

## **OCPL Director's Report March, 2016**

**1. Programs and Services:** Numerous programs were presented at OCPL branches during January and February, 2016. Library staff continue to promote **Flipster, Overdrive, Ancestry.com, Valueline, and the New York Times.**

**2. Usage Statistics and narratives:** January-February, 2016 statistics and Bimonthly Reports are attached.

**3. Finance and Budget:** OCPL Budget expenditures for July 1, 2015 – March 14, 2016 are attached.

**4. Personnel and Training:** Management Team meetings on Wednesday, January 20, 2016; Wednesday, February 3, 2016; and Wednesday, March 9, 2016. An **In-Service Day** for the entire staff was conducted on **Wednesday, March 16.** The staff travelled to Spartanburg County to tour the Main Library and the Boiling Springs branch library. All libraries in the system were closed to the public.

**5. Buildings & Grounds:** Both the **Westminster Library** and the **Seneca Library** have new carpet. Upgrades to the three branches owned by Oconee County are under way: the Circulation Desk at the **Walhalla Library** was reoriented in March, and work on the fascia, soffits and the area around the clerestory have begun. A proposed grant application for solar panels at the **Walhalla Library** will be presented at the March meeting.

**6. Technology:** Two (2) Chromebooks have been received by the library. **Robena Barton** is scheduled to attend the State Library's one-day presentation on Assistive Technology on Thursday, March 24, 2016.

**7. Friends of the Library:** The Friends' book sales continue to attract book lovers to the basement of the Walhalla Library on the second Thursday of each month and one Saturday morning every quarter.

**8. Oconee County:** **Mike Powell** has informed us that the third Wifi location, in the cafeteria building on the old **Fair Play** school campus, is now close to operational. The director attended County Council's annual

retreat on Friday, February 5, 2016 in Council chambers. The staff has been working with the County's Finance Department on a budget narrative to accompany the library's budget request. Facilities Maintenance has worked with the library staff to contract for new carpet at the Westminster Library and the Seneca Library and to contract for the installation of electronic doors at both the Walhalla Library and the Westminster Library. The Circulation Desk was re-located at the Walhalla Library and the exterior trim at the Walhalla Library is being reworked and repainted by Facilities Maintenance staff.

**9. State Library:** Blair Hinson, Robena Barton and the director attended the Legislative Day for Oconee County on Wednesday, February 10, 2016 in support of the State Library's budget, which includes State Aid for Oconee County Public Library. The director attended the meeting of the **Association of Public Library Administrators** at the State Library on Friday, January 15, 2016 and an APLA retreat in Beaufort County on March 17 and 18 hosted by the Beaufort County Public Library.

**10. Community Involvement:** The director attended the **Oconee Economic Alliance** meetings on Thursday, February 11, 2016 and Thursday, March 10, 2016 and the three Chambers' **State of Oconee** luncheon at the Walhalla High School on Friday, February 19, 2016. On Saturday, March 12, 2016, the director attended the dedication of the Friends' **Little Free Library** in Long Creek.

**11. Vehicles:** The new bookmobile has been ordered and is scheduled to be delivered in early October, 2016.

**12. Other:** The grant from the **Humanities Council** was received and OCPL staff is scheduling the events in the series. The director's library blog is now available on the library's website: [www.oconeelibrary.org](http://www.oconeelibrary.org).

