

OCPL Director's Report
September, 2018

- 1. Programs and Services:** The Summer Reading program for 2018 ended with a great event at South Cove County Park. The End-of-Summer-Reading bash was held on July 27, and about 250 attended. There was bingo, a water slide bounce castle, snow cones, and free pizza given by Domino's Pizza of Walhalla. While our overall numbers for enrollment were down this year, the numbers for Adult Summer Reading improved. Kayla Hamilton, the Youth Services Librarian, is already working on ways to improve registration and increase participation for the 2019 Summer Reading Program. Kayla is also working on a new story time for elementary aged children, called Steam Ahead Story Time. It will feature STEAM-themed subjects (Science, Technology, Engineering, Arts, and Math). Janice Lovinggood, our volunteer administrator, has been working with several new volunteers from the Hispanic community in Walhalla. The library will hold a "Biblioteca 101" program in September to show people in the Hispanic community how to more effectively use the library's catalog, databases, and services.
- 2. Usage statistics and narratives:** July and August, 2018, statistics and bi-monthly reports are attached. Figures reflect closings for library holidays (Independence Day holiday) and closing for Sundays at the Walhalla Main Library.
- 3. Finance and Budget:** OCPL budget expenditure figures year-to-date in FY19 are attached.
- 4. Personnel and Training:** The library is currently fully staffed. The fall staff in-service day will be held on Monday, October 8, 2018. Part of the day the staff will meet together, and part of the day the staff will return to their respective branches for branch staff meetings and training.
- 5. Building and Grounds:** The Director received additional information from Kyle Reid with County Roads & Bridges regarding the lot in Walhalla for staff parking. Work will proceed in September on tree removal (for sight lines) on the lot, and the roads department hopes to complete work on the lot (grading, gravel installation, and landscaping) by the end of the calendar year.
- 6. Technology:** The library continues to take credit and debit cards for fine and fee payments. This seems to be a popular service. We are averaging two to four payments as day so far. The library began circulating another 30 or so Launchpad devices, and will be rotating the ones the library currently possesses. They also came with newer, more rugged cases, so the library replaced the cases on the existing ones to match.
- 7. Friends of the Library:** July and August Used Book Sales were well attended. The Friends' report will detail sales figures. The Friends gave very generously for the 2018 Summer Reading program. They have also received several donations for us from contributors Schneider Electric and from Duke Energy. The Friends are a 501(c)(3) organization, so they can process the donations.

8. Oconee County: County workers are starting to see a two or three percent pay increase this fiscal year, depending on level of income. The raises begin on the employee's anniversary date of employment with the county. We will also be working with the county on their comprehensive 2020 plan.

9. State Library: The State Library is sending the director to the Association of Rural and Small Libraries Conference in Springfield, Illinois in September, 2018. Information and ideas gained there will help kick off the introduction of the strategic plan.

10. Community Involvement: Quientell Walker, Walhalla Branch Manager, continues to be involved in the effort to bring electric bus service to other parts of the county, particularly Walhalla and Westminster. The library is helping to promote and distribute a survey in English and Spanish about whether people desire, and would use, this service. Volunteer administrator Janice Lovinggood is working with several volunteers from Walhalla's Hispanic community, and is planning a "Bibliotheca 101" library outreach program to make more people familiar with what the library has to offer. That program will be at the Walhalla Main Library on September 29, 2018. The director also recently met with Shelby Henderson from the Bertha Lee Strickland Cultural Museum, and Nick McKinney of the Lunney House Museum, to discuss future partnerships among various cultural organizations in the county.

11. Other: The Director continues to be active in SCAPLA, the SC Association of Public Library Administrators. We will be sending several staff members to the 2018 South Carolina Library Association conference at the Hilton in Greenville, SC, this year. The conference has been held in Columbia for the past three years, so we are hoping to send a few more people since it will be much closer to our area this year.

