



Minutes

Oconee County Public Library Board of Trustees meeting

Tuesday, July 28, 2020, 5:30 p.m.

County Council Chambers, 415 S Pine Street, Walhalla, SC (LIMITED IN-PERSON ATTENDANCE)

Members present: Beverley Brackett, Kelly Holleman, Lisa Martin (via Facetime) Clifton Powell, Alisa Suddeth

Members absent: Allison Addison, Chanda Morrison, Diane Smathers, Katie Smith

Staff: Blair Hinson, Library Director

Press: none.

I. Call to Order: meeting called to order at 5:30.

II. Approval of minutes: meeting of May 26, 2020—motion to approve by K. Holleman, seconded by C. Powell. Motion approved unanimously.

III. Public Comment: Limited to 4 minutes per person, 30 minutes in total. If you would like to have a comment entered into the record and cannot attend, please email bhinson@oconeesc.com or call 864-364-5705—No public comment.

IV. Friends' Report: Director reported sales figures for January-March, 2020. No book sales have occurred since then due to the pandemic. There was discussion of alternative ways the Friends could offer books for sale, such as used book dealers. There was also discussion of some of the other fund-raising efforts the Friends are trying.

V. Committee Reports—None.

- A. Finance
- B. Policy/Personnel
- C. Building and Grounds
- D. Community Relations
- E. Capital Projects

VI. Chairman's Report: Chair commended the library for participating with SC DHEC (South Carolina Department of Health and Environmental Control) in a mask drive.

VII. Director's Report: Director reported about several grants that the library has received, including a grant from the South Carolina State Library for 20 "Kajeet" Mi-Fi units to be used in conjunction with the School District of Oconee County for homework help, and a grant for \$1,000.00 from the State Library under the CARES Act for PPE (person protective equipment). The library also received a \$2,000.00 mini grant from the American Library Association for outreach regarding the 2020 US Census. There was also discussion of a memorial for Joseph Guy, and the ongoing effort to build a new service desk at the Seneca Library in honor of former long-time librarian Betty DuBose.

VIII. Old Business

A. Automatic renewals: The library staff has been examining the use of automatic renewals as a positive service point for the library, but was concerned about the impact on fine income for the library. However, with the global COVID-19 pandemic, the staff felt that it was a good time to offer a service that would allow patrons to have their items longer without physically having to come to the library to renew them, and since fine income is already down in 2020 and FY21, the impact would be far less. Motion to approve was made by C. Powell, and seconded by B. Brackett. Motion approved unanimously.

B. Staff parking lot at Walhalla Library: C. Powell reported on conversations he has had with the City of Walhalla about moving forward with creating staff parking for the Walhalla main branch. C. Powell was empowered by the Board to continue to pursue all efforts to find a solution. Motion to do so made by B. Brackett, and seconded by K. Holleman. Motion passed unanimously.

IX. New Business

A. Changes to collection development policy concerning DVD acquisition: library staff recommended changes to the library's DVD/AV collection policy to strengthen it and provide better guidance to selectors, similar to what was done a couple of years ago with the print materials criteria. Motion to accept policy change made by B. Brackett, and seconded by L. Martin. Motion passed unanimously.

B. Changes to library card policy for those under 18 years of age: Library staff recommended this change due to the likely disruption of the normal school year due to the global pandemic. The policy would allow minors 14-17 to get an electronic-materials-only card without prior parental consent. Those cardholders would then have access to e-books and electronic educational databases. Motion to approve made by A. Suddeth, and seconded by B. Brackett. Motion passed unanimously.

C. Update about COVID-19: There was brief discussion of how the library has been operating since the system reopened in June, 2020. No action taken.

X. Adjourn: motion to adjourn made by K. Holleman, and seconded by A. Suddeth. Adjourned at 6:15 p.m.