



Library Board of Trustees Meeting
Monday, July 22, 2019, 5:30 p.m.
Salem Library, 5 Park Avenue, Salem, South Carolina

Members present: Beverley Brackett (chair), Kelly Holleman, Lisa Martin, Sarai Melendez, Diane Smathers, Alisa Suddeth

Members absent: Allison Griffin, Chanda Morrison, Katie Smith

Library Staff: Blair Hinson, Library Director

Guests: none.

Press in attendance: Riley Morningstar, Seneca Journal

- I. Call to Order-- Meeting called to order at 5:30 p.m.
- II. Approval of Minutes: From May 20, 2019 meeting. Motion to approve made by K. Holleman, seconded by B. Brackett. Minutes approved unanimously.
- III. Public Comment: Limit of (4) minutes per person, 30 minutes total: none.
- IV. Friends Report: none.

Book sales figures: May, 2019-\$670.25
 June, 2019: \$1,482.40
 Total: \$2,152.65

- V. Committee Reports
 - A. Finance—none.
 - B. Policy/Personnel —none.
 - C. Building and Grounds—none.
 - D. Community Relations—none.
 - E. Capital Projects—none.
- VI. Chairman's Report: none.
- VII. Director's Report: Director reported the malware incursion that struck the County computer network on Thursday, July 18, 2019. Discussion ensued about services that were and were not available, and library hours

during the outage. Director also reported about upcoming HVAC repairs to the Salem Branch, and replacing the roof at the Seneca Library.

VIII. Old Business

A. New staff parking lot at the Walhalla Library: Director reported that the County Roads & Bridges department was waiting for a response from the City of Walhalla about a zoning issue raised by the SC Department of Transportation. Roads & Bridges is still working through a checklist given to them by SCDOT before they will sign off on the project. There was some discussion of other uses for the part of the property that will not be made into staff parking.

B. Summer Reading report: Director reported on the success of the Summer Reading program to date and how well planned and executed it had been by Kayla Hamilton, Youth Services Librarian. There was brief discussion of statistics, and D. Smathers asked about collecting statistics for comparison, particularly year over year. Discussion ensued. Director was asked to follow up to provide statistics going back further than previous fiscal year to show trends over a few years. Discussion ensued.

IX. New Business

A. Wi-Fi access after business hours: Board chair B. Brackett brought up topic of turning off Wi-Fi during hours the library is closed. She cited past issues with vandalism, people hanging out in alcoves and on the walkways after hours, etc. Discussion ensued. Members decided to wait and see if signage could be changed or if the County attorney could be consulted about such signage. No action taken.

B. Update on FY2020 budget: Director gave Board a brief report about the state of both local and State Aid budgets for the coming year.

C. Report on postponed Mini-Con: The Board had allowed the library in Walhalla to close early on July 29, 2019, for a proposed "Mini-Con" comic and character program. It was decided to postpone the con because of lack of response from some of the talent contacted by the library, and the fact that Kayla Hamilton, Youth Services Librarian, was leaving employment with the library. No date for rescheduling has been determined.

X. Adjournment—7:15 p.m.

Reported by Blair Hinson, Library Director