

OCPL Director's Report January, 2014

1. Programs and Services: Numerous programs were presented at OCPL Libraries during November and December. **K'Lani Green**, Branch Services Librarian, and the director have been working on securing sites for Little Free Libraries in the Mountain Rest community, visiting the Mountain Lakes Grille and Oconee State Park.

2. Usage Statistics and narratives: September- October, 2013 and November-December, 2013 statistics are attached. Bimonthly Reports are attached.

3. Finance and Budget: OCPL Budget for July 1, 2013 – January 16, 2014 is attached.

4. Personnel and Training: The Management Team met on Wednesday, November 20, 2013, Wednesday, December 18, 2013 and Wednesday, January 15, 2014. Bus tour of libraries on Wednesday, December 11, 2013 was the In-Service Day. Most of OCPL's staff members were part of the group that visited four upstate libraries.

5. Buildings & Grounds: The Heritage Trail quilt was re-installed on the Walhalla Library on Wednesday, January 15, 2014.

6. Technology: Staff members have been using **APS**(Automatic Payroll Systems, Inc.), the County's electronic time system, to clock in and out and request leave. An **AWE** early literacy station was installed at the Salem Library for use by children.

7. Vehicles: Despite changes in scheduled times due to bad weather, the OCPL Bookmobile appeared in four Christmas parades: Seneca, Westminster, Salem and Walhalla.

8. Friends of the Library: Invited the Friends to send representatives on the December 11, 2014 bus tour of libraries: **Barb Askew, Ellen Plumpe,** and **Nancy Woods** were a part of the group that toured the four libraries.

9. Oconee County: Attended Christmas Drop-in, Council Chambers, on Wednesday, December 18, 2013. Attended drop-in for the retirement of **Ronnie Smith** as Fleet Maintenance department head on Wednesday, January 15, 2014.

10. State Library: At the invitation of the State Library, attended a session at the Greenville County Library on Thursday, December 12, 2013 conducted by **Laura Isenstein** of Providence Associates to provide feedback to the South Carolina State Library about their programs and services. Attended the SCAPLA (public library directors from South Carolina) meeting at the South Carolina State Library on Friday, January 17, 2014.

11. Community Involvement: Attended **Sally Long's** funeral in Westminster on Saturday, November 30, 2013. Attended the monthly board meeting of the Mountain Rest Community Club on Monday, December 2, 2013 to discuss the Little Free Libraries' project. Attended the drop-in at the Oconee Alliance office on Friday, December 6, 2013. Drove the Bookmobile in the Walhalla Christmas parade on Tuesday, December 10, 2014. Attended the **Oconee Alliance** meeting on Thursday, January 9, 2014.

