



OCONEE COUNTY PUBLIC LIBRARY

Oconee County Public Library

Minutes of meeting of Library Board of Trustees--

November 27, 2017—Walhalla Library, Walhalla, SC, 5:30 p.m.

Members present: Beverley Brackett, Bill Caster (vice-chairman), Allison Griffin, Kelly Holleman, Maria Jacobson, Lisa Martin, Marie McMahan

Members absent: Chanda Morrison, Alisa Suddeth (chairman)

Staff/guests present: Blair Hinson, Library Director; Robena Barton, Technical Services Librarian; Nancy Woods, Vice President of the Friends of the Library; Quientell Walker, Walhalla Branch Manager; Nancy Soper, Friends of the Library

Members of the press present: none.

- I. **Call to Order:** Called to order at 5:30 by vice chairman Bill Caster.
- II. **Minutes:** Minutes from September 25, 2017 Board meeting were considered. Motion to accept made by Maria Jacobson, seconded by Marie McMahan. Unanimously approved.
- III. **Public Comment:** none.
- IV. **Friends Report:** Jean Mercer replaced Barb Askew as President of the Friends. Gift Certificate programs will be used to drive membership and book sales, plus the Friends have added a “punch card” similar to area restaurants that rewards buyers after so many purchases with \$5 in Book Bucks. Friends sponsored a World of Energy Christmas Tree entry.

Income	September, 2017	October, 2017	November, 2017
	Book Sale: \$1103.35	Book Sale: \$950.55	Book Sale: \$1257
	Lobby Book Sale: \$108	Lobby Book Sale: \$308	Lobby Book Sale: \$35
	Seneca Bookcase Sale: \$30	Seneca Bookcase Sale: \$48	Seneca Bookcase Sale: \$55
		Saturday Sale: \$942.50	
	Total-- \$1241.35	Total-- \$2249.05	Total -- \$1347

PARTIAL THREE MONTH TOTAL: -- \$4837.40

- V. **Committee Reports:**
- a. **Finance Committee:** Nothing to report
  - b. **Policy and Personnel Committee:** All full-time positions are now filled. Former OCPL employee Sue Andrus filled the Branch Services position.
  - c. **Building and Grounds Committee:** Westminster looking for a new contract to repair men's bathroom floor. All ceiling tiles have been replaced at the branches. Two trees were lost at the Seneca Library in September due to storm damaged. One fell over, and another was removed preemptively. A work order has been submitted to replace with smaller tree species.
  - d. **Community Relations Committee:** Nothing to report
  - e. **Capital Projects Committee:** Nothing to report
- VI. **Chairman's Report:** Chairman absent. No report was given.
- VII. **Director's Report:** Launchpad tablets were well-received by patrons. Fall in-service in October led to security evaluations at each branch. Evaluations by Sheriff's office will lead to a recommendation report in the coming months. The library leadership will act on recommendations as quickly as possible. There is no news on electric vehicle parking at the Walhalla Library. Library Legislative Day is Wednesday, January 17<sup>th</sup>. All Board members welcome to come. Planning for the county's Sesquicentennial continued. Director and Walhalla Manager Quientell Walker are both on planning committee. Some possible projects are a float in Christmas parades, banners around Oconee County (including Library branches), and a Library bookmark contest (starting in January, 2018).
- VIII. **OLD BUSINESS:**
- A. Strategic Plan: A preliminary overview was distributed to Board members. Plan to establish planning committee suggestions and budget for facilitator by following board meeting. Tentative plans to have committee meetings and staff input completed by May board meeting (end of April, 2018).
  - B. Proceeding with engineering study for using new lot in Walhalla: Delayed until following board meeting.
- IX. **NEW BUSINESS:**
- A. Approval of 2018 library holiday schedule: Marie McMahan motioned to accept, Beverly Brackett seconded. Unanimously approved.
  - B. Approval of 2018 Library Board meeting schedule: Maria Jacobs motioned to approve, Marie McMahan seconded. Unanimously approved.
- X. **Adjournment:** Marie McMahan motioned to adjourn, Bill Caster seconded. The meeting adjourned at 6:35.

**Reported by Robena Barton, Technical Services Librarian**