**OCPL Budget 2015-2016 3-14-16**

Account Number	DESCRIPTION	Budgeted	Spent	Percent	Balance
010-206-30018-00000	Travel	200	66	33%	134
010-206-30024-00000	Equip. Maintenance	2,400	1,275	53%	1,125
010-206-30025-00000	Professional -Staffmark	80,000	69,620	87%	10,380
010-206-30041-00000	Telecommunications	480	532	111%	-52
010-206-30056-00000	Data Processing	27,500	27,477	100%	23
010-206-30059-00000	Copier Click Charges - Xerox	10,000	6,870	69%	3,130
010-206-30068-00000	Advertising	700		0%	700
010-206-30080-00000	Dues	750	750	100%	0
010-206-30084-00000	School, Training, Sem.	3,300	3,297	100%	3
010-206-30090-00000	Honorarium	900	900	100%	0
010-206-33022-00207	Bldg Maint - Walhalla	10,694	10,052	94%	642
010-206-33022-00208	Bldg Maint - Seneca	13,050	10,479	80%	2,571
010-206-33022-00209	Bldg Maint - Westminster	2,500	1,775	71%	725
010-206-33022-00210	Bldg. Maint - Salem	2,020	1,020	50%	1,000
010-206-34043-00207	Electricity - Walhalla	26,000	16,286	63%	9,714
010-206-34043-00208	Electricity - Seneca	16,500	9,949	60%	6,551
010-206-34043-00209	Electricity - Westminster	12,000	9,893	82%	2,107
010-206-34043-00210	Electricity - Salem	5,000	5,000	100%	0
010-206-34044-00207	Water - Walhalla	1,200	745	62%	455
010-206-34044-00208	Water - Seneca	900	620	69%	280
010-206-34044-00209	Water - Westminster	750	591	79%	159
010-206-40031-00000	Sm Capital Equip (Loc)	2,800	1,877	67%	923
010-206-40032-00000	Operational	6,000	5,797	97%	203
010-206-40032-00000-A	Youth Services	2,000	811	41%	1,189
010-206-40033-00000	Postage	1,000	347	35%	653
010-206-40034-00000	Food	500	202	40%	298
010-206-40101-00000	Books (Local)	81,000	37,762	47%	43,238
010-206-40102-00000	Periodicals (Local)	16,000	15,885	99%	115
010-206-40103-00000	AV (Local)	10,500	3,290	31%	7,210
010-206-80206-00000	Automobile Maint - Library	3,500	787	22%	2,713
010-206-81206-00000	Gasoline - Library	2,500	1,194	48%	1,306
010-206-82206-00000	Diesel - Library	2,000	602	30%	1,398
<b>TOTAL LOCAL FUNDS</b>		<b>344,644</b>	<b>245,748</b>	<b>71%</b>	<b>98,896</b>
012-206-50850-00000	Seneca Library Expense	21,514		0%	21,514
013-80-85-50206	Lib Const(Seneca)	1,021		0%	1,021
013-206-60010-00000	*Gifts, Donation (Loc)	20,517		0%	20,517
<b>TOTAL MISC. FUNDS</b>		<b>43,052</b>		<b>0%</b>	<b>43,052</b>
240-206-30018-00255	Travel	560	498.53	89%	61
240-206-30024-00255	Equipment Maintenance (State)	1,000		0%	1,000
240-206-30056-00255	Data Processing (State)	10,000	9,312	93%	688
240-206-30080-00255	Dues	1,000	668	67%	332
240-206-30084-00255	Schools, Train.. (State)	3,837	3,437	90%	400
240-206-40031-00255	Sm Capital (State)	2,000	2,000	100%	0
240-206-40032-00255	Operational (State)	17,676	6,634	38%	11,042
240-206-40045-00255	IT Equipment	1,000	1,000	100%	0
240-206-40111-00255	Books (State)	25,453	25,453	100%	0
240-206-40112-00255	Periodicals (State)	18,315	18,315	100%	0
240-206-40113-00255	AV (State)	10,000	9,866	99%	134
240-206-80206-00255	Vehicle Maintenance	2,000	2,000	100%	0
<b>TOTAL STATE AID</b>		<b>92,841</b>	<b>79,183</b>	<b>85%</b>	<b>13,658</b>

**LOTTERY BUDGET 205-2016 (3-14-16)**

013-206-30058-92201	Data Processing (Lottery)	5,569	5000.32	90%	568
013-206-40031-92201	Small Capital (Lottery)	7,569	6,115	81%	1,453
013-206-40045-92201	IT Equip. Software (Lottery)	14,445	14,252	99%	193
013-206-40101-92201	Books (Lottery)	15,000	15,000	100%	0
013-206-50845-92201	Capital IT Equip. (Lottery)	6,000	5,858	98%	142
<b>TOTAL LOTTERY</b>		<b>48,582</b>	<b>41,225</b>	<b>85%</b>	<b>2,357</b>

