



## Oconee County Public Library

Minutes of meeting of Library Board of Trustees--

November 25, 2013—Walhalla Library, 501 W. South Broad St., Walhalla, SC. 5:30 p.m.

Members present: Danny Day, Chairman; Ellis Hughes, Vice Chair; Bill Caster, Secretary ; Bruce Adelberg; Becky Hetherington; Holly McPheeters; Alisa Suddeth; and Priscilla Taylor.

Members absent: Maria Jacobson

Staff present: Philip Cheney, Director; K'Lani Green, Branch Services Librarian; Blair Hinson, Seneca Library Branch manager; and Heidi Holmes, Walhalla Library Branch manager.

- I. **Call to Order:** The meeting was called to order by Chairman Danny Day at 5:30 p.m.
- II. **Minutes:** The minutes from the September, 2013 Board meeting were corrected to show that the motion made near the end of the meeting was made by Bill Caster, and seconded by Alisa Suddeth. The minutes were then approved, on a motion by Bill Caster, seconded by Bruce Adelberg.
- III. **Public Comment:** none.
- IV. **Friends Report:** Vice Chair Ellis Hughes, in the absence of Friends' President Barb Askew, distributed the Friends' report: Book Sales revenue totals for September were \$1,008.00, for October were \$1,835.30, and for November to date were \$1,316.50. Notices for the book sales have appeared on Public television, in the *Seneca Journal* and on the local radio stations. The report noted the Mystery Dinner party that was given by the library staff in honor of Friends of the Library Week, the Let's Talk About It book discussion group, and the Friends' Read To Me program, which is now in its third year.
- V. **Committee Reports:**
  - a. **Finance Committee:** Bruce Adelberg noted that everything will be ready for the January 15 deadline for OCPL's application to the Capital Project Sales Tax Commission.
  - b. **Building and Grounds Committee:** Bill Caster mentioned that he still intends to travel to each branch, inspect and talk with the managers about their branches.
  - c. **Policy Committee:** No report.
  - d. **Community Relations Committee:** Ellis Hughes mentioned the need for a flyer with talking points that the Board could use to promote the capital projects' plan. She also pointed out that the Board members should start collecting a list of names of people who might be engaged to speak out on behalf of the library. Chairman Day noted the need to engage people to help us push the project forward. Ms. Hughes also mentioned the need to start acting with a sense of urgency. Bruce Adelberg pointed out that it's really a two-step process: getting the project on the ballot, and then getting the voters

to pass it. Chairman Day stated that he didn't see a problem with getting the project on the ballot, but that efforts would have to be made to get out the vote.

e. **Capital Projects Committee:** No report, other than to reiterate what had already been reported about the Capital Projects Sales Tax Commission.

VI. **Chairman's Report:** Danny Day stated that the main priority for the Board will be completion of the Capital Projects Sales Tax Commission application, which is due January 15, 2014. There will be special called meetings. He reported that he had spoken with several media outlets about getting coverage for the campaign for the new library and other capital projects. He noted that he had already spoken with the Sertoma Club, and would be reaching out to other civic organizations. He invited other Board members to feel free to speak out in their respective spheres of influence. Ellis Hughes asked for clarification as to whether the Board could advocate for the projects, or whether that was conflict of interest. Mr. Day stated that as long as no County money was used, there was no issue.

VII. **Director's Report:** Mr. Cheney stressed OCPL's outreach efforts: the appearance of the Bookmobile at the Third Annual Holiday Bazaar in Long Creek, SC and its scheduled appearance in five Christmas parades (Seneca, Westminster, Walhalla, Salem and West Union). OCPL staffed booths at the Mayberry Days in Westminster, the SC Apple Festival in Westminster, and at Oktoberfest in Walhalla. He then introduced Heidi Holmes, Walhalla Branch Manager, and K'Lani Green, Branch Services Librarian, to present reports. Ms. Holmes gave an overview of OverDrive Digital Media, and pointed out it is a great tool for those who don't, or can't, visit the library often. She pointed out that OverDrive has opened up library services to a whole new, and previously underserved, demographic. She made mention of Walhalla's Tech Tuesday program and the ongoing classes for e-readers at the Seneca Library. Ms. Green gave a short presentation about Little Free Libraries and the donation given to OCPL by a summer resident of Mountain Rest in honor of his mother. Ms. Green showed some examples of Little Free Libraries and mentioned five sites that she and the Director are considering: Dollar General in Mountain Rest, Mountain Rest Community Club, Mountain Lakes Grille, Oconee State Park, and Oconee County Convenience Center #6. The Library plans to purchase books from the Friends for the units.

VIII. **OLD BUSINESS**

Bill Caster made a motion to reconsider the Board's May 20, 2013 vote on the site for the Seneca Library. Holly McPheeters seconded the motion and the Board voted unanimously to reconsider. Chairman Day then invited a motion to select another site for the Seneca Library. Bill Caster made a motion to select the Seneca Library's current site on Second Street as the site for a new library. Becky Hetherington seconded the motion. After discussion, the Board passed the motion unanimously.

IX. **NEW BUSINESS:**

Election of officers

Chairman. Holly McPheeters nominated Danny Day, Priscilla Taylor seconded the motion and Mr. Day was re-elected by acclamation.

Vice Chair. Bill Caster nominated Ellis Hughes, Becky Hetherington seconded the motion and Ms. Hughes was re-elected by acclamation.

Secretary. Alisa Suddeth nominated Bill Caster, Holly McPheeters seconded the motion and Mr. Caster was re-elected by acclamation.

Chairman Day stated that the membership of the Board's committees would remain the same .

Application for Capital Project Sales Tax Commission. The director handed out copies to the Board of the Project Criteria Questionnaire and Application. Chairman Day noted that the information from the Questionnaire will transfer to the application, along with hard figures for the 32,000 square ft. project in Seneca and the 7,000 square foot projects in Salem and Fair Play. Mr. Cheney passed out corrected figures for the conceptual numbers provided by David Moore of McMillan, Pazdan, Smith. Priscilla Taylor noted the need to increase the equipment estimate for the Seneca Library. Bruce Adelberg inquired if the City of Seneca had been approached about donating the rest of the Seneca Library site and Chairman Day responded that he would initiate the request.

Chairman Day asked the members of the Board to examine the information and ask questions about the projects. Vice Chair Ellis Hughes stressed the need to describe WHY we need all this and Chairman Day responded that the rationale will be attached to the application.

Mr. Cheney polled the members about who planned to travel on the December 11, 2013 tour of libraries.

Mr. Cheney distributed copies of a proposed Oconee County Library song and performed it for the Board.

- X. **Adjournment:** Bill Caster moved that the meeting be adjourned, Ellis Hughes seconded the motion and the Board voted unanimously in favor of the motion. The meeting adjourned at 7:00 p.m.