OCPL Bimonthly Report
Library Usage Statistics
Director: Blair Hinson

	July 2017	July 2018	Change	Aug 2017	Aug 2018	Change
Visits to Library	22,017	21,655	-1.6%	22,091	20,579	-6.8%
Material Circulation - Adult	18,090	18,345	1.4%	19,214	18,106	-5.8%
Material Circulation - Youth	2,399	2,233	-6.9%	2,228	1,756	-21.2%
Material Circulation - Juvenile	10,512	9,987	-5.0%	10,465	8,555	-18.3%
Total Material Circulation	31,001	30,565	-1.4%	31,907	28,417	-10.9%
Internet Uses	2,423	2,160	-10.9%	2,685	2,491	-7.2%
Internet Hours of Use	1,443	1,352	-6.3%	1,602	1,542	-3.7%
New Cards Issued	250	280	12.0%	228	222	-2.6%
Programs - Adult	6	14	133.3%	10	13	30.0%
Programs Attendance - Adult	27	92	240.7%	209	185	-11.5%
Programs - Youth 12-18	6	0	-100.0%	4	0	-100.0%
Programs Att - Youth 12-18	31	0	-100.0%	73	0	-100.0%
Programs - Juvenile 6-11	23	14	-39.1%	5	2	-60.0%
Programs Att - Juv 6-11	595	352	-40.8%	231	52	-77.5%
Programs - Children 0-5	6	3	-50.0%	5	3	-40.0%
Programs - Att - Children 0-5	83	36	-56.6%	71	25	-64.8%
Outreach Activities	1	5	400.0%	2	4	100.0%
Outreach Act. Attendance	4	95	2275.0%	18	22	22.2%
Public Training Sessions	0	0		1	1	0.0%
Public Training Participants	0	0		9	1	-88.9%
Public Training Hours	0	0		2	1	-33.3%
Staff Training Sessions	2	2	0.0%	4	5	25.0%
Staff Training Participants	2	0	-100.0%	4	3	-25.0%
Staff Training Hours	79	0	-100.0%	199	128	-35.9%
Number of Volunteers Added	2	1	-50.0%	2	1	-50.0%
Number of Vol Hours	98	100	1.5%	108	112	4.2%
Meeting Room Use	74	82	10.8%	62	67	8.1%
Meeting Room Attendance	617	681	10.4%	447	622	39.1%
Number of Web Site Hits	17,763	19,892	12.0%	15,580	18,874	21.1%
Wi-Fi Users	0	465		0	552	
Wi-Fi Sessions	0	1,413		0	1,587	
OverDrive Downloads	1,618	2,010	24.2%	1,583	1,840	16.2%
Mango Adult Users	114	72	-36.8%	89	89	0.0%
Mango Children Users	0	0		0	0	
Ancestry.com Hits	917	469	-48.9%	1,015	495	-51.2%
Interlibrary Loans	38	58	52.6%	36	64	77.8%
New Material Added	1,224	1,410	15.2%	1,143	1,187	3.8%

