

FINAL MINUTES
OCONEE COUNTY PRT COMMISSION
November 13, 2025
County Council Chambers
10:00 AM

Members present were: Alex Butterbaugh, Riley Johnson, Trey Barnett, Kevin Cope, Tony Adams, Noah Baker, Kelli Thomason

Guest present: Stephen Schutt, PRT Project Manager

Also present were: Phil Shirley, PRT Director & Mandy Holbrooks, PRT Secretary

Call to Order

Alex Butterbaugh called the meeting to order at **10:00 am**

Approval of Minutes

Motion to accept minutes of **August 21, 2025** by **Noah Baker**, seconded by **Riley Johnson**. Vote was unanimously carried.

Treasurer's Report

Phil Shirley presented the treasurer's report. Balance as of **November 13, 2025**, Local ATAX is **\$968,840.00** and State ATAX is **\$586,942.00**.

Action Items

1. Oconee PRT- Playground ADA Mulch replacement (2 playgrounds)-\$7,500
2. Oconee PRT – 2025-2026 Fishing Tournaments/Cycling Events-\$35,000
3. Oconee PRT - High Falls Electrical Evaluation-Campground-\$3,700
4. Oconee PRT- South Cove Pavilion Structural Engineering-\$12,400
5. Oconee PRT- South Cove Dump Station renovation-\$30,000
6. Oconee PRT- Hartwell site(s) Electrical Upgrades (Buildings)-\$25,000
7. Oconee PRT- Disc Golf Sponsorships-5 tournaments-\$5,000
8. Oconee PRT- Placer Software-\$15,000
9. Oconee PRT- SC250 Marketing-\$15,000
10. Oconee PRT- Safety 911 signage-Lake Keowee/Lake Jocassee-\$5,000

Vote on Action Items

- Upon a motion by **Riley Johnson**, seconded by **Noah Baker** and carried, the Committee approved motion to recommend to County Council a grant for **\$7,500.00** for **Playground ADA mulch replacement for two (2) playgrounds.** Vote was unanimously carried
- Upon a motion by **Alex Butterbaugh**, seconded by **Kevin Cope** and carried, the Committee approved motion to recommend to County Council a grant for **\$35,000.00** for **2025-2026 Fishing Tournaments/Cycling Events.** Vote was unanimously carried
- Upon a motion by **Kelli Thomason**, seconded by **Trey Barnett** and carried, the Committee approved motion to recommend to County Council a grant for **\$3,700.00** for **High Falls Electrical Evaluation-Campground.** Vote was unanimously carried
- Upon a motion by **Trey Barnett**, seconded by **Kevin Cope** and carried, the Committee approved motion to recommend to County Council a grant for **\$12,400.00** for **South Cove Pavilion Structural Engineering.** Vote was unanimously carried

- Upon a motion by **Alex Butterbaugh**, seconded by **Trey Barnett** and carried, the Committee approved motion to recommend to County Council a grant for **\$30,000.00** for **South Cove Dump Station renovation.**
Vote was unanimously carried
- Upon a motion by **Tony Adams**, seconded by **Noah Baker** and carried, the Committee approved motion to recommend to County Council a grant for **\$25,000.00** for **Hartwell site(s) Building(s) Electrical Upgrades .**
Vote was unanimously carried
- Upon a motion by **Alex Butterbaugh**, seconded by **Trey Barnett** and carried, the Committee approved motion to recommend to County Council a grant for **\$5,000.00** for **Disc Golf Sponsorships - 5 tournaments.**
Vote was unanimously carried
- Upon a motion by **Riley Johnson**, seconded by **Alex Butterbaugh** and carried, the Committee approved motion to recommend to County Council a grant for **\$15,000.00** for **Placer Software. .**
Vote was unanimously carried
- Upon a motion by **Trey Barnett**, seconded by **Noah Baker** and carried, the Committee approved motion to recommend to County Council a grant for **\$15,000.00** for **SC250 Marketing._____.**
Vote was unanimously carried
- Upon a motion by **Trey Barnett**, seconded by **Alex Butterbaugh** and carried, the Committee approved motion to recommend to County Council a grant for **\$5,000.00** for **Safety 911 signage-Lake Keowee/Lake Jocassee**
Vote was unanimously carried

PRT Update:

1. Annual PRT Update-Local ATAX, State ATAX, Workload Indicators
2. Capital Projects Update
 - a. Five (5) New courtesy docks-High Falls/South Cove-Complete
 - b. South Cove Tennis/Pickleball-In progress
 - c. High Falls Recreation Building exterior/roof/deck upgrade-Complete
 - d. High Falls Alexander/Cannon/Hill House restoration-In progress
 - e. Chau Ram Maintenance Building-In progress
 - f. Chau Ram Day Use playground and Shelter 1-FY26
 - g. High Falls/Chau Ram Master Plan-FY26

2026 Proposed Meeting Schedule-All meetings 10:00AM-Council Chambers

February 26, 2026	Council Chambers (review of grants)-Grant Deadline February 16
March 5, 2026	Council Chambers (grants to Council on 3.17.26)
May 7, 2026	Council Chambers (business meeting)
August 20, 2026	Council Chambers (review of grants)-Grant Deadline August 14
August 27, 2026	Council Chambers (grants to Council on 9.15.26)
November 12, 2026	Council Chambers (business meeting)

- Upon a motion by **Alex Butterbaugh**, seconded by **Kelli Thomason** and carried, the Committee approved motion to **approve the 2026 proposed meeting schedule.**
Vote was unanimously carried

Adjourn

As there was no further business, **Alex Butterbaugh** made a motion, approved unanimously, to adjourn at **10:45 am.**

Respectfully Submitted:

Phil Shirley
Director of Parks, Recreation & Tourism