

A G E N D A

OCONEE COUNTY COUNCIL MEETING

TUESDAY, OCTOBER 18, 1994

3:00 PM

1. Call to Order
2. Invocation
3. Approval of Minutes of Regular Meeting Held  
October 4, 1994
4. Approval of Minutes of Special Meeting Held  
October 6, 1994
5. Public Hearing to Receive Written and/or Oral  
Comments Regarding a Jobs Economic Development  
Authority Grant for Custom Shirts of America
6. Discussion Regarding Peregrine Energy Corporation  
Power Plant Project - Mr. Billy Harris, Engineer,  
West Point Stevens Plant
7. Consideration of Request for Contingency Funds to  
Cover Cost Derived at from Property Tax Sale on  
Property Acquired by Forfeited Land Commission -  
Mr. Kenneth F. Williams, Auditor
8. Consideration of Request for the County to Insure  
a 1978 GMC Tanker Truck for the Fairplay Fire  
Department - Mr. Frank Broach, Chairman, Rural  
Fire Commission
9. Consideration of Request from Habitat for Humanity  
to have fee at Landfill Waived - Ms. Mona Barr,  
President
10. Discussion Regarding North Crestview Road,  
Discussion Regarding Cable Television - Mr. John  
Lawrence
11. Consideration of Request to Sell Discarded Books  
in the November Book Sale - Mrs. Martha Baily,  
Library Director
12. Consideration of Request to Increase Hourly Salary  
for Parks, Recreation & Tourism Part Time  
Employees - Mr. Alex James, PRT Director
13. Consideration of Bids for "Welcome to Oconee  
County" Signs - Ms. Marianne Dillard, Purchasing  
Director

Page 2

**AGENDA**

October 18, 1994

14. Consideration of Request for Additional Fees Requested by HDR Regarding Manned Convenience Centers - Ms. Marianne Dillard, Purchasing Director, Mr. Jack Hirst, CCS Director & Mr. Jeremy O'Brien, HDR Engineering
15. Third & Final Reading of Ordinance 94-9, "An Ordinance to Amend Ordinance 80-2, Oconee County Policies & Procedures, so as to Delete Section J, Educational Leave"
16. Old Business
17. New Business
18. Adjourn

\*\*\*2:00 pm\*\*\* Purchasing, Contracting, Real Estate, Building & Grounds Committee Meeting for the Purpose of:

- (1) Discussing a Request to Purchase a Portion of Tract of Land Which the County Purchased from the City of Seneca
- (2) Additional Fees Requested by HDR Regarding Manned Convenience Centers

**MEMBERS, OCONEE COUNTY COUNCIL**

Mrs. M. Fran Burrell, District I    Mr. Harrison E. Orr, District II  
Mr. Michael E. Harper, District III    Mr. Roy B. Strickland, District IV  
Mr. Alton K. Williams, District V

**MINUTES, OCONEE COUNTY COUNCIL MEETING**

The regular meeting of the Oconee County Council was held Tuesday, October 18, 1994 at 3:00 pm in Council Chambers with all Council Members and the County Attorney present.

Members of the press notified (by mail):  
Journal/Tribune, Keowee Courier, Westminster News, Anderson Independent, Greenville News, WGOG Radio, WBFM Radio, WCCP Radio, WZLI/WLET Radio, WYFF TV, WLOS TV & SC Black Media Group.

Press

Members of the press present: Dick Mangrum - WGOG Radio & Ashton Hester - Keowee Courier.

The meeting was called to order by Supervisor -Chairman Crain who welcomed the guests and media.

Call to Order

The invocation was given by Mrs. Burrell.

Invocation

Mr. Orr made a motion, seconded by Mr. Williams, approved 5 - 0 that the minutes of the regular meeting held October 4, 1994 be adopted as printed.

Minutes  
(10/4/94)

Mr. Williams made a motion, seconded by Mr. Orr, approved 5 - 0 that the minutes of the special meeting held October 6, 1994 be adopted as printed.

Minutes  
(10/6/94)

First on the agenda was a public hearing regarding a JEDA loan for Custom Shirts of America, Inc. in the amount of \$586,100. Mr. Larry Richardson explained to Council that although no county funds were involved the loan had to go through a governmental agency.

Public Hearing

Mr. Gary Atkins, President of Custom Shirts, was also present to answer any questions regarding the company.

However, there was no one present with oral and/or written comments regarding the JEDA loan.

Mr. Billy Harris, Engineer, West Point Stevens Plant, was to address Council regarding a Peregrine Energy Corporation power project, however, he was called out of town on business. Mr. Orr made a motion, seconded by Mr. Strickland, approved 5 - 0 that their request be considered at a time when someone could be present to explain the project to Council.

Peregrine

Upon request of Mr. Kenneth F. Williams, Auditor, Mr. Williams made a motion, seconded by Mrs. Burrell, approved 5 - 0 that \$13,853.36 be taken from contingency and placed in line item 10 080 00800 10285 to cover the cost derived at from property tax sale on property acquired by Forfeited Land Commission held October 3, 1994. (See attachment)

Property  
Tax Sale  
(Cont'cy)

At the request of Mr. Frank Broach, Chairman, Rural Fire Commission, Mr. Williams made a motion, seconded by Mrs. Burrell, approved 5 - 0 that the County enter into a lease agreement with the Forest Service for a 1978 GMC Tanker Truck to provide County insurance, batteries and tires as needed. This tanker truck will be housed at Fairplay, but will be available for use wherever needed.

Rural Fire

At the request of Mr. Jay Neidert, Mr. Harper made a motion, seconded by Mr. Williams, approved 5 - 0 that the fee for disposing of refuse at the landfill be waived for Habitat for Humanity. (See attached request)

Habitat  
for  
Humanity

Mr. John Lawrence addressed Council regarding N. Crestview Drive. He stated that he had a document stating that the County had accepted the roadway into the County system in December, 1992, in August, 1993 the water line in the roadway ruptured and he was told that the County refused to accept the roadway.

N. Crest-  
view Dr.

Mr. Lawrence further stated his attorney had sent Mr. Cain, County Attorney, some information regarding this roadway. Mr. Cain assured Mr. Lawrence he would review the documents he received regarding this roadway.

At the request of Mrs. Martha Baily, Library Director, Mr. Williams made a motion, seconded by Mr. Orr, approved 5 - 0 that the Library be allowed to dispose of discarded books at their biannual sale on a permanent basis.

Library

At the request of Mr. Alex James, PRT Director, Mr. Strickland made a motion, seconded by Mrs. Burrell, approved 5 - 0 that two (2) part time permanent employees in the PRT Department receive a \$.25 per hour raise.

PRT

Upon recommendation of Mr. Sam Donald, Chairman, Citizen Sign Committee, & Ms. Marianne Dillard, Purchasing Director, Mrs. Burrell made a motion, seconded by Mr. Strickland, approved 5 - 0 that the bid for the "Welcome to Oconee County" signs be awarded to Eyecatcher Signs for a total of \$15,828.75 with \$5,828.75 of the cost coming from contingency and the committee applying to the ATAX Committee for landscaping funds.

Welcome to  
Oconee  
Signs  
(Cont'cy)

Mrs. Burrell, Chairperson, Purchasing, Contracting, Real Estate, Building & Grounds Committee, informed Council that the committee had met prior to the Council Meeting to discuss the request of HDR for additional fees regarding the manned convenience centers, however, no agreement could be reached and another meeting has been scheduled for November 1, 1994 at 6:00 pm.

Purchase  
Committee

Mrs. Burrell made a motion, seconded by Mr. Williams, approved 5 - 0 that Ordinance 94-9, "An Ordinance to Amend Ordinance 80-2, Oconee County Policies & Procedures, so as to Delete Section J, Educational Leave" be adopted on third and final reading.

Ord. 94-9

Mr. Harper, Chairman of the Personnel & Intergovernmental Committee, informed Council that the request to extend compensatory time to sixty (60) working days will be addressed in the new policies and procedures manual.

Personnel

Mr. Cain, County Attorney, informed Council he had received a draft airport safety ordinance, however the County will still need to implement a comprehensive land use plan.

Airport

Mrs. Burrell, Chairperson, Purchasing, Contracting, Real Estate, Building & Grounds Committee, informed Council that it was the committee's recommendation that none of the fifty-six (56) acre tract of land purchased from the City of Seneca be sold at this time. However, if the County does not need the entire tract of land and the law will allow, it is the committee's recommendation that Mr. & Mrs. William Gaines be given the first right of refusal to purchase a portion of the tract of land. However, Mr. Crain did point out that any land sold by the County would probably have to be done a bid process. This recommendation was adopted 5 - 0.

Purchase

Mr. Strickland made a motion, seconded by Mr. Williams, approved 5 - 0 that the administration be given the authority to execute all necessary documents regarding Custom Shirts of America, Inc. as approved by legal counsel.

Custom  
Shirts of  
America

Mr. Orr made a motion, seconded by Mr. Harper, approved 5 - 0 that Council go into executive session for the purpose of discussing pending litigation and contractual matters.

Executive  
Session

When open session resumed, Mr. Strickland made a motion, seconded by Mr. Harper, approved 5 - 0 that the administration and counsel be given the authority to enter into negotiations and resolve the matter regarding Parcel J at the airport.