OCPL Budget 2018-2019 9-7-18

Account Number	DESCRIPTION	Budgeted	Spent	Percent	Balance
Local Budget					
010-206-30024-00000	Equip. Maintenance	2,450	2,470	101%	-20
010-206-30025-00000	Professional -Staffmark	102,425	14,740	14%	87,685
010-206-30041-00000	Telecommunications	1,000	76	8%	924
010-206-30056-00000	Data Processing	27,716	27,635	100%	81
010-206-30059-00000	Copier Click Charges - Xerox	10,000	581	6%	9,419
010-206-30068-00000	Advertising	700	300	43%	400
010-206-30080-00000	Dues	750	65	9%	685
010-206-30084-00000	School, Training, Sem.	3,300	693	21%	2,607
010-206-30090-00000	Honorarium	900	900	100%	0
010-206-33022-00207	Bldg Maint - Walhalla	7,000	2,400	34%	4,600
010-206-33022-00208	Bldg Maint - Seneca	3,600	1,679	47%	1,921
010-206-33022-00209	Bldg Maint - Westminster	2,500	1,313	53%	1,187
010-206-33022-00210	Bldg. Maint - Salem	2,020	1,020	50%	1,000
010-206-34043-00207	Electricity - Walhalla	32,500	2,335	7%	30,165
010-206-34043-00208	Electricity - Seneca	17,000	1,420	8%	15,580
010-206-34043-00209	Electricity - Westminster	15,500		0%	15,500
010-206-34043-00210	Electricity - Salem	5,000	5,000	100%	0
010-206-34044-00207	Water - Walhalla	1,400	244	17%	1,156
010-206-34044-00208	Water - Seneca	1,000	102	10%	898
010-206-34044-00209	Water - Westminster	1,000		0%	1,000
010-206-40031-00000	Sm Capital Equip (Loc)	2,800	658	24%	2,142
010-206-40032-00000	Operational	6,000	5,227	87%	773
010-206-40032-00000-A	Youth Services	2,000	133	7%	1,867
010-206-40033-00000	Postage	1,000	71	7%	929
010-206-40034-00000	Food	500	37	7%	463
010-206-40101-00000	Books (Local)	85,000	35,383	42%	49,617
010-206-40102-00000	Periodicals (Local)	20,000	18,223	91%	1,777
010-206-40103-00000	AV (Local)	10,500	3,708	35%	6,792
010-206-80206-00000	Automobile Maint - Library	3,500	53	2%	3,447
010-206-81206-00000	Gasoline - Library	2,500	446	18%	2,054
010-206-82206-00000	Diesel - Library	2,000	366	18%	1,634
TOTAL LOCAL FUNDS		373,561	127,278	34%	246,283
Misc. Funds					
013-206-60010-00000	*Gifts, Donation (Loc)	24,626		0%	24,626
TOTAL MISC. FUNDS					27,126

State Aid Budget

240-206-30018-00255	Travel	300.00		0%	300.00
240-206-30056-00255	Data Processing (State)	\$10,650.00	505.00	5%	10,145.00
240-206-30080-00255	Dues	\$1,200.00		0%	1,200.00
240-206-30084-00255	Schools, Train.. (State)	\$2,700.00		0%	2,700.00
240-206-40031-00255	Sm Capital (State)	\$9,207.75		0%	9,207.75
240-206-40032-00255	Operational (State)	\$14,750.00	253.17	2%	14,496.83
240-206-40045-00255	IT Equipment	\$2,070.00	1,857.27	90%	212.73
240-206-40111-00255	Books (State)	\$52,500.00	740.68	1%	51,759.32
240-206-40112-00255	Periodicals (State)	\$25,000.00	8,543.53	34%	16,456.47
240-206-40113-00255	AV (State)	\$11,600.00	119.26	1%	11,480.74
Total State Aid Funds		\$129,977.75	12,018.91	9%	117,958.84

Program Budget

Salem - \$155.41

Seneca - \$374.60

Walhalla - \$303.13

Westminster - \$81.89

Branch Services

July/August 2018

Sue Andrus, Branch Services Librarian

Narrative

Public Relations

Summer Reading Program activities were widely promoted in local media and on social media such as Facebook and Twitter. The SRP Bash held on July 27 could have potentially been a disaster due to miscommunication, but our local Domino's came through by making 35 large pizzas in 45 minutes. We sent thank you notes to the local store and to Domino's headquarters to let them know how much we appreciate them.

Staff Development

New Youth Services Librarian Kayla Hamilton started on July 18. She needed assistance in setting up email, voicemail, computer access etc. Kayla brought the "New Hire" notebook from her previous position at the Greenville County Library. This will be very helpful as a template for a similar notebook here, which should streamline the onboarding process.

