

**OCPL Budget 2016-2017 3-6-17**

Account Number	DESCRIPTION	Budgeted	Spent	Percent	Balance
010-206-30018-00000	Travel	200		0%	200
010-206-30024-00000	Equip. Maintenance	2,400	2,400	100%	0
010-206-30025-00000	Professional - Staffmark	92,425	71,709	78%	20,716
010-206-30041-00000	Telecommunications	960	532	55%	428
010-206-30056-00000	Data Processing	27,500	27,500	100%	0
010-206-30059-00000	Copier Click Charges - Xerox	10,000	5,313	53%	4,687
010-206-30069-00000	Advertising	700	70	10%	630
010-206-30080-00000	Dues	750	745	99%	5
010-206-30084-00000	School, Training, Sem.	3,300	1,648	50%	1,652
010-206-30090-00000	Honorarium	900	900	100%	0
010-206-33022-00207	Bldg Maint - Walhalla	6,965	3,467	50%	3,498
010-206-33022-00208	Bldg Maint - Seneca	3,800	1,684	47%	1,916
010-206-33022-00209	Bldg Maint - Westminster	3,500	3,216	92%	284
010-206-33022-00210	Bldg. Maint - Salem	2,020	1,020	50%	1,000
010-206-34043-00207	Electricity - Walhalla	31,000	16,742	54%	14,258
010-206-34043-00208	Electricity - Seneca	16,500	10,538	64%	5,962
010-206-34043-00209	Electricity - Westminster	14,500	8,010	55%	6,490
010-206-34043-00210	Electricity - Salem	5,800	5,000	100%	0
010-206-34044-00207	Water - Walhalla	1,200	481	40%	719
010-206-34044-00208	Water - Seneca	900	520	58%	380
010-206-34044-00209	Water - Westminster	900	461	51%	439
010-206-40031-00000	Sm Capital Equip (Loc)	2,800	2,559	91%	241
010-206-40032-00000	Operational	6,000	5,733	96%	267
010-206-40032-00000-A	Youth Services	2,000	1,125	56%	875
010-206-40033-00000	Postage	1,000	286	29%	714
010-206-40034-00000	Food	500	210	42%	290
010-206-40101-00000	Books (Local)	65,000	43,733	51%	41,267
010-206-40102-00000	Periodicals (Local)	20,000	19,035	95%	965
010-206-40103-00000	AV (Local)	10,500	4,368	42%	6,134
010-206-80206-00000	Automobile Maint - Library	2,500	208	8%	2,292
010-206-81206-00000	Gasoline - Library	1,500	1,227	82%	273
010-206-82206-00000	Diesel - Library	2,000	769	38%	1,231
<b>TOTAL LOCAL FUNDS</b>		<b>359,020</b>	<b>241,207</b>	<b>67%</b>	<b>117,813</b>
012-206-33022-00860	Maintenance Bldg Grounds	150,000	150,000	100%	0
012-206-60850-00000	Seneca Library Expense	21,514		0%	21,514
013-206-60010-00000	*Gfts. Donation (Loc)	20,486		0%	20,486
<b>TOTAL MISC. FUNDS</b>		<b>192,000</b>		<b>0%</b>	<b>192,000</b>
240-206-30018-00255	Travel	\$560.00		0%	560
240-206-30056-00255	Data Processing (State)	\$10,500.00	8,617	82%	1,883
240-206-30080-00255	Dues	\$1,000.00	628	63%	374
240-206-30084-00255	Schools, Train. (State)	\$4,000.00		0%	4,000
240-206-40031-00255	Sm Capital (State)	\$7,730.00	2,422	31%	5,308
240-206-40032-00255	Operational (State)	\$18,581.50	5,968	32%	12,613
240-206-40045-00255	IT Equipment	\$2,070.00	2,012	97%	58
240-206-40111-00255	Books (State)	\$32,453.00	32,453	100%	0
240-206-40112-00255	Periodicals (State)	\$24,515.00	15,454	63%	9,061
240-206-40113-00255	AV (State)	\$10,000.00	9,979	100%	21
<b>TOTAL STATE AID</b>		<b>111,410</b>	<b>77,532</b>	<b>70%</b>	<b>33,878</b>

