

OCONEE COUNTY AERONAUTICS COMMISSION

Date/Time: February 18, 2016 at 5:30 P.M.

Location: 365 Airport Road, Seneca, S.C. 29678

Members Present: Randy Renz, David Bryant, Ron Chiles, Al Brightwell, Dan Schmiedt

Members Absent: Al Brightwell and Mike Gray

Additional Attendees: Jeff Garrison, Melinda Cox, David Leigh, Gabe McAlister

Media Present: None

AGENDA

1. Call to Order:

Mr. Randy Renz, Chair called the meeting to order at 5:30 PM with quorum present.

2. Aeronautics Commission Member Terms: Mr. Renz stated member terms are as follows: Dan Schmiedt's last term ends this year, Ron Chiles term ends this year but he can re-up if desired, all other members are current. Also, Mr. Schmiedt will be traveling for the next few months but will communicate with Commission via email and conference calls as needed.

3. Approval of Previous Meetings Minutes (January 2016)

Motion to accept: Motion by Mr. Ron Chiles, Second provided by Mr. David Bryant, motion carried without opposition.

6. Airport Directors Report- Mr. Jeff Garrison

Report Details: Mr. Garrison reviewed Airport director's report focusing on all FBO activity and retail sales for January 2016. Mr. Garrison informed the members of his recent trip to the SCAA conference and reviewed several workshops he attended.

- Pavement markings on ramp, taxiway, and between all hangars have been completed
- Completed painting the segmented circle: State will reimburse County 75% of cost
- Received a new load of Jet-A: New price will be \$3.87 per gallon
- Many terminal improvements have been made: New awnings, painted both restrooms, 2 new flight planning computers have been purchased and should be installed within the next few days.
- Instead of hiring another FT employee, we have requested our grounds keeper go from seasonal to FT but through StaffMark (Temp agency).

7. Airport Association Report: Mr. David Leigh

- Next Meeting March 24th at Joe's New York Pizza in Clemson. Meeting will begin at 6pm. Issac White will be the guest speaker.

8. Priority:

A. Airport Fee Schedule

- Proposed Airport Fee increase: Beginning July 1st
- Hangars:
 - \$145.00 increased to \$160.00
 - \$215.00 increased to \$235.00
 - \$250.00 increased to \$270.00

Tiedowns: \$30.00
Long Term Parking: 10/month or \$100/year
After Hours call out: \$120.00
Ramp Fee: \$50.00 for transient aircraft over \$15,000 pounds
Based Corporate Aircraft fuel discount: Canceled

B. Hangar Lease Agreement Letter:

- Reviewed and discussed the Hangar Tenant Letter that will be mailed to all tenants.

C. New Hangar Concept

- Mr. Garrison proposed a new hangar concept that has been discussed with WK Dickson. Changes to the build area, type, and cost was discussed.

9. Secondary Priority:

A. Airport Strategic Plan

- Mr. Garrison plans to meet or schedule a phone conference to discuss our Strategic Plan.

B. KCEU Marketing Plan/Website: ON HOLD

C. Airport Rules and Regulations:

- Mr. Garrison stated the Airport Rules and Regulations have been sent to the County Attorney's office.

10. Commission Member Comments: Mr. Bryant stated there is not enough chawks on the ramp. Mr. Garrison replied that the Line Guys are now greeting the planes in the transient area and takes chawks as needed. But plenty are left on based aircraft side.

11. Public Comments: NONE

12. Next Meeting Date/Time – March 10th @ 5:30pm

By acclimation.

13. Adjournment

Motion to adjourn was made by Mr. Bryant with second from Mr. Schmiedt, motion carried without opposition. The meeting adjourned at 6:38 P.M.

Respectfully Submitted,
Mike Gray

Prepared by: Melinda Cox