

OCPL Board of Trustees Meeting

September 23, 2013, 5:30 p.m.

Seneca Library, Seneca, SC

Members present: Bruce Adelberg, Bill Caster, Becky Hetherington, Holly McPheeters, Alisa Suddeth, Priscilla Taylor. Members absent: Danny Day, Ellis Hughes. Staff present: Philip Cheney, Director; K'Lani Green, Branch Services Librarian; Blair Hinson, Seneca Library Manager

- I. **Call to order:** Bill Caster, secretary, substituting for Chairman Danny Day and Vice-Chairman Ellis Hughes, called the meeting to order.
- II. **Approval of minutes of last meeting:** Bill Caster called for approval of the minutes from the July meeting. The motion to approve the minutes was made by Priscilla Taylor, seconded by Holly McPheeters, and the Board voted unanimously to approve the minutes.
- III. **Public Comment:** none.

IV. Friends Report by President Barb Askew

- Book sales receipts: July : \$951.00; Saturday \$630.85; Lobby \$156.00
August: \$1,093.00.00; Lobby \$147 September: \$900.00
- Friends of the Library Board has a new member, Emily Hitchcock
- Let's Talk About It book discussion's first session on Saturday, Sept 7, 2013 at the Seneca Library was a packed house (over 35 seats)
- Read to Me program at the Oconee Medical Center is beginning its third year. 599 books were given out to new mothers last year.
- Wish Lists for the branch libraries are in the process of getting filled
- Friends applied for a grant from the Humanities Council SC for the Read to me program.
- K'Lani Green thanked the Friends for their contribution of money for her Leadership Oconee County tuition.
- 2 of 4 dehumidifiers the Friends use in the basement of the Walhalla Main Library were recalled. Friends' materials in the basement are not covered by the library's insurance policy.
- OCPL Friends were mentioned 3 times in state Friends newsletter

V. Committee Reports

- a. **Finance:** None
- b. **Policy/Personnel:** Met at Blue Marble in Seneca, but have not made any recommendations
- c. **Building and Grounds:** Bill Caster and committee will go around to buildings and do more in-depth study
- d. **Community Relations:** Blair Hinson attending the State Library's library advocacy program, "Turning the Page 2.0, " and will report at a later meeting. Holly McPheeters stated that the commission to determine what projects will appear on the ballot for the

penny-option sales tax is made up of people from Seneca, Westminster and Walhalla. She pointed out that the library will need to apply to the committee to get the five library projects on the ballot.

- Priscilla Taylor questioned whether there was a commission for the last referendum in 2005. She was assured that there was a commission in 2005.
- Bill Caster recalled his experience with a similar referendum when he was a member of the New Hanover County Commission in Wilmington, NC.
- Becky Hetherington expressed her concern that we need to find out what the commission needs from the library. Holly McPheeters promised to find out what is needed. Mr. Cheney stated that Beth Hulse, the Clerk to Council, will provide each county department with information on the process of applying to the commission.

- e. **Capital projects:** No discussion so far. Now that the commission has been appointed, the committee will work to prioritize the projects and present the commission with the information it needs.

VI. Chairman's Report: Not available

VII. Director's Report:

- The packets for Library Board meetings are available online on the Oconee County website.
- Mr. Cheney and other library directors from around the state attended a meeting in Columbia on Friday, September 20 and there was a discussion of the role of public libraries in providing information to their patrons about the Affordable Care Act. Due to the Affordable Care Act, the Oconee County Public Library and other Oconee County departments will have part-time personnel limited to 25 hours a week and will soon have a time card system. New part-time employees will be hired and managed by Staffmark, whose local office is in Westminster, SC.
- OCPL requested and received a waiver at the instruction of the South Carolina State Library because its budget for library materials is less than 15% this fiscal year. 17 public library systems have requested waivers for the same reason.
- In-service day is scheduled for Wednesday, December 11, 2013. The staff will tour a total of four libraries in the Greenville, Pickens and Anderson library systems.
- At the Director's request, K'Lani Green discussed the September In-Service Day.
- The joint South Carolina Library Association/ Southeastern Library Association conference will be in Greenville from November 13-15, 2013. Ms. Green and Mr. Hinson will present a poster session about the Improved Staff Training initiative. Mr. Cheney will present a session on management techniques based on one of the Jack Tales.

VIII. Old Business:

- Barb Askew mentioned that Brenda Lee gave out her first library card on the bookmobile to a parent who had received information about getting a card from the Friends' Read to Me program at Oconee Medical Center.
- Holly McPheeters commented that K'Lani Green and Brenda Lee had brought the Bookmobile to Fair Play for the Fairplay Fall Festival; she asked about putting out a sign at bookmobile stops ahead of time to inform the public about the bookmobile's schedule. Ms. Green responded that some sites will not post a sign.

IX. New Business:

- A. Election of officers was deferred due to the absence of Chairman Day and Vice Chairman Hughes.
- B. Proposed changes to library policy were approved on a motion by Bill Caster seconded by Alisa Suddeth.

- X. Motion to adjourn:** Becky Hetherington made a motion to adjourn, which was seconded by Holly McPheeters and the motion passed. The meeting adjourned at 6:45 p.m.