	Jan 2015	Jan 2016	Change	Feb 2015	Feb 2016	Change
Visits to Library	24,309	19,661	-19.1%	19,487	22,214	14.0%
Material Circulation - Adult	21,667	17,961	-17.1%	18,276	18,653	2.1%
Material Circulation - Youth	2,042	1,762	-13.7%	1,841	1,886	2.4%
Material Circulation - Juvenile	8,562	7,464	-12.8%	7,626	8,608	12.9%
Total Material Circulation	32,271	27,187	-15.8%	27,743	29,147	5.1%
Internet Users	3,828	2,790	-27.1%	2,977	3,141	5.5%
Internet Hours of Use	2,501	1,828	-26.9%	1,904	1,950	2.4%
New Cards Issued	233	191	-18.0%	121	221	82.6%
Programs - Adult	11	13	18.2%	9	14	55.6%
Programs Attendance - Adult	73	62	-15.1%	57	61	7.0%
Programs - Youth 12-18	5	0	-	3	1	-66.7%
Programs Att - Youth 12-18	35	0	-	24	2	-91.7%
Programs - Juvenile 6-11	5	3	-40.0%	5	8	60.0%
Programs Att -Juv 6-11	314	34	-89.2%	115	73	-36.5%
Programs - Children 0-5	19	4	-78.9%	13	4	-69.2%
Programs - Att - Children 0-5	234	59	-74.8%	162	66	-59.3%
Outreach Activities	2	3	50.0%	2	2	0.0%
Outreach Act. Attendance	6	27	350.0%	6	5	-16.7%
Public Training Sessions	4	0	-	0	0	
Public Training Participants	5	0	-	1	0	
Public Training Hours	1	0		4	0	-100.0%
Staff Training Sessions	7	10	42.9%	16	9	-43.8%
Staff Training Participants	14	14	0.0%	15	16	6.7%
Staff Training Hours	29	34	17.2%	114	53	-53.5%
Number of Volunteers Added	5	4	-20.0%	4	5	25.0%
Number of Vol Hours	149	138	-7.6%	143	138	-3.3%
Meeting Room Use	67	57	-14.9%	48	65	35.4%
Meeting Room Attendance	823	498	-39.5%	493	444	-9.9%
Number of Web Site Hits		16,015			15,074	
Wi-Fi Users		1,638			1,752	

Wi-Fi Sessions		7,640			7,784	
E Book Downloads		1,638			1,475	
Mango Adult Users		14			30	
Mango Children Users		0			1	
Ancestry.com Hits		2,366			3,584	
Interlibrary Loans	57	38	-33.3%	53	35	-34.0%
<b>New Material Added</b>	<b>1,066</b>	<b>975</b>	<b>-8.5%</b>	<b>927</b>	<b>934</b>	<b>0.8%</b>

# Branch Services

January/February 2016

Blair Hinson, Branch Services Librarian

## Narrative

### Public Relations:

OCPL was awarded a South Carolina Humanities grant for the speakers' series "The Land Before the Waters," to accompany our Oral History initiative. There will be a series of programs with scholars, authors, historians, and local figures concerning the building of the manmade lakes in Oconee County. Advertising will begin soon for that series. We will be rolling out a new marketing initiative to improve signage and usability in the libraries that will coincide with the physical improvements that are being made at the branches. We also continued to be featured monthly on WSNW's "Coffee Time" radio program. We have also been in contact with the graphic arts department at the Hamilton Career Center about designing a "wrap" or graphics for the exterior of the new Bookmobile.

### Staff Development:

We rolled out our new training program called ROCK (Reference, Online, Circulation, and Knowledge) starting in February, 2016, and have completed the first set of exercises. It has been positively received by the staff so far. This will be an ongoing, sustainable training program that all staff will be required to do that will focus on real-world scenarios and how library resources, materials, and policies and procedures could help answer or play out the scenario.

