



AGENDA
OCONEE COUNTY RESCUE SQUAD ADVISORY COMMISSION
February 24, 2021
6:00 PM
Council Chambers, Oconee County Administrative Offices
415 South Pine Street, Walhalla, SC

- 1. Call to Order**
- 2. Election of Officers – Chair, Vice Chair, Secretary**
- 3. Approval of the 2022 Rescue Squad Meeting Calendar**
- 4. Approval of Minutes November 18, 2021**
- 5. Rescue Squad Updates**
 - Region 1 – Squads 1 & 3 / TBD
 - Region 2 – Squads 2 & 6 / TBD
 - Region 3 – Squads 4 & 5 / Michael Smith
 - Region 4 – Squad 22 / Erik Sprogis
 - Region 5 – Squads 7 & 8 / Steven Zahn
- 6. Commissioner Steven Zahn’s Report**
 - Radio Committee
 - Training Committee
- 7. OCES – Mike Carroll’s Report**
 - Community outreach program
 - Emergency Medical Responder training program document
- 8. OCES – Scott Krein’s Report**
 - Budget
 - Radiological training
 - Reports
- 9. Adjourn**

Locations

Rescue 1: Seneca; Rescue 2: Salem; Rescue 3: Oakway; Rescue 4: Walhalla; Rescue 5: Westminster; Rescue 6: Mountain Rest; Rescue 7: Dive Team; Rescue 8: Special Rescue Team; Rescue 22: Keowee

Assisted Listening Devices [ALD] are available to accommodate the special needs of citizens attending meetings held in Council Chambers.

ALD requests should be made to the Clerk to Council at least 30 minutes prior to the meeting start time.

Oconee County Council, Committee, Board & Commission meeting schedules, agendas are posted at the Oconee County Administration Building & are available on the County Council Website.

Rescue Squad Advisory Commission 2022 Meeting Dates

4th Thursday at 6:00 p.m.

1. ~~February 24, 2022~~
2. March 24, 2022
3. April 28, 2022
4. May 26, 2022
5. June 23, 2022
6. July 28, 2022 or No Meeting in July
7. August 25, 2022
8. September 22, 2022
9. October 27, 2022
10. November 24, 2022 is Thanksgiving... cancel? Week before combining Fire/Rescue???
11. December 22, 2022 Day before Christmas holidays....???
12. January 26, 2023



Minutes

OCONEE COUNTY RESCUE SQUAD ADVISORY COMMISSION Regular Meeting Thursday, November 18, 2021

MEMBERS, RESCUE SQUAD ADVISORY COMMISSION

Steven Zahn, Tammy Wilbanks,
Michael Smith, Eric Sprogis,
Keith Wilbanks, Mike Carroll

The Oconee County Rescue Squad Advisory Commission met at 6:00 PM in Council Chambers, 415 South Pine Street, Walhalla. Steven Zahn, Michael Smith, Erik Sprogis, EMS Director Mike Carroll, OCES Director Scott Krein and County Planner Vivian Kompier were present.

Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeesc.com]. In addition, it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

Call to order – Commissioner Zahn called the meeting to order at 1800 hr.

Approval of minutes from 09/23/21 – Commissioner Smith made a motion to accept the minutes, seconded by Commissioner Sprogis and approved 3-0.

Rescue Squad Updates

- Region 1 – Squads 1 & 3 / Sarah Avery – Currently vacant but Mike Carroll gave a report. Rescue 1 moving along with a lot of new members getting trained. Rescue 3 had elections and has a new chief (Jennifer Fuller). She will begin office in January.
- Region 2 – Squads 2 & 6 / Tammy Wilbanks – Absent
- Region 3 – Squads 4 & 5 / Michael Smith – He had a conversation with Chief Tatum from Rescue 4 and he said things seem to be looking up pertaining to membership and more calls being covered. Rescue 5 is moving along, just struggling with volunteers like everyone else. Difficult to get coverage sometimes due to people being on the same work schedules. Westminster Christmas parade will be December 3rd at 6 p.m., which will probably cause some traffic congestion.
- Region 4 – Squad 22 / Erik Sprogis – Currently down to six responders with two in refresher class, still trying to figure out how to rebrand their squad. They are staying stable.
- Region 5 - Squads 7 & 8 / Steven Zahn – Elections were held and officers remained the same. Special Rescue Chief and Assistant are Steven Adams and Casey Wood. Dive Team Chief and Assistant Chief are Dan Picotte and Luis Oliva. Steven Zahn is treasurer of both teams.

Committee Reports

1. Radio Committee – Commissioner Zahn reported that the project is moving along. Group is coming down to the wire of getting items accomplished. Most squads and departments have gotten their digital equipment in already. Lever Hall receiver has been installed and we are waiting on report to see how it is working. Salem Water tower frequencies have been applied for and equipment has been ordered for that location as well as the testing receiver, which will be used in an appropriate place, possibly the donated tower in Westminster.

2. Training Committee – We are waiting on one more edit of that document. It was presented to the rescue chiefs, some feedback was received and a few changes were made. We are waiting on clarification of some items from Upstate EMS Council and then we will be finished. New draft will be presented to commissioners. Todd Bridges is the interim director at Upstate EMS Council and announcement will hopefully be made soon as to the new director.

