

*1/8/2002*

I hereby certify this tabulation of bids to be correct.

*Marianne Dillard*  
Procurement Director

Approved Budget Ordinance amount for bid item & inventory account:

Bidders	Description	Pkg	Taylor Enterprises Inc		Southern Lubricants Inc		Lowry Oil		Crudup Oil Co	
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
17	Texaco Rando HD 32 hydraulic oil	55 gallon	159.50	2,711.50	no bid		no bid		no bid	
500	Texaco Rando HD 32 hydraulic oil	Bulk	2.60	1,300.00						
12	Texaco URSA 15W40 oil Super Plus	55 gallon	209.00	2,508.00						
10	Texaco TDH	55 gallon	247.50	2,475.00						
500	Texaco TDH	Bulk	3.98	1,990.00						
30	Texaco TDH tractor hydraulic oil	5 gallon	18.75	562.50						
15	Texaco multigear 80/90 gear oil	5 gallon	24.15	362.25						
50	Texaco Havoline 10W30 oil	12 qt/case	19.77	988.50						
700	Texaco Havoline 10W30 oil (gallon)	Bulk	4.49	3,143.00						
75	Texaco Havoline Dexron III transmission fluid	12 qt/case	18.90	1,417.50						
700	Texaco Super Plus URSA 15W40	Bulk	3.39	2,373.00						
50	Texaco Super Plus URSA 15W40	12 qt/case	18.30	915.00						
25	Texaco URSA 15W40	6 gal/case	36.60	915.00						
10	Texaco Super Plus URSA 10	5 gallon	23.50	235.00						
3	Texaco Super Plus URSA 10	55 gallon	230.45	691.35						
2	Texaco URSA Super Plus 50W	55 gallon	230.45	460.90						
5	Texaco Starplex grease w/Moly	120 lb case	164.40	822.00						
10	Texaco Starplex grease w/Moly	5 gallon	47.25	472.50						
15	Starplex/Moly 60 tubes per case	tubes	84.00	1,260.00						
<b>GRAND TOTAL</b>				<b>25,603.00</b>						

**COUNTY OF OCONEE**  
 Procurement Office, 415 S. Pine Street, Walhalla, SC 29691  
 Ph: (864) 638-4141 / Fax: (864) 638-4142

**BID FORM**

**BID NUMBER:** 01-18

**DATE:** December 6, 2001

**OPENING DATE AND TIME:** December 20, 2001 at 2:00 p.m.

**OPENING LOCATION:** Oconee County Procurement Office  
 County Administrative Building, Room 10  
 415 S. Pine Street, Walhalla, SC 29691

**PROCUREMENT OF:** Oil Products for Oconee County

**DELIVERY TO:** Oconee County

Vendor shall bid on each item as listed, no exception. A bid that does not contain a bid price for each item shall be rejected.

Products shall be ordered on an as needed basis, with vendor delivering products within one week after receipt of order.

Bid price shall not include Solid Waste Excise Tax or SC state sales tax, however, taxes shall be charged as a separate entry on invoices as applicable.

Award will be made to a single vendor.

Bid price shall include delivery to Oconee County Vehicle Maintenance Facility, 15026 Wells Highway, Seneca, SC 29678 and the Oconee County Rock Quarry, 686 Rock Quarry Road, Walhalla, SC 29691.

Qty	Description	Packaging	Unit Price	Total
17	Texaco Rando HD 32 hydraulic oil	55 gallon	\$159.50/DR	\$2711.50
500	Texaco Rando HD 32 hydraulic oil	Bulk	2.60/Gal	1300.00
12	Texaco URSA 15W40 oil Super Plus	55 gallon	209.00/DR	2508.00
10	Texaco TDH	55 gallon	247.50/DR	2475.00
500	Texaco TDH	Bulk	3.98/Gal	1990.00
30	Texaco TDH tractor hydraulic oil	5 gallon	18.75/Pa	562.50
15	Texaco multigear 80/90 gear oil	5 gallon	24.15/Pa	362.25
50	Texaco Havoline 10W30 oil	12 qt/case	19.77/Ca	988.50
700	Texaco Havoline 10W30 oil (gallon)	Bulk	4.49/Gal	3143.00

