

4/20/04

STATE OF SOUTH CAROLINA
COUNTY OF OCONEE
RESOLUTION 2004-02

WHEREAS, Mr. Milford Eades was first employed by Oconee County Solid Waste in January 1983 as an Equipment Operator; and

WHEREAS, Mr. Eades elected to retire in March 2004 after 22 years of service to the County; and

WHEREAS, during Mr. Eades' tenure with the County he performed his duties in a courteous and professional manner for the citizens of Oconee County and demonstrated dedication through his exemplary attendance record; and

WHEREAS, during Mr. Eades' tenure as landfill operator the County received excellent inspection reports from SC DHEC due to his efforts to proactively address issues and to seek out methods to protect the environment; and

WHEREAS, the Oconee County Council and the Oconee County Supervisor would like to take this opportunity to wish Mr. Eades the best in his retirement.

NOW THEREFORE, BE IT RESOLVED this date that the Official Records & Minutes of the Oconee County Council contain the following:

"Mr. Eades, your dedication to an often unrecognized task that is essential to the County's welfare is appreciated. On behalf of all Oconee County citizens, we would like to take this opportunity to express gratitude to you for your loyalty, service and dedication to our citizens as an employee of the Solid Waste Department.

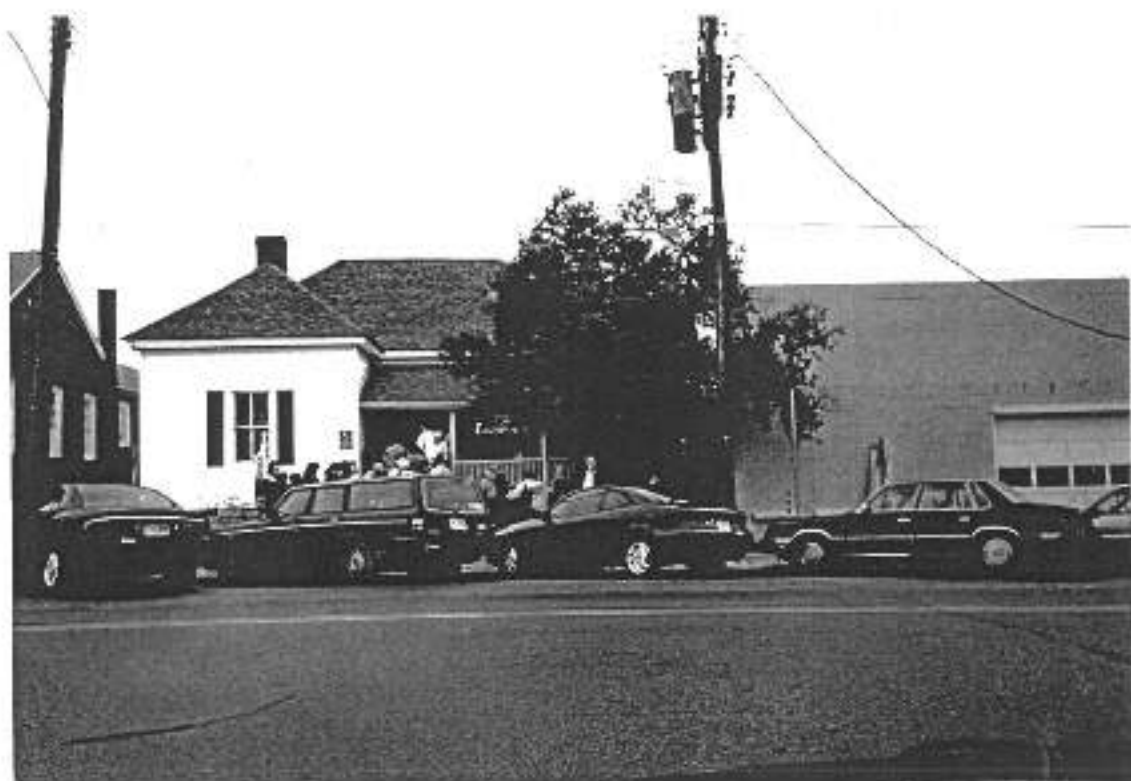
We recognize the many hours of hard work and sacrifice you have given as Equipment Operator. Oconee County, will for many years to come be a better place in which to work and live due to your service to our County and her citizens.

