and adequately fulfilled.
4. The Contractor shall submit quarterly reports to the state, as required, as long as the state shall require them.
5. The Contractor will be responsible for preparing all environmental review records and other documents associated with the start-up of a new grant.
6. The Contractor will be responsible for the preparation of all letters and other documents associated with the execution of the program for the Grantee designee's signature.
7. The Contractor will work in conjunction with the Grantee in the execution of the following activities:
  - a. Planning and Management
  - b. Administration
  - c. Record keeping
  - d. Compliance monitoring
  - e. Project closeout
8. The Grantee will prepare and maintain at the direction of the Contractor all financial books and records pertaining to the program in accordance with generally accepted accounting principals pertaining to such records.

9. The audit cost will be the responsibility of the Grantee.

The CONSTRUCTION MANAGEMENT services required of the Contractor shall be directed to and consistent with the following:

1. The Contractor will provide inspections, cost estimates and work write-ups for improvements for every house that participates in the program. The Contractor will provide initial inspections, progress inspections, and a final inspection on each structure.
2. The Contractor will work closely with the homeowner to insure that the homeowner understands and agrees with the exact work to be undertaken on the structure.
3. The Contractor will prepare bid documents on each house. The basic bid document will include the work write-up, which details the specific work to be undertaken, and any drawings as may be necessary.
4. The Contractor will solicit for qualified housing contractors, taking into consideration the following:
  - \* License, as required by State or local laws
  - \* Previous work experience
  - \* References
  - \* Insurance and workers compensation (required)
5. The Contractor will coordinate schedules with the housing contractors and the homeowner.

6. The Contractor will provide all forms necessary for the proper completion of the work, including, but not limited to, Warranties, Change Orders, Bid Proposal and Contract, Bid Tally Sheet, Notice to Proceed, Contractor Selection, Certification of Final Inspection, Payment Authorization, and others as may be necessary.

### PART III - GENERAL PERFORMANCE STANDARDS

THE SERVICES of the Contractor as outlined in PART II: SCOPE OF SERVICES, are to commence after the date of execution of this Contract, as of the date first written above and shall be undertaken and completed in such sequence and in such manner as to assure their success in light of the purpose of this Contract and the Grantee's Community Development Program. All services performed by the Contractor shall be performed using those standards and that degree of care and skill ordinarily exercised under similar conditions by members of Contractor's profession and all applicable laws and regulations. Implementation of the Community Development Program will commence upon execution of the Contract by both parties.

The PROGRAM WILL OPERATE FOR the extent of the grant period.

THE PROGRAM/CONTRACT WILL END upon completion of the project.

IT IS UNDERSTOOD BY BOTH PARTIES that this Contract shall be terminable by either party upon sixty (60) days written notice to the Chief Executive Officer of either

party. Notice shall be deemed given when mailed by registered or certified mail to such officer at the address set forth herein. If the Contractor takes a unilateral action which violates any regulation of the State of South Carolina CDBG Program or any Federal, State, or local statute or regulation, the Grantee has the option of terminating this Contract immediately. In the event of such a termination of this Contract, the Grantee shall be liable for only such expenses as were necessary in order to permit the operation of this Contract through the date of such termination.

It is expressly understood by both parties that the Contractor is obligated to notify the Grantee or his designee in writing in the event the Contractor is unable to provide services in such sequence and in such manner as to fulfill the Contractor's obligations and satisfy the requirements of this Contract; and that the Contractor will be paid only for work performed in accordance with the schedule and method of payment designated in PART IV of this Contract.

In the event the Contractor is unable to provide services as required, the Contractor will promptly notify the Grantee or his designee in the form of a written request for Contract renegotiations specifying the problem or problems encountered. Such request gives notice in and of itself that the Contractor recognizes that said renegotiations will be conducted for the explicit purpose of determining what, if any, modifications to the program can be made to facilitate the Contractor's ability to provide services in such sequence and in such manner as to fully satisfy the terms of the Contract.

The Contractor agrees to maintain and provide proof of general liability insurance and professional liability insurance, in forms and certificates acceptable to the grantee, in an amount not less than \$300,000. Such certificates of insurance coverage shall be provided to the grantee which contain the statement that "coverages afforded under such policies will not be canceled unless, at least sixty (60) days prior to cancellation, written notice has been given to grantee, as evidence by receipts of registered or certified mail". The Contractor agrees to maintain automobile liability insurance.