Open  
Session  
(Airport)

Page 4  
October 18, 1994

Mr. Crain appointed Mr. Williams to  
represent Council on the Rosa Clark Advisory Board.

Rosa  
Clark

Adjourn: 4:45 pm

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Norman D. Crain  
Supervisor-Chairman  
Oconee County Council

## NOTICE OF PUBLIC HEARING

Oconee County will hold a public hearing on Tuesday, October 18 at 3:00pm. The hearing will take place in the Oconee County Council Chambers located at 308 Booker Drive, Walhalla SC.

The purpose of the hearing is to inform the public and receive public comment on a business, Custom Shirts of America, Inc. which is seeking funding through the South Carolina Jobs Economic Development Authority. The proposed project will result in the creation of 34 new jobs. The project will be funded through the Community Development Block Grant program.

BUDGET:	
Equipment	\$274,000
Inventory/Working Capital	\$220,000
General Administration	\$74,100
Total	\$568,100

The public hearing is subject to the provisions of the Oconee County Citizens Participation Plan. The Citizens Participation Plan is available for review during regular business hours at the Oconee County Council office. For questions or additional information please contact, Larry B. Richardson, The Richardson company, at 213 Hampton Ave., Greenwood, SC 29646 or call (803) 623-4566.

Ms. Ned Hunnicutt has been designated to coordinate compliance with the nondiscrimination requirements contained in the US Department of Housing and Urban Development's regulations implementing Section 504 (24 CFR Part 8, dated June 2, 1988). Assistance will be provided to accommodate the special needs of persons with disabilities upon request. Please call (803) 638-4225. Oconee County does not discriminate on the basis of handicapped status in the administration or access to, or treatment or employment in its federally assisted programs or activities or in the provision of services.

*Journal Tribune 10/8/84*

# Oconee County Auditor

KENNETH F. WILLIAMS  
208 Booker Drive  
County Court House  
Walhalla, South Carolina 29691  
Telephone (803) 638-4158

October 18, 1994

## MEMO

TO: Honorable Norman D. Crain, Supervisor-Chairman and County Council

FROM: Mr. Kenneth F. Williams, Chairman Forfeited Land Commission *KFW*

SUBJECT: Request for Contingency Funds to Cover Cost Derived at from Property Tax Sale on Property Acquired by Foreited Land Commission held October 3, 1994.

The following breakdown shows cost and property acquired by the Forfeited Land Commission. Total Number of Parcels 184.

Postage	\$ 4.79
Title Search	50.00
Advertizing	15.50
Auctioneer	5.00
Total cost per Pacrel	<u>\$ 75.29</u>

Total request to be transferred from Contingency to account # 10-080-00800-10285. 184 Parcels x \$75.29 = \$13,853.36.

TOTAL REQUEST \$13,853.36

RECEIVED  
9-28-94



OCONEE COUNTY HABITAT FOR HUMANITY  
P.O. BOX 685  
SENECA, SOUTH CAROLINA 29679

Oct 18  
~~20~~ - AGENDA

Norman Cain, Supervisor  
and  
Oconee County Council

Gentlemen:

On behalf of HFH I would like to ask for a dispensation of the dumping fees at the county landfill for the refuse / brush / shrubs, etc. cleared from our building lots.

Our present clearing contract - Steve Justice - bills us as a separate line item for dumping fees. The elimination of these fees would benefit us directly, and help to lower the cost for our families.

Thank you for your consideration.

9/22/94

Mona Bauer, President  
Mona Bauer  
944-0827

OCONEE COUNTY BID TABULATION

**BID FOR:** Nine (9) "Welcome to Oconee County" Signs **DATE:** October 4, 1994

**BID NO:** 94-12 **LOCATION:** Walhalla, SC **TIME:** 2:00 PM

BIDDERS	Eyecatcher Signs	The Personal Touch	City Sign Co.		
9 - Fingerjoint Redwood Signs (L.S.)	\$15,828.75	\$17,010.00			
OPTION:		<i>Katie Rogers</i>			
9 - Splined Redwood Redwood Signs (L. S.)	13,655.25	17,010.00			
9 - Doweled Redwood Signs (L.S.)	12,757.50	15,120.00	14,782.50		
Landscape of 9 Sites (L.S.)	6,750.00	2,362.50			

**ATTENDING OPENING:** Marianne Dillard, Jenny Peay - Purchasing; Jim Smith - Public Buildings

BID. NO. 94-12

(Use this number on envelopes  
and all related correspondence)

"REVISED"  
BID FORM  
OCONEE COUNTY  
PURCHASING DEPARTMENT  
201 WEST MAIN STREET  
WALHALLA, SOUTH CAROLINA 29691

The EyeCatcher Signs of Seneca, South Carolina  
submits herewith our Bid in response to bid request number shown above, and in  
compliance with the description(s) and/or specification(s) numbered 3  
and attached hereto for NINE (9) "WELCOME TO OCONEE COUNTY" SIGNS

Base Bid - 9 FINGERJOINT REDWOOD SIGNS (L.S.) \$ 15,828.75  
OPTION: 9 SPLINE REDWOOD SIGNS (L.S.) \$ 13,655.25  
9 DOWELED REDWOOD SIGNS (L.S.) \$ 12,757.50  
LANDSCAPE OF 9 SITES (L.S.) \$ 6,750.00

This includes 5 site visits during the following year for upkeep.

Bid shall include delivery to location stated on Bid Notice.

Show any exception, deviation, extra computation, or information on Bid Supplemental  
Form attached hereto.

Delivery Date: 4 weeks from date of bid award

BIDDING ORGANIZATION EyeCatcher Signs  
ADDRESS: P.O. BOX 112 N. Fairplay St.  
CITY, STATE, ZIP CODE Seneca, SC 29678

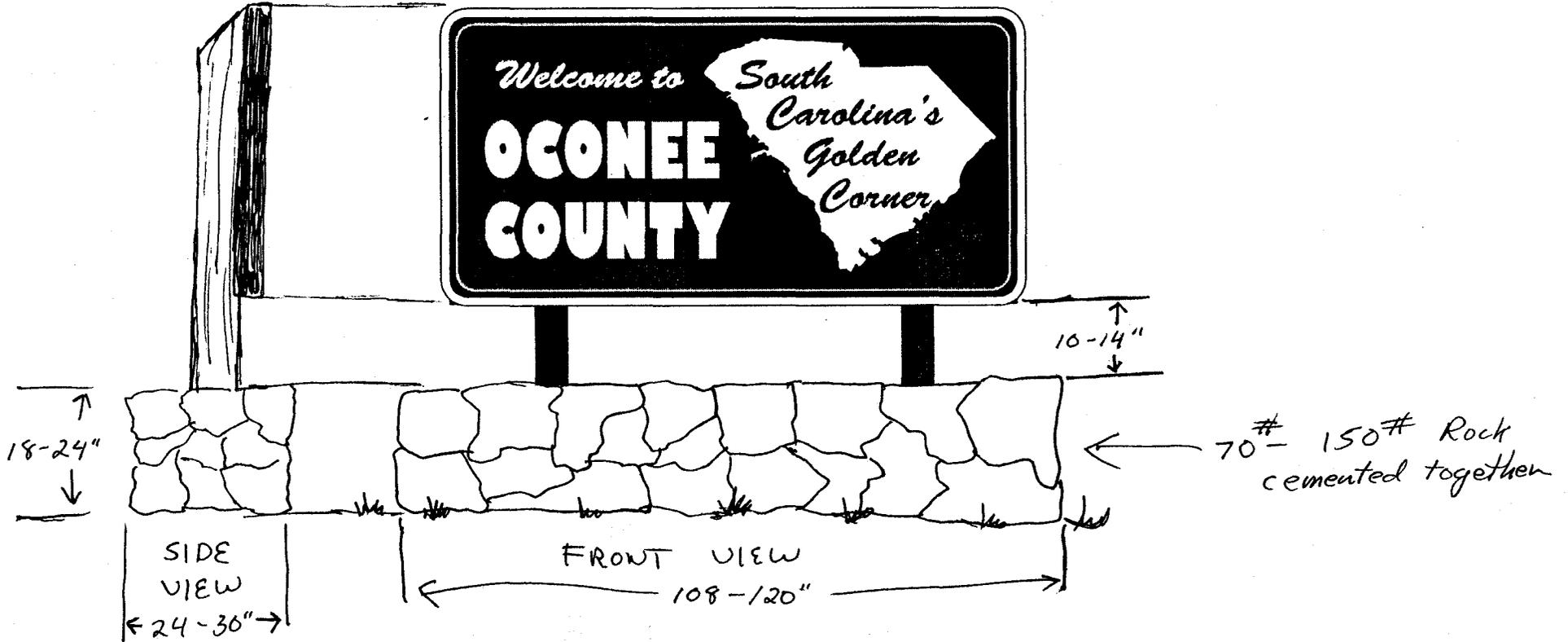
SIGNATURE OF BIDDERS REPRESENTATIVE: *Arthur N. Pettit*