Planning for In Service Day on October 8 has begun. Sessions on implementing the strategic plan, assistive technology, and some Microsoft Office programs are under consideration.

Volunteers and Community Outreach

We will be continuing the Bookmobile outreach to the state trustees at the Oconee County Detention Center, and the route directly to the Oconee County Animal Shelter to serve a couple of the inmates who work there all day and cannot come to the Bookmobile when we run our regularly scheduled visit, as well as outreach to Lakeview Assisted Living.

A new Bookmobile stop has been added for the summer, at Ann Hope United Methodist Church in the Utica area of Seneca. This is on route D (2nd and 4th Monday) from 10-11:30am.

Manager's Projects

The bookmobile's electronic Monthly Tracking Sheet spreadsheet is being used concurrently with the paper tracking sheet for circulation and statistics and is working well. This will make it easier to generate circulation and use statistics.

Simplified directions for the mechanical operation of the Bookmobile are being created. This includes step-by-step directions for turning on the generator for full power or just the interior lights.

Technical Services Librarian Phil Bergen is now running the monthly circulation reports. We are collaborating on how to best gather and report the statistics that record the information used by the library system and the State Library. Some modifications to the existing procedures have been made and others are under consideration.

Part of the yearly database maintenance was completed on July 2 when 4696 expired borrowers were deleted from the patron database. These patrons had expiration dates of July 1, 2015 or earlier and did not owe any fines. A software upgrade was performed by TLC over the Memorial Day weekend in order to provide us the borrower purge utility. The patron database dates from 1991 and includes several thousand patrons who have not used their cards in more than 20 years but aren't being purged due to fines owed.

Annual evaluations for Dan Polk, Emily Whitmire, and Quientell Walker were completed.

Issues

The PACs at all locations still have intermittent problems connecting to the network. IT Problem Log spreadsheets are in use at each branch to keep track of all IT issues.

As a result of the in-service day presentation by the Sheriff's Department, safety assessments at all locations were conducted by Sgt. McGowan in November. We have contacted him several times since and are still waiting for his report.

Outreach Services

July/August 2018

Brenda Lee, Bookmobile Manager

Collections: Manager chooses adult collections from Ingram and some from B&T Leasing Program; requests some juvenile reading materials from B&T Children's Lease Plan. Manager selects adult DVDs to be ordered.

Displays: Bulletins of events at the libraries are displayed when Branches send their postings. Friends of the Library book sale announcements are posted monthly.

Manager's Projects: Maintain shelf appearance and keep up with weeding. Due to summer reading, I was able to keep up with weeding some of the collections on the Bookmobile but most of the materials have had to hang in my office longer than normal.

The Ann Hope United Methodist Church stop in the Utica area of Seneca did not see a huge growth, this being the first time OCPL Bookmobile has ever tried serving in that community. However, I do feel it necessary to give them another opportunity in our Fall schedule.

Volunteers and Outreach: My three regular volunteers and my substitute as well as staff, Sue Andrus and Kayla Hamilton, helped out these months. Outreach numbers increased due to taking the Bookmobile to South Cove Park for the End of Summer Reading Bash where I had 75 patrons to come aboard, not including staff and checked out 99 items in the time I was there.

Comments: This was my first time to participate at "The End of Summer Reading Bash" with the Bookmobile and it was great! I love meeting new patrons (and encountering some of my own) and this was certainly a good way to do that!

The air conditioner unit that went out in April finally got replaced in August. YAY!

Programs:

Salem continues to have the Family Story Time for toddlers. Salem had the following regular adult programs for July and August: Knit & Crochet Circle, Time to Read Book, Adult Coloring Time drop in craft, and Painting for Fun painting session for adults. In July for the Summer Reading program we had the I Read to Animals for kids and the Decoupage Comics Light Switch Covers program for kids and teens. In August Salem had the Tape Resist Name Art for kids and the T(w)een Crafternoon: Bookend Art program for teens. Thanks to our successful summer reading programs July was our busiest month.

