



# A G E N D A

## OCONEE COUNTY COUNCIL MEETING

### February 4, 2014

### 6:00 PM

Council Chambers, Oconee County Administrative Offices  
415 South Pine Street, Walhalla, SC

#### Call to Order

#### Public Comment Session / Agenda Items & Non Agenda Items *[time permitting]*

*Agenda & Non Agenda Items: Combined both are limited to a total of forty (40) minutes, four (4) minutes per person.*

#### Council Member Comments *[Council may take a brief recess after Public Comment or Council Comments]*

#### Moment of Silence

#### Pledge of Allegiance to the Flag of the United States of America

#### Approval of Minutes

- January 7, 2014 Regular Meeting
- January 21, 2014 Regular Meeting

#### Presentations to Council

*[2 presentations per meeting / 10 minute max. per presentation]*

Golden Corner Food Pantry *Mr. Steve Finger*

Comprehensive Annual Financial Report [CAFR] for Fiscal Year Ending June 30, 2013  
*Mr. Trey Scott, Mauldin & Jenkins, LLC [Booklets will be provided at the meeting.]*

#### Administrator Report & Agenda Summary

- Transit Advisory Task Force Committee Recommendation to Council  
*[to include Vote and/or Action on this matter]*

#### First Reading of the Following Ordinances

**Ordinance 2014-04** "AN ORDINANCE DISESTABLISHING AND DISSOLVING THE OCONEE COUNTY ECONOMIC DEVELOPMENT COMMISSION AND APPROVING AN INTERLOCAL AGREEMENT WITH THE OCONEE ECONOMIC ALLIANCE; AND OTHER MATTERS RELATED THERETO"

**Ordinance 2014-05** "A SECOND SUPPLEMENTAL ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING \$3,100,000 SPECIAL SOURCE REFUNDING REVENUE BOND, SERIES 2014, OF OCONEE COUNTY, SOUTH CAROLINA; PRESCRIBING THE FORM AND DETAILS OF SUCH BOND; PROVIDING FOR THE PAYMENT OF THE BOND AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO"

#### First & Final Reading of the Following Resolutions

**Resolution R2014-02** "A RESOLUTION AUTHORIZING THE PURCHASE OF CERTAIN REAL PROPERTY BY OCONEE COUNTY, SOUTH CAROLINA"

**Resolution R2014-04** "A RESOLUTION AUTHORIZING AND RATIFYING THE TERMINATION OF A LEASE AGREEMENT BETWEEN OCONEE COUNTY, SOUTH CAROLINA (THE "COUNTY") AND PARKWAY PRODUCTS, INC. (THE "COMPANY"); THE RELATED TRANSFER OF THE PROJECT BY THE COUNTY TO THE COMPANY; AND OTHER MATTERS RELATED THERETO"

Council's meetings shall be conducted pursuant to the South Carolina Freedom of Information Act, Council's Rules and the Model Rules of Parliamentary Procedure for South Carolina Counties, latest edition. This agenda may not be inclusive of all issues which Council may bring up for discussion at this meeting. Items are listed on Council's agenda to give public notice of the subjects and issues to be discussed, acted upon, received as information and/or disposed of during the meeting. Items listed on Council's agenda may be taken up, tabled, postponed, removed or otherwise disposed of as provided for under Council's Rules, and Model Rules of Parliamentary Procedure for South Carolina Counties, latest edition, if not specified under Council's rules.

## Council Committee Reports

- Law Enforcement, Public Safety, Health & Welfare Committee / Mr. McCall
- Transportation Committee / Mr. Thrift

## Discussion Regarding Action Items

### Capital Project Advisory Committee's Capital Improvement Project List [CIP v2013.3]

The Planning Commission met on January 6, 2014, and reviewed the Capital Project Advisory Committee's CIP v2013.3. A written recommendation from the Commission is provided in the backup to this agenda.