12. Other: Proctored several online tests for Limestone College students in November and December.

OCPL BUDGET FY14 - January 16, 2014

Account Number	DESCRIPTION	Budgeted	Spent	Percent	Balance
010-206-10110-00000	Full Time Salary	605,322	291,167	48%	314,155
010-206-10120-00000	Part-Time	101,985	45,358	45%	56,599
010-206-10121-00000	Courier	13,500	5,834	43%	7,666
010-206-30025-00000	Staffmark	21,485	6,135	29%	15,351
TOTAL SALARIES		742,293	348,522	47%	378,420
010-206-30018	Travel	200	43	22%	157
010-206-30022-00081	Bldg Maint - Walhalla	6,965	5,040	72%	1,926
010-206-30022-00082	Bldg Maint - Seneca	3,600	1,183	33%	2,417
010-206-30022-00083	Bldg Maint - Westminster	2,500	1,090	44%	1,410
010-206-30022-00084	Bldg Maint - Salem	2,020	1,020	50%	1,000
010-206-30024	Equip. Maintenance	6,800	5,432	80%	1,368
010-206-30037	Equipment Lease/	8,000	4,438	55%	3,564
010-206-30041	Telecommunications	480	228	48%	252
010-206-30043-00081	Electricity - Walhalla	26,000	13,048	50%	12,952
010-206-30043-00082	Electricity - Seneca	16,500	7,522	46%	8,978
010-206-30043-00083	Electricity - Westminster	14,000	5,922	42%	8,078
010-206-30043-00084	Electricity - Salem	5,000	5,000	100%	0
010-206-30044-00081	Water - Walhalla	1,400	597	43%	803
010-206-30044-00082	Water - Seneca	900	469	54%	411
010-206-30044-00083	Water - Westminster	600	456	76%	144
010-206-30056	Data Processing	27,500	27,500	100%	0
010-206-30068	Advertising	700	563	81%	135
010-206-30080	Dues	750	705	94%	45
010-206-30084	School, Training, Sem.	3,300	3,236	98%	64
010-206-30090	Honorarium	900	900	100%	0
010-206-40031	Sm Capital Equip (Loc)	2,800	1,925	69%	875
010-206-40032	Operational	11,200	11,000	98%	200
010-206-40032-A	Youth Services	2,000	956	48%	1,044
010-206-40033	Postage	1,000	248	25%	752
010-206-40034	Food	500	193	39%	307
010-206-40045	IT Equipment	28,357	21,318	75%	7,039
010-206-40101	Books (Local)	91,758	57,562	63%	34,196
010-206-40102	Periodicals (Local)	16,000	15,206	95%	794
010-206-40103	AV (Local)	10,000	9,853	99%	137
010-206-50881	Capital Expenditure, Paving	35,000	21,821	62%	13,179
010-206-80206	Automobile Maint - Library	1,000	725	73%	275
010-206-81206	Gasoline - Library	2,540	1,588	63%	952
010-206-82206	Diesel - Library	2,495	973	39%	1,522
TOTAL LOCAL FUNDS		332,765	227,789	68%	104,976
012-206-50850-00000	Seneca Library Expense	21,514		0%	21,514
013-20-85-50206	Lib Const(Seneca)	1,021		0%	1,021
013-206-00805-90800	Dale Ayres (Westminster)	101		0%	101
013-206-60010	Gifts, Donation (Loc)	32,407		0%	32,407
TOTAL MISC. FUNDS					
240-206-30024-00255	Equipment Maintenance (State)	1,000		0%	1,000
240-206-30056-00255	Data Processing (State)	25,837	8,337	32%	17,500
240-206-30080-00255	Dues	1,000		0%	1,000
240-206-30084-00255	Schools, Train... (State)	3,000	2,237	75%	763
240-206-40031-00255	Sm Capital (State)	2,000	1,478	74%	522
240-206-40032-00255	Operational (State)	4,000		0%	4,000
240-206-40111-00255	Books (State)	25,453	950	4%	24,503
240-206-40112-00255	Periodicals (State)	18,315	7,270	40%	11,045
240-206-40113-00255	AV (State)	10,000	233	2%	9,767
240-206-80206-00255	Vehicle Maintenance	2,235	2,235	100%	0
TOTAL STATE AID		92,841	20,504	22%	70,101

	Sept 2012	Sept 2013	Change	Oct 2012	Oct 2013	Change
Visits to Library	24,507	23,304	-4.9%	27,444	25,910	-5.6%
Material Circulation - Adult	19,077	19,504	2.2%	20,859	20,990	0.6%
Material Circulation - Youth	2,257	2,074	-8.1%	2,335	2,319	-0.7%
Material Circulation - Juvenile	8,364	8,944	6.9%	18,040	9,844	-2.0%
Total Material Circulation	29,698	30,522	2.8%	33,234	33,153	-0.2%
Internet Users	4,614	4,260	-7.7%	5,228	0	-100.0%
Internet Hours of Use	3,213	2,817	-12.3%	3,595	0	-100.0%
New Cards Issued	257	271	5.4%	266	259	-2.6%
Programs - Adult	14	9	-35.7%	17	8	-52.9%
Programs Attendance - Adult	198	168	-45.5%	207	195	-5.8%
Programs - Youth 12-18	2	1	-50.0%	2	2	0.0%
Programs Att - Youth 12-18	29	3	-87.5%	32	34	-10.5%
Programs - Juvenile 6-11	2	1	-50.0%	5	2	-60.0%
Programs Att - Juv 6-11	61	15	-75.4%	200	27	-86.5%
Programs - Children 0-5	26	4	-83.3%	26	24	-7.7%
Programs - Att - Children 0-5	323	47	-85.7%	260	275	5.8%
Outreach Activities	3	3	0.0%	3	5	66.7%
Outreach Act. Attendance	237	265	11.8%	403	337	-15.8%
Public Training Sessions	3	2	-33.3%	2	7	250.0%
Public Training Participants	22	6	-63.6%	12	18	50.0%
Public Training Hours	12	6	-50.0%	3	7	133.3%
Staff Training Sessions	19	9	-52.6%	18	10	-44.4%
Staff Training Participants	30	14	-30.0%	32	11	-65.6%
Staff Training Hours	32	118	267.8%	247	44	-82.4%
Number of Volunteers	10	15	50.0%	13	13	0.0%
Number of Vol Hours	551	210	-61.9%	555	333	-40.0%
Meeting Room Use	68	41	-39.7%	68	60	-3.4%
Meeting Room Attendance	823	466	-24.9%	710	680	-4.2%
Number of Web Site Hits		13,495			14,877	
Number of online PAC Hits						
Wi-Fi Users						
Wi-Fi Hours of Use						

