

1/6/05

**Analysis of Solicitor Request  
6-Jan-05**

Local Position	Change	Additional Cost	
		Current Year	Next Year
Deputy Solicitor	Grade (5 levels) + Variance	8,037	19,755
Assistant Solicitor	Grade (3 levels) + Variance	1,103	2,712
Paralegal	Variance	1,015	2,497
Paralegal	Grade (5 levels) + Variance	1,569	4,327
Paralegal/ Administrative Assistant	no change	*n/a	*n/a
Victim Services Coordinator	Grade (4 levels) + Variance	**n/a	**n/a
	Additional Benefit Cost related to above changes	<u>1,700</u>	<u>4,247</u>
	Total additional costs for salaries & benefits	13,425	33,538
	Less assumption of costs	<u>(9,278)</u>	<u>(12,437)</u>
	Net maximum cost to Oconee County	<u><u>4,147</u></u>	<u><u>21,101</u></u>

\* Note this position is 100 % funded by State of S.C. Commission of Prosecution Coordinator

\*\*Note this position is 100% funded by Special Revenues from surcharges of fines

**REVISED**  
**AGENDA ITEM SUMMARY**  
**OCONEE COUNTY, SC**

**COUNCIL MEETING DATE:** January 6, 2004  
**COUNCIL MEETING TIME:** 1:30 p.m.

**ITEM TITLE OR DESCRIPTION:**

**RFP 04-06, ORTHOPHOTO IMAGERY FOR THE I. T. DEPARTMENT.** This Request for Proposal was issued to obtain natural color digital Orthophoto imagery to support the GIS mapping projects of the County.

**BACKGROUND OR HISTORY:**

Changing to a new type of imagery (digital), coupled with some very competitive pricing, has brought this project in significantly under budget. Due to the competitive pricing, the RFP Selection Committee was able to add six (6) "Options" that the department had anticipated having to wait until next budget year to request. Of particular importance is the addition of the work task of having the "Centerlines" plotted, which is a requirement for the data used in the new 911 Center.

**SPECIAL CONSIDERATIONS OR CONCERNS:**

It is important that this RFP be awarded January 6, 2005 in order to execute a contract that will place our project on the contractor's February 2005 flying schedule in order to have this project flown prior to trees budding. If this project is going to go forward in a timely manner, a contract must be issued immediately. The overall GIS Program for the County is approximately two years behind schedule. Further delays will not only affect the completion of the GIS mapping project, but would affect many other County departments - Assessor's Office (tax parcels), Economic Development (topography information for prospective industry), and updating Flood Control Maps (the County is currently working from 1977 maps), and 911 addressing (the current 911 data does not meet 911 standards for addressing range and verification).

**STAFF RECOMMENDATION FOR COUNCIL ACTION:**

The Evaluation Committee recommends that Council approve award to Kucera International, the low bidder, in the amount of \$276,611 to include Options 1-6 (see attached Bid Tabulation Sheet), as well as Centerline data and that the County Administrator be authorized to sign the appropriate contract documents.

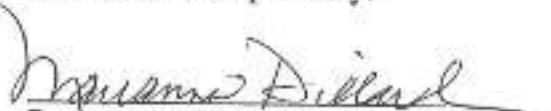
**FINANCIAL IMPACT:**

The Council in a September 2004 meeting (closed session) directed Carl Hayden to proceed with Phase II of the GIS. They were made aware that the funding of \$380,000 had not been assigned to this project. Council stated that they would add necessary funding during the 2004-05 Supplemental Appropriations budget in March 2005. Since the proposals have come in, and Finance has identified leftover funds for Phase I, the Council will only need to appropriate \$230,000 to complete Phase II of this project.

**ATTACHMENTS:**

- (1) Revised Bid Tabulation sheet
- (2) Committee Ranking sheet

**Submitted or Prepared By:**


  
Department Head/Elected Official

**Approved for Submittal to Council:**

  
Ron H. Rabun, County Administrator

**Reviewed By/ Initials:**

\_\_\_\_\_  
County Attorney

 \_\_\_\_\_  
Finance

\_\_\_\_\_  
Other

**C: Clerk to Council**

Approved Budget Ordinance amount for bid item \$0.00.  
COUNCIL TO FUND DURING 2004-05 SUPPLEMENTAL  
APPROPRIATIONS AS PART OF THE CAPITAL  
IMPROVEMENT PLAN.

I hereby certify that to the best of my knowledge  
this tabulation of bids is correct.