We will be travelling to Spartanburg to see their main library and Boiling Springs branch for our first spring, 2016, in-service day. We hope that staff will get to see how the more up-to-date facilities they have in Spartanburg are being used, so we can get some ideas for our own spaces as the County makes money available to the libraries for continued upgrades and improvements.

### Volunteers and Community Outreach

We will be having a discussion with Oconee County Detention Center about expanding our outreach there, now that the new jail is complete and occupied. We are continuing to explore an outreach to Safe Harbor.

We continue to maintain the Little Free Libraries in Mountain Rest. They seem to be popular. We purchased a new LFL for the Mountain Rest Community Club (to replace the bench) in September, and it was installed in January of 2016.

We are also in need for some new volunteers on the Bookmobile, as Brenda Lee, the Bookmobile Manager, has lost a couple of regular volunteers. This is an ongoing issue.

### Manager's Projects:

- Oral History project: The humanities grant for our speakership series entitled "The Land Before the Waters" was approved in February, 2016. Programs will be developed throughout the spring and summer of this year.
- New staff training initiative: ROCK, rolled out to a positive response in February, 2016.
- Bookmobile: County Council approved the purchase of a new Bookmobile for the OCPL. The contract was awarded to Farber Specialty Vehicles of Reynoldsburg, OH (near Columbus). The purchase order was sent out on 3 February 2016, and the delivery should occur on or about 1 October 2016.
- Construction and improvement to the branches: Westminster Library and Seneca Library have been scheduled for new carpet, and the IT department has been to three branches (all but Salem, which is not County-owned) to survey for security cameras. Westminster and Walhalla have been measured for new, accessible electric doors.

### Issues:

One MAJOR issue with that will be the ongoing construction work done by Facilities Maintenance at the county's South Cove Park. While they are tied up there building a new park office and HQ, other work is being done on a priority and as needed basis. They have actually been more available for projects this spring, so that has helped speed planning along for other work to come.

## **Outreach Services**

**January/February 2016**

**Brenda Lee, Bookmobile Manager**

**Collections:** Manager continues to order adult collections from Ingram; Choose some of the children's books through B&T Lease

**Displays:** Small fliers of events at the branches are posted above the patron door

**Manager's Projects:** Weeding in all sections as time allows; making decisions of whether to keep (or not) B&T Lease books; Weeded Easy Reader collection to be kept and sent them to Tech Services to remove the green dots and replace labels with ER; Made a section for Juvenile Award Books

**Volunteers:** New volunteer had to back out before she even got started due to sitting with a grandson; The volunteer that works at Belk has been able to get some Thursdays off to help out; down to 4 faithful volunteers and should acquire another in-house volunteer in March

**Comments:** Participated in Know Your Number screening; Attended an Active Violence Awareness session in the Council Chambers; Manager added an Outreach stop to its second Thursday of the month beginning March 10, 2016 in the late afternoon; Looking forward to the brand new Bookmobile!!



**PROGRAMS:**

For the January and February Knit & Crochet Circle we had 36, and for the Family Story Time we had 126. In November for the teens programs we had 4 attend Washi Tape Journal Craft and 3 attend the Teen Book Club. For the kids programs in January 22 people attended the Snow Globe craft and 9 people attended the Olaf Night craft. For the kids programs in February 27 people attended the Stuffed Animal Sleepover, and 7 kids attended the Golden Snitch Craft program. For the January Time to Read Book Club which 6 people attended where we discussed this months' book Me Before You by JoJo Moyes. We had 9 people attend the Personal Safety Program for Women that was done by Carmen Lehman and We had 4 people to attend our CERT training program.

**WEEDING:**

Kayla and I have started to weed the dvd's. Even though we hate to get rid of any movies we needed space. We did notify the branches and were able to move some of our unwanted movies to other branches, so that we could still keep them in the system.

**STAFF DEVELOPMENT:**

The Salem Branch is participating in the Rock Training program. Kayla and I completed the lessons for the program. This should be a good way in which staff at all the library branches can increase their knowledge and expertise to better serve our library patrons.