E Book Downloads		1,045			1,004	
Mango Adult Users		72			78	
Mango Children Users		8			2	
One-Click Digital Downloads		87			92	
		0			147	
		0			26	
Interlibrary Loans	55	21	-62.5%	53	13	-75.5%
New Material Added	1,459	1,157	-20.7%	1,537	1,480	-5.0%

	Nov 2012	Nov 2013	Change	Dec 2012	Dec 2013	Change
Visits to Library	21,928	20,923	-4.6%	19,865	19,641	-0.1%
Material Circulation - Adult	17,923	17,510	-2.3%	17,011	18,905	11.1%
Material Circulation - Youth	2,038	2,043	1.2%	1,894	2,282	20.5%
Material Circulation - Juvenile	9,343	8,030	-14.1%	7,947	7,222	-8.3%
Total Material Circulation	29,284	27,583	-5.8%	26,152	28,409	8.6%
Internet Users	3,952	0	-100.0%	3,583	0	-100.0%
Internet Hours of Use	2,731	0	-100.0%	2,537	0	-100.0%
New Cards Issued	213	165	-22.5%	248	159	-36.1%
Programs - Adult	16	7	-56.3%	7	3	-57.1%
Programs Attendance - Adult	138	145	5.1%	85	66	-22.4%
Programs - Youth 12-18	1	1		2	1	-50.0%
Programs Att - Youth 12-15	12	7	-41.7%	19	8	-68.4%
Programs - Juvenile 5-11	2	4	100.0%	6	4	-33.3%
Programs Att - Juv 8-11	22	143	550.0%	168	58	-65.5%
Programs - Children 0-5						
Programs - Att - Children 0-5						
Outreach Activities	1	2		3	#VALUE!	#VALUE!
Outreach Act. Attendance	2	148	7200.0%	47	51	8.5%
Public Training Sessions	1	8		0	1	
Public Training Participants	4	16	300.0%	0	2	
Public Training Hours	2	17	725.0%	0	4	
Staff Training Sessions	6	3	-50.0%	2	6	150.0%

Staff Training Participants	5	3	-40.0%	3	13	333.3%
Staff Training Hours	56	10	-82.7%	2	106	5200.0%
Number of Volunteers Added	12	13	8.3%	10	#REF!	#REF!
Number of Vol HOURS	332	281	-15.2%	353	104	-70.8%
Meeting Room Use	45	39	-13.3%	66	25	-30.8%
Meeting Room Attendance	506	528	4.5%	408	328	-19.2%
Number of Web Site Hits	13,811	12,316	-10.9%	14,583	12,636	-13.4%
Number of online PAC Hits	3,037		-100.0%	2,848		-100.0%
Wi-Fi Users	2,508		-100.0%	2,432		-100.0%
Wi-Fi Hours of Use						
E Book Downloads	889	808	89.8%	766		-100.0%
Mango Adult Users	52	78	50.0%	75	208	177.3%
Mango Children Users	5	2	-60.0%	2	2	0.0%
One-Click Digital Downloads		88				
Interlibrary Loans	47	18	-61.7%	34	17	-50.0%
New Material Added	1,242	1,069	-13.9%	1,226	978	-20.2%

Branch Services

Nov/Dec 2013

K'Lani Green, Branch Services Librarian

Narrative

Public Relations:

In November, my Leadership Oconee County class met at the Sheriff Department. We learned more about the justice system, hearing from law enforcement officers from the financial crime unit and narcotics unit, an attorney from the Solicitor's office, and local attorney on tort law among other presenters. The day was capped off with a tour of the county jail and Emergency Operations Center. The class met at the Hamilton Career Center in December. We toured Walhalla Elementary School and visited the site of the future Walhalla High School. The class returned to Hamilton to end the day with a tour of the center.

