



MINUTES
OCONEE COUNTY
CAPITAL PROJECT SALES TAX COMMISSION
October 17, 2013

MEMBERS

Mr. Russell Price, Chairperson, County Representative
Ms. Thelma Miller, Vice Chairperson, City of Walhalla Representative
Ms. Brenda Davis, City of Westminster Representative
Mr. Don Fuller, County Representative
Mr. Glen McPheeters, County Representative
Ms. Mollie Smith, City of Seneca Representative

The Oconee County Capital Sales Tax Commission [CPSTC] met at 6:30 PM in Council Chambers, 415 South Pine Street, Walhalla, SC with all representatives present and Clerk to Council Elizabeth G. Hulse present.

Press: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeese.com/council]. In addition it was made available [*upon request*] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Carlos Galarza -The Daily Journal.

Call to Order:

Mr. Price called the meeting to order at 6:30 p.m.

Approval of Minutes

Ms. Miller made a motion, seconded by Mr. McPheeters, approved 6 – 0 to approve the minutes from the October 10, 2013 meeting as presented.

Continued Discussion regarding Methodology regarding creation of the Capital Project List for submission to County Council

Mr. Price led discussion regarding issues related to the creation of the capital project list for submission to County Council. Issues discussed included the following topics:

- types of projects for the list
- minimum project value for projects to be submitted for consideration by the Commission
- Capital Project Advisory Committee [CPAC] work, questionnaire and scoring sheet
- establishment of criteria for project evaluation
- establishment of scoring sheet to evaluate project

Discussion followed.

Mr. McPheeters made a motion, seconded by Mr. Fuller, approved 6 – 0 to establish a minimum project value of \$250,000.

The Commission requested that the Clerk to Council to customize the CPAC questionnaire and scoring sheets for review by the Commission at the next meeting.

The Commission requested that the Clerk to Council review the state law related to the CPSTC to identify if it is appropriate to hold a workshop meeting with County Council to identify the types of projects they would like to see on the list.

There was also discussion regarding a potential presentation to Council regarding progress made by the Commission at a November regular meeting.

Review Documents

Mr. Price led discussion regarding the draft Project Submittal Form [copy filed with these minutes]. Discussion followed.

The consensus of the Commission was to modify the Project Submittal Form as follows:

- Amend the first footnote statement to reflect “You may provide.....”
- Establish the due date as January 15, 2014
- Add a statement regarding the project minimum value of \$250,000

Mr. Price led review of the CPAC CIP v2013.2 listing [copy filed with these minutes]. Discussion followed. The Commission accepted the report as information.

Establishment of 2013 Meeting Schedule

Mr. Price led discussion regarding the 2013 meeting schedule to include the possibility of scheduling some day meetings. The Clerk to Council provided members with a calendar to assist in meeting date identification [copy filed with these minutes].

The CPSTC will meet again in October on the 22nd at 1:00 p.m. and on November 7, 2013 at 6:30 p.m. in Council Chamber, 415 S. Pine Street, Walhalla, SC.

Old Business

2006 Voting Precincts Results

The Clerk to Council presented Commission members with a summary of the referendum question results from the 2006 election as requested at the last meeting. The Commission accepted the report as information.

New Business

Tourism Spending In Oconee County

The Clerk to Council presented Commission members with a press release from the Oconee County Parks, Recreation & Tourism department highlighting tourism spending for 2012. The Commission accepted the report as information.

Adjourn

Mr. Fuller made a motion, seconded by Mr. McPheeters, approved unanimously by the Commission to adjourn the meeting at 7:21 p.m.

Respectfully Submitted:

Elizabeth G. Hulse
Clerk to Council