

OCPL Board of Trustees Meeting

Salem Town Hall, Salem, SC--July 27, 2015, 5:30 p.m.

Members Present: R. Daniel Day, Chairman; Holly McPheeters, Secretary; Becky Hetherington, Kelly Holleman, Alisa Suddeth

Members absent: Bill Caster, Maria Jacobson, Marie McMahan

Staff: Philip Cheney, Library Director; Blair Hinson, Branch Services Librarian

Guests: Barb Askew, Friends of the Library Chair

Press: none.

- I. **Call to Order: Chairman Day called the meeting to order at 5:45 p.m.**
- II. **Approval of Minutes**
The minutes from the May 18, 2015 meeting were approved on a motion by Kelly Holleman, seconded by Alisa Suddeth.
- III. **Recognition of Guests and Public Comment: None**
- IV. **Friends' Report**
Sales Totals:
MAY 2015--
Book Sale: \$1109
Seneca Lobby (Includes Apr & May): \$121.00
Walhalla Lobby: \$76.00
Total \$1306
JUNE--
Book Sale: \$1231.05
Walhalla Lobby: \$129.00
Total: \$1360.05
JULY (partial)--
Book Sale: \$1030.30
Sat. Bk Sale: \$777.50
Walhalla Lobby: \$51.00
Seneca Lobby: \$81.00
Total: \$1939.80

DONATIONS: \$1156.75--(May-July, 2015)

Two Little Free Libraries, located in Fair Play and at the Lake Hartwell St. Park will be dedicated on August 15, 2015. The Friends are waiting on charters from the Little Free Library organization and plaques have been ordered. Youth Services Librarian Stacie

Powell has organized a Book It! 5K and Fun Run to be held on August 7 and the Friends will have a table at this event. Ads for the Friends have been renewed in the programs for both the Oconee Community Theater and the Walhalla Civic Auditorium. The Friends are recruiting candidates to serve on the Friends' Board. The Friends are working on the Wish Lists submitted by library staff. Barb Askew explained how Wish Lists work to new trustee Kelly Holleman. Ms. Askew requested that a No Concealed Weapons sign be posted in basement area and voiced concern about insects in the book sale area.

V. Committee Reports

- A. Finance--McMahan: none.**
- B. Policy/Personnel—Danny Day: none.**
- C. Building and Grounds—Danny Day: Chairman Day recently mentioned to two members of County Council and to Administrator that the new store and park HQ at South Cove, being built largely by county employees, would be a great model for a new library. Discussion followed.**
- D. Community Relations—Kelly Holleman: Ms. Holleman will email former member Ellis Hughes for a list of prospective supporters.**
- E. Capital Projects—Allsa Suddeth: none. The Board discussed how other libraries around the state of South Carolina passed tax referenda to fund new libraries in 2014. Property tax referenda for support of public libraries in both Richland County and Charleston County were successful.**

VI. Chairman's Report

-Chairman Day reported that he will coordinate with the County attorney to add the Library Foundation to the County Council agenda for their next meeting.

VII. Director's Report

-Mr. Cheney distributed copies of the South Carolina State Aid agreement and a request for a waiver, needed because OCPL doesn't meet the standard for the percentage of the budget allocated to library materials. He discussed the process of the new bookmobile acquisition, plans for an oral history program based on the Story Corps model, and the possible need for assistive technology for the blind. Mr. Cheney mentioned that both Emily Embry and Leah Price will make presentations at the annual conference of the South Carolina Library Association in October. The trustees discussed the upcoming Let's Talk About It book discussion series.

VIII. Old Business

2015-2017 Strategic Plan

The Board had agreed to keep tabs on their implementation of their strategic plan. Bill Caster had invited his Councilmember to come to the July Library Board meeting. Chairman Day asked the members of the Board to look over the strategic plan and then discuss progress at the September meeting.

IX. New Business

-Election of Vice Chair

Ellis Hughes, vice chair, had resigned from the Board in May.

Chairman Day entertained nominations for new vice chair. Holly McPheeters nominated Alisa Suddeth, Kelly Holleman seconded the motion and Ms. Suddeth was elected by acclamation.

-Proposed proctoring policy

Mr. Cheney introduced the proposed policy to Board. Becky Hetherington moved to approve the policy, Kelly Holleman seconded the motion. The motion passed unanimously.

-Proposed change in circulation policy: requests/holds

Alisa Suddeth moved the policy be approved, Kelly Holleman seconded the motion, and the motion passed unanimously

-Blair Hinson discussed the grant writing classes offered by the State Library and requested that trustees wishing to attend let him know.

X. Adjournment: The meeting adjourned at 7:30 p.m.

Submitted by Blair T Hinson, Branch Services Librarian