TITLE: Owner

DATE: October 3, 1994

TELEPHONE: 882-7001

Proposed Landscape Detail



*EyeCatcher*  
**SIGNS**

**SIGNS THAT MEAN BUSINESS!**

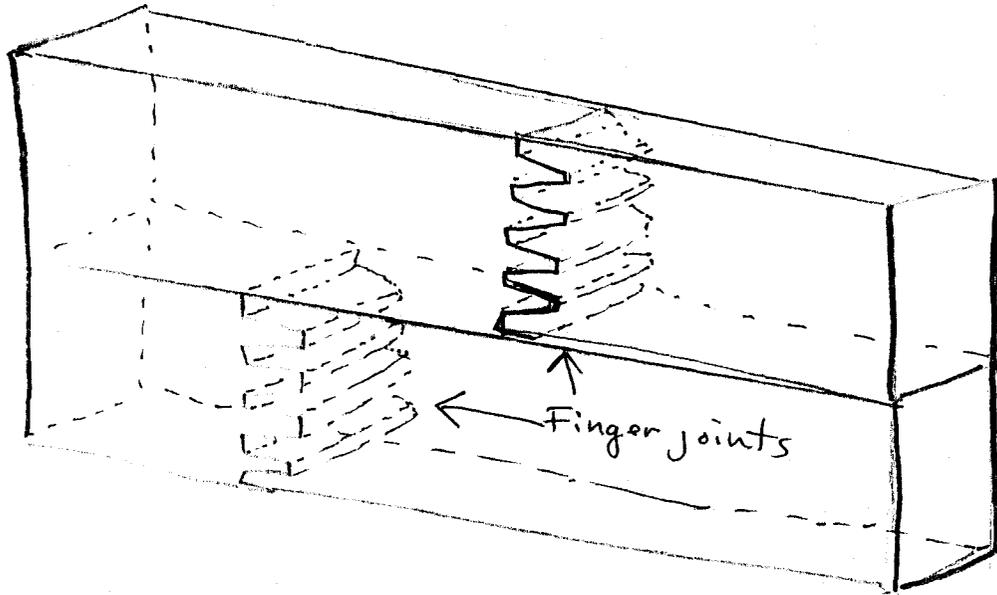
112 N. Fairplay St. Seneca, S.C. 29678

803-882-7001 FAX 803-882-1680

CLIENT	Oconee County	DATE	10/3/94
JOB	"Welcome" Signs	DRAWN BY	A. PETT
Bid # 94-12			
ALL DRAWINGS/RENDERINGS/DERIVATIVES: © 1994 EYECATCHER SIGNS, All Rights Reserved.			

FINGER JOINT DETAIL  
 (see sample of  
 Redwood also)

This type of joint is done at the plant in California with large presses & machine clamps. It is the more expensive but we believe it is the best available today.



EyeCatcher  
**SIGNS**

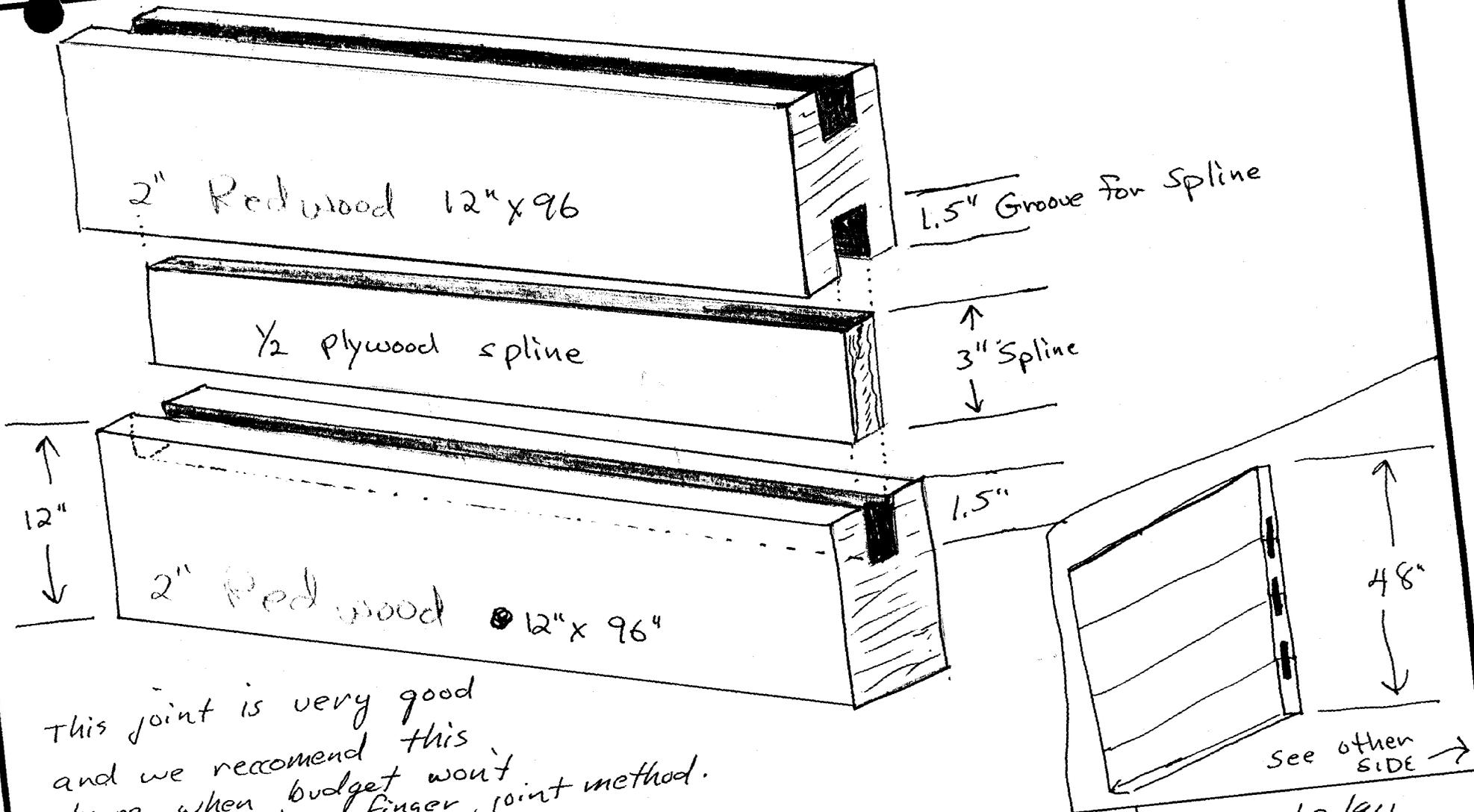
**SIGNS THAT MEAN BUSINESS!**

112 N. Fairplay St. Seneca, S.C. 29678

803-882-7001 FAX 803-882-1680

CLIENT	OCONEE COUNTY	DATE	10/3/94
JOB	"Welcome" Signs	DRAWN BY	H. Peters
Bid # 94-12			
ALL DRAWINGS/RENDERINGS/DERIVATIVES: © 1994 EYECATCHER SIGNS, All Rights Reserved.			

# SPLINE JOINT DETAIL



This joint is very good and we recommend this type when budget won't permit the finger joint method.