The class selected Collin's Children Home as our project. We will repaint the bedrooms, the playroom, and the common areas of the girls' house and do landscaping at the girls' and boys' houses.

Staff Development:

The next phase of staff training will move away from a one-size-fit-all approach to a more personalized method. Managers are developing training curriculums individualized for their employees. Curriculums will address each employee's most critical skill areas and include specific exercises to improve those skills throughout the year.

In November Blair Hinson and I participated in the poster session at the South Carolina Library Association annual conference. We presented on the staff training grant project and received a fair amount of interest and questions from fellow librarians.

Our winter in-service day was the December 11 bus tour of libraries of Pickens, Greenville, and Anderson counties.

Manager's Projects:

Philip Cheney and I scouted potential locations for the pop-up libraries for Mtn. Rest in November and receive approval to place one at the Mountain Lake Grill the day we went. Philip attended the Mtn. Rest Community Club board meeting in December and they agreed to place a little free library on the walking trail near the outdoor pavilion (where they hold Hillbilly Days). Donor Lem Chastain later consented to us using the Helen M. Chastain memorial fund to purchase E-books. So the fund has been divided evenly between E-books and the little free libraries.

Outreach Services

November/December 2013

Brenda Lee, Bookmobile Manager

Collections: Manager continues to order materials based on patron needs and requests. Some donations are added to supplement collections.

Displays: In addition to our sidewalk sign with events, the BOOKMOBILE was on display as it was highly decorated for the parades. I drove in Seneca's and Westminster's with volunteers, Jean Snellings and Susan Kelley. Philip drove in Walhalla's with me as the passenger. Dan drove in Salem's parade with Kayla as the passenger. (West Union was cancelled due to weather.)

Manager's Projects: Overseeing the decorating of the Bookmobile for the festive time of year; Volunteer, Jean Snellings, and I took the Bookmobile to the Holiday Bazaar in Long Creek where we were open for business. Attendance was 145!; Getting new schedules ready for January through April 2014; Went to the Family Literacy Center, which also has a daycare, in November for an introduction to the bookmobile and library services. Making sure adequate holiday materials are aboard for checking out; Getting in touch with Talking Book Services at the State Library to visit the three Assisted Living Facilities that are on the bookmobile routes; Sorting and reducing current inventory (ongoing).

Public Relations and Programs: Covered under displays and manager's projects.

Volunteers and Community Outreach: We are down to one homebound patron and volunteer Molly Wempe would like to see an increase.

Comments: A backup camera was installed in the bookmobile on November 6th. Toured four upstate libraries with staff, board members and FOL.

Salem Library
November/December 2013
Daniel Polk
Branch Manager

General News: Salem had two kids craft programs in December. The Salem library sponsored a Pet Angel Tree project in December, and we participated in the Food For Fines food donation program. The Youth Services Department provided us with some more puzzles and toys for the children's area.

COMPUTER ISSUES: We did receive the new circulation printer for Kayla's computer. In December the Salem Library also received a new AWE Learning computer for kids. This computer has received a use from the young kids.

MANAGER PROJECTS: The branch managers of the Salem, and Westminster Libraries will be Planning the April in-service day. We will focus on practical training issues that staff can use on a day to day basis, and we will focus on customer service training for libraries.

PROGRAMS: 34 attended the November and 38 in the December for Family Story Time. There was good attendance at the knit and Crochet circle. There were 14 kids who showed up for the teen gaming night in November. Three people attended the Better Than Therapy book club which met on Thursday November 21st. In December we had two Christmas craft programs 5 attended the first one and 12 attended the second one.

PUBLIC RELATIONS: We had a write up for the Pet Angel Tree in all of the local papers. This helped us bring in over 200 lbs. of treats and dog food for the Sundance Mountain Animal Rescue.

OUTREACH: Kayla and I were in the Bookmobile in the Salem Christmas Parade on December In December the whole Library participated in a Food For Fines food drive for local charities. The Salem Library along with Printing Solutions of Walhalla, sponsored a Pet Angel Tree and helped collect over 200 lbs. of food and treats for the Sundance Mountain Animal Rescue

VOLUNTEERS: Francis Tucker has continued to help out, and we would like to welcome Carol Eubanks our newest volunteer. Carol has been able to work a couple of days a week and said that she might be able to help out some more on some Friday afternoons.