### RFP 13-06 / Managed Print Services / All Departments

Using the State Contract's procedures for issuing an RFP for Managed Print Services, the County issued RFP 13-06 to our three current copier vendors, Ricoh, Sharp and Xerox on October 30, 2013. All proposals were reviewed by an Evaluation Committee consisting of Mark Pullium, Director of Administrative Services, Ladale Price, Assistant Director of Admin. Services, Sally Lowery, Accounting Manager, Travis Tilson, Communications Director for the Sheriff's Office and John Michael Cox, IT Systems Administrator. The committee unanimously voted to recommend Xerox. The goal of this process was to show a minimum of 20% cost savings over what the County currently spends on leases, maintenance, and toner cartridges for copiers and printers. The County provided all vendors with documentation of \$136,808 in annual expenditures for FY 2012-13 and Xerox's proposal shows an annual projected expenditure of \$56,592, a savings of 58%, and an approximate total savings on an annual basis of \$80,215.96. As we implement this, each County department will get new copiers and printers provided either directly by Xerox or Morris Business Solutions of Greenville, SC, who is the local dealer for Xerox. The copiers are provided through a state government rental where the County only pays for a per click cost for the copies. Xerox/Morris Business Solutions will provide all toner and maintenance for all copiers as part of the per click cost. Some departments will require printers which will be leased with a per print charge. The goal is to save as much as possible by eliminating desktop printers, without disrupting optimum work flow, and replacing them with fewer, centrally located multi-purpose copiers. The annual dollar amount for these services totals \$56,592.00, which is estimated at this time and may change depending on the number of machines and actual usage.

**It is the staff's recommendation that Council (1) approve the award of the Managed Print Services RFP 13-06 to Xerox Corporation of Charlotte, NC and Morris Business Solutions of Greenville, SC, and (2) authorize the County Administrator to renew future contract agreements as long as the annual amount spent with Xerox continues to show a savings and the amounts spent do not exceed budgeted amounts.**

### Additional Roads Added to Road Paving 2013-2014 Contract / \$231,036.47

On August 20, 2013, Council approved the award of ITB 13-02 for Road Paving, 2013-2014, to King Asphalt, Inc., of Liberty, SC, in the amount of \$679,843.90 including a 10% contingency. This bid gave a specific list of roads to be paved, but allowed for the County to add or delete roads as necessary, depending on available funding. The bid form called for unit prices for estimated quantities, so the cost to add additional paving projects can be easily calculated. King Asphalt has completed all assigned paving projects successfully for the amount of \$624,938.89. The Roads department would like to add additional roads to be paved to this contract, per the attached Road Improvement List. King Asphalt has agreed to hold all unit prices from the bid. There will be a new purchase order issued for the roads on the attached Road Improvement List for the amount of \$210,033.15 with a 10% contingency amount of \$21,003.32 for a total amount of \$231,036.47. County Council, upon recommendation from the Transportation Committee, will approve the Road Improvement List at this Council meeting. Roads may be deleted if funding is not adequate due to fluctuations in the indexed cost of asphalt or estimated quantities. The contract completion date will be June 30, 2014.

**It is the staff's recommendation that Council [1] approve the total amount of \$231,036.47, which includes a 10% contingency, to King Asphalt, Inc., of Liberty, SC per pricing in ITB 13-02, Road Paving 2013-2014, and [2] authorize the County Administrator to approve any change orders within the contingency amount.**

## Old Business

*[to include Vote and/or Action on matters brought up for discussion, if required]*

## New Business

*[to include Vote and/or Action on matters brought up for discussion, if required]*

- Council Committee Assignments *[to be effective immediately prior to District III representative replacement]*

## Board/Commission Appointments

- Planning Commission – DX II Open Seat  
*[Mr. Hancock moved out of District - 3 Questionnaire's on File]*
- Oconee Economic Alliance Board of Directors  
*[Three Seats allocated for County Representatives]*
- Anderson-Oconee-Pickens Behavioral Health Services Commission  
*[One At Large Seat Vacant / Mr. Hamilton Resigned / No Questionnaires on file]*

## Executive Session

*[for the purpose of [1] receiving legal advice regarding a pending litigation, [2] receiving legal advice regarding potential litigation, and [3]to discuss an Economic Development matter]*

- Vote and/or Action on matters discussed in Executive Session [if required]

## Adjourn

Assisted Listening Devices [ALD] are available to accommodate the special needs of citizens attending meetings held in Council Chambers. ALD requests should be made to the Clerk to Council at least 30 minutes prior to the meeting start time.

Oconee County Council & Committee meeting schedules and agendas are posted at the Oconee County Administration Building & are available on the County Council Website. [All upcoming meetings will be held in Council Chambers unless otherwise noted]