**OCPL Bimonthly Report**  
**Library Usage Statistics**  
**Director: Blair Hinzen (interim)**

	Jan 2016	Jan 2017	Change	Feb 2016	Feb 2017	Change
Visits to Library	19,661	20,174	2.6%	22,214	19,432	-12.5%
Material Circulation - Adult	17,961	18,483	2.9%	18,653	16,863	-9.6%
Material Circulation - Youth	1,762	1,756	-0.3%	1,886	1,571	-16.7%
Material Circulation - Juvenile	7,464	8,055	7.9%	8,698	7,696	-10.6%
<b>Total Material Circulation</b>	<b>27,187</b>	<b>28,294</b>	<b>4.1%</b>	<b>29,147</b>	<b>26,130</b>	<b>-10.4%</b>
Internet Users	2,790	2,820	1.1%	2,959	2,739	-7.4%
Internet Hours of Use	1,828	1,716	-6.1%	1,950	1,715	-12.1%
New Cards Issued	191	200	4.7%	221	159	-28.1%
Programs - Adult	13	11	-15.4%	14	11	-21.4%
Programs Attendance - Adult	62	95	53.2%	61	47	-23.0%
Programs - Youth 12-18	1	0	-100.0%	1	1	0.0%
Programs Att - Youth 12-18	7	0	-100.0%	2	6	200.0%
Programs - Juvenile 6-11	3	6	100.0%	9	5	-44.4%
Programs Att - Juv 6-11	34	128	276.5%	80	113	41.3%
Programs - Children 0-5	20	7	-65.0%	18	4	-77.8%
Programs - Att - Children 0-5	339	59	-82.6%	211	106	-49.8%
Outreach Activities	5	6	100.0%	37	5	-86.5%
Outreach Act. Attendance	27	22	-18.5%	5	18	260.0%
Public Training Sessions	0	2		0	3	
Public Training Participants	0	3		0	9	
Public Training Hours	0	2		0	3	
Staff Training Sessions	10	2	-80.0%	9	6	-33.3%
Staff Training Participants	14	3	-78.6%	18	14	-12.5%
Staff Training Hours	37	3	-91.9%	57	24	-57.9%
Number of Volunteers Added	4	5	25.0%	5	4	-20.0%
Number of Vol Hours	138	115	-16.7%	123	112	-9.3%
Meeting Room Use	67	51	-10.5%	65	50	-23.1%
Meeting Room Attendance	498	532	6.8%	444	571	28.6%
Number of Web Site Hits	16,015	14,633	-8.6%	15,074	12,390	-17.8%
Wi-Fi Users	1,636	0	-100.0%	1,752	0	-100.0%
Wi-Fi Sessions	7,640	0	-100.0%	7,784	0	-100.0%
E Book Downloads	1,638	1,363	-16.8%	1,475	1,114	-24.5%
Mango Adult Users	14	58	314.3%	30	45	50.0%
Mango Children Users	0	0		0	0	
Ancestry.com Hits	2,366	1,240	-47.6%	3,584	1,012	-71.8%
Interlibrary Loans	39	54	38.5%	35	58	65.7%
New Material Added	975	1,150	17.9%	934	991	6.1%

# Branch Services

January/February 2017

Blair Hinson, Branch Services Librarian

## Narrative

### Public Relations:

We have been slowly building an email marketing list on *Constant Contact*, and have sent out emails at the beginning of each month detailing events and happenings at the library. We also continue appear on the "Coffee Time" program on 94.1 The Lake, WSNW, and will now be featured each second Thursday of the month for the rest of CY2017. The Director, Branch Services Librarian, and Secretary also toured Oakway Intermediate School shortly before the County took it over, to scope out the existing media center for possible use as a public library for the southern part of the County.