Qty	Description	Packaging	Unit Price	Total
75	Texaco Havoline Dexron III transmission fluid	12 qt/case	\$ 18.90/Ca	\$ 1417.50
700	Texaco Super Plus URSA 15W40	Bulk	3.39/Gal	2373.00
50	Texaco Super Plus URSA 15W40	12 qt/case	18.30/Ca	915.00
25	Texaco URSA 15W40	6 gal/case	36.60/Ca	915.00
10	Texaco Super Plus URSA 10	5 gallon	23.50/Pa	235.00
3	Texaco Super Plus URSA 10	55 gallon	230.45/DR	691.35
2	Texaco URSA Super Plus 50W	55 gallon	230.45/DR	460.90
5	Texaco Starplex grease w/Moly	120 lb can	164.40/Keq	822.00
10	Texaco Starplex grease w/Moly	5 gallon	47.25/Pa	472.50
15	Starplex/Moly 50 tubes per case	tubes	84.00/Ca	1260.00
<b>GRAND TOTAL</b>				<b>\$25,603.00</b>

BIDDER Taylor Enterprises SIGNATURE Leon S. Taylor  
Leon S. Taylor  
(Print Name)

The attached Certificate of Familiarity and Non-Collusion must be returned with bid.

BID NUMBER: 01-18 OIL PRODUCTS FOR OCONEE COUNTY DATE: December 20, 2001

**CERTIFICATE OF FAMILIARITY AND NON COLLUSION**

The undersigned, having fully familiarized himself with the information contained within this entire solicitation and applicable amendments, submits the attached bid and other applicable information to the County, which I verify to be true and correct to the best of my knowledge. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies or equipment, and is in all respects, fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid. *By submission of a signed bid, I certify, under penalties of perjury, that the below company complies with section 12-54-1020(B) of the SC Code of Laws 1976, as amended, relating to payment of any applicable taxes.* I further certify that this bid is good for a period of sixty (60) days, unless otherwise stated.

Taylor Enterprises, Inc.  
Company Name as registered  
with the IRS

Leon S. Taylor  
Authorized Signature

P O Box 6385  
Correspondence Address

Leon S. Taylor  
Printed Name

Spartanburg, SC 29304-6385  
City, State, Zip

President  
Title

December 11, 2001  
Date

864-573-9518      864-583-4150  
Telephone Number      Fax Number

CONTRACTOR'S LICENSE # \_\_\_\_\_

P O Box 6385  
Remittance Address

Spartanburg, SC 29304-6385  
City, State, Zip

864-573-9518  
Telephone Number

800-922-3149  
Toll-Free Number if available

57-0635183  
Federal Tax ID Number

042-19221 5  
SC Sales and Use Tax Number



FreemanWhite

Consulting

Planning

Architecture

Engineering

Interiors

Healthcare

Justice

Senior Living

8001 Arrowridge Blvd.  
Charlotte, NC 28273-5665  
704.523.2230  
Fax 704.523.2235  
www.freemanwhite.com

December 26, 2001

Ms. Marianne Dillard, Director  
Oconee County Procurement Department  
415 Pine Street, Room 10  
Wainalla, South Carolina 29691

Re: RFP No. 01-12: Public Safety Facility Comprehensive Needs Analysis,  
Schematic Design Phase and Master Plan Fee Proposal

Dear Ms. Dillard:

We are pleased to present our fee proposal for the Oconee County Public Safety Facility Comprehensive Needs Analysis, Schematic Design and Master Plan. I have enclosed the proposed fee schedule as "Exhibit A" with this letter for your review.

I will be out of the office until January 2<sup>nd</sup> but will check my messages. Linda Kenner will also be in the office between the holidays if you have any additional questions or comments based on your meeting with the Commissioners. We are looking forward to working with you on the Master Plan.

Sincerely,

FreemanWhite, Inc.

Charles V. Reed, Jr. AIA  
Principal

cc: David Thompson, Steve Allan, Glenn Ware, Linda Pfeifer, Linda Kenner - FWI

Enc: Exhibit "A" - Fee Proposal for Oconee County Public Facility Master Plan

**Exhibit "A": Fee Proposal for Oconee County Public Safety Facility Comprehensive Needs Analysis, Schematic Design Phase and Master Plan.**

December 26, 2001

**Introduction**

The fee proposal for this Master Plan is based on Oconee County Request for Proposal No. 01-12, issued October 22, 2001. Oconee County has requested professional services to establish a 25-year master plan for public safety facilities to be developed on County owned land adjacent to the existing Law Enforcement Center, located at 300 South Church Street in Walhalla, South Carolina.

Agencies to be included in this Master Plan include: Sheriff's Department, Emergency Management Office, Walhalla Rescue Squad, Rural Fire Marshall's Office, Emergency Medical Services Sub-Station, and the Coroner's Office.