Again, Mr. Eades, thank you for all you have done for the citizens of Oconee County, we wish you the very best in your retirement."

Harry R. Hamilton
Interim Supervisor-Chair
Oconee County Council

Attest:

_____, Clerk
Opal O. Green



April 13, 2004

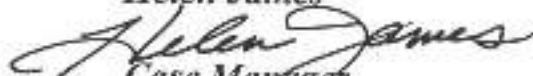
As we enter into another year I find myself trying to find ways to assist the citizens of Oconee County. This is not an easy task is why you find me sitting here again. Which families do I serve or not serve today is not a decision I like to make alone. I am here tonight seeking assistance from you, the elected officials of Oconee County to support the citizens of Oconee County as they supported you.

Jobs are still scarce and utilities are still high. How do I tell families with small children you will be cold, homeless, or in the dark tomorrow. We have no shelters in Oconee County. Where do they go? As you can see from the pictures we sometimes have lines outside our office as early as 6A.M.

Since Dec 15, 2003 until now we have served 644 households an average of 166 households per week. Since Mar.1 2004 we have turned away a good many people due to low funds

We have spent approx. \$122,821.00 since Dec. 2003. Usually from Mar. until June and Oct. to Dec. we do not have much money. Those months we depend on donations. The other months we get our federal funds and manage to assist families at that time. We receive no United Way Funds. Any assistance will be greatly appreciated. The \$10,000 we have gotten in the past from the county has helped greatly. Thank you for allowing me this time.

Helen James


Case Manager
Oconee SHARE

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OCONEE HUMANE SOCIETY

COUNTY COUNCIL MEETING

APRIL 20, 2004

3:00 P.M.

TO: MR. HARRY HAMILTON AND MEMBERS OF OCONEE COUNTY COUNCIL:

THE OCONEE COUNTY HUMANE SOCIETY IS IN NEED OF EMERGENCY FUNDS TO MEET EXPENSES FOR THE FINAL QUARTER OF THIS FISCAL YEAR AT THE OCONEE COUNTY ANIMAL SHELTER. THE \$100,000 BUDGET SET FOR THE OPERATION OF THE SHELTER FOR THE CURRENT FISCAL YEAR WAS NOT ENOUGH TO OPERATE THE ENTIRE YEAR DESPITE CUTTING STAFF, HOURS AND SALARIES BY \$12,000.

PLEASE NOTE THE FOLLOWING IN CONSIDERATION OF THIS REQUEST:

1. CAT ADOPTION INCOME WAS REDUCED BY OVER \$10,000.00.
2. OUR TOTAL INCOME FOR THE FIRST 3 QUARTERS OF THE FISCAL YEAR WAS \$89,731.
3. OUR TOTAL EXPENSES FOR THE FIRST 3 QUARTERS OF THE FISCAL YEAR WERE \$104,794.
4. WE CURRENTLY HAVE OUTSTANDING BILLS OF \$15,350 PAST DUE AND DUE IN APRIL, 2004.
5. WE ANTICIPATE BILLS FOR MAY AND JUNE 2004 TO BE APPROXIMATELY \$13000.
6. INSURANCE PREMIUMS FOR WORKERS COMP, VEHICLE, AND LIABILITY DUE BEFORE JULY 1 WILL TO BE APPROXIMATELY \$5700.
7. ADOPTION INCOME THROUGH THE END OF THE FISCAL YEAR SHOULD BE APPROXIMATELY \$2000.
8. THE SHELTER NEEDS \$31,526.00 IN ORDER TO PAY OUTSTANDING BILLS THROUGH JUNE 30TH, 2004.
9. THE FOURTH QUARTER PAYMENT OF \$25,000 WAS RECEIVED IN MARCH 2004. THE MAJORITY OF THIS MONEY \$19,000 WAS PUT IN OUR PAYROLL ACCOUNT SO THAT WE COULD GUARANTEE SALARIES THROUGH THE END OF THE FISCAL YEAR.