STAFF DEVELOPMENT: On December 11th the whole library went on a tour of libraries in Pickens, Greenville, and Anderson Counties. This was well worth the time to get a better idea of what can be expected from a new library if the 1 cent sales tax passes. It was very good way to get tips on what to put into and expect in the library building process.

Seneca Library

November/December 2013

Blair Hinson, Manager

Narrative

Collection: We have continued to add best sellers, patron requests, and judiciously added relevant non-fiction. We're actually picking up the pace a little in deleting out-of-date items, now that we have a person in Seneca (Megan LaVere) that is able to delete items in the catalog. We have started weeding out much of our remaining (and quickly aging) reference collection, and will probably delete the bulk of our books on audiocassette this spring.

Staff Development: The December in-service tour was very successful. Our tour around different libraries in Anderson, Greenville and Pickens counties yielded very positive comments from staff. We have also begun planning for the next phase of staff training. The Seneca manager, along with the Westminster manager and Salem manager are planning the spring 2014 in-service, which focus heavily on real-world situations and customer service training.

Community Outreach: The Seneca manager is now appearing regularly on the WSNW "Coffee Time" program, usually on the third Tuesday of the month at 8:30 a.m. This gives us a great platform to not only talk about upcoming library programs and events, but as we move closer to the one-cent sales tax vote in November, 2014, it might come in handy as a place to discuss the issues surrounding the need for new facilities.

Programs: We held several Let's Talk About It programs in November and December. The theme this fall is "Muslim Journeys." We have also had a couple of training sessions for the public on e-readers and OverDrive, as well as couple of computer classes (basic computing, email and the Internet) and have started having a representative from SC Works coming to the Seneca Branch each Monday to further assist job seekers. We held a very successful (over 30 in attendance) children's program for the anniversary of "The Wizard of Oz" movie (released 75 years ago).

Issues: We are looking into getting a new website for the OCPL. We are fairly close to deciding on a host and have already acquired a new URL: www.oconeelibrary.org.

We would still consider security cameras at the Seneca Library a top priority (even with the construction of the new library, which, if the referendum passes, is still several years away).

It also appears that our ILS will no longer be supported on Internet Explorer 8 sometime after the first of the year. This makes completing the changeover to our new computers a priority, since Windows XP is the last operating system that can be installed on our current PACs, and it will not support anything beyond IE8.

Notes:

Technical Services

November/December 2013

Robena Barton, Librarian

Narrative:

Collections:

The requests spreadsheet continues to improve, but so far the response has been mostly positive and the system seems to be working as intended. We have found a new vendor for A/V materials and after discussing options with the branch managers it has been decided that most DVDs and all Audiobooks will be ordered through Midwest from now on. This will allow us to order audiobooks in more durable cases which will improve circulation and longevity as well as give the branch managers greater freedom and choice in the quantity and selection of DVDs. A/V continues to be our fastest growing area of the collection at all branches.

TLC:

We saw a major outage around the middle of the month in both November and December. Support continues to be prompt and effective, but the interruptions in service are still a problem.

Manager's Projects:

The weeding manual has been completed and a schedule has been established for all branches to begin regular deselection of all materials. The schedule will start at the beginning of the fiscal year and in the interim all branches have agreed to focus on the areas that are the most critical to bring their collections up to date.

I am developing a personalized training plan for each member of my staff. The training will focus on computer skills, cataloging, and customer service. In addition, there will be sessions for DISCUS, office equipment, and policies throughout the year.

Staff Development:

In November, I attended the SCLA conference in Greenville. This was a great opportunity to meet with other professionals in the region and learn more about current issues. I especially enjoyed the sessions on working with paraprofessionals and establishing a digital collection.

Our winter in-service day was a great success. Staff got the chance to tour other libraries in the area and I think it sparked real discussions on the services we can provide now and in the future.

Volunteers:

Nancy Woods, one of our Friends of the Library members, has become the new mending volunteer. She is a pleasure to work with and is very patient and thorough with the repair of materials.

