



## Minutes

### Oconee County Public Library Board of Trustees meeting

Tuesday, July 27, 2021, 5:30 p.m.

County Council Chambers, 415 S Pine Street, Walhalla, SC

Members present: A. Addison, M. Alles-White, S. Henderson, L. Kuemmerer, N. McKinney, N. Miranda, C. Powell, D. Smathers

Members absent: C. Holcombe

Staff: B. Hinson, Library Director

Press: None.

I. Call to Order: meeting called to order at 5:30 p.m.

II. Approval of minutes: meeting of May 25, 2021: Motion made to approve by D. Smathers, seconded by C. Powell. Minutes approved.

III. Public Comment: Limited to 4 minutes per person, 30 minutes in total. If you would like to have a comment entered into the record and cannot attend, please email [bhinson@oconeesc.com](mailto:bhinson@oconeesc.com) or call 864-364-5705: none.

IV. Friends' Report: No one from FOL was present, however the Director did report that the Friends has held their board meeting on the previous Thursday, and had agreed to fund a portion of the expense for the new desk in Walhalla, and Senior Kits that will developed in the fall. Director also reported that the Friends monthly income has returned to approximately what it was pre-pandemic.

V. Committee Reports: none.

- A. Finance
- B. Policy/Personnel
- C. Building and Grounds
- D. Community Relations

VI. Chairman's Report: Chair reminded members about the End-of Summer-Reading bash at South Cove county park the following day (7/28).

VII. Director's Report: changes in hours (subject to changes in the pandemic) were mentioned, as was information about State Aid to public libraries. The Director also mentioned a recent meeting with Empower Oconee, which was discussed. L. Kuemmerer brought up her involvement with Empower Oconee, and mentioned

some of the items they would like to enable to the library to loan out, like games, puzzles, sporting equipment, etc., and that they had funding for some of these things. There was also discussion of the staff parking area in Walhalla. C. Powell brought up a discussion with the City of Walhalla for a one-way street plan on Westview Street, with angled parking along the street. Discussion ensued. C. Powell would recommend the Board investigate further.

#### VIII. Old Business

A. Review and update Board by-laws and committee designations/assignments: revisions from the ad hoc committee were discussed, and reviewed. Final updates will be reviewed by the County attorney and approved at a later meeting. No action taken.

B. Update Board about Walhalla circulation desk/cubicle walls/Nettles funds: The director updated the Board about projects in Walhalla, particularly the new service desk and a restructuring of the cubicle walls in the staff work area. C. Powell expressed some concern about the cost of the new service desk. Director assured him that the item was on State Contract, and was more substantial than the one that was placed in Seneca. No action taken.

C. Reexamine strategic plan and start process for future plan: Board reviewed the progress report submitted by the director with staff input. After discussion, a motion was made by M. Alles-White to extend the plan to 2022. C. Powell seconded the motion, and the Board extended the plan until 2022.

#### IX. New Business

A. Change to organizational chart: Director explained the changes that resulted from examining staff and system needs, specifically, a new position for media and electronic services. A motion was made by C. Powell to accept the new organizational chart; it was seconded by M. Alles-White. Board approved new library org. chart.

B. Approve change in policy concerning actual holidays that fall on a weekend day: Director sought approval from Board to allow the library to close on holidays that fall on a weekend day as well as the day the county provides as the paid holiday. Other than certain enumerated days in the library policy, this had been approved heretofore on a date-by-date basis. Motion was made S. Henderson to accept the change, and was seconded by C. Powell. Motion approved.

#### Executive Session

[upon reconvening the Board may take a Vote and/or take Action on matters brought up for discussion in Executive Session, if required]

For the following purposes, as allowed for in § 30-4-70(a) (1) of the South Carolina Code of Laws:

Discuss a personnel matter.

Motion was made by S. Henderson to enter executive session, and was seconded by D. Smathers. Board moved to executive session at 6:45. Board returned at 6:50, and a motion was made to leave executive session by S. Henderson, and seconded by N. McKinney. No action was taken in executive session.

X. Adjourn: Motion to adjourn made by N. McKinney, and seconded by S. Henderson. Meeting adjourned at 7:00 p.m.

Reported by Blair Hinson, staff liaison.