*Marianne A. Dillard*  
Procurement Director

Bidders	Kucera Int'l Inc	GRW Aerial Surveys Inc	Sanborn
Address	Willoughby, OH	Lexington, KY	Charlotte, NC
Submitted Proposal	yes	yes	yes
Submitted Bid Bond	yes	yes	yes
Project	103,084.00	82,785.00	94,420.00
Option 1 Orthos	1,575.00	2,595.00	3,000.00
Option 2 Contours	120,225.00	112,488.00	125,000.00
Option 3 Bldgs	27,515.00	8,987.00	30,000.00
Original Proposal	252,499.00	206,855.00	252,420.00
Option 4 1"=200'	9,807.00	24,547.00	47,800.00
Option 5 SID compression	460.00	1,700.00	1,000.00
Option 6 LIDAR	7,000.00	5,000.00	10,000.00
Option 7 Best & Final (1-5)	259,811.00	285,072.00	300,000.00
Option 8 Hydrology			1,000.00
Option 9 Centerline	18,800.00		49,000.00
Option 10 Tree Canopy			32,000.00
Best and Final plus	276,611.00		362,000.00
Firms shown below were not interviewed.			
Bidders	Photo Science Inc	Pinnacle Mapping Tech Inc	Spectrum NC, LLC
Address	Norcross, GA	Indianapolis, IN	Wilmington, NC
Submitted Proposal	yes	yes	yes
Submitted Bid Bond	np	yes	yes
Bidders	Aerocon Photogrammetric Svc	L Robt Kimball & Assoc Inc	
Address	Willoughby, OH	Edensburg, PA	
Submitted Proposal	yes	yes	
Submitted Bid Bond	yes	yes	

## Summary of the Capital Improvement Plan as it pertains to GIS

**2003 – 2004 CIP** as approved and adopted by council (funded during the supplemental process in the 2003-2004 budget). *attachment 1*

GIS Phase I was awarded	\$210,000.00
Expenditures to date	<u>133,547.24</u>
Balance	\$ 76,452.76

**2004 – 2005 CIP** was presented to council and NO ACTION was taken at the time of presentation. *attachment 2*

The council in a September meeting (closed session) directed Carl Hayden to proceed with Phase II of the GIS. They were made aware that the funding of \$380,000.00 had not been assigned to this project and council stated that they would add necessary funding during the 2004 – 2005 supplemental budget process in March 2005.

Supporting documentation. *attachment 3*

**Prepared by: Phyllis Lombard, CGFO**  
**January 4, 2005**

**REVISED**

**AGENDA ITEM SUMMARY  
OCONEE COUNTY, SC**

**COUNCIL MEETING DATE: January 4, 2004  
COUNCIL MEETING TIME: 7:00 p.m.**

**ITEM TITLE OR DESCRIPTION:**

**REQUEST FOR CONTRACT MODIFICATIONS TO EXISTING 911  
COMMUNICATION CENTER CONTRACTS (NEW WORLD, POSITRON AND  
SYNERGEM)**

**BACKGROUND OR HISTORY:**

Executive Summary will be mailed out to Council Members directly under separate cover no later than December 31, 2004.

**SPECIAL CONSIDERATIONS OR CONCERNS:**

If Council agrees with these recommended contract modifications, positive Council actions is needed promptly in order to stay on schedule for the completion of the new 911 Center later this year.

**STAFF RECOMMENDATION FOR COUNCIL ACTION:**

The staff recommends award of contract modifications as delineated on the attached spreadsheet.

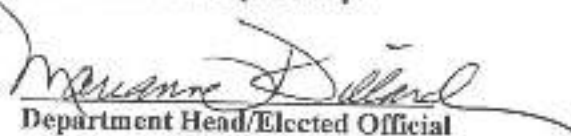
**FINANCIAL IMPACT:**

There will be no requirement for County Council to provide any additional County funding.

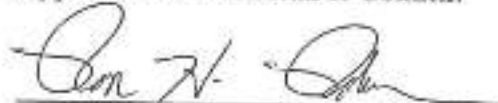
**ATTACHMENTS:**

Executive Summary for January 4, 2005 Council Meeting  
Proposed Contract Modifications to Existing 911 Communications Center Contracts  
Synergem Contract Modification, dated August 16, 2004

**Submitted or Prepared By:**

  
Department Head/Elected Official

**Approved for Submittal to Council:**

  
Ron H. Rabun, County Administrator

**Reviewed By/ Initials:**

\_\_\_\_\_ County Attorney

\_\_\_\_\_ Finance

\_\_\_\_\_ Other

**C: Clerk to Council**

**Proposed Changes to Contracts Governing the Procurement of Law Enforcement Center  
Computer-Assisted Dispatch (CAD), Radio Control and 9-1-1 Telephony Systems  
January 4, 2005**

**EXECUTIVE SUMMARY**

**Purpose:**

Obtain council approval to amend the contracts to New World, Positron and Synergem to exercise the options that were identified in the original bid solicitation. No new county funding is required.