Salem Collection Development

We continue to order well reviewed items for the Salem branch. At the Salem branch we constantly have a lookout for high quality items that interest our patrons. By having a good collection development strategy, we can keep the demand up for circulation at the Salem Library. We will be working on being sure that our money is spent for this year's budget.

Weeding

Salem continues to weed different areas of the library to make room for new books. This past two months we have been concentrating on weeding the Juvenile non-fiction, Juvenile Biography, and Adult-biography and Adult non-fiction section.

Volunteers

The Salem library now has two current active volunteers: Melony Mack, and Sally Bouwman. Our Volunteers continue to volunteer on a regular basis. Volunteers even help out with the programs we put on. We will continue to look for other qualified volunteers at the Salem branch. These volunteers help us so much by freeing up our time to allow us to do our regular work and to concentrate on helping patrons.

Seneca Library Branch Narrative, July/August 2018

Emily Whitmire Sluder, Branch Manager

Facilities: Our hot water heater was replaced as it was rotted and leaking. Heavy rains caused us to have to replace a couple of stained ceiling tiles. The air conditioning at the front of the library was not working properly, so Maintenance has put in more Freon twice now. Maintenance also replaced a filter that had not been changed in some time, and unclogged a water line. Hopefully it will cool off more efficiently now.

Update to Xerox issues: Our copiers have not had any improvements in the frequency of jamming after being repaired. This problem is not resolved as I thought it would be. I am contacting Robyn Courtright in Procurement to see if she will ask for a new black and white copier.

Collections: I would like to weed more quickly. TLC's web-based cataloging system is wonderful in that it allows us to delete items in the branch.

Programs and attendance:

Bingo: 35

Kids programs reflected in YS report

Let's Get Crafty: 2, 12

Meeting Room: Groups using our meeting room included SC Legal Services, the Red Cross, a Girl Scout troop, Safe Harbor, a church committee, Seneca River Women's Auxiliary, National Youth Advocacy Program, Oconee Writers' Association, a book club, Baby Read, TCHE (Homeschool group), The Palmetto Project, and tutoring groups.

Staffing: Our part time employee Erik left to take a full time job in Fairfield County as a school library aide. We have hired Erica to replace him. The transition has been smooth.

Special Projects: We are stepping up our weeding and shifting. We hope to have the entire library shifted this year (toward the side with the computers). Jonathan attended a paraprofessional conference in August.

Statistics: Visits to Library: July - 8784; Aug - 8118

Total Volunteers: 1

Volunteer Hours: July - 5; Aug - 4

New borrowers: July - 131; Aug - 121

ILL: July - 17; Aug - 27

Please note that public training statistics do not include the many hours we spend helping patrons with their own devices, downloading Overdrive e-books, using the public computers, and troubleshooting their issues.

TECHNICAL SERVICES

July / August 2018

Phillip Bergen, Technical Services Librarian

Collections:

With much-appreciated assistance from Christie Johnson and the other non-technical services staff at the Walhalla branch, we have completed processing of the many large orders placed in June and have maintained continuity in the acquisitions process during the acquisitions manager's leave of absence. We are grateful to have the acquisitions manager back with us again and have returned to our normal ordering and processing schedule. In addition, we have completed the project to change fiction graphic novels in the juvenile and young adult sections to state only J/Y and the author's last name on the spine label. Special kudos go to Bethany Owens and Claire Giordano for handling with grace and skill the extra workload of the past few months.

TLC:

An update to LS2 5.3.1 was completed August 21 with no technical disruptions. The update primarily provides minor enhancements to the cataloging module and restores some functionality lost in previous versions.

Manager's Projects:

The latest update of LS2 still does not implement the kind of bulk operations necessary to manage large e-resource collections. Management of DISCUS records in LS2 cataloging therefore remains untenable. Over the next few months, we will delete all DISCUS records from the catalog and evaluate and selectively restore records for high-ROI titles, beginning with the career and test preparation resources in LearningExpress Library. We will also use this opportunity to update our electronic resource acquisition and weeding policies and will revise e-resource policies and procedures as appropriate bulk operations are made available in future LS2 updates.