In the event of any disputes arising between the parties concerning this agreement which results in litigation, the prevailing party shall be entitled to recovery of a reasonable attorneys fee and costs.

#### PART IV - COMPENSATION AND METHOD OF PAYMENT

THE GRANTEE AGREES TO PAY THE CONTRACTOR as outlined in PART II - SCOPE OF SERVICES, PART III -SCHEDULE OF PERFORMANCE, and the CDBG ADMINISTRATION AND CONSTRUCTION MANAGEMENT COST PROPOSAL (ATTACHMENT I) . Each payment request from the Contractor shall be accompanied by the proper invoices in such form as may be required by the Grantee. Payment will be made only according to the schedule as outlined in ATTACHMENT I.

IN WITNESS WHEREOF, the Grantee and the Contractor have entered into this  
Contract as of the date first above written.

ATTEST: \_\_\_\_\_

Oconee County  
GRANTEE

(SEAL)

\_\_\_\_\_  
CLERK

BY: \_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

ATTEST:

Carolina Community Resources  
CONTRACTOR

(SEAL)

\_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

10 copies

Change Order  
Five Points Landfill Closure  
August 16, 1994

Item #1 Two Foot Bridge Lift.

On approximately 3 acres of the landfill is soil that does not provide a suitable base with which to construct the landfill cap. We recommend that a 2 foot bridge lift be utilized to "bridge" over the material to provide a better base.

There are two options using either soil from the rock crusher or soil from the present borrow area.

Item #2 Steep Slopes (Optional)

The contractor has requested additional soil to fill in ruts along a steep side slope that has exposed garbage. We first recommend that the contractor attempt to construct the cap by smoothing out the ruts. If the material does not look like it will be suitable then we recommend that approximately 15000 yards be brought to the site to provide a stronger base.

Item #3 Deduct Item

Due to onsite constraints, the contractor was not able to excavate the quantity of soil anticipated. This has lead to a deduct item of 11,000 cubic yards.

Item #4 Erosional Material

Because of the decrease in the amount of onsite material, the contractor is requesting an additional 6,000 yards of offsite soil for the erosional layer.

Item #5 Gate

We recommend that a third gate be placed on the back part of the property to allow for drilling and other equipment access to areas outside of fence.

Item # 6 and #7 Change in borrow site for erosional layer

80% of the erosional layer is presently planned to come from the Rock Crusher site. In an effort to save money, the County may want to consider changing plans such that all the erosional layer comes from the present borrow site.

1 **FIVE POINTS LANDFILL CHANGE ORDER CONSIDERATION**

2  
3 Rock Crusher Site

4

5	Item #	Item	Unit Cost	Qty	Total	Time
6	1	Bridge Lift	\$3.40	14,550 yds	\$49,470	12 days add
7	2	Fill Ruts	\$3.40	15,000 yds	\$51,000	9 days add
8	3	Fill Material	\$0.95	-11,000 yds	(\$10,450)	-3 days deduct
9	4	Makeup	\$3.40	6,000 yds	\$20,400	5 days add
10	5	Gate	\$500.00	1 ea	\$500	0 days add
11					\$110,920	23

12  
13  
14 Borrow Site

15

16	Item #	Item	Unit Cost	Qty	Total	Time
17	1	Bridge Lift	\$2.30	14,550 yds	\$33,465	98 days add
18	2	Fill Ruts	\$2.30	15,000 yds	\$34,500	98 days add
19	3	Fill Material	\$0.95	-11,000 yds	(\$10,450)	-3 days deduct
20	4	Makeup	\$2.30	6,000 yds	\$13,800	4 days add
21	5	Gate	\$500.00	1 ea	\$500	0 days add
22		Rem. TSoil	\$1.00	15,000 yds	\$15,000	? days add
23					\$71,815	20/9

24  
25 Additional Savings Can be Realized using the borrow site exclusively  
26 instead of the Crusher Site.