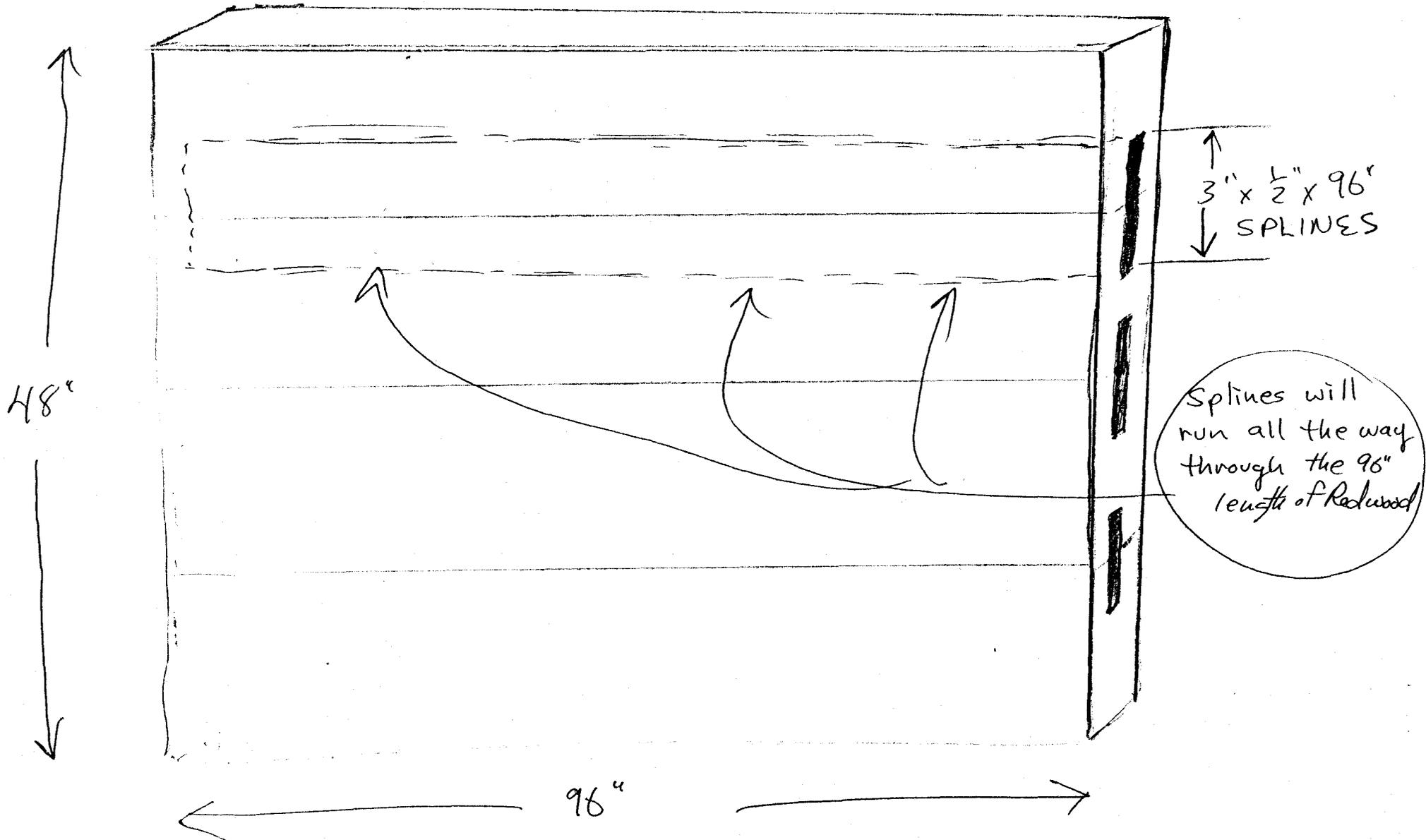
**EyeCatcher**  
**SIGNS**

**SIGNS THAT MEAN BUSINESS!**  
112 N. Fairplay St. Seneca, S.C. 29678

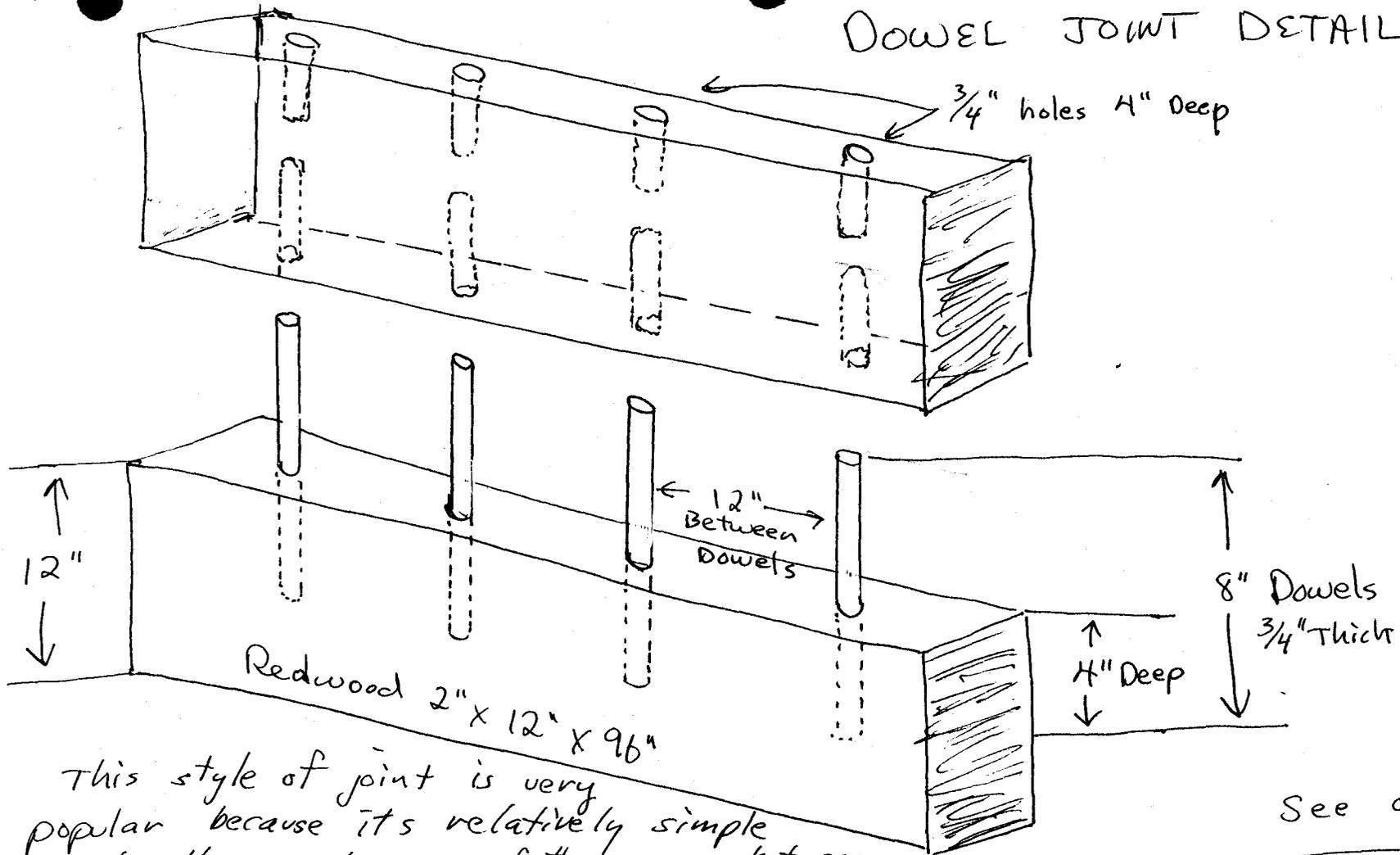
803-882-7001 FAX 803-882-1680

CLIENT	Oconee County	DATE	10/3/94
JOB	"Welcome" Signs	DRAWN BY	A. PETT
Bid # 94-12		ALL DRAWINGS/RENDERINGS/DERIVATIVES: © 1994 EYECATCHER SIGNS. All Rights Reserved.	

Detail showing How 48" x 96"  
Sign is put together using splines



# DOWEL JOINT DETAIL



This style of joint is very popular because it's relatively simple to do. However because of the space between dowels this style has a tendency to crack & warp.

See other side →

**EyeCatcher**  
**SIGNS**

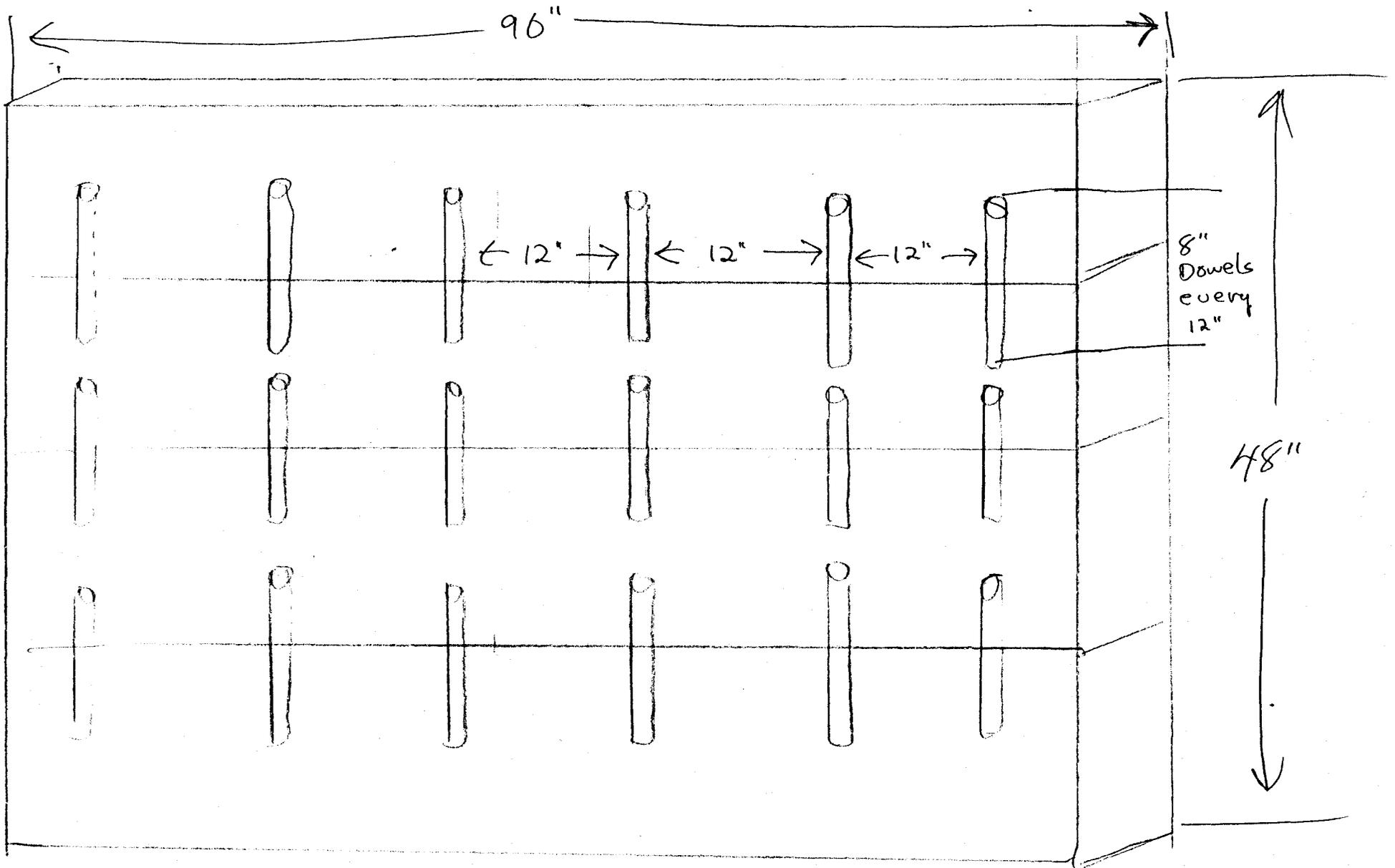
**SIGNS THAT MEAN BUSINESS!**

112 N. Fairplay St. Seneca, S.C. 29678

803-882-7001 FAX 803-882-1680

CLIENT	Oconee County	DATE	10/3/94
JOB	"Welcome" signs	DRAWN BY	A. Petts
Bid # 94-12			
ALL DRAWINGS/RENDERINGS/DERIVATIVES: © 1994 EYECATCHER SIGNS. All Rights Reserved.			

