

Due to the current Novel Coronavirus pandemic and the ongoing state of emergency, the general public will not be permitted to attend this meeting in person. To ensure the meeting remains open to the public, however, the public may observe the meeting live on the County's YouTube channel, which can be found via the County's website at Oconeesc.com. Individuals parked in close proximity to Council Chambers may listen to the meeting on FM 2.3.



Minutes

Oconee County Public Library Board of Trustees meeting

Tuesday, May 26, 2020, 5:30 p.m.

County Council Chambers, 415 S Pine Street, Walhalla, SC (NOT OPEN TO THE PUBLIC)

Members present: Allison Addison, Beverley Brackett, Lisa Martin, Chanda Morrison, Clif Powell, Alisa Suddeth

Members absent: Kelly Holleman, Diane Smathers, Katie Smith

Staff: Blair Hinson, Library Director/liaison

Press: none.

I. Call to Order – called to order at 5:35 p.m.

II. Approval of minutes: meeting of January 27, 2020 (no meeting in March, 2020)
Motion made to approve by C. Powell, seconded by C. Morrison. Motion approved unanimously.

III. Public Comment: There will be no live general public comment period. If you have a comment you would like to submit, please contact our staff liaison at bhinson@oconeesc.com or 864-364-5705, so that he may receive your comment and read it into the record.

None.

IV. Friends' Report: None received. The Friends will not have a used book sale until at least July, 2020. They are working on a project to raise money for a service desk at the Seneca Library, which will be dedicated to the memory of Betty DuBose, long time Seneca Librarian.

V. Committee Reports

A. Finance: none.

B. Policy/Personnel: none.

- C. Building and Grounds: none.
- D. Community Relations: none.
- E. Capital Projects: none.

VI. Chairman's Report: none.

VII. Director's Report: Director reported to Board about the reopening plans for the library. Curbside pickup service was started on Monday, May 18. It had been well received. The Director also reported that the date for reopening to outside visits was to be decided very soon. C. Morrison asked about how the library was handling fines during this time, and the Director reported that all due dates had been set to the end of June, and that the library was being very liberal with waiving fines.

VIII. Old Business

A. Nettles Trust money: Director reported that around \$11,000.00 of this money was used to purchase two Ricoh smartboards, one for the Walhalla Main Branch and one for the Seneca branch. These will take the place of outdated computer projectors and laptops.

B. Staff parking lot at Walhalla Library: Director reported that county staff are still negotiating with the South Carolina Department of Transportation and the city of Walhalla about how best to create an entrance to the lot where the proposed staff parking will be. C. Powell proposed that the Board should look for an alternate plot of land to use for parking which would not have some of the sightline problems associated with the lot at the corner of Chestnut and Westview. C. Powell motioned for the alternative, and B. Brackett seconded. Vote was unanimous in favor.

IX. New Business

A. Approve changes to the library organizational chart: Library staff proposed that the courier position be shifted under "administration" instead of reporting to the Walhalla branch, and that the PT position in Technical Services be converted to a PT circulation position at the Walhalla Main Branch. B. Brackett motioned to approve, and C. Powell seconded. Vote was unanimous in favor.

B. Automatic renewals: Motion made to table on recommendation of staff. Motion made by C. Powell, seconded by B. Brackett. Motion to table was approved unanimously.

C. Update about COVID-19: Director reported to Board about some of the library's activities and services from the period when the library first had to close to the public on March 17, 2020, such as increasing e-book offerings, increasing the number of checkouts for e-books, offering electronic cards for borrowers who didn't have a card before the library closed, and virtual Story Times. Director also mentioned some of the library databases, like Knowledge City, that supplement the SC DISCUS databases offered by the state. Library staff made heavy use of these resources for training, webinars, and so on during the time the library was closed.

X. Adjourn: Motion to adjourn by B. Brackett, Seconded by C. Morrison.