27

28	Item	Unit Cost	Qty	Total	Time	
29	6	Crusher Site	\$2.10	-27,000 yds	(\$56,700)	0 days deduct
30	7	Borrow Site	\$1.20	27,000 yds	\$32,400	? days add
31					(\$24,300)	

32  
33  
34 Rock Bridge Lift - 1 ft

35

35	Item #	Item	Unit Cost	Qty	Total	Time
36	1	Rock - Trans	\$2.30	6,790 tons	\$15,617	? days add
37		Rock - supply	\$3.00	6,790 tons	\$20,370	
38					\$35,987	0

39  
40  
41  
42 Total Change Order Options

43

43	costs	days	completion
44	ROCK CRUSHER SITE ONLY ----->	\$110,920	23 days Oct-18-23
45	BORROW SITE ONLY ----->	\$47,515	17 days Oct-10-19
46	** ROCK CRUSHER W/BRIDGE OF ROCK	\$97,437	? ?
47	** BORROW SITE W/BRIDGE OF ROCK	\$50,037	? ?
48	CONTINGENCY FOR OTHER UNKNOWNNS	\$50,000	

49  
50  
51 \*\* Note actual money spent to the contractor is less due to 20,370  
52 worth of stone supplied by the County.

OCONEE COUNTY BID TABULATION

BID FOR: Uniforms for Sheriff's Department

DATE: August 3, 1994

BID NO: 94-04

LOCATION: Walhalla, SC

TIME: 2:00 p.m.

BIDDERS	Frank's Uniforms		R & R Uniforms			
55 - Shirts LS w/emblem	33.00	1,815.00	33.00	1,815.00		
55 - Shirts SS w/emblem	31.00	1,705.00	31.00	1,705.00		
41 - Trousers WW	65.00	2,665.00	68.45	2,806.45		
41 - Trousers SW	57.00	2,337.00	55.95	2,293.95		
10 - Jackets LW	74.00	740.00	83.25	832.50		
10 - Jackets HW	115.00	1,150.00	118.75	1,187.50		
10 - Sweaters w/emblem	49.00	490.00	52.75	527.50		
10 - Raincoats	46.00	460.00	47.95	479.50		
10 - Jumpsuits	38.00	380.00	42.75	427.50		
8 - Trooper style hats	42.50	340.00	40.95	327.60		
48 - Hat covers plastic	3.50	168.00	2.75	132.00		
48 - Ties navy blue	3.50	168.00	3.30	158.40		
20 - Boots	89.50	1,790.00	96.50	1,930.00		
20 - Shoes	54.50	1,090.00	56.00	1,120.00		
20 - Chevrons (sets)	2.80	56.00	2.00	40.00		
S. C. Sales Tax		767.70		789.15		
Total		\$16,121.70		\$16,572.05		

ATTENDING OPENING: Evelyn Black - Sheriff's Department; Marianne Dillard, Jenny Peay - Purchasing Department

BID NO. 94-04  
 (Use this number on envelopes & all related correspondence)

BID FORM  
 OCONEE COUNTY PURCHASING DEPARTMENT  
 201 WEST MAIN STREET  
 WALHALLA, S.C. 29691

The FRANK'S UNIFORMS OF GREENVILLE submits herewith our Bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) attached hereto for uniforms for the Sheriff's Department

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
55	Long sleeve shirts w/emblems.....	33.00	1,815.00
55	Short sleeve shirts w/emblems.....	31.00	1,705.00
41	Winter weight trousers.....	65.00	2,665.00
41	Summer weight trousers.....	57.00	2,337.00
10	Light weight jackets.....	74.00	740.00
10	Heavy weight jackets.....	115.00	1,150.00
10	Sweaters w/emblems.....	49.00	490.00
10	Raincoats.....	46.00	460.00
10	Jumpsuits.....	38.00	380.00
8	Trooper style hats.....	42.50	340.00
48	Plastic hat covers.....	3.50	168.00
48	Navy blue ties.....	3.50	168.00
20	Boots.....	89.50	1,790.00
20	Shoes.....	54.50	1,090.00
20	Sgt. & Corporal Chevrons (sets).....	2.80	56.00
	S. C. Sales Tax		15,354.00
		TAX	767.70
	TOTAL	TOTAL	16,121.70

Bid shall include delivery to location stated on Bid Notice.  
 Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Delivery Date: 60 DAYS ARO AND SIZES  
 BIDDING ORGANIZATION FRANK'S UNIFORMS OF GREENVILLE  
 ADDRESS: P.O. BOX 3350 AUGUSTA RD.  
 CITY, STATE, ZIP CODE GREENVILLE, S.C. 29605