Detail showing How 48" x  
Sign is put together using dowels



BLANKET PROTECTOR  
COMMON DECLARATIONS



ISSUED BY NATIONWIDE MUTUAL FIRE INSURANCE COMPANY

POLICY NUMBER 61PR765387-00015

NAMED INSURED ARTHUR H. PETIT  
DBA EYECATCHER SIGNS  
MAILING ADDRESS 112 NO. FAIRPLAY ST  
SENECA SC 29678

POLICY PERIOD FROM 02/13/94 TO 02/13/95 AT  
12.01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS.

FORM OF BUSINESS SOLE PROPRIETORSHIP

DESCRIPTION OF BUSINESS SIGN PAINTING/LETTERING  
IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THE  
POLICY, WE AGREE TO PROVIDE YOU WITH THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE COVERAGES INDICATED AS INCLUDED. THE PREMIUM  
MAY BE SUBJECT TO ADJUSTMENT.

	INCLUDED	NOT INCLUDED
COMMERCIAL PROPERTY COVERAGE		X
COMMERCIAL GENERAL LIABILITY COVERAGE	X	
COMMERCIAL CRIME COVERAGE		X
MECHANICAL, ELECTRICAL AND PRESSURE EQUIPMENT COVERAGE		X
COMMERCIAL INLAND MARINE COVERAGE		X
COMMERCIAL AUTO COVERAGE		X
GARAGE COVERAGE		X

TOTAL ADVANCE PREMIUM \$ 379.00  
PREMIUM PAYABLE AT INCEPTION \$ 379.00

IN THE EVENT OF CANCELLATION BY YOU, WE SHALL RECEIVE AND RETAIN NOT  
LESS THAN \$100 AS THE MINIMUM PREMIUM.

FORMS IN COMMON TO ALL COVERAGES  
IL 00 17-1185 CAS 3228  
IL 02 49-0689

IL 00 03-1185

ISSUED AT 919-781-3322  
4401 CREEDMOOR ROAD  
BOX 30000  
RALEIGH, NC 27622

**Attention!**  
This policy will be  
audited at the end  
of the policy term.  
CD-2081

**BLANKET PROTECTOR  
COMMERCIAL GENERAL LIABILITY  
COVERAGE PART DECLARATIONS**



ONE NATIONWIDE PLAZA • COLUMBUS, OHIO 43216

**ISSUED BY NATIONWIDE MUTUAL FIRE INSURANCE COMPANY**

**POLICY NUMBER 61PR765387-0001S**

**POLICY PERIOD FROM 02/13/94 TO 02/13/95 AT  
12.01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS**

**LIMITS OF INSURANCE**

GENERAL AGGREGATE LIMIT	\$	500,000
PRODUCTS - COMPLETED OPERATIONS AGGREGATE LIMIT	\$	500,000
EACH OCCURRENCE LIMIT	\$	500,000
PERSONAL & ADVERTISING INJURY LIMIT ANY ONE PERSON OR ORGANIZATION	\$	500,000
MEDICAL EXPENSE LIMIT ANY ONE PERSON	\$	5,000
FIRE DAMAGE LIMIT ANY ONE FIRE	\$	50,000

**LOCATION OF ALL PREMISES YOU OWN, RENT OR OCCUPY**

LOC	BLDG	ADDRESS
001	01	112 NO. FAIRPLAY ST SENECA SC 29678 037

CLASSIFICATION	CODE NO.	PREMIUM BASIS	PRODS/COMP OPS ADV PREN	ALL OTHER ADV PREN
SIGN PAINTING OR LETTERING - INSIDE OF BUILDINGS	99003	25,100 PAYROLL	INCLUDED	INCLUDED

**COMMERCIAL GENERAL LIABILITY ADVANCE PREMIUM \$ 379**

**FORMS APPLICABLE TO COMMERCIAL GENERAL LIABILITY COVERAGE PART**

IL 00 21-1185	CG 00 01-1188	CAS 3392-0887
CG 21 47-0989	CG 21 49-1188	CG 03 00-1185
CAS 2527 A-0288		

"THIS POLICY CONTAINS TOTAL POLLUTION EXCLUSION"

12/21/93  
112/009

PAGE 002

CAS. 3203-A

00075

(Use this number on envelopes and all related correspondence)

"REVISED"  
 BID FORM  
 OCONEE COUNTY  
 PURCHASING DEPARTMENT  
 201 WEST MAIN STREET  
 WALHALLA, SOUTH CAROLINA 29691

The Personal Touch

submits herewith our Bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) numbered 3 and attached hereto for NINE (9) "WELCOME TO OCONEE COUNTY" SIGNS

	Sub total	SC tax	G. Total
Base Bid - 9 FINGERJOINT REDWOOD SIGNS (L.S.)	\$ 16,200.00	810.00	17010.00
OPTION: 9 SPLINE REDWOOD SIGNS (L.S.)	\$ 16,200.00	810.00	17,010.00
9 DOWELED REDWOOD SIGNS (L.S.)	\$ 14,400.00	720.00	15,120.00
LANDSCAPE OF 9 SITES (L.S.)	\$ 2,250.00	112.50	2362.50

Bid shall include delivery to location stated on Bid Notice.

Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Delivery Date: 12/9/94

BIDDING ORGANIZATION The Personal Touch

ADDRESS: P.O. BOX 126 Katie Did Holler Lane

CITY, STATE, ZIP CODE Walhalla, SC 29691

SIGNATURE OF BIDDERS REPRESENTATIVE: *Katie Rogers*

TITLE: owner

DATE: 10/4/94

TELEPHONE: (803) 638-6935

The Personal Touch  
26 Katie Did Holler Lane  
Walhalla, SC 29691  
Katie Rogers  
(803) 638-6935

BID SUPPLEMENTAL FORM

OCONEE COUNTY

PURCHASING DEPARTMENT

COUNTY MAIL ROOM

WALHALLA, SOUTH CAROLINA 29691

DATE 10/4/94

BID NO. 94-12

The Personal Touch recommends using the following materials on "County" signage.

premium grade vertical redwood  
4" X 6" X 12' pressure treated posts  
Evere Weather exterior latex enamel paint with anti mildew additive  
Kilz Primer/Sealer with anti mildew additive  
One Shot Lettering enamel(Oil base)  
Quik-Rete 5000 for setting posts  
4" X 3/8" dowels

The Personal Touch feels that a 4" X 6" posts are sufficient. A 6" X 6" post is never doing it a little. If the county agrees then take off \$100.00 from my bid.

The Personal Touch recommends doweling for joining boards together. It's stronger and more cost efficient.