Staff Development:

Technical services staff have not participated in any staff development activities over the past two months.

Issues:

Our priority continues to be the development and documentation of procedures to facilitate use of the LS2 system and improve the speed, ease, and quality with which library staff accomplish their work and library patrons make use of our collections.

Volunteers:

Nancy Woods continues to do an excellent job in mending and repair.

Walhalla Library

July/August 2018

Quientell Walker, Branch Manager

Narrative

Walhalla Collections: We continue to order materials based on professional reviews, patron requests, "best sellers" list, and within the guidelines outlined in the OCPL book policy. We are still actively engaged in replacing damaged and superseded titles in the Non-Fiction collection.

Overdrive Collection: With assistance from the Branch Managers and the Youth Services Staff we have been able to continue adding new items to the Overdrive Collection. The collection has continued to show an increased growth of Unique Users. Below is a chart depicting this growth from 2017 to 2018.

	July 2017	July 2018	August 2017	August 2018
Unique Users	433	566	452	579

Volunteers: One volunteer was added in July and another was added in August.

Programs:

July— I Read to Animals—41; Musicals at the Library—8; Puzzle Time—6

August— Forever Young Book Club—2; Homeschooling in South Carolina—25

Meeting Room:

July— Baby Read – 2 times; Friends of the Library; Paul Hane Circle (church group); Waters Edge HOA

August— Baby Read – 3 times; Guardian ad Litem program; Head Start; National Youth Advocate Program – 2 times; Oconee County Third Option Group (homeschool); Tribble Center

Study Rooms:

July— 6 uses

August— 19 uses

Facilities:

July 3, 2108: I found what appears to be a large Yellowjacket nest at the main entrance. It is located at the top next to the windows. (Resolved).

July 23, 2018: We have several lights that are either out or decide at a later time to come on. I did attempt to change the bulbs in a few of the fixtures; however, I noticed that there was not a change after doing this. The location of the intermittent and/or unresponsive light fixtures is the following: Juvenile Fiction, Adult Non-Fiction, and several places in the Staff Office Area.

July 23, 2018: If possible we would like to have electrical outlets installed in the new study rooms. (In progress).

July 23, 2018: If possible we like to install a changing table in the Public Men's Restroom. We have already purchased the change table. (Resolved).

August 13, 2018: We would like to have several areas in the library painted. The areas are: the staff and public restrooms, the Children's area, and touch up in the Meeting Room and the Circulation Desk. Should it be possible could you send someone to measure and provide us with a possible quote?

Statistics:

Category	July 2018	August 2018
Visits to library	6,349	6,089
New Cards Issued	96	59
ILL	31	32

Staff

The Westminster Branch Library has a new Staffmark employee who will start on August 29.

Programs/Attendance		Movie Night: <i>Ready Player One</i>	3
Movie Marathon <i>Shallows</i>	1	Movie Night: <i>Truth or Dare</i>	0
Movie Marathon: <i>Shark Tale</i>	11	Pawty	36
Movie Marathon: <i>Jaws</i>	6	Makerspace: Photo prop	12
Shark Party	80	Harry Potter Fandom	40
DIY Rock décor	17		

We had over 276 kids, teens and adults come to our Westminster staff sponsored summer events. Our most popular kids' events were the Story Stones where they painted rocks they could then use to tell stories with and Reading to Animals. The Shark Party turned out to be more popular than we expected, but we were able to make it work. Teens really loved our Stranger Things Fandom night. We exceeded the success with our Harry Potter Fandom Night. Adults enjoyed making rock cactuses and candle holders.