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April 15, 2004

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PLEASE CAREFULLY CONSIDER THIS REQUEST SO THAT WE CAN CONTINUE TO
WORK FOR THE ANIMALS AND THE CITIZENS OF OCONEE COUNTY.

A handwritten signature in black ink, appearing to read "L. Addis". The signature is fluid and cursive, with the first letter being a large, stylized capital 'L'.

LINDSEY ADDIS AND MEMBERS OF THE OCONEE HUMANE SOCIETY BOARD OF DIRECTORS

OCONEE HUMANE SOCIETY
EMERGENCY FUNDS REQUEST
OCONEE COUNTY COUNCIL MEETING
APRIL 20, 2004
3:00 P.M.

OUTSTANDING BILLS:	\$15,500
(PAST DUE AND DUE IN APRIL)	
APPROXIMATE BILLS FOR	
MAY AND JUNE 2004	\$13,000
<u>INSURANCE DUE BY JUNE 30</u>	<u>\$5,700</u>
TOTAL EXPENSES	\$34,200
BANK BALANCE	-\$ 674
<u>ESTIMATED INCOME</u>	<u>-\$ 2,000</u>
TOTAL FUNDS NEEDED	\$31,526.00

OCONEE COUNTY HUMANE SOCIETY

ANIMAL SHELTER EXPENSES

JULY 1, 2003—MARCH 31, 2004

Salaries	\$52,168
Employer Expenses	\$3993
Health Insurance	\$10,995
Communications	\$2107
Utilities	\$4168
Operational	\$9006
Gasoline	\$819
Capital Expenditures (Equipment)	\$1575
Medical Supplies	\$8521
Veterinary Bills Adoption Surgery	\$5538
Veterinary Bills Court Cases	\$2675
Food	\$1676
Licenses	\$250
TOTAL	\$103,491

OCONEE COUNTY HUMANE SOCIETY

ANIMAL SHELTER REVENUES

JULY 1, 2003—MARCH 31, 2004

Adoption Fees (Dogs):	\$8592
Adoption Fees (Cats)	\$2846
Donations:	\$1285
City Fees:	\$380
Board Fees:	\$1628
County Contract Fees:	\$75,000
Total:	\$89,731

SENT TO: *Melina*

TRANSFER REQUEST FORM **OCONEE COUNTY, SOUTH CAROLINA** DESCRIPTION REVISION FORM
DATE 3-31-04 **BUDGET REVISION FORM**

M. Melana Grant
SIGNATURE OF DEPARTMENT DIRECTOR

FY04 Solid Waste DEPARTMENT NAME 3/31/04 DATE OF REQUEST

TRANSFER TO

016-718-50870-~~50000~~00000 Capital Equipment Vehicles \$ 13,500.00 AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER LINE ITEM DESCRIPTION

EXPLAIN WHY THIS ITEM (OR ITEMS) IS NEEDED AND WHY IT WAS NOT BUDGETED FOR.
The cost of equipment has increased due to inflation. These funds will be used to purchase a roll-off truck.

WAS THIS ITEM PREVIOUSLY CUT FROM YOUR BUDGET DURING THE BUDGET PROCESS? YES NO

TRANSFER FROM

016-718-30022 Maint. on Buildings 3,000.00 ✓ AMOUNT TO TRANSFER

016-718-30024 Maint. on Equipment 7,888.88 ✓ AMOUNT TO TRANSFER

016-718-30066 Insurance 4,000.00 ✓ AMOUNT TO TRANSFER

016-718-30084 Schools 1,000.00 ✓ AMOUNT TO TRANSFER

016-718-40032 Operational 1,500.00 ✓ AMOUNT TO TRANSFER

WHY ARE THERE EXCESS FUNDS IN THIS ACCOUNT? WHAT ITEM WILL NOT BE NEEDED THAT WAS APPROVED DURING THE BUDGET PROCESS? TOTAL \$13,500.00

These are not excess funds. We are cutting back and hope that no unexpected expense arise.