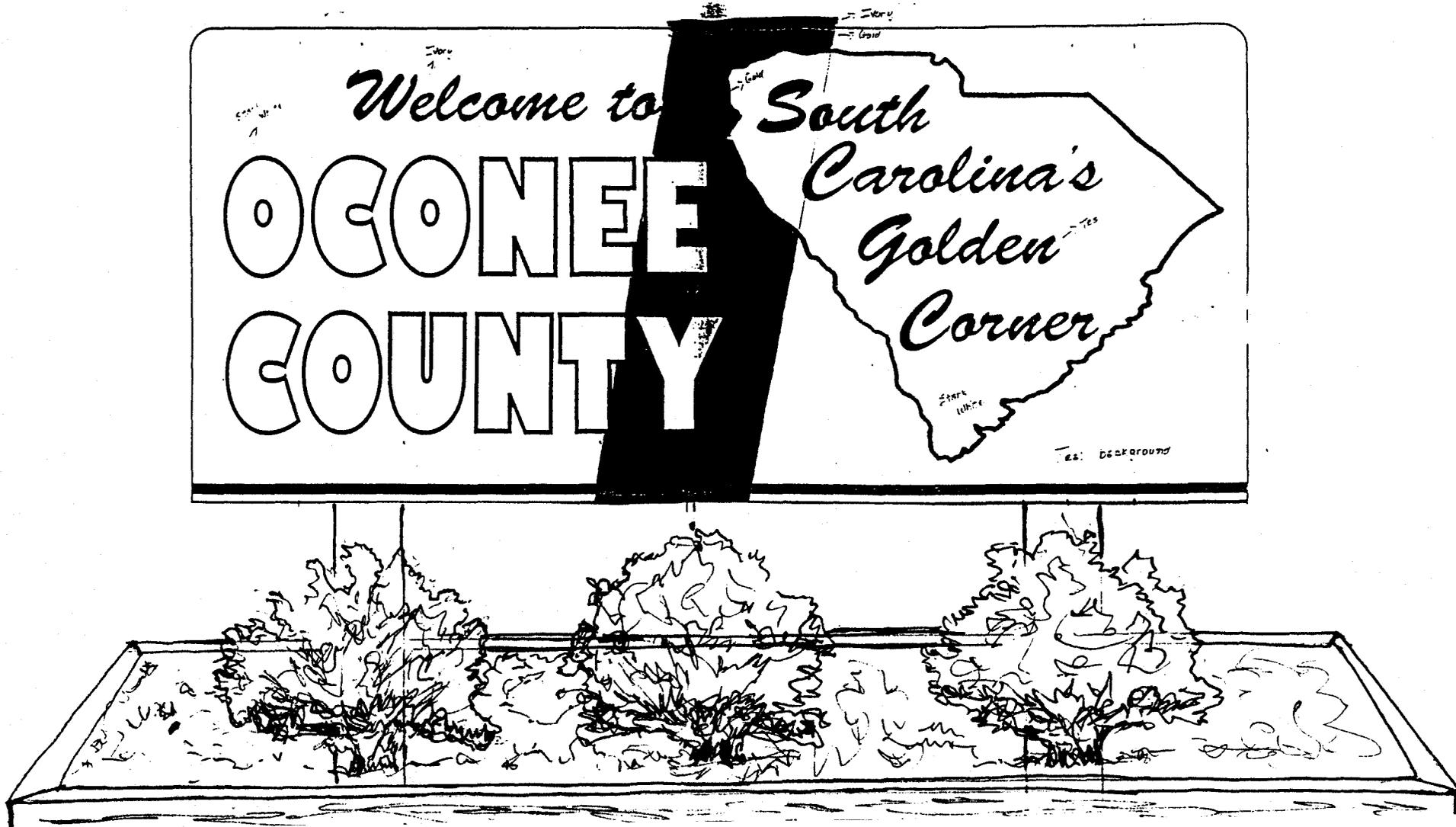
Listed below are a few of the signs that I've done.

Harry C. Brandt law office, Oconee County Court House Treasurer, Auditor, etc.;  
Aesthetics, Amoco Fabrics and Fibers, Emerald Pointe, Fox Run, Keowee Key Golf Course,  
Spartan Lakes Golf and Country Club, Strom Thurmond Institute, Valenite, Mtn. Rest Baptist  
Church

attached sheet with landscaping plans.

Hwys. 183, 76, 24 and 123 from Toccoa  
These 4 locations are in fairly open areas with a lot of sun exposure.  
Recommend framing with railroad ties anchored to the ground, landscape  
fabric mulch and evergreen shrubs suited for full sun.

12  
The Personal Touch  
126 Katie Did Holler Lane  
Walhalla, SC 29691  
Katie Rogers - owner  
(803) 638-6938

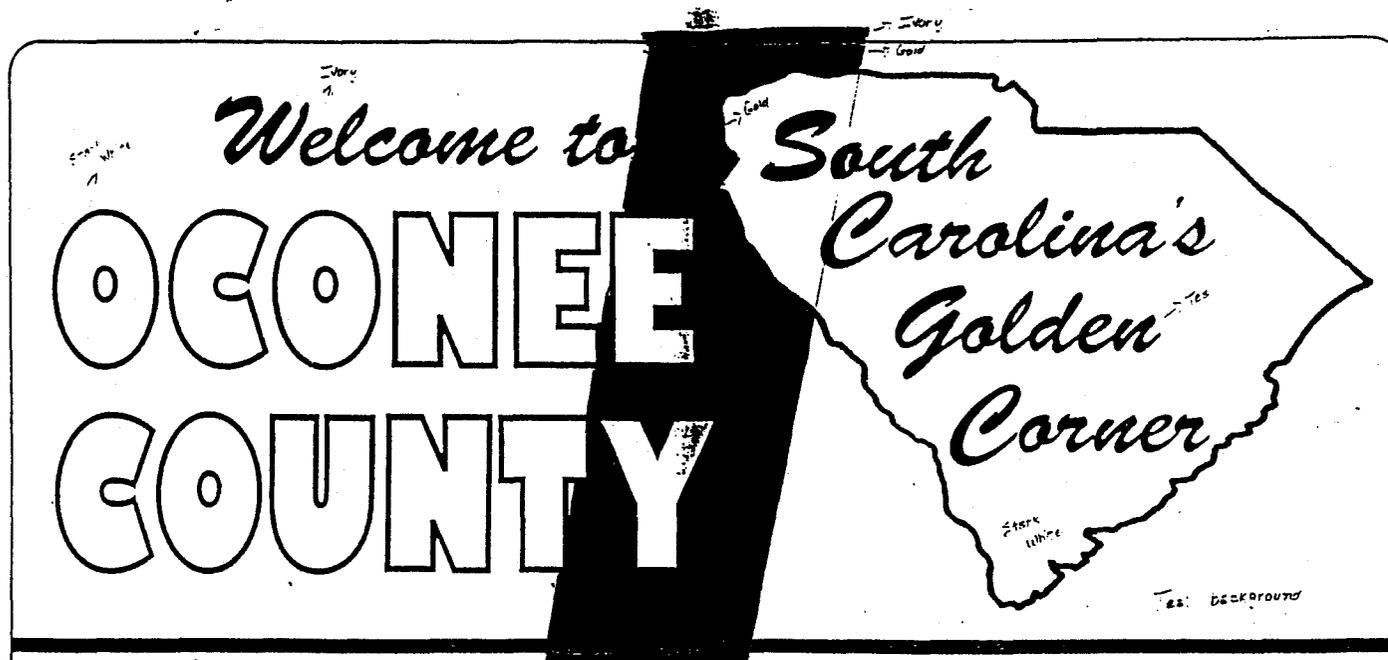


Hwys. 107 & 28

These two locations are shady areas in the mountains and are secluded. Large rocks will be aesthetically placed and provide coverage to discourage vandals. Materials recommended: 4 Mtn. Laurel shrubs, 4 ferns, 4 large rocks, assortment of smaller rocks, landscape fabric and 4" deep mulch.

Box 94-12

The Personal Touch  
126 Katie Did Holler Lane  
Walhalla, SC 29691  
Katie Rogers  
(803) 638-6935



Hwys. 85, 11 & 123 from Clemson -

These are the three main highways coming into the county.

A little extra on the landscaping is called for here.

Materials recommended: 2 white azaleas, 1 dwarf rhododendrum, spider grass, assortment of 20 tulip and daffodil bulbs, landscape fabric and 4" deep mulch.

Bid 94-

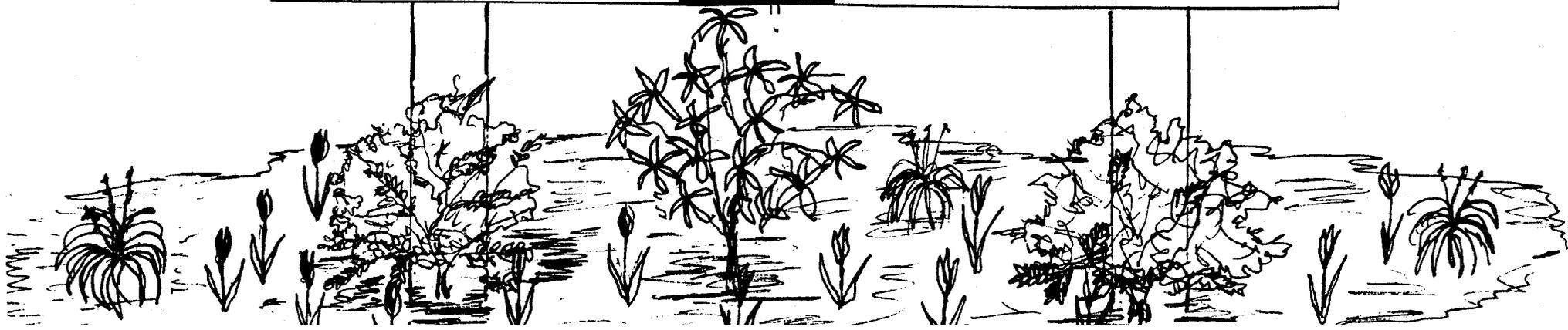
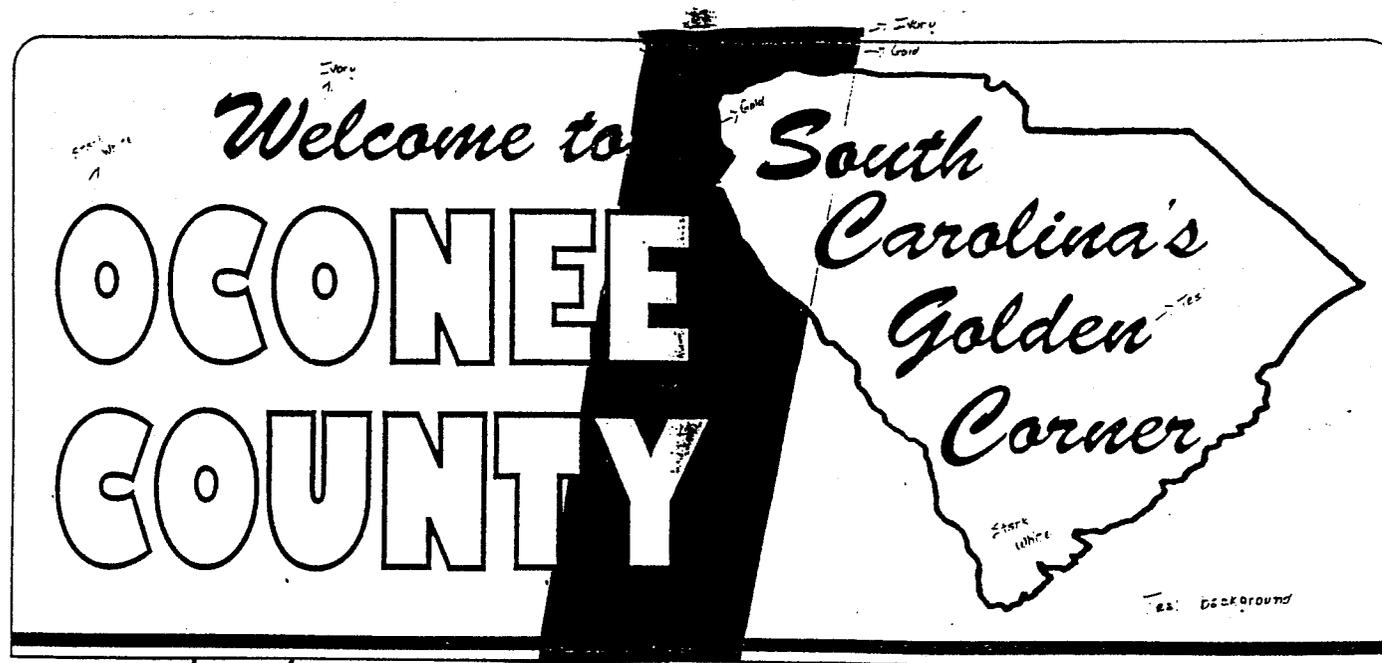
The Personal Touch

