



MINUTES

BUDGET, FINANCE & ADMINISTRATION COMMITTEE

Council Chambers, Oconee Administrative Offices, Walhalla, SC

August 9, 2016

MEMBERS, ALL OCONEE COUNTY COUNCIL

Mr. Paul Cain, District III, Chairman

Ms. Edda Cammick District I Mr. Joel Thrift, District IV

Mr. Wayne McCall, District II Mr. Reg Dexter, District V

The Oconee County Budget, Finance & Administration Committee met at 5:30 PM [immediately following the Real Estate, Facility & Land Management Committee meeting also scheduled at 5:30 p.m.] in Council Chambers, Oconee County Administrative Offices, 415 South Pine Street, Walhalla, SC with all Committee Members, Administrator Scott Moulder, Finance Director Ladale Price and Elizabeth G. Hulse, Clerk to Council present.

Press: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeese.com/council]. In addition it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Dick Mangrum – WGOG, Ray Chandler – Anderson Independent & Steven Bradley – Daily Journal.

Call to Order:

Mr. Cain called meeting to order at 6:09 p.m.

Approval of Minutes

Mr. Thrift made a motion, seconded by Mr. Dexter, approved 5 – 0 to approve the minutes from the May 24, 2016 meeting as presented.

FY 2017-2018 Budget Capital Needs Discussion

Mr. Moulder noted that capital project needs have been discussed over the years; however, he is in the process of developing a Capital Project Program document yearly that will identify projects planned and funding sources. He stated that this document would be reviewed and amended often.

Mr. Cain opened the meeting for members of Council that suggest items for inclusion for consideration in the FY 2017-2018 budget process.

Lengthy discussion followed with various opinions offered regarding the various capital projects to include but not limited to:

- **Recycling Program Expansion in Phases**
 - Work with Municipalities to increase recycling
 - Identification of profitable recycling streams
 - Existing & Anticipated Tipping Fees
- **Dedicated Millage for Capital Project** [in addition to Economic Development]
- **Potential Dedicated FILOT Percentage dedicated to Capital Projects**
- **County Wide Hospitality Tax to address Tourism Needs** [Noted that the Legislature will be looking at a state wide 2% hospitality tax in coming session.]
- **Sewer Expansion to I85 from the Golden Corner Commerce Park [GCCP]**
- **Capital Project Sales Tax Referendum** [FYI: with +/- 30% being paid by non-residents]
- **New Oconee County Public Library [OCPL] / Seneca Branch**
 - Smaller Scale Facility with Greater Technology Options
 - Cooperation with City of Seneca re: location / funding, etc.
 - New Market Tax Credit Utilization [FYI: 28% of costs provided in a loan that is forgiven at end of project]

Discussions regarding these projects centered on scope and funding source options to include grants, loans, bonds, etc.

Mr. Moulder noted that he will begin to present to Council for their review a multi-year budget to help facilitate not only coming year needs but to also identify longer term project costs and funding sources.

2016 Strategic Planning Retreat Follow Up

Mr. Moulder reviewed with the Committee the 2016 short term and long term strategic plan goals as presented on **Exhibit A** [attached to these minutes].

Other Business

None discussed at this meeting.

Adjourn

Mr. Thrift made a motion, approved unanimously, to adjourn the meeting at 7:36 p.m.

Respectfully Submitted:

Elizabeth G. Hulse
Clerk to Council

Exhibit A

<u>Sheriff Salary Structure</u>	<ul style="list-style-type: none"> • Included in 2017 Budget • Waiting Council Budget Approval • Budget Approved. Plan Implemented
<u>Sewer South Phase 2</u>	<ul style="list-style-type: none"> • Working with Mike Burns/Brian Nurick on FILOT funding proposal • Spoke with Dr. Thorsland about FILOT proposal • Need to put FILOT plan on paper for Council • Discussion has taken place about appropriate way, but final determination made
<u>Land Development Corridor Plan</u>	<ul style="list-style-type: none"> • Need to find money in FY 2017 to pay Alta • Especially needed for HWY 123 corridor
<u>TCTC – Oconee Campus</u>	<ul style="list-style-type: none"> • Predesign under development by Mcmillan Pazdan Smith • Russell serving as County Rep • Need to create Funding Plan • Bond Proposal submitted to Council 5/5/16 with both Campuses included in a 15 year GO Bond. Waiting for Council response • First Reading of Bond Ordinance 7/19/16 • Ordinance Reading Schedule established. • Design for Site Work underway with Thomas and Hutton. Meeting held 7/25/16 in my office • Grant applications being submitted to LAR and RIA for road improvements, and utility improvements. • Bid documents will be developed in conjunction with Bond process.
<u>Recycling Rate Improvement</u>	<ul style="list-style-type: none"> • Swain developing County Zero Waste Policy Proposal • Mountain Lakes Neighborhood Association conducting survey with members • Talking with Green Machine about machinery options – AB Scheduling phone meeting • Need to Submit another Plan Outline to Council • Tire Day Idea • Tire Removal Grant program implemented with DHEC • School Recycling Program – Staff met with School District and Principals week of 4/18/16 • Zero Waste Policy Proposal submitted by SW 5/10/16 Saved on my Desktop • Administration Recycling Bins on Order • “Why Recycle?” Campaign underway. Banners on Order • Advertised Tire Drop Off free and DHEC grants for cleanups • Need to schedule meeting with Mr. McCall
<u>Boating Safety – Lake Enforcement</u>	<ul style="list-style-type: none"> • 2 Additional Lake Officers in FY 2017 Budget • 2 officers have been hired • Need to Purchase Boat (Senator Alexander working to find DNR Boat) • Phil Shirley drafted Safety Sign for Ramps • Received DNR approval for signs • Sent to Duke Energy for Approval • Received Duke Energy approval • Boat Purchase 7/19/2016 for Grant Purchase • Additional Safety Signs Installed.