**VOLUNTEERS:**

We have been appreciative of our new volunteer Melony Mack. She comes in and works one day a week. Nicole still helps out on a regular basis. Nicole also helps Kayla with some of her programs. We had a total of 20 volunteer hours for November and December.

## **Seneca Library Branch Narrative, January/February 2016**

### **Emily Whitmire Sluder**

**Facilities:** We got our new water fountain. Philip has met with Mack Kelley from the county to determine the best placement for a ramp at the front doors. With a ramp installed in front, we would designate the first two parking spaces closest to the front door as handicapped. We would make the back door an emergency exit only, and it would be equipped with an alarm. This way the library would only have one public entrance, which is safer for everyone. The IT department has met with a company about installing at least two security cameras in the building.

**Collections:** I would like to weed more quickly; with only one cataloging license/user in Seneca it is difficult. I send items to technical services weekly.

#### **Programs and attendance:**

Surprise Day: 3                      Community Speaks: Humane Society: 5

LTAI: 25

Let's Get Crafty: 13, 9

**Meeting Room:** Groups using our meeting room included the Oconee Writers' Association, Safe Harbor, a book club, the Palmetto Project, LTAI, and tutoring groups.

**Projects:** We are very excited to get new carpet in March!

**Staff Development:** We participated in active shooter training sponsored by the county emergency department and the sheriff's department. We began our ROCK training in February which tests skills in circulation, research, and reference. This centralized training will benefit the staff and make sure everyone is on the same page.

#### **Miscellaneous:**

We lost the two volunteers we acquired in December due to job conflicts and transportation difficulties. We currently have only one active volunteer. We would love to have more. We had 21 volunteer hours in January and 3.5 volunteer hours in February.

We issued 90 library cards in January and 105 in February.

We accepted 22 inter-library loan requests in January and 26 in February.

Please note that public training statistics do not include the many hours we spend helping patrons with their own devices, downloading Overdrive e-books, using the public computers, and troubleshooting their issues.

# Walhalla Library

January/February 2016

Emily Embry  
Branch Manager

## Narrative

**Walhalla Collections:** We continue to order materials based on professional reviews, patron requests, and “best sellers” lists. There have been no significant changes in this department. As we draw closer to the end of the fiscal year, we are watching the budget closely and leaning on Leah Kelley’s recommendations for spending as she keeps detailed records that track our spending and holds.

**Overdrive Collection:** During the month of January OverDrive rolled out its new website while still allowing patrons to access the old site in order to ease the transition. Although it was a fairly smooth transition initially, they have continued to make changes to the site and early during the month of February made an update to the Overdrive application. By not allowing for a longer transition time, coupled with malfunctions in the rollout of the application we have seen an increase in user/patron issues. This has resulted in numerous patrons having to come in and learn the new process for accessing materials through both the website and app via a step by step tutorial with our staff. Overall, once people understand the new process they are able to use both the website and app, but express frustrations with the format and usability in regard to it not being as intuitive as the last system. Part of the problem with the app is the addition of an extra step to access the materials, which are simple steps, but confuses almost everyone. The website now requires patrons to click three times on the same button to first borrow an item, then decide if they want to read it as a Kindle or EPub and then depending on which they choose, they have to click again on a button to add it to the app.

**Staff Development:** During the month of January, I offered all staff at Walhalla the opportunity to participate in Fire Extinguisher training. This training was conducted by the Walhalla Fire Department to help familiarize staff with the process of actually using an extinguisher, which can be intimidating when you have never had cause to use one.

**Volunteers:** It was decided during a planning meeting for the Volunteer Appreciation Event that we would do the unveiling of the Antoinette “Ann” Rogers Memorial Room formerly known as the South Carolina Room. We wanted the dedication to be something special for her family and to recognize her in front of all her fellow volunteers. We are planning to invite her family to participate in the unveiling ceremony that will take place during the Volunteer Appreciation.

