



MINUTES
BUDGET, FINANCE & ADMINISTRATION COMMITTEE
COUNCIL CHAMBERS, OCONEE ADMINISTRATIVE OFFICES, WALHALLA, SC
April 14, 2015

MEMBERS, ALL OCONEE COUNTY COUNCIL

Ms. Edda Cammick, District I, Chairman
Mr. Wayne McCall, District II Mr. Joel Thrift, District IV
Mr. Paul Cain, District III Mr. Reg Dexter, District V

The Oconee County Budget, Finance & Administration Committee met at 7:30 PM in Council Chambers, Oconee County Administrative Offices, 415 South Pine Street, Walhalla, SC with all Council Members, Administrator Scott Moulder and Clerk to Council present.

Press: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeese.com/council]. In addition it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens. Member of the press present: Ray Chandler – Anderson Independent & Steven Bradley – Daily Journal.

Call to Order: Ms. Cammick called meeting to order at 7:35 p.m.

Approval of Minutes Mr. McCall made a motion, seconded by Mr. Thrift, approved 5 – 0 to approve the minutes from the February 10, 2015 meeting as presented.

FY 2015-2016 Oconee County Budget Development Update / Mr. Moulder

Mr. Moulder addressed the Committee highlighting the following key areas related to his establishment of a balanced budget for Fiscal Year 2015-2016:

- Reviewed Updated Mission Statement & Progress and/or Obstacles for the Strategic Goals established during Strategic Planning Retreat:
 - Hiring a Grant Administrator
 - Position has been advertised with an estimated total cost of approximately \$60,000 in year one; converting to approximately \$50,000 in year two
 - 18 +/- applications have been received to date and their evaluation has begun
 - Establishment of a Tri County Technical College [TCTC] Campus in Oconee County
 - Feasibility Team is working with the School District of Oconee County [SDOC] to complete their evaluation of needed programs in Oconee County
 - Feasibility Team is developing a conceptual design plan
 - County has a purchase option on a property that has not yet been approved by the TCTC Board
 - Department of Corrections Mandated Additional Staffing for New Detention Center
 - Department of Corrections requested 16 new officers [\$880,000] for the new jail; however, are requiring only 10 [ten] new positions at this time
 - Application acceptance and review is ongoing to fill these positions
 - FY 15-16 budget will incorporate 16 positions anticipating having to fill the last six within the fiscal year
 - Phase II for Sewer South [to include lines from the Golden Corner Commerce Park [GCC] to Exits 1, 2 and 4 on Highway 85]
 - Due Diligence and Conceptual Design has begun in FY 2014-2015; having been paid for by Economic Development
 - Working to identify a combination of grants & Economic Development funding for this project.
 - Broadband Future Management Plans
 - Talks are ongoing with two companies regarding a partnership and/or take over for management of the system.
 - Fire Boats for Emergency Services
 - This item will not be recommended for funding in FY 2015-2016 as funding for substations takes priority.
 - Mr. McCall stated that he continues to work with the Coast Guard to identify surplus boats that could be obtained by the county at little or no cost.
 - 85% Recycling
 - Conceptual design and plans have been completed and will be presented at a future Council meeting.
 - Reaching an 85% or better recycling goal is obtainable but only with substantial funding for capital [\$8-\$9 million estimated] and ongoing operational expenses [\$1.8-\$1.9 million annually].

Mr. Moulder noted that total budget requests for Fiscal Year 2015-2016 are as follow:

FY 2015-2016 DEPARTMENT REQUESTS:	
Total Operations	\$ 22,458,146
Total Personnel	<u>\$ 29,132,934</u>
Total Department Requests	\$ 51,591,080
Current FY 2014-2015 Budget	<u>\$ 41,195,283</u>
	SHORTFALL <u>\$ 10,395,497</u>
New Personnel Requests: 29 positions	
Total Personnel Costs	\$ 27,801,740
	[including 10 Detention Center and Grant Administrator included in FY 14-15]
NEW Personnel Costs	<u>\$ 1,331,194</u>
TOTAL PERSONNEL	<u>\$ 29,132,934</u>
True Operations	\$ 15,549,146
Vehicle Request [most replacements]	\$ 2,983,000
Equipment Requests [heavy]	\$ 1,519,000
Building Requests	\$ 2,354,000
IT Requests	<u>\$ 53,000</u>
TOTAL OPERATIONS	<u>\$ 22,458,146</u>
Additions to Budget:	
Grant Writer/Administrator	\$ 60,000
County Attorney/Office	\$ 521,296 [including \$250,000 for outside legal]
16 Detention Center Employees	\$ 880,000
Spay/Neuter Program Increase	\$ 20,000
Merit Increase Program	\$ 288,616
1 Building Inspector	\$ 60,000
Mountain Lakes CVB Personnel	\$ 0 [net zero – cover with ATAX \$\$]
PRT Ramp Maintenance Position	<u>\$ 40,268</u>
TOTAL ADDITIONAL ITEMS:	<u>\$ 1,286,884</u>
Current Budget:	\$ 41,195,283
Projected Revenue Reduction	\$ 200,000
Total Additions	<u>\$ 1,276,884</u>
TOTAL OVER CURRENT BUDGET	<u>\$ 1,476,884</u>

Mr. Moulder noted that analysis is ongoing to continue to identify reductions in requests. Discussion followed regarding various topics to include OJRSA annual payments, established fund balance policy/needs as it relates to the Broadband project, etc., Duke assessment, proposed Sheriff's school resource officer, Christ Central Ministries program discussed at the Law Enforcement, Public Safety, Health & Welfare Committee earlier in the evening, centralized purchasing for office supplies, reassessment, etc.

Upcoming Meetings

Ms. Cammick announced the following meetings:

- o Budget, Finance & Administration Committee meetings will be held on **Tuesday, May 12, 2015 at 6:30 p.m. & Tuesday, May 26, 2015 at 6:00 p.m.**
- o Council will hold the following Special Meetings on **Tuesday, April 28, 2015 at 6:00 p.m.** specifically to receive the Oconee County Administrator's recommended budget presentation and the School District of Oconee County's recommended budget; and **Tuesday June 8, 2015 at 6:00 p.m.** specifically for the Public Hearings regarding the three budget ordinances.

Adjourn

Ms. Cammick adjourned at 8:45 p.m.

Respectfully Submitted:

Elizabeth G. Hulse, Clerk to Council, Oconee County