**Task 1: Preliminary Investigations: \$22,500**

- 1.1 Initial Orientation Meeting (Meeting #1): Establish and document master plan goals and objectives, time schedule and outcomes. Requests for information, interviewing schedule and meeting dates will be established at this meeting. Participants from both the County and FreemanWhite, and each participant's role, will be identified.
- 1.2 Data Collection/Staff Interviews: Collect pertinent maps, drawings, records and other data from Oconee County pertinent to the Master Plan Study. Interview public safety agency managers and County administration to elicit information pertaining to physical deficiencies of current facilities, space and infrastructure needs, operational philosophy and program development priorities.
- 1.3 Law Enforcement Center Facility and Site Evaluation: Inspect the existing Law Enforcement Center and site, including adjacent County owned parcels. Document the condition and location of major building systems, structural system and current space utilization. Document condition of exterior enclosure of the building and interior infrastructure such as toilets, stairs and elevators. Document current site utilization, including parking, vehicular access and utility locations. Identify potential and limitations for remodeling and expansion.
- 1.4 Preliminary Investigations Review Meeting (Meeting #2): Findings from Sub-tasks 1.1-1.3 will be documented and reviewed with the County before proceeding to Task 2.

**Task 2: Planning Study: \$20,000**

- 2.1 Functional Analysis of Existing Operations: Based on observation and interview with agency managers identify and evaluate current operational and security procedures. Identify operational and/or security compromises resulting from current facility conditions.
- 2.2 Recommendations for Future Operations: Based on information gathered in Task 1 and FreemanWhite's experience in other counties, recommendations for future operations will be made. The recommendations will include adjacencies, security, operational procedures and public interface.

- 2.3 Establish Current and Projected Space Needs: Current space utilization will be inventoried, shortfalls based on current usage will be noted. Projected staffing and other relevant data will be used to determine projected space needs. These space needs will be refined during the programming phase.
- 2.4 Current and Projected Needs Review Meeting (Meeting #3): Current and projected operations and space needs will be documented and reviewed with the County. Preliminary cost implications and implementation priorities will be established.

**Task 3: Implementation Strategy: \$27,500**

- 3.1 Prepare Master Space Programming for all Departments: Based on projected space needs, a master space program will be established. This will include projected twenty-five year space needs for each public safety agency with appropriate building grossing factors applied.
- 3.2 Prepare Master Site/Facility Plan: Based on the information gathered, an overall master plan site and building concept will be developed for review by the County. Building plans will be developed to 1/8" scale.
- 3.3 Establish Implementation Strategy: Phasing, schedule and related project costs for the facility master plan.
- 3.4 Implementation Strategy Review Meeting (Meeting #4): Review the schematic design and implementation strategy with the County.

**Task 4: Final Report: \$9,500**

- 4.1 Prepare Final Report: Based on the information established and reviewed in Tasks 1-3, Freeman White will establish a final draft report for review by the County. This report will include schematic design drawings of the preferred approach as well as the implementation strategy for executing this approach.
- 4.2 Review Meeting (Meeting #5): The final draft report will be reviewed with the County's Master Plan representatives. Comments from this review will be incorporated into the final document.
- 4.3 Presentation to County Commission (Meeting #6): After incorporation of comments from County administration, FreemanWhite will make a presentation to the County Commission of the final master plan.

**Expenses:** Travel and printing expenses are included in the total fee listed in the fee proposal.

**Fee Total: \$79,500**

Additional services and related expenses requested by the County shall be based on the hourly rate and expense schedule listed in FreemanWhite's proposal to the County.

STATE OF SOUTH CAROLINA

COUNTY OF OCONEE

ORDINANCE 2001-23

**TITLE:** "THE TITLE OF THIS ORDINANCE SHALL BE AN ORDINANCE TO AMEND ORDINANCE 99-15, AN ORDINANCE SETTING FORTH THE SUBSTANCE ABUSE POLICY AND PROCEDURE FOR OCONEE COUNTY"

**WHEREAS**, the above referenced ordinance was adopted November 2, 1999; and

**WHEREAS**, it is the desire of the Oconee County Council to amend Section IX. Types of Testing, Subsection B, Reasonable Suspicion Testing to include the following:

1. Employees may be asked to submit to a drug test if the County has reason to believe that an employee is abusing illegal drugs and/or prescription medications/drugs. Such belief must be based on specific objective facts and reasonable inferences drawn from these facts in light of experience. Reasonable suspicion does not require certainty; however, mere "hunches" are not sufficient to meet this standard. Only a management official will order reasonable suspicion testing.