SIGNATURE OF BIDDERS REPRESENTATIVE Frank McKenna  
 TITLE Owner  
 DATE 8/1/94  
 TELEPHONE 803-2771857

PLEASE SEND A COPY OF THE DETAILED  
 BID TABULATION. A STAMPED REPLY  
 ENVELOPE IS ENCLOSED. THANK YOU

BID NO. 94-04  
 (Use this number on  
 envelopes & all re-  
 lated correspondence)

BID FORM  
 OCONEE COUNTY PURCHASING DEPARTMENT  
 201 WEST MAIN STREET  
 WALHALLA, S.C. 29691

The R & R UNIFORMS, INC. submits  
 herewith our Bid in response to bid request number shown above, and in  
 compliance with the description(s) and/or specification(s) attached hereto for  
 uniforms for the Sheriff's Department

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
55	Long sleeve shirts w/emblems.....	33.00	1815.00
55	Short sleeve shirts w/emblems.....	31.00	1705.00
41	Winter weight trousers.....	68.45	2806.45
41	Summer weight trousers.....	55.95	2293.95
10	Light weight jackets.....	83.25	832.50
10	Heavy weight jackets.....	118.75	1187.50
10	Sweaters w/emblems.....	52.75	527.50
10	Raincoats.....	47.95	479.50
10	Jumpsuits.....	42.75	427.50
8	Trooper style hats.....	40.95	327.60
48	Plastic hat covers.....	2.75	132.00
48	Navy blue ties.....	3.30	158.40
20	Boots.....	96.50	1930.00
20	Shoes.....	56.00	1120.00
20	Sgt. & Corporal Chevrons (sets).....	2.00 PR	40.00
	S. C. Sales Tax		789.14
	TOTAL		16572.04

Bid shall include delivery to location stated on Bid Notice.  
 Show any exception, deviation, extra computation, or information on Bid  
 Supplemental Form attached hereto.

Delivery Date: 45 DAYS ARO  
 BIDDING ORGANIZATION R & R UNIFORMS, INC.  
 ADDRESS: P.O. BOX P O BOX 30065 / 514 N COLLEGE STREET  
 CITY, STATE, ZIP CODE CHARLOTTE, NC 28230

SIGNATURE OF BIDDERS REPRESENTATIVE *Mark S. [Signature]*  
 TITLE GENERAL MANAGER  
 DATE AUGUST 2, 1994  
 TELEPHONE 704-333-6681 / 800-486-2468

OCONEE COUNTY BID TABULATION

BID FOR: Replace & Repair Boat Docks

DATE: August 9, 1994

BID NO: 94-06

LOCATION: Walhalla, SC

TIME: 2:30 p.m.

BIDDERS	Custom Steel & Wood, Inc.	Keowee Docks			
Boat Slips - High Falls County Park	\$10,497.50	\$12,688.80			
Courtesy Dock - High Falls County Park	1,595.00	3,789.00			
Courtesy Dock - South Cove Park	1,595.00	3,894.00			
New Courtesy Dock - South Cove Park	4,312.50	4,910.50			
S. C. Sales Tax	500.00				
Grand Total All Docks	18,500.00	25,281.50			
Proof general liability & Workmen's comp	yes	yes			
Revised Grand Total	\$17,500.00*				
	*Per letter of 8-12-94				

ATTENDING OPENING: Marianne Dillard, Jenny Peay - Purchasing; Alex James - PRT; Dave Kroger - Keowee Dock



Custom Built Floating Dock Systems

5132 Hwy. 24, West  
Anderson, SC 29624  
(803) 225-2333 • FAX (803) 224-3931

August 12, 1994

Oconee Purchasing Department  
208 Booker Drive  
Walhalla, S.C. 29691

RE: Dock Quotation

Dear Ms. Dillard,

As per our phone conversation on August 10, 1994, we offer the following changes to lower the bid to your budget figure:

- \*Moving existing South Cove dock to upper ramp area.
- \*Removing existing anchor system
- \*Installing new bumpers
- \*Installing new anchor systems to shore
- \*Leaving existing floatation and not installing encapsulated foam at this time

With these changes and the rest of the bid remaining the same your total cost will be \$17,500.00, seventeen thousand five hundred and no/100 U.S. dollars.

