



MINUTES CAPITAL PROJECT ADVISORY COMMITTEE

Wednesday, August 17, 2011, 10:00 a.m.

Oconee County Administrative Offices

Conference Room, 415 S. Pine Street, Walhalla, SC 29691

No Recording was made of this meeting.

MEMBERS

Mr. Paul Corbeil, County Council, Chairman
Mr. Scott Moulder, County Administrator
TBD, Infrastructure Advisory Commission
Mr. David Mead, At Large Member
Mr. John Rau, At Large Member

Mr. Ryan Honea, Planning Commission
Ms. Kendra Brown, Finance Director
Mr. Lake Julian, Facilities Director
Mr. Art Holbrooks, Planning Director
Ms. Elizabeth G. Hulse, Clerk to Council/Secretary

The Capital Project Advisory Committee met Wednesday, August 17, 2011 at 10:00 AM in the Conference Room, 415 South Pine Street, Walhalla, SC with all Members present and Elizabeth Hulse, Committee Secretary.

Press: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeesc.com/council]. In addition it was made available [*upon request*] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Carlos Galarza – Daily Journal

Call to Order:

Mr. Corbeil called the meeting to order at 10:03 a.m.

Approval of Minutes:

Mr. Rau made a motion, seconded by Mr. Meade, approved 8 – 0 – 1 [Mr. Honea abstained as he was not present at the meeting] to approve the minutes from the July 20, 2011 meeting as presented.

Review of Sub Committee Findings / Recommendations

Update on Forms / Test Program

Mr. Corbeil asked Mr. Moulder and Mr. Holbrooks to address work done from the sub committee regarding scoring issues brought up at the last meeting. Mr. Holbrooks provided updated handouts [copies filed with these minutes] to include:

- Project Criteria Questionnaire
- Project Scoring Sheet

Mr. Holbrooks noted that on the Scoring Sheet that the last two criteria have been combined and the weightings adjusted. Discussion followed.

Mr. Holbrooks noted that on the Project Scoring Sheet that weighting has been adjusted to allow for a variable number of questions for the different sections. Lengthy discussion followed.

Mr. Corbeil asked for an update regarding the test program. Mr. Moulder stated that they were not prepared to provide this to the committee yet, stating that information would be available at the next meeting. A second test program was identified and approved by the committee; Disc Golf at Chau Ram County Park. Mr. Moulder stated that this would provide an analysis of a completed and proposed project for the committee to review. It was agreed to ask the two department heads completing the paperwork [Mr Jim Alexander, Economic Development Director, and Mr. Phil Shirley, PRT Director] to attend the September meeting.

Review of Capital Projects List:

Mr. Corbeil deferred discussion of this item.

Old Business:

No Old Business was addressed at this meeting.

New Business:

Mr. Mead requested to tour the newly completed shell building. Mr. Moulder stated that Mr. Mead should contact Mr. Alexander to schedule a convenient date/time.

Next Meeting:

It was agreed unanimously after a brief discussion to move the September 21, 2011 meeting to September 28, 2011.

Mr. Corbeil stated that the next agenda focus on two key areas; review of the two tests and review of the project list; noting that it is his goal to have the committee move forward with prioritization of the project list at the October 2011 meeting.

Mr. Corbeil requested that Ms. Hulse distribute to the Comprehensive Plan and Strategic Plan to any members who do not have copies.

Adjourn:

Mr. Corbeil adjourned the meeting at 10:43 a.m.

Respectfully Submitted:

Elizabeth G. Hulse, Secretary