### Staff Development:

ROCK (Reference, Online, Circulation, and Knowledge) training continues successfully. We are already planning for our spring in-service staff training. It will be on Wednesday, March 15. We will be traveling to several County and community agencies to tour them and learn what they can do for our patrons, and maybe how we could partner with them for future projects. Westminster Branch manager Leah Price is heading up the planning for this in-service.

### Volunteers and Community Outreach

We continue to maintain the Little Free Libraries in Mountain Rest. We had to shutter one of them (in the Mountain Lakes Grill) due to the restaurant owner losing her lease on the building. We haven't yet ascertained where we could install another one. Possible locations might be the Keowee Campground and Cabins, or the Dakota Grill.

We continue to supply books to state trusties at the Oconee County Detention Center, and have added a route directly to the Oconee County Animal Shelter to serve a couple of the inmates who work there all day and cannot come to the Bookmobile when we run our regularly scheduled visit. We also have outreach to Lakeview Assisted Living. See bookmobile manager's report for more.

### Manager's Projects:

- Bookmobile: The Bookmobile was delivered at the end of January, 2017, but there were issues with some damage caused by the delivery driver/trainer, and an issue with the chassis wiring that caused the "Check Engine" light to come on, so the unit was sent back to Farber Specialty Vehicles in Columbus, OH, for repairs and corrections. It was again delivered in mid-February and accepted this time by Ernie Beck, head of Vehicle Maintenance. At the end of February, it was sent to Diamond-T Promotions for the vinyl "wrap."
- Construction and improvement to the branches: The last project on the list was gutters and downspouts for the Westminster Library, which was completed in January, 2017. There are several new projects that have been identified, such as reallocating some of the staff space in Walhalla to a small meeting room, and enclosing a small alcove in Seneca for more staff workspace. These will await assessment by Lake Julian, head of Facilities Maintenance, and funding.
- Inventory was completed for the bookmobile in December, 2016. The last book/material inventory was completed in 2011. The Salem and Seneca Branches are still working on their inventories, and the Walhalla Library is nearing completion with theirs. Westminster's was completed in Fall, 2016.
- We have finally had success setting up a mobile lab for six ASUS Chromebook laptops. These will be centrally managed through a single console, and can be used to teach Internet and computing basics, email, and other computer skills. The managers of the branches will be learning these cloud-based computers. We began scheduling classes for the public in February, 2017.

### Issues:

We haven't been able to get IT to finish the profile for our adaptive technology computer in Walhalla, so it still is sitting without a projected start date for us to use it.

## **Outreach Services**

**January/February 2017**

**Brenda Lee, Bookmobile Manager**

**Collections:** Manager chooses adult collections from Ingram and B&T Leasing Program; requests some juvenile reading materials from B&T Children's Lease Plan. Makes selections of adult DVDs to be ordered.

**Displays:** Bulletins of events at the libraries are displayed as space allows. Friends of the Library book sale announcements are posted.

**Manager's Projects:** Maintaining shelving appearance and keeping up with the weeding. Changing collection codes and rotation of collections as needed and time allows.

**Volunteers and Outreach:** While Brenda Thomson and her husband went on a cruise, Blair Hinson filled in most of her time. A new volunteer is to begin the latter part of March.

**Comments:** The stop at New Hope Baptist Church on Hwy 188 is not proving to be very profitable for us but by the end of February, we did start to see a few patrons. The new Bookmobile arrived on January 31 but unfortunately had to be sent back to Ohio on February 1. The next attempt didn't make it either but on February 22, it came to stay! We are now waiting for the wrap to be completed. It's an exciting time for the Bookmobile Department. That would be me!

## **PROGRAMS:**

In January and February Salem had our Knit & Crochet Circle and we also had our regular Family Story Time programs. For our other Children's programs in January Salem had the Snowman party. For the January and February Time to Read Book there was a good turnout for both events. For another of our ongoing programs we had the Adult Coloring Time drop in craft where we gave out adult coloring pages for patrons to take home to color pages on their own. For our children's programs in February Salem had the Bee Mine Valentine's Day craft program. In January Salem started the regular Painting for Fun painting session for adults. In February, the Salem Library had a Computer Search Strategies class on learning how to look up information on the internet.