126 Katie Did Holler Lane

Walhalla, SC 29691

Katie Rogers - owner

(803) 638-6935



(Use this number on envelopes and all related correspondence)

"REVISED"  
BID FORM  
OCONEE COUNTY  
PURCHASING DEPARTMENT  
201 WEST MAIN STREET  
WALHALLA, SOUTH CAROLINA 29691

The City Sign Company

submits herewith our Bid in response to bid request number shown above, and in compliance with the description(s) and/or specification(s) numbered 3 and attached hereto for NINE (9) "WELCOME TO OCONEE COUNTY" SIGNS

Base Bid - ~~9 FINGERJOINT REDWOOD SIGNS (L.S.)~~ \$ \_\_\_\_\_

OPTION: ~~9 SPLINE REDWOOD SIGNS (L.S.)~~ \$ \_\_\_\_\_

~~9 DOWELED REDWOOD SIGNS (L.S.)~~ \$ \_\_\_\_\_

~~LANDSCAPE OF 9 SITES (L.S.)~~ \$ \_\_\_\_\_

1450.00 ec, + TAX = 729  
Total for 9 = 13702.50  
Install 120.00 ec or  
1080.00 for ALL.

14782.50

Bid shall include delivery to location stated on Bid Notice.

Show any exception, deviation, extra computation, or information on Bid Supplemental Form attached hereto.

Delivery Date: 10 weeks upon acceptance of bid.

BIDDING ORGANIZATION City Sign Company

ADDRESS: P.O. BOX 1987, 310 E.N. 2nd St.

CITY, STATE, ZIP CODE Seneca SC 29679

SIGNATURE OF BIDDERS REPRESENTATIVE: [Signature]

TITLE: owner / partner

DATE: 10-4-94

TELEPHONE: 882-7061

BID SUPPLEMENTAL FORM  
OCONEE COUNTY  
PURCHASING DEPARTMENT  
COUNTY MAIL ROOM  
WALHALLA, SOUTH CAROLINA 29691

DATE 10-4-94

BID NO. 94-12

City Sign Company  
P.O. Box 1987  
310 E.N. 2nd. St.  
Seneca S.C. 29679

Oconee County  
Purchasing Dept.  
201 Wet Main St.  
Walhalla S.C. 29691

Purchasing Agent, Marianne Dillard;

We hereby submit specifications for 9 " WELCOME TO OCONEE COUNTY " signs.

Signs to be constructed of 2" x 6" clear heart verticle grain redwood. The construction method that we have used over the last 15 years is board on board with 5 1/2" hardwood dowels set every 6 inches. The joints are glued with WEST SYSTEM BOAT BUILDERS EPOXY.

Our signs are built and sandblasted 100% in house. We feel this is the only way you can control the quality of your signs.

The addendum has requested a 3 year guarantee to include workmanship & materials. Since our signs are built in house, I can gladly offer a guarantee on workmanship. The redwood , glue and paints that we use well exceed the standards in the sign industry. Due to environmental pollutants ( road dirt, acid rain, etc.) we cannot guarantee Sherwin Williams paint but they do carry a 20 year guarantee of their own. Proper cleaning and maintenance of your signs will ensure that you get as long a life as possible out of the finish.

As your sign age you can expect some cracking and slight movement of the wood. This does not effect the looks or quality of the signs. Under no circumstances should the signs split completely apart.

City Sign Company has been recognized nationally for our outstanding craftsmanship and design . We would be honored to do the signs for Oconee County.

With Best Regards,  
Marsha Hopper  
City Sign Company



# THE CINCINNATI INSURANCE COMPANY

CINCINNATI, OHIO

A STOCK INSURANCE COMPANY

## COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Attached to POLICY NUMBER: CPP 041 24 24

**Named Insured** is the same as it appears in the Common Policy Declarations unless another entry is made here.

- individual
- partnership
- corporation
- \_\_\_\_\_ Other

**LIMITS OF INSURANCE**

EACH OCCURRENCE LIMIT \$300,000

PRODUCTS-COMPLETED OPERATIONS AGGREGATE LIMIT \$None

PERSONAL & ADVERTISING INJURY LIMIT \$300,000

FIRE OR EXPLOSION DAMAGE LIMIT  
\$100,000 limit unless otherwise indicated herein: \$ \_\_\_\_\_ ANY ONE FIRE OR EXPLOSION

MEDICAL EXPENSE LIMIT  
\$5,000 limit unless otherwise indicated herein: \$ \_\_\_\_\_ ANY ONE PERSON

LOCATION OF ALL PREMISES YOU OWN, RENT OR OCCUPY:  
(enter "Same" if same as mailing address as it appears on the Common Policy Declarations)

CLASSIFICATION	CODE NO.	PREMIUM BASIS (a) Area (b) Payroll (c) Gross Sales (d) Units (e) Other	RATE		ADVANCE PREMIUM	
			Products/ Completed Operations	ALL OTHER	Products/ Completed Operations	ALL OTHER
Sign Mfg. Sign Erection, Installation	59058 98993	c)80,000 b)20,000		.404 23.150		32 463

TOTAL ANNUAL PREMIUM \$ 495

FORMS AND/OR ENDORSEMENTS APPLICABLE TO THIS COVERAGE PART:  
GA101(8/91) GA304(10/89) GA305(3/91) GA308(10/90) CG2104(11/85)

# MEMO

CHARLES W. BAAS

9/30/94

Mr. Norman D. Crain  
Supervisor, Oconee County, SC.  
208 Booker Drive  
Wahalla, SC 29691.

Re: Rosa Clark Medical Clinic.

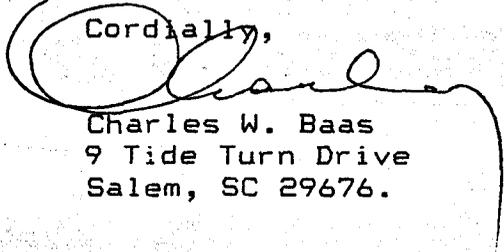
Dear Mr. Crain:-

At the official opening of the Clinic on September 24th we spoke briefly about possible County representation on the Clinic's Board. Enclosed is the recently approved update of the Constitution and ByLaws. Refer to page 2, Article IV, Section 1.b. I think someone from the County should sit with the Board as an Advisory Board Member.

The Clinic is making progress in getting itself organized on a more business-like basis and I have hope that the process will be moved well along during the coming year.

Your interest and help is much appreciated.

Cordially,

  
Charles W. Baas  
9 Tide Turn Drive  
Salem, SC 29676.

Board Approved 9/13/94

THE ROSA CLARK MEDICAL CLINIC

CONSTITUTION AND BY-LAWS

Article 1

NAME

Section 1. The name of this organization shall be The Rosa Clark Medical Clinic.

ARTICLE 11

PURPOSES AND GUIDING PRINCIPLES

Section 1. The purpose of this organization shall be to provide medical attention to persons who are unable to pay for an office call to an area physician; or persons who are on Medicaid and the Medicaid Insurance is not accepted by the local physician; to assist Oconee's needy with obtaining necessary medical help in emergency situations.