Manager's Projects

We had another wonderful adult summer reading. We had 407 adults register with 179 of them completing a first log and an additional 67 second logs turned in. This is a 27% increase from last year (348% compared to our inaugural year in 2010). This means almost 1000 books were read this summer! Our registrants versus completions is still not what we would like, but it did increase slightly to 44%. Life just gets in the way. We had 148 people attend our adult programs.

Facilities

- We've had several people voice their concerns with the tree limbs blocking the view as you are trying to leave on to North Avenue. A work order was put in to Facilities Maintenance, but was forwarded to the Roads Department because they cut the trees. We have not heard from them. We really just need one little limb cut.
- The door to the men's room started sticking/scrubbing so Facilities Maintenance came and tightened up the hinge.
- The exhaust fan in the men's room had to be replaced.
- The fan/blower in the attic for the HVAC unit that cools the meeting room/front entrance had to be replaced by Facilities maintenance.
- Facilities Maintenance also cleaned the carpet in the meeting room. It looks much better after the high usage from this summer.

Publicity and Marketing

The committee created a new monthly calendar format that was well received. Things are kind of on hold while staff catch up from summer reading and other demands.

Instagram:	Followers	313	Tumblebooks (free online eBooks) — July 3,
Facebook:	Likes	2,302	August 25
	Followers	2,250	
Twitter:	Followers	298	
Email:	NA		

Youth Services

July/August 2018

Kayla Hamilton, Youth Services Librarian

Staff Development: The previous Youth Services Librarian accepted another job and left OCPL in May. Kayla Hamilton assumed departmental duties on July 18. Since beginning work, she has spent the majority of her time learning the responsibilities of the position, collecting, combining, and reporting Summer Reading Program statistics, preparing to resume Story Times in September, and weeding materials.

Collection Development: In order to familiarize herself with the collection Kayla did a large weeding project of approximately 8,000 items in the system. It is her hope that clearing the shelves of old and outdated materials that aren't circulating will help with space issues and increase circulation of materials. Leah Kelley had done a large order before going out on medical leave. After Leah returned she trained Kayla on the collection development policy and ordering procedures.

Collaboration: The new Youth Services Librarian has met with all those employed by OCPL and travelled to each branch library. Kayla has formed a relationship with the ESOL teacher for the School District of Oconee by donating weeded items to the schools. In doing this she created a bond and the ESOL teacher plans to assist with a monthly Bilingual Story Time held at the Walhalla branch. Kayla and DJ have been in contact with the Media Specialist for the school district. We have ask them to assist us in selecting students for the Teen Advisory Board and have discussed attending their monthly meeting to better understand their needs in relation to OCPL.

Programs:

Public Training - Kayla has been assisting Janice and Quientell with training two teenage volunteers who are assisting the library in reaching the Spanish speaking community. It is our hope to work with these volunteers to create a program that will help explain the resources available to the Spanish speaking community including the Spanish and bilingual collection and the Bilingual Story Time.

Summer Reading - The Summer Reading Program registrations were down by almost half. The number of Early Literacy Registrants was only down by 39 from last year (approx. 13% decrease). The Elementary Age Registrants were down by 623 (approx. 52% decrease). The Teen Registrants were down by 299 (approx. 65% decrease). After collecting staff feedback on the Summer Reading Program, we will be making a number of changes for next year. We will continue to have Pre-school Story Time throughout the summer. We will implement online registration and participation. We will also work to have more consistent schedule for programs. We are also talking to local businesses about using them for performances next year.

Attendance (June -July):

Early Literacy Programs:	0	Attendance:	0
Elementary Age Programs:	22	Attendance:	285
Teen Programs:	0	Attendance:	0
Total	22		285*

***The program numbers are those of performers (paid) and DJ only. Programs planned and implemented by branches will be on their respective reports.**

End of Summer Reading Bash (Children and Adults) Attendance 200 (approximate)

Registration Figures:

Early Literacy: 265

Elementary: 558

Teen: 162

Total 985