### **Community Outreach: Salem Boy Scout Troop.**

In January Salem did an outreach program with the Salem Boy Scout Troop. Two Boy Scouts came in to work on their reading merit badge. This involved giving them an overview of the library system, showing them how to look up books in the catalog, and letting them find and retrieve books on the shelf. This was another good way to reach out to Salem students and to also teach them how to use the library.

## **WEEDING:**

In February with the help of technical services they changed the spine labels on our Board Books to the new way that we are doing it now. This was also a good time to weed out any of the well-used board books. We have also started to weed our young adult and non-fiction books.

### **Salem Collection Development**

We continue to order well reviewed items for the Salem branch. At the Salem branch we constantly have a lookout for high quality items that interest our patrons. By having a good collection development strategy we can keep the demand up for circulation at the Salem Library.

## **Volunteers**

We would like to welcome two new volunteers for Salem, they are: George and Sally Bouwman. Melonie Mack continues to volunteer on a regular basis. We will be holding a training session and getting the new volunteers involved in helping us to shelve books on a regular basis.

## Seneca Library Branch Narrative, January/February 2017

### Emily Whitmire Sluder

**Facilities:** On March 15, 2017, the second phase of the ceiling tile project was completed. There are a few small areas to finish. The maintenance crew moved the tiles in the alcove into the meeting room. All the plastic sheeting is now gone and we can use the maintenance storage area again. Hopefully they can install the rest of the tiles before summer reading when the meeting room use goes up. I am going to ask about resurfacing the parking lot.

**Collections:** We have condensed the shelving in the Easy Reader section since we weeded so many of the old books in the fall. We added more room for Easy Reader nonfiction books. We shifted the Easy books on CD and read-along books to try to increase their circulation. We will resume inventory in March.

I would like to weed more quickly; with only one cataloging license/user in Seneca it is difficult. I send items to technical services often, and Megan deletes books daily. We cannot do a major weed without room to store the books prior to discarding them.

### Programs and attendance:

Bingo: 3

Family Story Time: approximately 15 weekly

Let's Get Crafty: 8, 3

Let's Talk About It: 30

Writing Group: 0

Teen Book Exchange: 3

Japanese culture for kids: 12

**Meeting Room:** Groups using our meeting room included Let's Talk About It, the Tribble Center, a church committee, the Seneca Blazers track team, Seneca River Women's Auxiliary, Oconee Writers' Association, a book club, a homeowner's association, Baby Read, The Palmetto Project, students taking tests, and tutoring groups.

### Projects:

We have submitted our grant application to the SC Humanities Council Speakers Bureau to host John Fowler, author of *Trotting Sally: the Roots and Legacy of a Folk Hero*. Due to a conflict, he postponed his visit from February to April. He will be presenting a program on April 25th. Keep an eye out for promotional materials.

**Staff Development:** In January I attended the Midwinter conference of the American Library Association. It was held in Atlanta this year so I was able to go through an LSTA grant. (LSTA stands for the Library Services and Technology Act, and it is administered by the Institute of Museum and Library Services.) Notable speakers included actor Neil Patrick Harris, Newbery winner Kwame Alexander, and surprise guests Congressman John Lewis and Librarian of Congress Carla Hayden (who I did not get to see unfortunately). I learned more about the culture of the profession and how it relates to the current political climate. As the conference was held during Inauguration weekend, politics were at the forefront of everyone's minds. It was eye-opening to learn about issues that affect libraries depending on location and demographics. For example, many libraries are creating resources for refugees and obtaining materials in other languages that they would not have ordered without an influx of refugees in their communities. I enjoyed the conference and hope to attend others if the funds are available in the future.

I have been participating in Leadership Oconee County this year. For our volunteer project, we have chosen to work on much-needed repairs and upgrades to the Lakeview Assisted Living facility. We have had several fundraisers and have a raffle for National Championship commemorative footballs signed by Dabo Swinney.

Bethany is serving on the volunteer event committee for the recognition event in April.