I hope you find this satisfactory; if you have questions please call.

With Regards,

  
Don Raynie, President/Owner

DE/dsh

(Use this number on envelopes and all related correspondence)

BID FORM  
 OCONEE COUNTY  
 PURCHASING DEPARTMENT  
 201 WEST MAIN STREET  
 WALHALLA, SOUTH CAROLINA 29693

The Custom Steer & Wood Inc.

submits herewith our Bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) numbered 2 pages and attached hereto for: construction and repairs to boat slips and docks at High Falls and South Cove County parks

Boat Slips - High Falls County Park.....	\$ <u>10,497.50</u>
Courtesy Dock - High Falls County Park.....	\$ <u>1,595.00</u>
Courtesy Dock - South Cove Park.....	\$ <u>1,595.00</u>
New Courtesy Dock - South Cove Park.....	\$ <u>4,312.50</u>
Grand Total All Docks.....	\$ <u>18,500.00</u>

*including Tax (500<sup>00</sup>)*

Bid shall include delivery to location stated on Bid Notice.  
 Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Delivery Date: 1-30 days of Contract  
 BIDDING ORGANIZATION Custom Steer & Wood Inc.  
 ADDRESS: P.O. BOX Box 5032 Hwy 24  
 CITY, STATE, ZIP CODE Anderson S.C. 29624

SIGNATURE OF BIDDERS REPRESENTATIVE: [Signature]  
 TITLE: President / Owner  
 DATE: 8-2-94  
 TELEPHONE: 863 225-2393

(Use this number on envelopes and all related correspondence)

BID FORM  
 OCONEE COUNTY  
 PURCHASING DEPARTMENT  
 201 WEST MAIN STREET  
 WALHALLA, SOUTH CAROLINA 29691

The Keowee Dock & Service Co., Inc.

submits herewith our Bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) numbered 2 pages and attached hereto for construction and repairs to boat slips and docks at High Falls and South Cove County parks

Boat Slips - High Falls County Park.....	\$ <u>12,868.80</u>
Courtesy Dock - High Falls County Park.....	\$ <u>3,789.00</u>
Courtesy Dock - South Cove Park.....	\$ <u>3,894.00</u>
New Courtesy Dock - South Cove Park.....	\$ <u>4,910.50</u>
<b>Grand Total All Docks.....</b>	<b>\$ <u>25,281.50</u></b>

Bid shall include delivery to location stated on Bid Notice.

Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Delivery Date: on or before 30 days from contract

BIDDING ORGANIZATION Keowee Dock & Service Co., Inc. of Oconee Co.

ADDRESS: P.O. BOX 879 By-Pass 123

CITY, STATE, ZIP CODE Seneca, SC 29678

SIGNATURE OF BIDDERS REPRESENTATIVE:

David D. Kroeger

TITLE: President - David D. Kroeger

DATE: August 9, 1994

TELEPHONE: (803) 882-7671

OCONEE COUNTY BID TABULATION

BID FOR: Boots Steel Toe DATE: August 9, 1994  
 BID NO: 94-05 LOCATION: Walhalla, SC TIME: 2:00 p.m.

BIDDERS	Fairfield Feed & Seed	Wal-Mart	Moore's Men's Store		
±140 - Pairs of 8" steel toe boots	50.58 7,081.20	64.97	50.50 7,070.00		
±10 - Pairs steel toe tennis shoes	54.83 548.30	43.96	50.50 505.00		
±3 - Pairs Wellington steel toe boots	67.66 202.98	79.97	77.00 231.00		
Option price on sizes 12½ - 15-EEE width					
Option price on sizes 6- 12-EEEEEE width					
Subtotal	7,832.48		7,806.00		
S. C. Sales Tax	391.62		390.30		
TOTAL	8,224.10		8,196.30		

ATTENDING OPENING: Marianne Dillard, Jenny Peay - Purchasing; Helen Jackson - Motor Pool

with minutes

Red Wing  
83.00  
D 6 1/2 - 15  
E 7-13  
EE 7 1/2 - 13

Wilmington  
59.24  
67.66  
IP 7680 - 54.83  
D-7.12, 13, 14  
EE 7-12

7-11-12-13  
7-20

Red Wing  
909  
50.58  
R. XW 5-11, 12, 13

Red Wing  
2369 - 72.45  
D-5-10  
EE 6-9

Red Wing  
Low Top - 66.53 - 83.00  
High Top - 66.56 - 88.00  
D-7-15 - EE 7.1  
E-7-13

