



01/23/2020  
Joint Fire &  
Rescue  
Squad Minutes

**OCONEE COUNTY EMERGENCY SERVICES  
JOINT FIRE/RESCUE COMMISSION MEETING  
Keowee Fire Department  
January 27, 2020**

**Attendance:**

Tammy Wilbanks, Steven Zahn, Michael Smith, Travis Collins, Ronnie Williams, Kevin Wilbanks, Bo Horne & BC David Owens.

**Call To Order:**

Steven Zahn called the meeting to order at 1649.

**Minutes:**

Minutes from the November meeting, which were a group effort between Steven, his wife Teri, Bo and his wife Katherine were accepted. Bo explained his handouts.

**Rescue Representatives' Reports:**

Rescue 1 & 3: Absent

Rescue 2 & 6: All good. Question about FS-14

Rescue 4 & 5: Michael getting with Tater. Have some new applications. Time limit for improvement.

Rescue 7 & 8: All OK

Rescue 22: Absent

**Fire Representatives' Report:**

Travis: Discussed pulling staff out of stations during the week. FS-24 needs parking lot paved.  
Problems with locating ERS training on ERS. Available on YouTube.

Bo: Nothing from Krein to present.

Favion: Absent

Jamie: Absent

Kevin: All good. Discussed responsibility of 21 staff.

**BC David Owens' Report:**

Travis inquired re.an employment issue.

Discussed some vehicle issues.

Discussed ISO issues. Not on their schedule for now.

Discuss ERS & lack of Computer skills. Calls being left open. Don't get Quarterly checks.

Discussed access to specific calls on ERS.

**Old Business:**

Discussed physicals. 2 ways of getting them. N.Greenville & Henry.

Discussed some radio issues. Over the air programming. Need Codeplugs from CVK.

Dispatch has to monitor FS-5's radio channel.

**New Business:**

Amanda invited but could not attend tonight.

Said Fire Chief's position won't be published until Council reviews it.

Meeting adjourned at 1800.

The next Joint Commissions Meeting will be on February 24, 2020 @ 1645 @ FS-24.

**ALL MEETINGS ARE OPEN TO THE PUBLIC**



07/23/2020  
Rescue  
Squad Minutes



**MINUTES**  
**OCONEE COUNTY RESCUE SQUAD ADVISORY COMMISSION**  
**Regular Meeting**  
**Thursday, July 23, 2020**

**MEMBERS, RESCUE SQUAD ADVISORY COMMISSION**  
Mary Beth Honea, Tammy Wilbanks, Steven Zahn,  
Michael Smith, and Erik Sprogis

The Oconee County Rescue Squad Advisory Commission met at 6:00 PM in Council Chambers, 415 South Pine Street, Walhalla, SC with all Commission Members, County Administrator Amanda Brock, Emergency Services Director Scott Krein and Katie D. Smith, Clerk to Council present.

Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeesc.com]. In addition, it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

**Call to Order**

Commissioner Zahn called the meeting to order at 18:00.

**Approval of Minutes**

Commissioner Smith made a motion, seconded by Commissioner Sprogis, approved 5 – 0 to approve the January 23, 2020 meeting minutes as presented.

**2020 Meeting Schedule Establishment** (For discussion and vote. This rescheduling is made necessary due to an inability to obtain a quorum for meetings on the first Thursday of the month.)

- August 27, 2020
- September 24, 2020
- October 22, 2020
- November 19, 2020
- December 17, 2020
- January 28, 2021

Commissioner Honea made a motion, seconded by Commissioner Wilbanks, approved 5 – 0 to approve the meeting schedule as presented.

**Rescue Squad Updates**

**Region 1 – Squads 1 & 3 / Mary Beth Honea**

Commissioner Honea stated Rescue Squad 1 has four new members and two applications for new members. Commissioner Honea stated there will be a meeting at the end of July to discuss rescue squad needs. Rescue Squad 3 has no updates at this time.

**Region 2 – Squads 2 & 6 / Tammy Wilbanks**

Commissioner Wilbanks stated Rescue Squad 2 is doing well with four new members who will be enrolled in classes as soon as possible. Rescue Squad 6 has no updates at this time.

**Region 3 – Squads 4 & 5 / Michael Smith**

Commissioner Smith stated Rescue Squad 4 has three applicants scheduled to attend the next Emergency Medical Responder (EMR) course. The Squad is contacting former members to promote interest. Rescue Squad 5 has no updates at this time.

**Region 4 – Squad 22 / Erik Sprogis**

Commissioner Sprogis stated Rescue Squad 22 has no new members or losses. The Chief of Rescue Squad 22 resigned and Commissioner Sprogis will continue to temporarily fill the role until the position is filled.

