



OCPL Board of Trustees Meeting

Seneca Library, Seneca, SC--September 28, 2015, 5:30 p.m.

Members Present: Bill Caster; R. Daniel Day, Chair; Holly McPheeters, Secretary; Becky Hetherington; Marie McMahan; Lisa Martin

Members absent: Maria Jacobson; Alisa Suddeth; Kelly Holleman

Staff: Philip Cheney, Library Director; Emily Whitmire Sluder, Seneca Branch Manager, Stacie Powell, Youth Services Librarian

Guests: Barb Askew, Friends of the Library Chair

Press in attendance: none

- I. Call to Order: Chairman Day called the meeting to order at 5:30 PM.
- II. Approval of Minutes: Holly McPheeters made the motion and Becky Hetherington seconded.
- III. Recognition of Guests and Public Comment: None. Chairman Day introduced new board member, Lisa Martin.
- IV. Friends' Report:
Chairman Day introduced Barb Askew of the Friends and gave an overview of the organization to Ms. Martin. Ms. Askew discussed the Friends' contributions to Let's Talk About It and the Little Free Libraries.

Sales Totals:

AUGUST 2015--

- Book Sale: \$857
- Seneca Lobby : \$78
- Walhalla Lobby: \$106
- Total: \$1041

Year-To-Date Totals:

- Book sales (Thursday and Saturday) \$10,842.68
- Walhalla Lobby Sales \$1044.00
- Seneca Book Sales \$448
- Total: 12334.68

348 books have sold in the Walhalla Lobby and approximately 150 in Seneca.

September 2015 (PARTIAL)--

- Book Sale: \$975.75
- Seneca Lobby: \$47

Special Presentation:

Stacie Powell, Youth Services Librarian gave a presentation on the STEAM camps held this summer at the Walhalla Library. Funded by a \$17,000 LSTA grant from the State Library, the camps served 16 children the first week and 15 the second week. Rising 7th and 8th graders from Walhalla Middle School participated. She partnered with the school district and employed teachers from James M. Brown Elementary in Walhalla and Walhalla Middle School. In addition to the sessions at the Walhalla Library, the students took field trips using a School District of Oconee County bus and driver. Places visited included The Oconee County Law Enforcement Center (evidence testing), Roper Mountain Science Center (planetarium), Borg Warner (test track for cars), Clemson University Digital Production Arts Department, and the Clemson University DNA Lab. Parent survey results were excellent. Items purchased with grant money included 2 telescopes, 3 microscopes, print books on STEAM topics, a 3D printer, Makerspace materials, K-nex, a GoPro camera, STEM Lego kits to incorporate into story time, Raspberry Pis, Makey-Makeys, iPads, a stop-motion camera, and robotics.

V. Committee Reports

A. Finance—Marie McMahan: nothing to report

B. Policy/Personnel—Danny Day:

- a. Microscope lending program: After discussion, the Board approved the microscope lending policy which had been emailed to board members.
- b. Emily Whitmire Sluder brought up an incident where a resident of Safe Harbor wanted to get a library card, but did not have a photo ID. The library board determined that we would need to uphold our policy of requiring a photo ID for any adult applying for a card. The Board encourages institutions, such as Safe Harbor, to obtain an "institutional card," so that its residents may use the library, noting that the institution would be responsible for the items checked out.

C. Building and Grounds—Danny Day.

- a. Existing local funds will be moved to the Seneca maintenance budget to pay for automatic doors for the Seneca branch. County policy requires three quotes. One quote has been received and two more quotes are pending..

D. Community Relations—Kelly Holleman: absent.

E. Capital Projects—Alisa Suddeth: absent.

VI. Chairman's Report: Assessment of progress on strategic plan.

- a. Holly Mcpheeters invited her Council member Reg Dexter to the Little Free Libraries' dedication at LakeHartwell State Park and he attended.
- b. Becky Hetherington expressed concern that library facilities are falling further down the list in capital priorities for the council.

VII. Director's Report

- a. Mr. Cheney explained procedures for the oral history project and what the next moves need to be. The basic plan is to recruit people to tell stories and have programming to cover time when the lakes were built. He discussed the Emily Embry's article that appeared in the September-October, 2015 issue of *The Sentinel*, the newsletter of the Friends of Lake Keowee..
- b. Planning is underway for providing public Wi-Fi at the old school in Fair Play.

- c. The Long Creek Community Center needs rewiring to provide a grounded outlet for the Wifi equipment at that location..
- d. Mr. Cheney then discussed the information-gathering trip to Horry and Georgetown Counties in October. He and Blair Hinson examined at the teen space at the Pawley's Island branch library in Georgetown County, both county libraries' bookmobiles, and both the two-story 31,000 square foot main library in Conway and a small branch library in Horry County which has installed compact shelving..

VIII. New Business

- a. **New Bookmobile:** Mr. Cheney distributed pictures of bookmobile features from the Horry and Georgetown County bookmobiles. Features included mobile shelving, a rear wheelchair lift, and cart shelving. He presented staff recommendations for the new bookmobile. Chairman Day moved that the recommendations be approved,, Bill Caster seconded the motion and it passed unanimously. Chairman Day appointed Trustee Holly McPheeters to serve on the committee which will examine the proposals received from the manufacturers and select the company that will receive the contract.
- b. **Salem Library Hours:** Proposed closing for lunch from 12 to 1. Holly McPheeters moved that the change in hours be made; Bill Caster seconded the motion and it passed unanimously. The change in hours will begin on Monday, November 2, 2015.
- c. Philip Cheney announced that the Library Ssystem would be closed to the public on Wednesday October 7, 2015 for staff in-service.

IX. Adjournment: The meeting adjourned at 7:30 PM.

Submitted by Emily Whitmire Sluder, Seneca Branch Manager