



Amended A G E N D A
OCONEE COUNTY COUNCIL MEETING
June 4, 2013 ~ ~ 6:00 PM
Council Chambers, Oconee County Administrative Offices
415 South Pine Street, Walhalla, SC

Call to Order

Public Comment Session / Agenda Items & Non Agenda Items *[time permitting]*

Agenda & Non Agenda Items: Combined both are limited to a total of forty (40) minutes, four (4) minutes per person.

Council Member Comments *[Council may take a recess after Public Comment & Council Comments]*

Moment of Silence

Pledge of Allegiance to the Flag of the United States of America

Approval of Minutes: May 21, 2013/Regular Meeting

Presentations by Outside Organizations to Council *[2x meeting / 10 minute max. per presentation]*

Oconee County Capital Project Advisory Committee [CPAC] Report to Council

Mr. Moulder & Mr. David Mead, At Large CPAC Member

SC Human Affairs Commission/Community Relations

Ms. Sandra Ligon, Sr. Consultant

Administrator Report & Agenda Summary

Public Hearing Regarding the Following Ordinances

~~Ordinance 2013-07 "AN ORDINANCE AUTHORIZING THE TRANSFER AND CONVEYANCE OF MATTERS RELATED THERETO"~~
Removed from consideration at this meeting.
[Pioneer Rural Water Property at the Golden Corner Commerce Park]

Third & Final Reading of the Following Ordinances

~~Ordinance 2013-07~~
Removed from consideration at this meeting.

Second Reading of the Following Ordinances

[Note: Public Hearings will be scheduled at or before third & final reading for the following ordinances as required]

Ordinance 2013-15 "AN ORDINANCE AUTHORIZING THE TRANSFER OF EASEMENTS FOR INGRESS, EGRESS AND UTILITIES ACROSS CERTAIN OCONEE COUNTY REAL PROPERTY AND AUTHORIZING THE EXECUTION AND DELIVERY OF AGREEMENTS RELATED TO THE SAME; AND OTHER MATTERS RELATED THERETO"

First Reading of the Following Ordinances

Ordinance 2013-16 "AN ORDINANCE TO AMEND CHAPTER 26 OF THE OCONEE COUNTY CODE OF ORDINANCES IN CERTAIN LIMITED REGARDS AND PARTICULARS, ONLY, AS TO THE AMENDMENT OF SECTION 26-2 – PRIVATE ROAD STANDARDS AND REGULATIONS, THE AMENDMENT OF SECTION 26-7(E) ENCROACHMENTS., AND THE ESTABLISHMENT OF FUNDING AND FEES POLICY RELATING TO ENCROACHMENT POLICIES OF OCONEE COUNTY; AND OTHER MATTERS RELATED THERETO"

The ordinance, policy, application and fees were considered at the May 14, 2013, Transportation Committee Meeting and the Committee recommended submitting to full council for consideration.

It is the staff's recommendation that Council approve Ordinance 2013-16 on first reading.

Council's meetings shall be conducted pursuant to the South Carolina Freedom of Information Act, Council's Rules and the Model Rules of Parliamentary Procedure for South Carolina Counties, latest edition. This agenda may not be inclusive of all issues which Council may bring up for discussion at this meeting. Items are listed on Council's agenda to give public notice of the subjects and issues to be discussed, acted upon, received as information and/or disposed of during the meeting. Items listed on Council's agenda may be taken up, tabled, postponed, removed or otherwise disposed of as provided for under Council's Rules, and Model Rules of Parliamentary Procedure for South Carolina Counties, latest edition, if not specified under Council's rules.

Discussion Regarding Action Items

RFP 12-13 / Financial Auditing Services / \$49,900

This Request for Proposal was issued to select a firm of Independent Certified Public Accountants to provide auditing and consulting services to Oconee County beginning with the audit of the 2012-2013 fiscal year. Under South Carolina law, Oconee County must provide for an independent annual audit of all financial records and transactions of the County to be made by a Certified Public Accountant (or firm of such accountants) which has no personal interest, direct or indirect, in the fiscal affairs of the County or its officers.

On April 24, 2013, formal sealed proposals were opened. Nineteen firms were originally notified of this opportunity and nine firms submitted proposals. Evaluation Criteria included: Qualifications, Capabilities of the Firm and Individuals Within the Firm (30%), Experience and References (30%), Project Description and Schedule (25%) and Compensation (15%). An evaluation committee consisting of Mark Pullium, Director of Administrative Services, Sally Lowery, Accounting Manager, Glenn Breed, Assistant County Administrator, Gregory Nowell, County Treasurer and Scott Orr, Operations Analyst for the Oconee County School District unanimously voted to recommend Mauldin & Jenkins, LLC, of Atlanta, GA, for this award.

Future fiscal years are estimated as follows: FY ending 2014 - \$49,900; FY ending 2015 - \$49,900; FY ending 2016 - \$51,500; FY ending 2017 - \$52,000; for a total award over five years of \$253,200.00.

It is the staff's recommendation that Council [1] award of RFP 12-13, Financial Auditing Services to Mauldin & Jenkins, LLC, of Atlanta, GA, for the annual amount of \$49,900.00 for the first year, and [2] authorize the County Administrator to renew this contract for an additional four years, as long as the amount does not exceed the annual amount budgeted for this service.

Keowee Falls Substation / \$219,622.83

Under the County Administrator's Fire Plan, the construction of two substations is included for Fiscal Year 2012-2013. The Administrator's Office determined the locations for these two substations would be Keowee Falls and Cherokee Lake. Under the On Call Design Build, RFP #11-23, Procurement requested proposals from the four (4) approved Design Build Contractors. Joel Davis Construction of Westminster, SC, provided the lowest proposal. County staff met with Joel Davis during the Design Development and Schematic Phases to review a variety of cost saving ideas and different ways to meet the minimum requirements of each substation. The County is still working on the details for the Cherokee Lake Substation and will present it to County Council once plans are finalized.

It is the staff's recommendation that Council approve the award of \$ 219,662.83 (includes \$2,693.21 owner contingency) to Joel Davis Construction of Westminster, SC to construct the Keowee Falls Substation.

Old Business *[to include Vote and/or Action on matters brought up for discussion, if required]*

New Business *[to include Vote and/or Action on matters brought up for discussion, if required]*

Executive Session *[for the purpose of discussing a contractual matter & an Economic Development matter]*

- Vote and/or Action on matters discussed in Executive Session [if required]

Adjourn

Assisted Listening Devices [ALD] are available to accommodate the special needs of citizens attending meetings held in Council Chambers. ALD requests should be made to the Clerk to Council at least 30 minutes prior to the meeting start time.

Oconee County Council & Committee meeting schedules and agendas are posted at the Oconee County Administration Building & are available on the County Council Website. [All upcoming meetings will be held in Council Chambers unless otherwise noted]

Public Hearing Scheduled for Fiscal Year 2013-2014 Budget Ordinances

**Oconee County Budget Ordinance #2013-01,
School District of Oconee County Budget Ordinance #2013-02,
Keowee Fire Special Tax District Budget Ordinance #2013-03**

**County Council will accept citizen comment
regarding the three FY2013-2014 Budget Ordinances at a
Special County Council Meeting to be held:**

Tuesday, June 11, 2013, 6:00 p.m.

**Council Chambers, Oconee County Administrative Offices,
415 S. Pine Street, Walhalla, SC 29691**

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