**Miscellaneous:**

**New borrowers:** We issued cards in January and in February.

**ILL:** We accepted 24 inter-library loan requests in January and 36 in February.

**Volunteers:** Our volunteer Neelam does an excellent job of shelf-reading and straightening. She decided she would like to work at Walhalla some of the time so that she could do more tasks like courier and computer help. While she could do those here, we do not have as much room. Since she is our only volunteer we are choosing her to be the volunteer of the year for our branch at the upcoming recognition event in April.

Please note that public training statistics do not include the many hours we spend helping patrons with their own devices, downloading Overdrive e-books, using the public computers, and troubleshooting their issues.

# TECHNICAL SERVICES

January / February 2017

Robena Barton, Librarian

## Collections:

In this mid-term period we are busy with the normal functions of collection maintenance. We are at a steady pace of adding in new orders and work on deleting weeded selections as time allows. A new project for us will be to re-classify children's series according to the series title when the author varies to keep multiple works in the same location. We hope to begin this project in earnest in March.

## TLC:

We recently underwent scheduled maintenance during the President's Day holiday weekend. No problems were reported upon returning to work. There have been no reports of changes and this seems to be strictly a maintenance check and back-up of our records.

## Manager's Projects:

I am preparing to present my work on DISCUS MARC records to the State Library Technical Services Exchange in March.

## Staff Development:

January saw a new ROCK session, although it was a shortened version. I am hoping to come up with some new ideas at In-service in March as I feel enthusiasm is starting to wane on this incredibly important opportunity for continued staff development. Also in March I will be cross-training staff members to fill in as copy-catalogers if needed. This is especially important since my current copy-cataloger will be retiring in June.

## Issues:

At least in the back of the office there are no major issues at this time. The bookmobile is still eagerly anticipated and there seems to have been an increase in disorderly conduct both inside the library and in the surrounding area, but from our quiet corner there is nothing remarkable to report.

## Volunteers:

We seem to have lost Mike White as I have not heard from him in several months regarding the unfinished manual. My current plan is to finish it myself in May and June if I have not heard back from him by that time. Nancy Woods is a treasure as always and continues to be a valuable member of our team as we complete repairs.



# Walhalla Library

## January/February 2017

### Emily Embry, Branch Manager

#### Narrative

**Walhalla Collections:** We continue to order materials based on professional reviews, patron requests, and “best sellers” lists, and our newly adopted book policy. Weeding is continuing in order to withdraw items that are in poor condition and replace those that need to be updated.

**Overdrive Collection:** The Overdrive collection continues to grow while maintaining orders for replacement titles that the license has expired. Our current monthly budget is around the \$1,000 mark which we hope to expand once the new allocation of periodical money is added to Overdrive for e-book and e-audio book purchases.

**Staff Development:** During the month of January we implemented several changes which had previously been discussed with the circulation staff. These changes included a new Shelf Reading project and inventory which will help to maintain the accuracy of our collection. We did a pilot program with opening up the Children’s Circulation Desk during the month of January and have handed that project over to Stacie Powell and Youth Services.

**Volunteers:** The Friends of the Library are continuing to overhaul the design and space for the book sale room and sorting room which is a large undertaking for all involved. We are continuing to have Solid Waste pick up any books that are discarded and are sending them off to be recycled.

**Programs:** Our Monthly Programs for both January and February included Sandwiches & Cinema, Tech Tuesdays and our Adult Art therapy as well as our Children’s art Studio. During the month of January we also hosted our Bi-monthly Books & Chocolate Book Club and we added a new monthly program using our new mobile computer lab. We have a computer basics class that will meet every first and third Tuesday of every month. The current plan is to keep the course to an 8 week schedule that will be on continuing rotation as long as students are utilizing the course material. We only have space for six participants and plan to open up a new class time if demand for the class grows.