The guiding principles of this organization shall be to screen each person requesting medical assistance in order to verify need in accordance with adopted income guidelines; to work with local agencies and groups in common goals; to prepare an annual budget as well as to keep an accurate report on funds received and expended; to keep all medical records confidential; to publicly inform all interested persons of services offered by The Rosa Clark Medical Clinic.

Section 2. The limitations of The Rosa Clark Medical Clinic shall be as follows: the Clinic shall not treat emergencies or do surgery; the Clinic shall not provide medical services that are available through another agency, i.e., the Health Department; the Clinic physicians shall not admit or treat clients at the County Hospital if the physician is from another county volunteering time at the Clinic; the Clinic shall not store controlled substances.

Section 3. The Rosa Clark Medical Clinic, on authorization of the Board of Directors, shall administer special health care grants and/or gifts received from public or private sources that are given for special designated purposes. Such funds shall be administered independently of the regular expenditures as set forth in the annual budget.

ARTICLE 111

MEMBERSHIP

Section 1. The membership shall consist of residents of Oconee County to whom membership certificates have been issued. Certificates of membership shall be issued to:

- a. All residents of Oconee County who contribute the sum of ten dollars (\$10.00), on or before January first shall be recorded as an annual member for the following year and shall be entitled to vote at the annual meeting for that year.
- b. All residents of Oconee County who contribute the sum of one hundred dollars (\$100.00), or who in lieu of contributing one hundred dollars give ten hours of voluntary service to the Clinic shall be considered Members for Life.
- c. All are members of the Advisory Committee. Other committees may include both Board Members and Advisory Committee members and will be set up at the discretion of the Board.

ARTICLE 1V

OFFICERS; BOARD OF DIRECTORS AND THEIR ELECTION

Section 1.a. Officers and Board Members will be elected at an annual members meeting in November. In September of each year, the President shall appoint a nominating committee of 5 from the general membership, who shall make nominations for election of members who shall serve a three-year term on the Board of Directors. Additional nominations may be made from the floor. However, no name shall be placed in nomination without the consent of the nominee.

- b. The Board may add up to 9 Advisory Board Members, with all the rights and privileges of Board Members, except the right to vote.

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- c. The term of the Board Members and Advisory Board Members will be for three years. A member may serve for two consecutive terms and may be elected again after one year off the Board. The number of Board Members will be fifteen with one-third being elected each year.
- d. Vacancies on the Board of Directors caused by death, removal, resignation, or otherwise shall be filled by appointment of the Board.
- e. The unexcused absence of any Director from three consecutive regular meetings of the Board of Directors may be deemed a resignation and such vacancies may be filled by the remaining members of the Board, and each person so elected shall be a Director for the period of the unexpired term.
- f. The officers shall be President, Vice-President, Secretary, and Treasurer. Officers shall hold office for one year unless re-elected, or until their successors have been elected. All officers shall be elected from the Board of Directors, with the exception of the office of Treasurer who does not need to be a Board Member.
- g. Vacancies: In case of a vacancy in office, except that of President, the Executive Committee shall designate an officer pro-tem until the next regular meeting of the Board of Directors, at which time an election will be held.

#### ARTICLE V

##### MEETINGS

- Section 1.a. Regular meetings of the Board shall be held at least once every three months. Additional meetings, as required, may be called by the President or in his absence the Vice President.
- b. The voting number needed will be a majority of the Board Members present.
- c. A quorum necessary to conduct business of the Board shall consist of 5 members.

Section 2. The annual meeting of the Advisory Committee and the general public shall take place in November.

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- Section 3. The rules of conduct will be in accordance with Robert's Rules of Order.
- Section 4. Accurate minutes of each meeting will be kept by the Secretary; and copies shall be sent to all Board Members at least one week before the next Board meeting.
- Section 5. Notice of membership meetings shall be published in area newspapers at least two weeks before the date of the meeting and shall briefly indicate the purpose of the meeting.

#### ARTICLE VI

##### FUNCTIONS OF THE BOARD OF DIRECTORS

- Section 1. The duties and powers of the Board of Directors shall be to:
- a. Manage the affairs of the organization between meetings of the membership.
  - b. Adopt rules, regulations, and by-laws consistent with the purposes of the organization and the attainment of its purposes.
  - c. Appoint and/or approve necessary committees.
  - d. Provide for campaign or other fund-raising devices.
  - e. Receive and disburse funds, accept and dispose of property.
  - f. Employ and determine the compensation of whatever staff is deemed necessary for the successful operation of the organization, and such employees shall give bond with approved surety in such amount as shall be fixed by the Board of Directors, cost of such bond to be borne by this organization.
  - g. Give full and complete report of all activities at the annual meeting of the membership.
  - h. Designate depository and designate the officers who shall sign checks.

ARTICLE VII

OFFICERS AND THEIR DUTIES

- Section 1. The President of the Board of Directors shall direct and oversee the proceedings of each Board meeting. The President of the Board will also direct and oversee each general meeting of the Advisory Committee. The President of the Board will assist in all areas in the operation of the organization.
- Section 2. The Vice-President of the Board will direct and oversee meetings that the President is unable to attend. The Vice-President will assist in all areas of need in the operation of the organization at the request of the President.
- Section 3. The Secretary will be responsible for keeping a quarterly report as well as minutes of the Board and Advisory Committee meetings.
- Section 4. The Treasurer will be responsible for overseeing the financial status and records of the organization; and the preparation of necessary financial reports due Supporting Agencies and the membership.
- Section 5. It is the responsibility of all officers to keep informed of the activities of The Rosa Clark Medical Clinic and to offer any information concerning suggestions that would be beneficial to the organization.

ARTICLE VIII

DUTIES OF DEPARTMENT HEADS

- Section 1. Executive Director: The Executive Director of the Rosa Clark Medical Clinic shall oversee the general operation of the Clinic; the Executive Director shall receive and disburse funds under the supervision of the Treasurer of the Board of Directors. The Executive Director shall be elected or re-elected at the annual November meeting each year. An Assistant Executive Director in the absence of the Executive Director may assume the Executive Director's duties.

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- Section 2. Administrative Director: The Administrative Director, under direction of the Exevutive Director, shall be responsible for the day to day operation of the Clinic. The Administrative Director shall provide advice and counsel to all Standing Committees and other Committees appointed by the Board.
- Section 3. Medical Director: The Medical Director shall assist in providing appropriate medical care within the guidelines of The Rosa Clark Medical Clinic. The Medical Director shall oversee the procedures used by the medical staff of the Clinic.
- Section 4. Volunteer Coordinator: The Volunteer Coordinator will assist in the recruiting of the volunteers to work in program areas of the Clinic. The Volunteer Coordinator will train or arrange for training of each volunteer. The Volunteer Coordinator will schedule adequately for coverage during operating hours. The Volunteer Coordinator shall be elected or re-elected at the November meeting of the Board.
- Section 4. Administrative Director: (text to be reviewed at the Novenber 1994 Board meeting.)

#### ARTICLE IX

##### STANDING COMMITTEES

- Section 1. Executive Committee: The Executive Committee shall consist of the elected officers and one member elected from and by the Board. This Committee shall have the authority to conduct urgent business of the Board in the intervals between meetings, subject to the approval of the Board at its next meeting. It may also conduct any other business specifically assigned to it by the Board.
- Section 2. Audit Committee: will perform or arrange for, at at least, an annual audit of all the Clinic's records.
- Section 3. Building Committee: will oversee and deal with all items related to physical properties and equipment.
- Section 4. Finance Committee: will establish and maintain written procedures for all accounting and financial functions insuring adequate internal control.

- Section 5. Fund Raising Committee: will initiate and suggest methods of securing financial support for the Clinic's operation.
- Section 6. Hospital Liaison Committee: will provide liaison with Oconee Memorial and attempt to secure services and financial commitment for the Clinic.
- Section 7. Insurance Committee: will recommend types, amounts, etc., on all insurance for the Clinic.
- Section 8. Medical Operations: will deal with all matters relating to the Clinic's day to day medical operations and present a summary report at each Board meeting.

#### ARTICLE X

#### DISSOLUTION CLAUSE

- Section 1. This organization may be dissolved by the resolution concurred in by two thirds of the Members present at any annual or regular meeting of the membership of the organization, provided, however, notice of such meeting and the proposed resolution shall be published in a newspaper of general circulation in the County of Oconee, South Carolina, two times not less than ten days prior to such meeting, and further provided that a certificate of such dissolution, signed by the last President of the organization shall be filed in the Office of the Clerk of the Court for Oconee County, South Carolina.
- Section 2. In the event of Dissolution of the Organization, the residual assets of the organization will be turned over to one or more organizations which themselves are exempt from Federal Income Tax as organizations described in Section 501 (c) (3) of the Internal Revenue Code, or to Federal, State or local government for exclusively public purposes.

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ARTICLE XI  
AMENDMENTS TO THE BY-LAWS

Section 1. The Constitution and By-Laws may be amended by a two-thirds vote at any regular meeting of the Board of Directors; provided that the proposed amendment has been submitted in writing to all members of the Board of Directors at least two weeks prior to the meeting.

END