Walhalla Library

November/December 2013

Heidi Holmes, Manager

Narrative

Walhalla Collections: The Walhalla library branch manager continues to order materials based on professional reviews, patron requests, and "best sellers" lists. Leah Kelley, Acquisitions Manager, has been extremely helpful in streamlining this process with her new spreadsheets such as "Titles with Many Requests," "Audio books on order," LP standing orders received, and Baker & Taylor on order. The new electronic pink slip is also a very efficient method that she has created.

Overdrive Collection: New Overdrive patrons increased 10% from the previous period (September/October 2013) with 102 new registrations. Overdrive circulation decreased 5 ½ % with 1,936 check-outs for November and December. A total of 62 new titles were purchased and added to the OCPL Overdrive collection during this period. The cost for this period was \$2,991.18 which means that the average item was \$48.24 each.

Staff Development: Staff participated in the OCPL bus tour and visited several other branches in Pickens, Greenville and Anderson Counties. A personalized training plan will be created for each member of the Walhalla Library circulation staff.

Walhalla's newest Part-time Circulation Assistant, Emily Stokes, resigned as of December 20, 2013 to return to Texas and care for her father. We have begun the search for a new Part-time Circulation Assistant. This position originally became vacant when Leah Kelley was promoted to Acquisitions Manager.

Volunteers: The VIP Committee has begun to plan a volunteer appreciation event for National Volunteer Week which is held during the week of April 6 through April 13, 2014. There will be more information to follow.

Programs: We continue to provide *Tech Tuesday*, offering assistance to people needing help with their eReaders. Other adult programs held at Walhalla included A New Direction to Health.

Facilities: The parking lot was paved.

Issues: We continue to find the part-time staffing vacancies at Walhalla to be a challenge to fill. The Walhalla branch manager as well as the assistant branch manager, have taken on the role of HR as they make every attempt to market, advertise and recruit for the vacant Part-time Circulation Assistant position. Walhalla continues to see this position turn over as staff members are promoted to full-time positions throughout OCPL. Combining two part-time positions in order to create one full-time position is worthy of discussion to resolve this matter. The library director is aware of the situation and has spoken with the county HR department as well as Staffmark to discuss possible solutions.

Westminster Library Leah Price, Branch manager

November Miscellaneous:

- The Lazy Daisy Garden Club donated the Westminster Library \$25 as a thank you for Leah's appearance at their meeting.
- Leah attended the SCLA conference and attended an Advocacy training workshop, adult programming and adult summer reading program workshops. It is very interesting to get with other library workers from the state and compare and talk.

Programs: 2 Adult w/17 attendees 2 Movie showings w/22 attendees 3 Kids w/136 attendees

- We had a great time celebrating Hello Kitty's birthday on the 1st which was planned by circ staff Tiffany T. Forty-six little girls and their moms and grand moms had a great time listening to stories, taking their picture in our photo prop, playing pin the bow on HK, making a HK headband, playing bean bag toss, and eating some delicious birthday cake.
- We had two people attend a training class on how to navigate our online catalog and to familiarize them with how some of our other online tools such as Mango and Universal Class.
- We had 7 people attend our After Hours Movie showing of Grown Ups 2.
- We had 15 attend our monthly Craft it with Leah to make advent calendars. We folded paper to make bags that can be used to hold treats or sayings to count down to Christmas.
- We had a surprising amount come to our Teenage Mutant Ninja Turtle Pizza Party on the 20th. We had a room full of 85 kids and adults. They had fun listening to stories, making turtle masks, and eating some delicious pizza given to us free from Pizza Hut.
- We had about 15 attend our Family Movie Night showing of Planes.
- We had 5 children drop in to make Thanksgiving bookmarks on the 27th.

Issues:

We need a weeding procedure implemented so as to have regular weeding of materials that are outdated and not used. The Westminster Library is to the point that for every book we add to the collection, one book needs to be taken out. I have started spot weeding in sections to help alleviate some of the cluttering of books. A system-wide scheduled procedure would help eliminate large amounts having to be deleted and help the staff of the branches and tech services in not being overwhelmed with materials.

With the extra hours during the week of Thanksgiving, courier Joe was able to put together our new shelves for media display. We will be able to better arrange our collection to help in overcrowding of borrowers in that section.

December Outreach:

- On the 16th branch manager Leah went and read Christmas stories to approximately 40 kindergarteners and 1st graders at Westminster Elementary.

