



**MINUTES**  
**OCONEE COUNTY**  
**CAPITAL PROJECT SALES TAX COMMISSION**  
**November 7, 2013**

**MEMBERS**

Mr. Russell Price, Chairperson, County Representative  
Ms. Thelma Miller, Vice Chairperson, City of Walhalla Representative  
Ms. Brenda Davis, City of Westminster Representative  
Mr. Don Fuller, County Representative  
Mr. Glen McPheeters, County Representative  
Ms. Mollie Smith, City of Seneca Representative

[No recording was made of this meeting.]

The Oconee County Capital Sales Tax Commission [CPSTC] met at 6:30 PM in the Conference Room, 415 South Pine Street, Walhalla, SC with all representatives present [except Mr. Price] and Clerk to Council Elizabeth G. Hulse present.

**Press:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [[www.oconeese.com/council](http://www.oconeese.com/council)]. In addition it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Monica Kreber -The Daily Journal.

**Call to Order:**

Ms. Miller acting as chair called the meeting to order at 6:36 p.m.

**Approval of Minutes**

Mr. McPheeters made a motion, seconded by Mr. Fuller, approved 5 – 0 to approve the minutes from the October 22, 2013 meeting.

**CPSTC PowerPoint Presentation for 11/19/13 Council meeting / Ms. Miller & Mr. McPheeters**

Ms. Miller led discussions regarding the proposed PowerPoint presentation. The CPSTC agreed to the following changes to the presentation:

- CPSTC Roles/Responsibilities: Break first bullet into 3 parts and add if directed by council.
- Update Calendar Chart with CPSTC Dates
- Add Logo to last slide

Ms. Miller asked all members to review one final time and submit any changes to Ms. Hulse by noon Friday, November 8, 2013 so that all changes can be incorporated and provided to Council in advance of the presentation at the November 19, 2013 meeting.

**Project Submission Update:**

Ms. Hulse notified the Commission that no project submittal forms have been received to date. In addition, she noted that 57 letter were mailed out to municipalities, interested citizens, civic groups, the industrial group and county departments soliciting projects.

Ms. Miller requested that the mailing list and letter sent be provided to the CPSTC via email.

## **Old Business**

### **Daily Journal Advertisement [Oct. 25, 2013] for Project Submission Period**

Ms. Hulse provided the Commission, as information only, a copy of the October 25, 2013 box advertisement which ran in the Daily Journal newspaper announcing the acceptance of projects for consideration by the Commission. Discussion followed regarding additional runs for the advertisement. This discussion was deferred to the December meeting.

### **Public Awareness Campaign Update & Action Plan Development**

Ms. Miller led discussions regarding a public awareness campaign.

It was the consensus of the CPSTC to delay scheduling Town Hall meetings until after the projects have been reviewed and approved for the referendum by Council.

Further discussion was deferred to the spring; after receipt and review of all projects.

### **Update regarding potential interaction with council**

Ms. Hulse stated that she had contacted the South Carolina Association of Counties staff attorney for their opinion regarding CPSTC holding a workshop and/or seeking direction from Council. Their opinion was that it was not illegal but they would not recommend either so that the CPSTC would not appear to be influenced by the governing body. Ms. Miller thanked Ms. Hulse for her research/report.

## **New Business**

### **Discussion/Potential Adoption of Public Awareness Logo**

Ms. Miller led discussion regarding the proposed logo. The group approved the use of the logo and asked that it be incorporated into the PowerPoint presentation to council [see earlier minutes for details].

### **“Talking Points” for CPSTC Members**

Ms. Miller noted that Mr. Price had requested that the staff liaison prepare a one page “talking points” handout for commission members as a quick reference tool when talking with the media, citizen, groups, etc.

## **Meeting Schedule**

Ms. Miller led discussions regarding the meeting schedule for December 2013 and January 2014.

The CPSTC agreed to meet on Friday, December 13, 2013 at 1:00 p.m. in Council Chambers and on Thursday, January 16, 2014 at 6:30 p.m. In addition, CPSTC members were asked to have available prior to the December meeting their availability for January – March 2014 so that the staff liaison can compile potential meeting dates.

## **Adjourn**

Mr. McPheeters made a motion, approved unanimously by the Commission to adjourn the meeting at 7:23 p.m.

Respectfully Submitted:

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Elizabeth G. Hulse  
Clerk to Council