**Programs:** For both January and February we offered several monthly programs including our new Art Therapy program and Sandwiches and Cinema as well as our Adult Chess Club. At the end of February we decided to dissolve the current club because of poor attendance and will re-launch it as a part of our Summer Reading offerings for adults. During the month of January we also offered our bi-monthly book club, National Hat Day, and an Ancestry.com workshop. During the month of February we held a Valueline workshop. We did schedule a community disaster preparedness training that was later

**Meeting Room:** For the month of January we had Tri-County Home Educators Lego Club, Cub Scout Pack 145, Oconee County Third Option Group, Friends of the Library, Study groups, Tri-County Home, Educators High School Graduation meeting, a second group of Cub Scouts and Mom & Me. For the month of February we had Tri-County Home Educators Lego Club, the Department of Mental Health, the Tribble Center, the Faith School, the Cub Scouts, Real Estate Visionaries, and the Lions Club. Many of these groups met twice during each month.

**Facilities:** During the month of January we had leaking toilets in the men’s public restrooms that needed to be fixed. We also had HVAC regulating issues: The HVAC units that have been working properly were pumping out too much air. We believe this was due to overcompensating for the two units that were in disrepair for several months. Once the repairs were made the system took several days to regulate the temperature in the Youth Services area near the front entrance and in the meeting room. During the month of February we moved our circulation desk. The work was completed in March, but the majority of the moving and major transition happened during the last few weeks of February.

## Collections

There has been a lot of movement with our collections. Staff are currently working on weeding the fiction section. This has been a fairly large undertaking as this is the first time this section has been weeded since a routine systematic system has been put into place. A large amount of leased Baker and Taylor books were sent back due to lack of space. The current company we get leased audios from has decided we can keep the current audios we have because they are no longer leasing. We are sending those to technical services to be tweaked to reflect our ownership. There are also changes in the children's area as items are being pulled and shifted to make room for a new easy non-fiction collection. Award winning children's books are also being sent to Walhalla to be tweaked to reflect their status. The DVD, inspirational, and large print collections have also recently had to go through some reductions due to lack of shelf space to make room for the steady stream of new items added to the collection.

## Staff

Staff have been working on many of the above mentioned projects. They are also working on summer reading plans and programs. Each staff person also attended a county lead active shooter training that focused on giving us information on how to react if a shooting took place. Staff morale has also been lifted as promises of long-awaited library improvements are being close to fulfilled.

## Programs

Movie Matinee: <i>Hotel Transylvania 2</i>	3	FMN: Goosebumps	7
Drop-in Craft: paper snowman	5	Cookbook Club: <i>Trisha's Table</i>	3

## Manager's Projects

Westminster branch manager Leah Price was selected as one of two library workers from the state to receive the Collaborative Summer Library Program Grant. Leah, along with the youth services librarian from Orangeburg County Library, will travel with Pamela Hoppock, the SC State Library's youth service consultant, to Utah in April for the CSLP annual meeting where they will help plan future national summer reading programs. This is a two year grant that also includes serving with South Carolina Library Association in some capacity. January is the start of the summer season here. Leah is busy planning our own adult summer reading with the help of the managers and several staff from the other libraries. The exercise theme is allowing staff to be creative in programs and incentives.

## Facilities

Facilities Maintenance has had to visit the library twice in January to flush out the clogged septic line. When this happens the sewage comes out of the floor drains in the restrooms and the bathrooms are unusable. A plastic bag flushed down the pipes was the culprit. A work order to look at rewiring the electrical to the circulation desk was put in. We were told it would not get done before carpet installation so we will just wait at this time. We have also put in a work order for a new coat of paint on our few walls to get them looking nice to go with our new carpet that will be installed the second week of March. We have also had several companies who are interested in putting in bids out to look at replacing our entry doors. Due to high winds on the 24<sup>th</sup> we went without power for about an hour.

# **TECHNICAL SERVICES**

January / February 2016

Robena Barton, Librarian

**Narrative:**

## **Collections:**

The new juvenile non-fiction and youth award collections are coming along very nicely. We have completed the Newberry award titles and are currently working on the Coretta Scott King titles. Juvenile non-fiction is an ongoing project as well but the changes are being made smoothly and we have gotten favorable responses on them. Our next project will be a new LP album collection, but this will be started when we are farther along with our current work load and will be a much smaller number of items to process and catalog.