- Duke Power had their first festival of trees and invite local businesses and organizations to decorate a tree. They provided a 7.5ft tree and all we had to do was decorate it. This was a great opportunity for staff talents to shine. Contributions were from Megan and Lili from Seneca Branch, Christie from Walhalla, Tiffany and Leah from Westminster. The OCPL Christmas tree is on prominent display for all to see. Calendars of events were available for viewers of the trees to pick up. This is a great free opportunity to help get the word out about Oconee's free libraries. Follow-up: There were approximately 1200 people who went to see the trees with a total of 1900 counting their school visits. What a great free way to get the word out about the OCPL.

In-service

On December 11th the staff of the OCPL went on a field trip to visit 4 other libraries in Pickens, Greenville, and Anderson Counties. This was a great opportunity to see how the other counties have supported their libraries by giving them up-to-date buildings that meet the demanding needs of libraries of the 21st century. It was an eye opening experience for some because they are used to our 1980s buildings and were amazed at what could be done with new buildings.

Programs: 1 adult w/ 19 attendees 1 Movie w/ 6 attendees 2 kids w/ 38 attendees

- We had 19 adults and teens come to Craft it with Leah to make two personalized glass Christmas ornaments on the 9th.
- On the 14th we had a drop in craft for kids. They could stop by anytime between 10 and 12 to paint a Christmas ornament. We had 9 kids and one adult participate.
- Westminster had a Teen movie night showing of City of Bones and had 6 attendees.
- We had a passive program for people to guess how many reindeer noses (whoppers and gum) were in the jar. 72 people put in a guess with one person guessing exactly right at 62.
- We had a great time at our Noon Year's Eve Party with 28 attendees. During this event children made their own personalized party hats and counted down to 2014 at noon. Everyone had a blast.



**Youth Services Dept.
Nov / Dec 2013
Stacie Powell, Librarian**

Narrative

Print Collections:

DVD Collection: DVD demands, especially new releases, have become so popular it is impossible for me to give every branch a copy of the latest releases. However, the library has started ordering DVDs from a new distributor and hopefully we can now purchase enough copies to appease each branch and help keep the requests queue low.

Staff Development: Attended the South Carolina State Library's Performer's Showcase at the Greenville County Library on Nov. 12th. This was a wonderful resource for planning summer reading performers. I've already booked three performers from this show for OCPL's summer reading program. Visited four public libraries in neighboring counties as part of staff inservice on Dec. 11th. This allowed us the opportunity to see what having new library facilities in Oconee County would offer our citizens and staff.

Community Outreach: Dec. 6th – Attended the "Holiday Hello" drop-in at the new Oconee County Economic Development and Oconee Alliance building. I gathered books for the Walhalla Civic Auditorium to use for their festival of trees event. They made a "library tree" with the books (which they returned) and displayed calendars and flyers about our library around the tree.

Collaboration: The Youth Services Librarian is still collaborating with the Walhalla Women's club about a possible fundraiser/outreach program for the library. I am meeting with them again on January 15th to discuss our next course of action. I have been appointed to a new board for called Nurse Family Partnership. I will help promote the library's abundance of FREE resources to the families selected to participate in this highly-esteemed national program. With a proven record of effective outcomes, Nurse-Family Partnership has earned the reputation of one of the country's top-rated charities. The premise of the program is to offer one-on-one personal in-home nurse visits to at risk/low income first time mothers. The program starts when the mother is in her first trimester and lasts all the way until the baby turns two. The program approaches poverty from a holistic approach – from not only care of one's physical well-being but mind as well. The library is a wonderful resource for these low-income families from job searching assistance, access to FREE information via print or online, and offering literacy skills via weekly story time programs for children.

Programs: November 20th – Wizard of Oz party at Seneca Branch. Assisted the Seneca Asst. Branch Manager Emily Whitmire with this event. They had an excellent turnout of young children and some adults to celebrate the 75th anniversary of the Wizard of Oz movie. Dec. 20th – Mother / Daughter book club and Christmas craft.

Manager's Projects: I had some left over money from the Friends of the Library that had to be spent by the end of the year. I used it to purchase materials for the children's departments at the other branches. Seneca received a new bookshelf for their board books as well as some new puzzles for the children's department. Westminster and Salem received some new toys and puzzles for their branches as well.

Issues: