



MINUTES

CAPITAL PROJECT ADVISORY COMMITTEE

Wednesday, September 28, 2011, 10:00 a.m.

Oconee County Administrative Offices
Conference Room, 415 S. Pine Street, Walhalla, SC 29691

No Recording was made of this meeting.

MEMBERS

Mr. Paul Corbeil, County Council, Chairman
Mr. Scott Moulder, County Administrator
TBD, Infrastructure Advisory Commission
Mr. David Mead, At Large Member
Mr. John Rau, At Large Member

Mr. Ryan Honea, Planning Commission
Ms. Kendra Brown, Finance Director
Mr. Lake Julian, Facilities Director
Mr. Art Holbrooks, Planning Director
Ms. Elizabeth G. Hulse, Clerk to Council/Secretary

The Capital Project Advisory Committee met Wednesday, September 28, 2011 at 10:00 AM in the Conference Room, 415 South Pine Street, Walhalla, SC with all Members present [except Mr. Moulder and the Infrastructure Advisory Commission representative] and Elizabeth Hulse, Committee Secretary.

Oconee County Staff Present: Mr. Jim Alexander, Economic Development Director; Mr. Russell Johnson, Economic Development; and, Mr. Phil Shirley, PRT Director

Press: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeesc.com/council]. In addition it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Carlos Galarza – Daily Journal

Call to Order:

Mr. Corbeil called the meeting to order at 10:03 a.m.

Approval of Minutes:

Mr. Rau made a motion, seconded by Mr. Meade, approved 7 – 0 to approve the minutes from the August 17, 2011 meeting as presented.

Prior to discussion of the test projects, Mr. Rau questioned how the process will work voicing concerns regarding quorums, voting, etc. Mr. Corbeil asked that Mr. Rau meet with staff [Mr. Holbrooks and Ms. Hulse] and himself prior to the October 19, 2011 meeting to address these concerns.

Review of Two Project Tests:

Shell Building / Mr. Jim Alexander, Economic Development Director

Mr. Alexander provided the Committee with handouts [copies filed with these minutes] related to the “50,000 Shell Facility” test. Mr. Alexander reviewed with the group his responses to each question, elaborating on key areas. Mr. Alexander suggested that the Project Criteria Questionnaire was too long and somewhat repetitive. Discussion followed.

DISC Golf @ Chau Ram County Park / Mr. Phil Shirley, PRT Director

Mr. Shirley provided the Committee with handouts [copies filed with these minutes] related to a "DISC Golf Course" project at Chau Ram County Park. Mr. Shirley provided visual aids [DISC Golf course hole, discs] and outlined the overall project. Mr. Shirley concurred that the questionnaire was lengthy and also felt it would be helpful to have it distributed to the Committee prior to meeting for review and question preparation. Discussion followed.

Mr. Corbell thanked both Departments for their thorough presentations.

Review of Capital Projects List:

Mr. Corbell deferred discussion of this item to the next meeting, noting that the Committee should plan to meet for 1.5 hours to adequately review the list. He asked that each member review the project list and identify any questions in preparation for the next meeting.

Old Business:

No Old Business was addressed at this meeting.

New Business:

No New Business was addressed at this meeting.

Next Meeting:

The next meeting is scheduled for Tuesday, October 19, 2011 at 10:00 a.m. in the Conference Room, Oconee County Administrative Offices, 415 S. Pine Street, Walhalla, SC

Adjourn:

Mr. Corbell adjourned the meeting at 11:30 a.m.

Respectfully Submitted:

Elizabeth G. Hulso, Secretary