

## **Minutes of the Library Board of Trustees**

**Monday, September 22, 2014, Salem Library (Town Hall), 5:30 p.m.**

**Members present: Bill Caster, Rebecca Hetherington, Ellis Hughes, Holly McPheeters, Alisa Suddeth**

**Members absent: Danny Day, Maria Jacobson, Marle McMahan**

**Staff members present: Director of Library Philip Cheney, Branch Services Librarian Blair Hinson**

- I. **Call to Order:** Called to order at 5:30 p.m. by Ellis Hughes, Vice Chair (Chair Danny Day absent)
- II. **Approval of Minutes:** from July 28, 2014; motion by Bill Caster, seconded by Alisa Suddeth, so approved.
- III. **Public Comment:** None. Ellis Hughes read a letter to editor that visitor posted on Facebook page "Stand Up for Oconee Libraries."
- IV. **Friends of the Library Report:**
  - i. Barb Askew reported Book Sales numbers; July \$1,473, \$723 for Saturday sale; Aug \$1,080; Sept \$1,052. Friends voted \$500 for banner, yard signs for referendum, and \$1,250 for advertisements on local radio, newspapers. Friends also attached pennies to Vote Yes brochures. Friends putting up Christmas tree at Duke Energy World of Energy. Nearly finished paying off \$2,325.00 for Wish List items. Friends have ads in Oconee Community Theatre program and Walhalla Civic Auditorium program. Part of the Friends' income also came from Little Free Libraries.
- V. **Committee Reports**
  - a. Finance: none.
  - b. Policy/Personnel: none.
  - c. Building & Grounds: Bill Caster reported about cracked sidewalk at Seneca Branch. Director Philip Cheney reported that recent lightning strike at Walhalla Main Branch damaged not only sensor for security system, but also a receipt printer, and the logic board for the fire alarm system.
  - d. Community Relations: Ellis Hughes addressed calendar and agenda for group of project leaders for Capital Project Sales Tax referendum group; group will have a Vote Yes booth at the Foothills Heritage Fair September 30-October 5.
  - e. Capital Projects: none.
- VI. **Chairman's report:** none.
- VII. **Director's report:** Interviews proceeding for Walhalla Branch Manager position. Six interviews were scheduled; one person declined due to finding other employment. Director also mentioned COOP plan for County. Westminster parking lot repairs need to be made at a cost of around \$3,000, but county doesn't have money for repairs. Director recently addressed a class in management (MGT 3180—Intro to Information Management Systems) at Clemson University on the digital divide.

**VIII. Old Business**

- a. Capital Projects Sales Tax referendum:**

**IX. New Business**

- a. Addition to Materials Selection Policy with regard to purchase suggestions: changed policy so that requests can only be made on already released or published items. Alisa Suddeth made motion to accept, Ellis Hughes seconded, motion approved.**
- b. Update to Banning Policy to reflect S. 813, new state trespass legislation: Director handed out copies of S. 813; mentioned that APLA (Assoc. of Public Library Administrators) only briefly discussed the new law, but did not really offer guidance, so OCPL would like to see what other systems will decide before making changes to banning policy/procedures.**
- c. Approve LSTA grant from SC State Library: grant is for Youth Services program for STEAM/Science Saturdays. Director asked Board to approve, Holly McPheeters moved to approve, Bill Caster seconded, Board approved unanimously. Holly McPheeters asked Director to relay the Board's congratulations for award of this grant.**
- X. Adjourn: adjournment motion made by Bill Caster, seconded by Alisa Suddeth, adjourned at 7 p.m.**