Approved by Council 4/20/04

APPROVED DENIED

Harry R. Hamilton, Interim Supervisor-Clean

APPROVED DENIED

Phyllis E. Lombard, Finance Director

Benefit Administrators, Inc.

Single 235
Family 225

Specific Deductible
Specific Contract
Specific Run In Limit
Aggregate Contract
Aggregate Run-In Limit
Quota Accepted (check box for year)

Oconee County

5/1/2004
(Based on Distribution Below)
Projected Monthly Cost

Current
American National (Enterprise)
60,000
24-12
N/A
24-12
No \$ Limit
Monthly

Renewal
American National (Enterprise)
62,000
PAID
N/A
PAID
No \$ Limit
Monthly

Option 1
American National (Alliance)
60,000
24-12
N/A
24-12
517,055
Monthly

Claims & Administrative Fee
Specific Stop Loss Premium
Aggregate Stop Loss Premium
Aggregate Accommodation
Utilization Review (Market)
RPO Network (Market)
Broker Fee
Prescription Card Admin.
HIPAA Administration
COBRA Administration
Terminal Liability

Monthly Billed Fixed Cost
*Health Claims Funding
*Dental Claims Funding
*Prescription Card Funding
*Weekly Disability Funding
*Vision Funding

*Recommended Total Funding Level
Document Fee (1)
Annual Administration Fee (2)
*Total Fixed Cost (3)
*Estimated Attachment Point (4)
*Maximum Cost (1+2+3+4)

	Single	Family	Single	Family	Single	Family
Claims & Administrative Fee	13.50	13.50	13.50	13.50	13.50	13.50
Specific Stop Loss Premium	39.08	62.56	41.85	88.00	29,675.75	27,051.58
Aggregate Stop Loss Premium	2.02	2.02	3.03	3.03	1,398.83	1,338.90
Aggregate Accommodation	-	-	-	-	-	-
Utilization Review (Market)	1.35	1.35	1.35	1.35	622.35	750.65
RPO Network (Market)	3.00	3.00	3.50	3.50	1,613.50	1,728.75
Broker Fee	-	-	-	-	-	-
Prescription Card Admin.	-	-	-	-	-	-
HIPAA Administration	-	-	-	-	-	-
COBRA Administration	1.00	1.00	1.00	1.00	481.00	481.00
Terminal Liability	-	-	-	-	-	-
Monthly Billed Fixed Cost	59.95	103.45	64.03	110.38	39,992.93	37,562.38
*Health Claims Funding	403.52	907.93	408.65	919.47	303,832.97	300,019.38
*Dental Claims Funding	-	-	-	-	-	-
*Prescription Card Funding	-	-	-	-	-	-
*Weekly Disability Funding	-	-	-	-	-	-
*Vision Funding	-	-	-	-	-	-
*Recommended Total Funding Level	463.47	1,011.38	472.68	1,029.85	343,825.90	337,581.76

	Single	Family	Single	Family	Single	Family
Document Fee (1)	\$	\$	\$	\$	\$	\$
Annual Administration Fee (2)	\$	\$	\$	\$	\$	\$
*Total Fixed Cost (3)	\$	\$ 449,015.40	\$	\$ 479,915.18	\$	\$ 450,748.56
*Estimated Attachment Point (4)	\$	\$ 3,600,232.56	\$	\$ 3,645,955.64	\$	\$ 3,600,232.56
*Maximum Cost (1+2+3+4)	\$	\$ 4,049,847.96	\$	\$ 4,125,910.80	\$	\$ 4,050,981.12

*Projections are based on current census. Actual numbers may vary depending on status of group's enrollment on the effective date and throughout the policy year. Certain minimums may apply.

Signature to Accept Quote:

Approved 3-31-04
Budgeted Amount



Appalachian Council of Governments

Oconee County Administrator Executive Search

Proposed Recruitment Criteria:

Number of years of experience as county/city manager/ administrator :
5 years. Prefer, in addition, a number of years experience in responsible management positions in county or city government.