Deputy Chief Mike Carroll's Report

- DHEC is rewriting a policy that contains changes that pertain to first responders, but it has currently been tabled. More to come on that topic at a later date.
- Equipment
 - a) Commissioners were presented a copy of a basic equipment list that every responder bag and every county response vehicle should have in order to respond. There can be more, but this list is the minimum standard. It is recommended to have a larger fire extinguisher. If truck is staffed with an EMT, then more advanced items would be needed. Watch expiration dates on all equipment.
 - b) Commissioner Sprogis had a concern about the long spine board not fitting in R22's vehicle. The suggestion of a breakdown board was given. Mike Carroll also mentioned that boards aren't being used as much now as they were in the past. Commissioner Zahn asked if there would eventually be a standard equipment list for bags carried in personal vehicles. Mike Carroll said that would be considered as well.
- Standard Operating Guidelines
 - a) Last ones were done in 2013 and have somewhat fallen by the wayside for various reasons
 - b) We want to get standards in place for membership, training and officer requirements. We need to keep up with what's going on in the world around us. Some questions for thought: What is an officer required to have? Does a chief need to be an EMR?
- Patient Care Reports

ERS was bought out by ESO. Training and more info will be provided at a later date. It will be quite different than ERS as far as presentation and PCRs completion. We are probably going to have to build the program to work for our needs. No date set for implementation. Responders have been doing a good job getting reports entered into ERS and those are being reviewed daily by staff. If something needs corrected, responders are being notified.
- Quarterly Reports
 - a) Using mileage to keep up with service schedule
 - b) If squad is using a fuel card or paying for their fuel, county has no way to keep up with the mileage except for it to be put on the quarterly report.
 - c) The trucks need to be serviced on schedule so they will last the planned fifteen years.

Director Scott Krein's Report

- Volunteer Information Packets
 - a) When a person becomes a member, a full Human Resources packet must be done.
 - b) Any forms not done, the full packet must be done again to get you in the system.
 - c) If a member's packet is not complete and in system, that person should not be responding to calls. That whole process must be completed before a person responds to calls. If something happens, they would not be covered.
- Quarterly Checks
 - a) Make sure mileage is turned in monthly
 - b) Make sure that all reports are complete in ERS. All items on quarterly check off sheet must be done in order to get the quarterly check.

- Report Completion
 - a) Starting with the 2022, we need to make sure that everyone is trained on ERS and knows how to enter a report.
 - b) These need to be done with a narrative and when needed a PCR.
 - c) These need to be completed within a timely manner. Don't close the call before everyone who needs to document does, but complete as soon as possible.
 - d) Commissioner Zahn expressed concern about responders knowing exactly what situations constitute doing a PCR. Director Krein said guidelines could be worked on and people educated on the topic.
 - e) Commissioner Smith had a concern about how the reports were being looked up by staff to check for completion. He gave two examples and Director Krein offered explanations for each.
- Capital Improvement Plan
 - a) Two significant accidents with rescue vehicles with one being totaled and one being repaired. A vehicle that was being underutilized was reallocated for the totaled truck.
 - b) We need to make sure we take care of the vehicles and make a report when they get damaged. If a truck is damaged, a report needs to be done so it can be fixed if possible if it is not in the 15 year replacement plan. An accident form needs to be done each time and a drug screen needs to be done if there is damage to other property. Contact the Battalion officer on duty as well as the chief. We want to make sure we are taking care of the citizen's money that it costs to replace or repair the vehicle.
 - c) Each department should have received a red folder with necessary forms in case of an accident. If not, get with Mike Carroll or Michael Hunnicutt.
 - d) Commissioner Zahn asked "how minor an accident needs to be reported?" Director Krein said "if you put a dent in it, run into something, scrape down the side, let's report it."
- Incentive Update
 - a) An email was sent out about administrative points. These go to people who helped in some capacity that would help them if they didn't get to run calls.
 - b) Roughly \$7.50 per call with first wave of distribution going out the week after Thanksgiving. Second wave of distribution would be the week before Christmas. Roughly 154 personnel have everything in at this time.
- FEMA Drill
 - a) Radiological training not completed by several squads this year due to Covid. This must be completed yearly because we have a nuclear plant, so please get that done. Contact Scott Smith.
 - b) Next drill coming up sometime in March 2022.

Other Items

- Commissioner Smith asked about Bloodborne Pathogens training and the PowerPoint that was sent by email. We are allowed to do Action Training modules to cover this topic.

Executive Session – Rescue Squad Responder of the Year for 2021

- A motion was made by Erik Sprogis and seconded by Michael Smith to move to executive session. Motion carried 3-0.
- A motion was made by Erik Sprogis and seconded by Michael Smith to end executive session. Motion carried 3-0.
- A motion was made by Micheal Smith and seconded by Erik Sprogis that Mike Carroll makes the presentation at the Christmas dinner to the candidate that was chosen.

A motion to adjourn was made by Erik Sprogis and seconded by Michael Smith. Meeting adjourned at 1854.