Please accept our bid on 2 Aug 9th - 1994  
at 2:00 p.m. We failed to sign bid.  
Please accept our prices listed below:

FAIRFIELD FEED & SEED  
P.O. BOX 436  
WEST UNION, S.C. 29696

BID NO. 94-05  
 (Use this number on envelopes & all related correspondence)

BID FORM  
 OCONEE COUNTY PURCHASING DEPARTMENT  
 201 WEST MAIN STREET  
 WALHALLA, S.C. 29691

The \_\_\_\_\_ submits herewith our Bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) attached hereto for steel toe boots

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL	
±140	Pairs of 8" steel toe boots... <i>909 Ha Boot</i>	<i>50.58</i>	<i>7081.20</i>	<i>R-XW-5-11,12-k</i>
±10	Pairs steel toe tennis shoes... <i>IP 7680 (H)</i>	<i>54.83</i>	<i>548.30</i>	<i>M-W-7-13</i>
±3	Pairs Wellington steel toe boots... <i>Ha</i> <i>Style 5927</i>	<i>67.66</i>	<i>202.98</i>	<i>D-7-12-13-14</i> <i>EE 7-12</i>
	Option price on sizes 12½ - 15-EEE width....			
	Option price on size 6 - 12-EEEEEE width.....			
	<i>Red wing - tennis shoe</i> <i>style 6656 Hi-Top - 88.00</i> <i>6653 -&gt; Low-Top - 83.00</i>			<i>W-6-15</i> <i>EEE 7-14</i> <i>E-7-13</i>
	<i>Red wing - 2369 - 72.45</i>			<i>D-5-10</i> <i>EE-6-10</i>

Bid shall include delivery to location stated on Bid Notice. Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Delivery Date: \_\_\_\_\_  
 BIDDING ORGANIZATION \_\_\_\_\_  
 ADDRESS: P.O. BOX \_\_\_\_\_  
 CITY, STATE, ZIP CODE \_\_\_\_\_

SIGNATURE OF BIDDERS REPRESENTATIVE \_\_\_\_\_  
 TITLE \_\_\_\_\_  
 DATE \_\_\_\_\_  
 TELEPHONE \_\_\_\_\_

BID NO. 94-05  
 (Use this number on envelopes & all related correspondence)

BID FORM  
 OCONEE COUNTY PURCHASING DEPARTMENT  
 201 WEST MAIN STREET  
 WALHALLA, S.C. 29691

The Wal-Mart Store #1123 submits  
 herewith our Bid in response to bid request number shown above, and in  
 compliance with the description(s) and/or specification(s) attached hereto for  
 steel toe boots

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
±140	Pairs of 8" steel toe boots.....	64.97	9095.80 A.F.
±10	Pairs steel toe tennis shoes.....	43.96	439.60 A.F.
±3	Pairs Wellington steel toe boots.....	79.97	239.91
Option price on sizes 12 1/2 - 15-EEE width ..... (We also have a 59.97 style) Option price on size 8 - 12-EEEE width..... Not available our factories are not set up to accomodate these sizes			
		Tax	9,775.31
			488.77
			10264.08

Bid shall include delivery to location stated on Bid Notice.  
 Show any exception, deviation, extra computation, or information on Bid  
 Supplemental Form attached hereto.

Delivery Date: 7 to 10 days  
 BIDDING ORGANIZATION Wal-Mart #1123  
 ADDRESS: P.O. BOX 1607 W. Hwy 123  
 CITY, STATE, ZIP CODE Seneca S.C. 29678

SIGNATURE OF BIDDERS REPRESENTATIVE Angela Foster  
 TITLE Shop Dept Manager  
 DATE 8-8-94  
 TELEPHONE 885-0408 882-7010 home

BID NO. 94-05  
 (Use this number on envelopes & all related correspondence)

BID FORM  
 OCONEE COUNTY PURCHASING DEPARTMENT  
 201 WEST MAIN STREET  
 WALHALLA, S.C. 29691

The MOORE'S MEN'S STORE submits herewith our bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) attached hereto for steel toe boots

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
140	Pairs of 8" steel toe boots.....	\$50.50	\$7,070.00
10	Pairs steel toe tennis shoes.....	\$50.50	505.00
3	Pairs Wellington steel toe boots.....	\$77.00	231.00
	Option price on sizes 12 $\frac{1}{2}$ - 15-EEE width.....		
	Option price on size 6 - 12-EEEEEE width.....		