**Background:**

On July 28, 2004, the Council approved \$1,635,959 in spending authority to provide a new Communications 911 Center. An additional \$613,030 was identified for future budget consideration to support and maintain these components for five years.

**Request:**

At the time the Council approved the above spending authority, it was noted that several systems enhancements were planned. The cost for these enhancements have been quantified, requiring a modification to the original spending authority.

**System Enhancements:**

1. Critical upgrades to the fire communications system, especially at each fire station, are required.
2. Recent changes in the management of the County IT Department require outside procurement of PSAP (911 center), and EOC network components along with security enhancements that must be designed, procured, installed and maintained.

NOTE: Administrative and historical data conversion also was to be performed by the I. T. Department; however with the recent resignation of the I. T. Director, we are currently unsure if the present staff will be able to fund this task in house. This task is not included in the below request. Additionally, there is no funding currently available for this task in the 911 budget to do this conversion. The 911 Director will be working with the I. T. Department to ascertain the ability to convert the data; if they are not able to do so, Mr. Murray will have fund this activity with the existing contract contingency.

3. Additional state funding may be available to purchase 9-1-1 components that previously would have required using the general funds previously appropriated by Council. These general funds can now be used to purchase software critical to the County Fire Department, the county jail and the court system.
  - a. A new fire records system will enhance reporting, training administration, fleet management and other important activities that could impact the county's ISO rating.
  - b. A corrections management system will automate booking, track visitors, account for property, significantly improve other jail functions and reduce potential county legal liabilities.
  - c. A link can be established between the law enforcement and jail records management systems and the court RMS.
4. Software that establishes a regional data sharing network that could eventually include surrounding counties.

Assuming the projected state reimbursement materializes, prudent management of 9-1-1 tariff monies and the scheduled distribution of wireless funds collected by the state allow accommodation of these changes within the amended project budget at no additional cost to the county.

**Original Council Spending Approval:**

<u>Vendor</u>	<u>Awarded</u>	<u>Contracted</u>
Positron	\$532,696	\$536,967*
New World	410,785	450,540 *
Synergem	617,000	597,490
Contingency	<u>75,478</u>	<u>50,962</u>
Total:	<b>\$1,635,959</b>	<b>\$1,635,959</b>

\*Includes S. C. Sales Tax on applicable items.

**Requested Contract Modifications:**

<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Contracted</u></b>
New World	Courts, Corrections, Fire RMS	\$244,577
Positron	Remote Radio Console	\$24,454
Synergem	Peripheral Items & Taxes	\$58,066
Synergem	Fire Rip & Run	\$4,200
Synergem	LAN/WAN	\$94,932
Synergem	Palmetto Interface	\$72,817
Synergem	Radio System Interoperability	\$111,155
New World	Regional Data Sharing	\$126,652
Synergem	Admin/EOC LAN	\$12,566
Synergem	Equipment Racks & Patch Panels	\$26,549
	<b>TOTAL:</b>	<b>\$775,968</b>

**Total Project Cost:**

Original Council Spending Approval:	\$1,635,959
Requested Contract Modifications:	\$ 775,968
<b>TOTAL:</b>	<b>\$2,411,927</b>

**Funding Sources:**

9-1-1 Funds on account as of 11/30/04	\$ 516,609
County-appropriated 911 funds from previous years	554,411
APCO Grant	169,574
SCRA Interoperability (DOJ) Grant	138,100
*Potential state wireless reimbursement	1,034,948
<b>TOTAL:</b>	<b>\$2,413,642</b>

\* State funding is contingent upon approval of a reimbursement plan that will be submitted to the State 911 Committee by the end of January 2005. Preliminary discussions with State officials indicate that they understand the scope of this request and will consider it favorably; however, **one should not assume this funding is assured until actual reimbursement is received.**

If the State reimburses more than the amount projected, then the funds could be used for other Public Safety functions, such as upgrading the Hospital EMS dispatch center (estimated at \$87,000, which is not currently funded) or providing mobile computing in Sheriff and County Fire vehicles.