**Meeting Room:** Many outside groups utilize the meeting space at the Walhalla Library. Groups that used our space during January include: Girl Scouts (3 times), Continuum of Care (2 times), Parenting Place (3 times), Oconee County Third Option Group, Baby Read (5 times), National Youth Advocate Program (2 times), Tri-County Home Educators Chess Club, Tri-County Home Educators Lego Club, Walhalla High School, Oak Stone Home Owner’s Association, Tri-County Home Educators Graduation meeting. Groups that used our space during February include: Baby Read (6 times), National Youth Advocate Program, Girl Scouts (4 times), Grant administrator for the county, Tri-County Home Educators Lego Club, Tri-County Home Educators Chess Club, James M. Brown Kindergarten Tour, Guardian ad Litem, Real Estate Visionaries, KOBA, Continuum of Care – 2 times, Waters Edge Home Owners’ Association, Beaver Lake Property Owners’ Association, and the Lions Club.

**Facilities:** During the month of January we had trouble with our thermostat on the second floor staff area and needed maintenance to look at the drip pan for the unit. The only other maintenance issue for the month of January was a routine visit from our Pest Control Service to spray the building. During the month of February we began with the cutting down of two trees and the clearing of underbrush from the sides of the road to prepare our new land for program use. We are still waiting for funds to be able to do a run-off study that has to be completed before the approval will go through for adding a crushed gravel parking lot for staff and overflow parking. We are also beginning to discuss the outdoor uses of the land for programming in the summer. We are also preparing for the arrival of the new Bookmobile which will continue to be housed at the Walhalla Library. In preparation for its arrival, it was recommended to staff that we have a larger wall outlet with bigger amperage to better accommodate the additional devices, appliances, etc... on the new vehicle. The current wall outlet will accommodate the very basic features of turning on the light and using a single device inside the vehicle, but may result in a breaker trip if any other devices are in use while plugged into the wall. Based on that recommendation we have asked Facilities to install the larger outlet.

**Westminster Library Report**  
**Leah Price, Branch Manager**  
**January and February 2017**

**Collections**

About 50 to 100 of our music CDs are not classified correctly in the system as music CDs. Staff are running reports and changing those items. We are also doing a quick mark-off inventory since we think several may have been stolen since inventory was done in August.

**Staff**

Part-time employee Susan shadowed the courier, Joe, during February. She was able to visit for the first time the Salem Library as well as see the process Joe goes through.

**Programs and attendance**

Family Story Time 1/10	5	Drop-in Craft Chinese New Year	2
Family Story Time 1/17	7	Unicorn Party	45
Family Story time 1/24	7	Laura Ingalls Wilder Anniversary Cake and Craft	15
Family Story Time 1/31	5	Family Movie Night: <i>Queen of Katwe</i>	0
Dino-soiree	37	Teen/Tween Emoji Party	6
DIY Twig Frame	6	Cookbook Club	
Movie: <i>The Light Between Oceans</i>	8		

14 Program with 149 attendees

**Meeting Room**

We had two new people attend our Cookbook Club. One said she saw it in the newspaper and thought it would be a good way to get out of the house and interact with more people. This was great to hear because it shows that people are still getting our information through print resources and because socializing with peers is part of the reasons we host our programs. Others who used our meeting room include a several community meetings, crochet club, and Baby Reads group.

**Manager's Projects**

Leah facilitated Family Story Time through January. We are glad to have the youth services librarian back who took the program back over in February. Leah has also coordinated the upcoming staff in-service day. This day will focus on community services and will include a tour of the Clemson SC Works office, SC Vocational Rehabilitation, and the United Way. Leah is also working on the upcoming adult summer reading. New issues include the encouragement of the SC State Library to go to an all-online program. This is requiring a lot more thought and training for Leah as well as the youth services librarian. All staff we need to be trained by this summer on how to use the program. Leah has also been working with Sandra Powell to make sure events are still posted in the new Oconee Chamber's events since the merger of all chambers into one.

**Westminster Library Report**  
**Leah Price, Branch Manager**  
**January and February 2017**

**Facilities**

Gutters and downspouts were installed on the building. New street numbers were replaced on the building. The handle to the men's restroom broke and had to be replaced. On February 21 we noticed an odor in the women's restroom and were afraid the septic was going to back up. Eddy from maintenance came out and suspects the trap to keep the sewer gas from coming up the drain is broken. We are going to watch it for a few days and if the trap is busted the drain will just have to have a cap put on it to prevent the gas from coming into the restroom.

