



# Minutes

## OCONEE COUNTY RESCUE SQUAD ADVISORY COMMISSION

Regular Meeting Thursday, April 27, 2023

### MEMBERS

Kelly McCormick, Tammy Wilbanks,  
Brady Land, Steven Zahn, Eric Sprogis,  
Mike Carroll, Scott Krein

The Oconee County Rescue Squad Advisory Commission met at 6:00 PM in the conference room, 415 South Pine Street, Walhalla. Tammy Wilbanks, Brady Land, Steven Zahn, Director Scott Krein and Mike Carroll were present.

Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeesc.com]. In addition, it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

1. **Call to order** – Vice-Chair Land called the meeting to order at 1800 hours.
2. **Approval of Minutes** - Commissioner Zahn made a motion to approve the minutes from March 23, 2023, seconded by Commissioner Wilbanks and approved 3-0.
3. **Public Comment** – none
4. **Commission Member Comments** - none
5. **Commissioner McCormick's Report** - absent
6. **Commissioner Steven Zahn's Report** - none
7. **Committee Reports**
  - **Radio Communications Committee Report**  
No meeting; still waiting for towers to be completed
  - **Incentive Committee Report**  
Met to finalize criteria for this incentive period; everything remained the same for training hours; added 20 points to chiefs to ensure criteria were met and info turned in on time; expect an email.
  - **SOG Committee Report** – No meeting; some progress being made, but will not be finished when originally reported
  - **Training Committee Report**  
VFIS class coming for personnel who only will be driving rescue vehicles; vote will be taken next month on the new member checklist.

## **8. Mike Carroll's Report**

- Call and No Response call report – Reviewed document for each squad's calls for quarter 1
- EMT/EMR medications – Reviewed draft SOG for medication administration; note change to administration of sublingual Nitroglycerin tablet
- Quarterly Reports – Make sure PCR is being done in proper location and no one is duplicated on a call; make sure roster is correct; 80% of people on the roster must have training for ROLL program
- Mountain Rest Replacement Vehicle – Informed of what they were getting and expected date for truck to be in service

## **9. Director Scott Krein's Report**

- Budget – Reviewed a document presented the proposed budget for Special Revenue Fund and noted any changes; Has been requested that the 10 Fund be reduced
- Quarterly Checks – New process for receiving these; once all items have been turned in, Mike Carroll will notify Cindy Bibb and a check will be cut later in the week for that squad; checks aren't getting deposited in a timely manner and it is creating auditing problems
- Staffing – Hope to hire more staff; short staffed on 40 hour people
- Incentive Committee – Added the 20 points to the chiefs for timely completion

## **10. Rescue Squad Updates**

- Region 1 – Squads 1 & 3 / Kelly McCormick – absent, no report
  - 1) Rescue 1
  - 2) Rescue 3
- Region 2 – Squads 2 & 6 / Tammy Wilbanks
  - 1) Rescue 2 –
    - a) Question about whether the small engine repair position was still filled; Michael Hunnicutt is now in this position but it is not structured the same
    - b) Breakfast was a huge success thanks to community/public support
  - 2) Rescue 6 – Nothing to report from Chief Wilbanks
- Region 3 – Squads 4 & 5 / Brady Land
  - 1) Rescue 4 – Nothing to report from Chief Harper
  - 2) Rescue 5 – Nothing to report from Chief Smith
- Region 4 – Squad 22 - Erik Sprogis – absent, no report
- Region 5 - Rescue 7 & 8 - Steve Zahn –
  - a) Catching up on equipment repairs
  - b) Need more members to respond to calls

## **11. Executive Session – not needed**

## **12. Adjourn**

Motion to adjourn the meeting made by Commissioner Zahn, seconded by Commissioner Wilbanks, and approved 3-0. Meeting adjourned at 1830.