**Recommendation:**

The Council should approve a contract modification for this project adding \$775,968 (with subsequent cost of \$313,390 over five years for service and support) to the previously authorized \$1,635,959. New authority can be covered by existing funds and projected State reimbursements. **No new County general funds are required.**

Prepared for Marianne Dillard by:  
Jon M. Samuels, Senior Consultant  
Synergem Emergency Services, LLC

**Proposed Contract Modifications to Existing 911 Communications Center Contracts  
(New World, Positron, and Synergem)  
Oconee County, SC**

Original Council spending approval			
Vendor	Awarded	Contracted	5-Year support
Positron	\$ 532,698	\$ 536,967	\$ 88,864
New World	\$ 410,785	\$ 450,540	\$ 136,960
Synergem	\$ 617,000	\$ 597,490	\$ 310,570
Contingency	\$ 75,476	\$ 50,962	\$ 76,636
<b>Total:</b>	<b>\$ 1,635,959</b>	<b>\$ 1,635,959</b>	<b>\$ 613,030</b>

Requested Contract Modifications			
Vendor	Item	Amount	5-Year Support
New World	Courts, Corrections, Fire RMS	\$ 244,577	\$ 111,455
Positron	Remote Console	\$ 24,454	\$ 13,165
Synergem	Peripheral Items & Taxes	\$ 58,066	\$ -
Synergem	Fire R & R	\$ 4,200	\$ 9,600
Synergem	LAN/WAN	\$ 94,932	\$ 47,495
Synergem	Palmetto Interface	\$ 72,817	\$ 37,200
Synergem	Radio System Interoperability	\$ 111,155	\$ 54,665
New World	Regional Data Sharing	\$ 126,652	\$ 34,560
Synergem	Admin/EOC LAN	\$ 12,568	\$ 5,250
Synergem	Equipment Racks & Patch Panels	\$ 26,549	\$ -
<b>TOTAL:</b>		<b>\$ 775,968</b>	<b>\$ 313,390</b>

RECAP				
	New World	Positron	Synergem	Grand Total
Contract modifications	371,229.00	24,454.00	380,285.00	775,968.00
5-year support	146,015.00	13,165.00	154,210.00	313,390.00

\*Note: The amounts identified above for Synergem will be handled in the same manner as the first Change Order approved by Council Council on July 6, 2004 (see attached contract modification from Synergem).



**JOB CHANGE ORDER NO. 1  
TO THE AGREEMENT DATED FEBRUARY 4, 2004  
BETWEEN OCONEE COUNTY, SOUTH CAROLINA  
AND SYNERGEM EMERGENCY SERVICES, LLC.**

On February 4, 2004, Oconee County, South Carolina ("Client") and Synergem Emergency Services, LLC ("Synergem") entered into a Consulting Agreement requiring Synergem to provide the Client with a number of specified services. In accordance with the terms and conditions of paragraph 15 of that Agreement, the following change is hereby incorporated:

**Modify Paragraph 6, Appendix A: Scope of Work as follows:**

Add the following task:

6.9 In order to complete the new PSAP and serve the needs of the agencies it supports, it will be necessary to procure certain "commodity" components and systems for which a market price can be established by comparing competitor list prices or other similar information sources such as South Carolina State Contract. It is more efficient and in the best interests of the county to purchase these items on the open market as opposed to requesting vendor proposals. Consequently, Synergem is authorized to act as the county's agent in procuring these items. Synergem will act at the direction of the Director of Emergency Communications with the full concurrence of the Procurement Director. At no time will the cost to the county exceed the established market price or South Carolina State Contract price when appropriate for the item being procured. In addition, Synergem will be responsible for the installation, integration, testing, acceptance and maintenance and support of all the systems, components, programs and peripherals it procures. It may assess a ten percent (10%) fee for this service providing it declares this fee and the officials cited above concur in its assessment beforehand. Each procurement will be detailed in a document that describes the item being procured, its purpose and the derivation of the established market price. This document will include in its attachments a complete price and equipment list, scope of work statement, payment schedule and maintenance agreement (where appropriate). The officials named above will authorize these procurements by signing these documents.

By signing this order, Oconee County and Synergem hereby agree to amend the original Agreement as described herein. Unless amended by the terms outlined above, all other terms and conditions of the Agreement shall remain in full force and effect.

Executed on this 16<sup>th</sup> day of August, 2004.

For Oconee County:

By: *Marianne Dillard*

Name: Marianne Dillard

Title: Procurement Director

Date: 8-16-04

For Synergem:

By: *Myron S. Herron, Jr.*

Name: Myron S. Herron, Jr.

Title: President

Date: 16/8/04

NOTE: Paragraph 6.9 above was added to the original contract with Synergem by County Council's approval on July 6, 2004. This is a copy for information only to refresh your memory and for the benefit of our new Council member.

*MAD*  
*12-30-04*