## **TLC:**

TLC has been running slowly but not markedly so or for long periods. We have not had any crashes in the last two months that I am aware of (knock on wood) Most of the staff have adjusted to the changes but a few issues are still popping up as all staff are trained on the new release.

## **Manager's Projects:**

We are still gathering legal documents and equipment specifications for the oral history project in collaboration with Oconee Heritage center. We have received a humanities council grant that will cover a speaker series and hopefully will generate public interest in the project, leading to future interviews as the project moves forward. I have added over 2000 career guidance and skill resources from the Learning Express database provided by Discus directly into our catalog. I am still waiting on EBSCO resources but will hopefully have those added by the summer. Although we cannot include these resources in our materials statistics, the benefit to our users and hopefully increase in circulation as users find more value in our services is immeasurable.

## **Staff Development:**

Our first ROCK training went very well and we hope it will be a continuing feature as both I and my staff found it to be educational and useful. Staff also attended a health screening in January and Active Shooter Awareness training in February.

## **Volunteers:**

Nancy Woods continues to be a valuable asset as we repair and discard items.

**Youth Services Dept.**  
**Jan/Feb 2016**  
**Stacie Powell, Librarian**

**Print Collections:** A lot of changes have occurred with the print collection in the YS department the past couple of months. We are continuing to build our Easy Non-Fiction collection and make sure our major awards book collection (Caldecott, Newbery, Coretta Scott King, Pura Belpre, etc) are stickered and cataloged accordingly. A big thanks goes to Tech Services, the branches and Leah Kelley for helping with this endeavor. We have started the weeded redistribution program for the school libraries and our first batch was made available in mid-February. We had two media specialist come and get some of the books. The rest will go to the Friends of the Library for re-sale.

**Staff Development:** The Youth Services Librarian attended the county's Active Shooter training.

**Collaboration/Community Outreach:** As part of our fulfillment of the YALSA grant received in November, the Youth Services department has been collaborating with the Walhalla High School media specialists on several projects. One project is to attend the high school's monthly book club. We visited in February and gave a presentation to the book club on OCPL's digital resources and participated in their conversation on two books they were reading. We are also starting to plan the author visit that we are sharing in April. The school asked the Youth Services Librarian to be a judge for their National History Day projects in February. The collaboration with the high school has expanded to other SDOC departments. OCPL is working on our library branches being an open food distribution site for the SDOC's summer lunch program. If this works out we will provide a hot meal for free to any child under the age of 18 Monday– Friday during the summer months. The Youth Services Librarian was also contacted by a literacy coach from Walhalla Elementary School about them using SDOC ESOL liaisons to help conduct weekly bilingual story times in conjunction with my current story time schedules at each library branch. This will take place only during the school year. This is a very exciting endeavor and we hope it will enhance the quality of our story time programs by bringing in more diversity and reach under-served minority populations. The principal of Keowee Elementary contacted the Youth Services Librarian attending their STEM night in March and demonstrating our STEM services and programs. We are also working on a trail program

**Programs:**

**Story Times** – story times at all branches continue to run smoothly and are well attended.

**STEAM Ahead** – January's theme was winter and we read the popular folktale – *The Mitten* and did science experiments relating to the cold. February's theme was Valentine's Day so we played around with chemical reactions by making "love potions."

Valentine's Day program – We had a drop-in Valentine's Day children's program at Walhalla on Feb. 12<sup>th</sup>.

**3D printer workshop** – We had seven adults attend the 3D printer workshop at the Seneca Library in January.

**Library Tours -**

**Special Projects:** Adult STEM Grant – the Youth Services Department applied for a \$3500 grant to host adult STEM programs out our library. Leah Price will assist with this grant if we are awarded it.

3D printer – our 3D printer has been popular with a patron. He has used it to create his own work and to print parts for broken appliances he has at home. He has volunteered to work with the Youth Services Librarian as a consultant for any future complicated projects. It has been rewarding to see it put to use.

Summer Reading – the planning for summer reading is underway. I will be coordinating with the schools to start making promotional visits starting in early May.