



## MINUTES CAPITAL PROJECT ADVISORY COMMITTEE

Wednesday, November 16, 2011, 10:00 a.m.

Oconee County Administrative Offices

Conference Room, 415 S. Pine Street, Walhalla, SC 29691

*No Recording was made of this meeting.*

### **MEMBERS**

Mr. Paul Corbeil, County Council, Chairman

Mr. Scott Moulder, County Administrator

Mr. Bobby Williams, Infrastructure Advisory Comm.

Mr. David Mead, At Large Member

Mr. John Rau, At Large Member

Mr. Ryan Honea, Planning Commission

Ms. Kendra Brown, Finance Director

Mr. Lake Julian, Facilities Director

Mr. Art Holbrooks, Planning Director

Ms. Elizabeth G. Hulse, Clerk to Council/Secretary

The Capital Project Advisory Committee met Wednesday, November 15, 2011 at 10:00 AM in the Conference Room, 415 South Pine Street, Walhalla, SC with all Members present and Elizabeth Hulse, Committee Secretary.

**Press:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [[www.oconeesc.com/council](http://www.oconeesc.com/council)]. In addition it was made available [*upon request*] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: None

### **Call to Order:**

Mr. Corbeil called the meeting to order at 10:00 a.m.

### **Approval of Minutes:**

Mr. Mead made a motion, seconded by Mr. Honea, approved 9 – 0 to approve the minutes from the October 19, 2011 meeting as presented.

### **New Business**

#### **Discussion re: Scheduling of Priority Projects for Presentation**

Mr. Rau reviewed with the Committee the flowchart prepared along with Mr. Mead, Mr. Holbrooks and Ms. Hulse. He noted that the group identified the focus of the group and what functions are outside the parameters of this committee.

Mr. Moulder made a motion, seconded by Mr. Mead, approved unanimously to adopt the flowchart as presented.

#### **Score Test Project / Shell Building**

Ms. Brown compiled all voting member scores for the Committee's review and discussion. It was noted that non voting member scores will be compiled and reported at the next meeting.

#### **Review of Capital Projects List:**

Mr. Corbeil reviewed with the Committee the updated Listing of Projects by Priority [copy filed with these minutes]. Discussion followed.

The Committee identified the following projects for presentations in the first quarter of 2012:

- High Falls: Campsite Renovations January 2012
- Solid Waste: Expand 2<sup>nd</sup> Busiest MCC February 2012
- Rock Quarry: Upgrade Crushing Plant February 2012
- Economic Development: Echo Hills Infrastructure March 2012

The Committee made the following decisions regarding the remaining high priority projects:

- Facilities Maintenance: Brown Building Up Fit Move to Medium
- Economic Development: Sewer/I-85 & GCCP On Hold pending study
- Library: Seneca Branch On Hold

**Old Business:**

No Old Business was addressed at this meeting.

**New Business:**

**2012 Meeting Schedule:**

It was the unanimous consensus of the Committee to maintain the current monthly meeting schedule for 2012. The Secretary was instructed to advertise the 2012 meeting schedule.

**Next Meeting:**

The next meeting is scheduled for Tuesday, December 21, 2011 at 10:00 a.m. in the Conference Room, Oconee County Administrative Offices, 415 S. Pine Street, Walhalla, SC

**Adjourn:**

Mr. Corbitt adjourned the meeting at 10:43 a.m.

Respectfully Submitted:

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Elizabeth G. Hulse, Secretary