Exhibit A

<p><u>Boating Safety Signs</u></p>	<ul style="list-style-type: none"> • Mr. McCall had requested we look into installing signs at landings for boating safety laws • Mr. McCall suggested portable, but we feel a cheap permanent alternative better. • Phil worked up a draft 4/19 and submitted to DNR for approval • Phil to present to me once approval given for cost estimate of the signs. • DNR signed off and I emailed draft to Mack 4/20/16 • Waiting on Duke approval Sent 4/22/16 • Duke doesn't like idea. Asked Phil to call back and see if we can install only at our County parks • Duke approved signs. • First set installed at South Cove, High Falls, and Stamp Creek
<p><u>Fall Creek Landing – Safety</u></p>	<ul style="list-style-type: none"> • Phil received email from Scott Jolly 4/18/16 about future talks • Meeting with ES, Sheriff and PRT Staff held 5/16/16 • Meeting held. All agree not much we can do to prevent drownings or rock jumpers. • Decided that access control is important as well as having officer on site as much as possible. • Phil to request 4 things: 1. Sign at crossing point. 2. \$9,000 (900/weekend 2 officers 10 weeks) 3. Ordinance signs installed 4. Boulders on road edge to prevent overcrowding of parking which hurts Emergency access. • All requests were approved by Duke Energy • All County and Duke signs installed. Sheriff's Department shift working this summer. No boulders installed yet. Waiting to see if Sheriff presence will make a difference. • All safety measures complete. Huge improvement so far.
<p><u>Fire Boats</u></p>	<ul style="list-style-type: none"> • Elizabeth Castillo emailed Insurance Information 4/19/16 • Boat Proposals received • Buying two additional fire boats • Waiting on Elizabeth approval to use Lease Funds • Elizabeth gave approval by email • Boats approved by Council • Boats ordered, waiting delivery
<p><u>Library Maintenance/Upgrades</u></p>	<ul style="list-style-type: none"> • Council awarded \$150,000 Bond in FY 2016 • Improvements being made in accordance with list • \$350,000 in 2016 Bond Series
<p><u>Fire Substations</u></p>	<ul style="list-style-type: none"> • Cheohee Valley/Corinth Shiloh complete • Whetstone should be completed in two weeks from 5/16/16. Problem with existing well. Have submitted permit to abandon existing and permit to dig new well. Septic tank and parking area installed. • Whetstone Temporary Occupancy. Awaiting Well approval so Septic Can be installed. • Village Creek funding in FY 2017 Budget • Bountyland Substation still in design, Funding in Bond Money • Joint meeting held 4/28 with J Davis and staff • J Davis to submit proposal for Station, then need to bid • Decided to move Bountyland Station to SDOC property next to maintenance shop. • Chief King ordered Survey of property • Mr. Root awaiting survey to complete land lease documents

Exhibit A

<p><u>Bountyland Substation</u></p>	<ul style="list-style-type: none"> • Back to Design – Cost estimated too high • Scaling back design • Possibly J Davis to build shell and staff finish • AB to schedule meeting with Staff to discuss option • Funds approved in FY 2016 Bond • Bountyland Substation still in design, Funding in Bond Money • Joint meeting held 4/28 with J Davis and staff • J Davis to submit proposal for Station, then need to bid • Decided to move Bountyland to SDOC property next to maintenance shop. • Chief King ordered survey • Attorney drafting land lease
<p><u>Whetstone Substation</u></p>	<ul style="list-style-type: none"> • Construction started • Steel and Metal under install • Station operating under Temporary CO while well permit awaiting approval. Septic will go in after well is approved.
<p><u>CAT BUS Expansion</u></p>	<ul style="list-style-type: none"> • City of Seneca submitting application for 2 Grants • Applications due in May • Letters of Support for Grants sent to Ed Halbig • Need to set aside \$300,000 in balance sheet for Match (from Solid Waste Reserve) • SCDOT Grant application due January 2017 • Submitted LO/NO Grant for 3 buses week of May 9 • Received Denial of Lo/No grant 7/25/16 • Finance requested to Reserve \$300,000 in FY 16 Audit on Balance Sheet • Next application will be submitted to SCDOT