Bid shall include delivery to location stated on Bid Notices. Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Delivery Date: AS REQUIRED BY OCONEE COUNTY  
 BIDDING ORGANIZATION: MOORE'S MEN'S STORE  
 ADDRESS: P.O. BOX 116 E. MAIN ST.  
 CITY, STATE, ZIP CODE: WALHALLA, S.C. 29691

SIGNATURE OF BIDDERS REPRESENTATIVE: Marshall P. Childers  
 TITLE: OWNER  
 DATE: AUGUST 2, 1994  
 TELEPHONE: 638-2054

BID SUPPLEMENTAL FORM

OCONEE COUNTY

PURCHASING DEPARTMENT

COUNTY MAIL ROOM

WALHALLA, SOUTH CAROLINA 29691

DATE August 8, 1994

BID NO. 94-05

MOORE'S MEN'S STORE agrees to furnish Oconee County, at bid price, two styles of 8" steel toe boots listed immediately below in regular or extra wide widths size 5 thru 12, also 13.

Georgia Boot # 909 (Black)

Georgia Boot # 912 (Brown)

We presently have most sizes in stock of these styles of boots. Sizes 14 + 15 may not be available in boots at bid price, nor are any unusual widths offered. However, we can supply Oconee County's needs for widths AA, A, B, C, + H with another fine quality product, Red Wing boot # 2233, which is available in size 14 and 15 for \$98.00 (suggested retail - \$128.00)

We also have in stock several styles of men's + women's steel toe tennis shoes, at regular bid price. The Wellington steel toe boot quoted is Georgia Boot # 5918, which we have in stock, but is limited in size from 7-13M and 7-12W. However we have sources (at different prices) to fit almost any size needed.

We thank you for this opportunity to bid again, and we trust your past experiences with steel toe boots and shoes we have provided Oconee County, as well as our service, have been more than satisfactory!

Sincerely

*Marshall P. Childress*

Marshall P. Childress, Owner

DEPART	ACCOUNT NUMBER	AMOUNT		DESCRIPTION
03	10-003-00150-00840 (all obligated)	36,080.00	1,743.48 34,324.15	TERMINAL FOR TAX COLLECTOR. EQUIPMENT FOR TAX WORK
04	10-004-00150-00840 (encumbered 1,237.)	34,355.00	5,400.00 11,805.00 2,188.00 1,470.00 3,990.00 1,450.00 3,400.00 2,840.00 1,812.00	EQUIPMENT FOR NEW OFFICER EQUIPMENT FOR RESERVE OFFICER CAMERA EQUIPMENT CELLULAR TELEPHONE WEAPONS VAULT RIFLES METAL DETECTORS SHOT GUNS OTHER
04	10-004-00150-00870 (paid (2) 32,700.)	174,056.00		TEN VEHICLES EQUIPPED
05	10-005-00150-00840	50,000.00		VARIOUS FIRE EQUIPMENT
05	10-005-00150-05871	350,000.00		2 PUMPER TRUCKS
05	10-005-00150-10500 (encumbered 1,048.)	12,000.00		HAZ/MAT EQUIPMENT
09	10-009-00150-00840	28,000.00		REPLACE FUEL PUMP
09	TRANSFER TO CAP PROJ	125,000.00	125,000.00	MATCHING FUND - TERMINAL BLDG
12	10-012-00150-00840	54,299.00	25,000.00 12,234.00 4,600.00 5,000.00 2,650.00 2,600.00 1,260.00 150.00 325.00 480.00	COMPUTER GAS PUMPS LAB OSCILLOSCOPE 134 RECOVERY, RECYCLING & RECHARGE SYSTEM LIFT ANTI FREEZE RECYCLING MACHINE BATTERY CHARGER TRANSMISSION JACK FLOOR JACK AIR WRENCH AIR DRYER SYSTEM
18	10-018-00150-00870	19,000.00		TRUCK
19	10-019-00150-00840	19,765.00	17,280.00 700.00 1,785.00	REAL ESTATE INDEXING/PACKAGE TYPEWRITER COPY CONTROL PADS
22	10-022-00150-00840 (encumbered 251.)	28,218.00	1,560.00 2,500.00 2,160.00 1,478.00 2,400.00 19,120.00	VARIOUS SMALL ITEMS ASPHALT SAW ASPHALT SAW BLADES WHACKER PACKER SNOW MOUNT COPY MACHINE
	10-022-00150-22881	1518,360.00		ROAD PAVING
	(also see 10-007-00150-00840)	1,000.00		
	10-022-00150-00870	206,000.00	140,000.00 27,000.00 39,000.00	(2) LNT 9000 TRI AXLE TRUCKS (2) 1/2 TON TRUCKS (1) DUMP TRUCK