Computer issues since January 6<sup>th</sup>-print release station requires log in every time someone wants to print something. Current workaround is to have instruction and the password posted but it is still requiring a lot of staff involvement and patron confusion. The PACs have also been affected, but we were able to do a work around until January 17, when both PACs became out of commission. We have put up signs letting borrowers know they can ask at the desk for help locating items. All of these issues were resolved about two weeks later. On January 18 Leah started having issues with many websites not working on her desk computer. Found out the issue was county-wide and IT is working on the problem. The issue was resolved in a few days.

**Youth Services Dept.  
Jan / Feb 2017  
Stacie Powell, Librarian**

**Note: Stacie Powell returned from maternity leave on Jan. 20, 2017.**

**Print Collections:** Several staff at Walhalla (DJ Roach, Youth Services Assistant and Leah Kelly, Acquisitions Clerk) did an excellent job of maintaining collection development during the Youth Services Librarian's maternity leave. Budget is on-track for the fiscal year. We are presently weeding Juvenile fiction at Walhalla. The branches are spot weeding their collections on a regular basis.

**Staff Development:** Jan. 27<sup>th</sup> – Stacie attended the Teen Services Exchange at the State Library. New ideas for teen programming were acquired from the exchange.

Feb. 8<sup>th</sup> – Stacie, along with Philip Cheney, attended an audit session hosted by the State Library on recent awardees of LSTA grant funds. Stacie talked about the previous LSTA grants she has received and how they were successful or weren't and provided feedback for the auditor. The session was very informative. A lot was learned about what other libraries are doing with LSTA funds around the state and ways the State Library can improve the grant process in the future.

Feb 28<sup>th</sup> – Fighting Fake News webinar – provided by the State Library and hosted by Marcus Banks

**Collaboration:**

Feb. 17<sup>th</sup> – State in Oconee Luncheon – The Youth Services Librarian attended this program along with other members of the OCPL staff.

Feb 23 – Bilingual Story Time – the School District has continued its partnership with us in providing Spanish speaking teachers to do a monthly bilingual story time at our libraries. This month we were at the Seneca branch.

Building off of a relationship that started during the STEAM Driven Summer Camp and Science Saturdays, Dr. Corbin, Associate Professor of Biological Sciences and Department Director of the CU Life Sciences Outreach Center emailed the Youth Services Librarian in January expressing interest to rekindle our partnerships. She wants us to work on a grant together as well as have her Creative Inquiry students host science programs at our Walhalla branch on a monthly basis. These science programs will target middle school kids and specifically under-served populations such as Latinos. We will be working on the specifics soon. This program will not start until next fall. We intend to ask the SDOC to partner with us in some capacity.

**Community Outreach:**

First Steps events coming up in April

**Programs:**

Thank you to OCPL employees Emily Whitmire, Anna DuBose, Leah Price, DJ Roach, Emily Embry, Christie Johnson, and Leah Kelly who all stepped up to the plate and did a wonderful job covering story time during Stacie's maternity leave.

No Youth Services programs besides weekly story times were scheduled during January and February due to Stacie's absence and then her catching back up on work.

**Special Projects:**

NASA grant – the Youth Services Librarian is applying for a highly competitive NASA grant titled NASA @ My Library. The deadline is March 22<sup>nd</sup> and awardees will be announced May 1<sup>st</sup>.

Summer Reading preparations – we are busy bees upstairs in the Youth Service's loft planning for Summer Reading 2017. The Youth Services Librarian and Westminster Branch Manager Leah Price are working on getting the online registration system up and running. The State Library is pushing libraries to utilize this service they pay for. We have put it off for several years due to the lack of time for training frontline staff and because many of our patrons don't have access to home computers. However, we are determined to give it a go this year. We are considering this year a beta run and hopefully next year have all the kinks and hiccups worked out.