**Locations**

## **Region 5 – Squads 7 & 8 / Steven Zahn**

Commissioner Zahn stated Rescue Squad 7 & 8 have seen an increase in the number of calls. Commissioner Zahn questioned whether or not there is a way to charge the public for removal from woods when they refuse transport to a hospital.

### **Commission Chairman Report**

#### **Future Role of the Rescue Commissions**

Commissioner Zahn asked Emergency Services Chief Scott Krein if Oconee County continues to see a need for the Rescue Squad Advisory Commission in the future. Chief Krein stated there is a definite need for the Commission to provide guidance on the needs of the squads, new policies and procedures, and upcoming budgets.

#### **Future Role for Rescue Volunteers in Oconee County**

Commissioner Zahn asked Chief Krein if the role the volunteers has changed. Chief Krein said the role for volunteers continues to change, as needed. Chief Krein said the Commission and Emergency Services will review the training standards and ways to keep membership up so as not to overwhelm the volunteers.

#### **Rescue Squad “Affiliation” Status**

Commissioner Zahn read an e-mail from Mike Carroll which requests all squad members are affiliated properly. Chief Krein stated there are ninety-one rescue squad members, thirty-six of which are properly affiliated. Chief Krein stated Mr. Carroll is working on a written process and comprehensive list of affiliated members to assist rescue squads with affiliations.

#### **Cardiac Arrest Response**

Commissioner Zahn addressed the current policy for response to cardiac arrests. Chief Krein stated that Emergency Services is reviewing the process and how to improve the system. Lengthy discussion followed.

### **Chief Scott Krein’s Report**

#### **Covid-19 Update and Response Info**

Chief Krein stated the numbers of positive Covid-19 cases continues to rise throughout Oconee County and the State of South Carolina. Chief Krein further stated rescue squad members need to protect themselves and ere on the side of caution when responding to a medical emergency. All members should have personal N95 masks and extras are available for squads, as needed. Every vehicle in the fleet will be decontaminated to protect members.

#### **Physicals**

Chief Krein stated physicals are required to meet the standards established by OSHA for N95 mask test fits. Chief Krein requested that anyone who has not been test fitted for a mask contact Mr. Carroll to schedule a time to do so. Chief Krein also stated rescue squads need to push members who need physicals to sign up for one of the slots made available by Emergency Services. Lengthy discussion followed.

#### **Vehicles Mileage and Maintenance**

Chief Krein stated vehicles are to be serviced as required by Oconee County Vehicle Maintenance to meet standards for mileage and maintenance. If vehicles are in for repairs and the scheduled maintenance is within 500 miles of the next service due, then the routine maintenance will be performed, time permitting. If the scheduled maintenance is greater than 500 miles out, then a time will be scheduled to perform the required maintenance. Recording accurate mileage on vehicles is imperative for required maintenance.

#### **Epi/Narcan Projects Update**

Chief Krein stated Emergency Services is planning training and writing policy for the use of Epi/Narcan. The policy will include the requirements that each member assigned Epi/Narcan must have training, be affiliated, and have a valid CPR, EMR or EMT certification.

#### **ERS Input Information**

Chief Krein stated that patient care reports must be completed and input into ERS for any calls which require patient care to meet DHEC requirements and that a brief may not be substituted. Lengthy discussion followed.

#### **Fire/Rescue Financial Information**

Chief Krein stated Emergency Services is almost done with the new Fire Rescue Financial Information policy. The policy will be presented at the next meeting or distributed to rescue squads if the meeting is cancelled/postponed.

#### **Training/Standards**

Chief Krein stated there is a need to establish training standards and a step-by-step process for all members. Vehicles for

#### **Locations**

rescue squads should have all the equipment necessary for EMR.

### **Staff Position Update**

Chief Krein provided the following update regarding staff positions:

- Mike Carroll is filling the Community Outreach and the Emergency Services Medical Director positions.
- Emergency Services received 22 applications for the Battalion position and interviews are underway.
- Scott Smith has taken on a larger role in Emergency Services as Deputy Director.
- The job description for the Emergency Services Fire Chief position is being rewritten.

### **Quarterly Paperwork**

Chief Krein stated the quarterly paperwork now requires vehicle locations and mileage. Rescue squads must provide an active roster of members every quarter.

### **Emergency Services Identification Card**

Chief Krein stated the ID cards will be revised to be color coded based on levels and expire every 13 months. The new expiration dates will coincide with physical requirements.

### **Rescue 1 & Rescue 4 Update**

Chief Krein stated the new leadership and members have changed Rescue Squad 1 around in two months. Chief Krein said there is a need to recruit a dedicated person to assist with Rescue Squad 4.

### **Adjourn**

Commissioner Smith made a motion, seconded by Commissioner Sprogis, approved 5 – 0 to adjourn at 19:11.

#### **Locations**