DEPART	ACCOUNT NUMBER	AMOUNT		DESCRIPTION
53	10-053-00150-00840	26,365.00		VARIOUS EMERGENCY EQUIP
		25,000.00		TRUCK (4WD)
74	10-074-00150-00850	13,000.00	11,200.00	HEAT PUMP
	(ENCUMBERED 3,425.)		1,800.00	EXERCISE AREA
54	17-054-00150-00870	260,000.00		BACK DUMP

20 PAY PERIODS

Do away with inmate program as know to it -> 29 July Messer.

NO

NO

ALL SALARIES INCLUDE FRINGE AND BEGIN SEPTEMBER 12, 1994

PUBLIC BUILDINGS

(4) CUSTODIAL I -- PUBLIC BUILDINGS SALARY	\$ 65,670.00
PUBLIC BUILDINGS CLOTHING	\$ 525.00
PB BLOODBORN/PATHOGEN VACCINE/SHOT	\$ 435.60

PARKS, RECREATION, TOURISM DEPARTMENT

(5) CUSTODIAL I (1) SUMMERTIME HELP EQUIVILANT TO ONE FULL TIME CUSTODIAL I	PRT SALARY	\$ 90,494.00
	PRT CLOTHING/PATCHES	\$ 1,000.00
	PRT BLOODBORN/PATHOG VACCINE/SHOTS	\$ 871.20

MOTOR POOL DEPARTMENT

(1) AUTOMOTIVE SERVICEMAN ALREADY BUDGETED IN THE CCS BUDGET FOR 1994-1995 (NEED TO CHANGE JOB DESCRIPTION)	MOTOR POOL CLOTHING	\$ 131.25
	MOTOR POOL BLOODBORN/PATHOG VACCIN	\$ 108.90

ROAD/SUPERVISOR DEPARTMENT

(6) EQUIPMENT OPERATOR I, (1) EQUIPMENT OPERATOR II, (1) EQUIPMENT OPERATOR I CURRENTLY BUDGETED IN THE 1994-1995 BUDGET FOR THE ROAD DEPARTMENT, ONE OF THE ABOVE TO BE USED IN THE E-911 DEPARTMENT	SALARY	\$134,101.00
	ROAD DEPARTMENT CLOTHING	\$ 1,181.25

ROCK CRUSHER

(1) EQUIPMENT OPERATOR III	SALARY	\$ 20,084.00
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LEC

(2) CORRECTIONAL OFFICER I	SALARY	\$ 33,569.00 -
LEC BLOODBORN/PATHOG VACCINE/SHOTS	\$	217.80 -
LEC CLOTHING	\$	1,000.00 -

SUB TOTAL SALARIES/CLOTHING/SHOTS \$279,815.40

BLOODBORNE/PATHOGEN VACCINE/SHOTS IN ADDITION TO ABOVE FOR APPROX. 12 COUNTY INMATES EVERY 60 DAYS FOR THE REMAINDER OF THE 1994-1995 BUDGET YEAR \$ 6,534.00

TOTAL NEEDED FOR SALARY/CLOTHING/SHOTS FOR THE REMAINDER OF THE 1994-1995 BUDGET \$286,349.40

prepared By	Initials	Date
approved By		

Adjusted Budget Amount		
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Keep 12 S. inmates - Non violent - within a compound -

(School)

+ C.C. Inmates

T-20  
AB (2)  
18  
LEC (2)

16  
Hual  
from outside