



MINUTES
OCONEE COUNTY
CAPITAL PROJECT SALES TAX COMMISSION
October 22, 2013

MEMBERS

Mr. Russell Price, Chairperson, County Representative
Ms. Thelma Miller, Vice Chairperson, City of Walhalla Representative
Ms. Brenda Davis, City of Westminster Representative
Mr. Don Fuller, County Representative
Mr. Glen McPheeters, County Representative
Ms. Mollie Smith, City of Seneca Representative

The Oconee County Capital Sales Tax Commission [CPSTC] met at 1:00 PM in Council Chambers, 415 South Pine Street, Walhalla, SC with all representatives present [except Ms. Davis & Mr. Fuller] and Clerk to Council Elizabeth G. Hulse present.

Press: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeese.com/council]. In addition it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Dick Mangrum – WGOG Radio & Carlos Galarza -The Daily Journal.

Call to Order:

Mr. Price called the meeting to order at 1:00 p.m.

Approval of Minutes

Ms. Miller made a motion, seconded by Mr. McPheeters, approved 4 – 0 to approve the minutes from the October 17, 2013 meeting as amended.

Review Documents

Mr. Price led discussion regarding the following documents [copy filed with these minutes]:

- Project Criteria Questionnaire
- Reviewer Scoring Sheet
- Project Scoring Summary Sheet

Discussion followed. Minor changes were suggested for the Questionnaire. The Commission approved the Scoring Sheet and Scoring Summary Sheets as presented.

Old Business

Updated Draft Project Submittal Form v2

Mr. Price led discussion regarding the Project Submittal Form v2. Discussion followed. Wording for one section and a date correction were noted.

Mr. McPheeters made a motion, seconded by Ms. Miller, approved 4 – 0 to approve the four forms [Project Criteria Questionnaire, Reviewer Scoring Sheet, Project Scoring Summary Sheet and Project Submittal Form] as amended.

Mr. Price requested that Ms. Hulse made the Questionnaire and Submittal Form available to the public.

New Business

Discussion regarding Public Awareness Campaign

Mr. Price led discussion regarding a public awareness campaign. Topics discussed included public notification that the submittal period has begun to include the Chambers of Commerce, Economic Development, all municipalities, civic groups, Industrial Group, etc., and advertisement in the local paper regarding the acceptance of projects. Discussion followed.

Mr. McPheeters made a motion, seconded by Ms. Miller, approved 4 – 0 to direct the staff liaison to place advertisement in the local paper regarding the open submittal period for projects.

Presentation to County Council

Mr. McPheeters suggested that the Commission should make a presentation to County Council regarding progress to date and to advertise the open period for project submissions. Discussion followed. Ms. Miller and Mr. McPheeters agreed to make a brief presentation to Council at their November 19, 2013 meeting. Mr. Price requested that Ms. Hulse assist in coordination and preparation of a PowerPoint presentation for that meeting.

2006 Capital Project Commission Project List

Mr. Price provided Commission members with a copy of the 2006 project listing [copy filed with these minutes] as information.

Adjourn

Ms. Miller made a motion, seconded by Ms. Smith, approved unanimously by the Commission to adjourn the meeting at 1:16 p.m.

Respectfully Submitted:

Elizabeth G. Hulse
Clerk to Council