Education level: Bachelors degree required, Masters degree preferred

Field of study: BA in Political Science, Public Administration, Business Administration. *Prefer* Masters in Public Administration (MPA) or Business Administration (MBA)

Recruitment from SC, GA, NC

Other special expertise and experience Preferred: Finance, public works, human resources, planning, engineering, or law.

Starting salary range: \$90,000 - \$100,000 depending on qualifications.
Compensation package includes county vehicle or transportation allowance.



Appalachian Council of Governments

Recruiting Timeframe:

Week 1-4 - County HR office, Advertisements in selected newspapers, Municipal Association & County Association newsletters, County website

Week 5 - ACOG, Initial screening of resumes based upon council criteria

Week 6-7 - Council Personnel Committee, Selection of top 15 candidates by Personnel Committee from resumes recommended by ACOG based upon established criteria (confidential)

Week 8-9 – Council, Selection of top 5 candidates, law enforcement check, reference check, scheduling of first set of interviews (confidential). *Council will have access to all resumes*

Week 10-12 – Council, First interviews of top 5 candidates (confidential)

Week 13 – Council, Selection of final 3 candidates, release of final 3 candidate names to public, scheduling of visits and second interviews

Week 14-15 – Council, Visits by final 3 candidates (tour, meeting with department heads, lunch with citizen committee), second interviews

Week 16 – Council, Selection/ ranking of top candidates, Job offer and contract negotiation. Expect 1-2 months delay after acceptance before the new Administrator can begin work in Oconee County

Contract Details:

Salary, Transportation allowance/ vehicle, Relocation costs, Retirement and 401K, Term of contract, Provision for dismissal, Provision for notice, Performance evaluations

Advertising: Ads in Oconee, Greenville, Columbia, Charlotte, and Atlanta newspapers, two successive Sundays (very expensive). No cost to advertise in on-line and printed SC County/Municipal newsletters

STATE OF SOUTH CAROLINA
COUNTY OF OCONEE

OCONEE COUNTY COUNCIL ORDINANCE NO. 2004-

AN ORDINANCE TO AMEND OCONEE COUNTY ORDINANCE 2002-15, AN
ORDINANCE REGULATING THE USE OF ALL OF OCONEE COUNTY PARKS
AND RECREATION AREAS.

BE IT ORDAINED, by the Oconee County Council, in session, duly asserbled
and with a quorum present and voting that Ordinance 2002-15, which adopted regulations
for the use of all of Oconee County public parks and recreation areas is hereby amended
as follows.

The following section shall be added to Ordinance 2002-15.

(F)(7) Golf carts may be operated at all Oconee County Public Parks and
Recreation Areas subject to the following regulations.

(a) All carts must have a valid registration with the Department of Motor
Vehicles and display the Department of Motor Vehicles' sticker at all times.

Proof of insurance

(b) Golf carts shall only be driven by people with a valid driver's license.

(c) Golf carts ~~should~~ ^{shall} only be driven on park roads. *golf cart register*

(d) Golf carts ~~should~~ ^{shall} only be driven from one park facility to another.

(e) Golf carts shall not be used to cruise the park grounds.

(f) Golf carts with ^{or} headlights and taillights shall only be driven from sunrise
until sunset.

(g) Golf carts with headlights and taillights ~~should~~ ^{shall} not be driven between the
hours of 10:00 p.m. and 7:00 a.m.

DONE AND RATIFIED on First Reading this _____ day of
_____, 2004, by a vote of _____ Yes, _____ No.

Opal O. Green, Council Clerk

DONE AND RATIFIED on Second Reading this _____ day of _____, 2004, by a vote of _____ Yes, _____ No.

Opal O. Green, Council Clerk

DONE AND RATIFIED on Third Reading this _____ day of _____, 2004, by a vote of _____ Yes, _____ No.

Harry Hamilton
Supervisor

Attest:

Opal O. Green, Council Clerk