



# MINUTES CAPITAL PROJECT ADVISORY COMMITTEE

Wednesday, January 25, 2012, 10:00 a.m.

Oconee County Administrative Offices, Conference Room, 415 S. Pine Street, Walhalla, SC 29691

*No Recording was made of this meeting.*

## MEMBERS

Mr. Paul Corbeil, County Council, Chairman  
Mr. Scott Moulder, County Administrator  
Mr. Bobby Williams, Infrastructure Advisory Comm.  
Mr. David Mead, At Large Member  
Mr. John Rau, At Large Member

Mr. Ryan Honca, Planning Commission  
Ms. Kendra Brown, Finance Director  
Mr. Lake Julian, Facilities Director  
Mr. Art Holbrooks, Planning Director  
Ms. Elizabeth G. Hulse, Clerk to Council/Secretary

The Capital Project Advisory Committee met Wednesday, January 25, 2012 at 10:00 AM in the Conference Room, 415 South Pine Street, Walhalla, SC with all Members present [except Mr. Williams] and Elizabeth Hulse, Committee Secretary.

**Press:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [[www.oconeesc.com/council](http://www.oconeesc.com/council)]. In addition it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens. Member of the press present: None.

## **Call to Order:**

Mr. Corbeil called the meeting to order at 10:00 a.m.

## **Presentation Scoring / Discussion: PRT / High Falls Campsite Renovations:**

Ms. Corbeil recognized Mr. Phil Shirley, PRT Director, and Mr. Tom Hulse, High Falls Park Superintendent, who were in attendance to address any additional questions.

Mr. Corbeil asked the Committee to review the Draft Project Scoring summary sheet. Discussion followed regarding scoring variances; with staff noting that discrepancies benefit the process highlighting the various points of view of the committee members. Two issues related to the questionnaire were identified and will be corrected by the Secretary and Mr. Holbrooks.

Mr. Corbeil noted that this Committee has accomplished a great deal including starting with paring down the three page original capital project listing, developing the questionnaire and scoring sheet and implementation of the review program.

After discussion concluded, Mr. Moulder made a motion, seconded by Mr. Rau, approved 8 – 0 to approve the Project Scoring Sheet as presented and to direct the Secretary to forward all materials to the Planning Commission for their review/recommendation to Council.

## **Other Business:**

### **Draft Memorandum from Committee to Planning Commission**

Mr. Corbeil reviewed with the Committee the draft letter presented to be utilized after final scoring to forward all pertinent information to the Planning Commission for their required review / recommendation to Council. The Committee concurred unanimously to adopt usage of this memo as presented.

### **Upcoming Presentation Meeting Schedule Discussion:**

Mr. Corbeil questioned Mr. Moulder if it was advisable to have two presentations at the next regular meeting scheduled for Tuesday, February 15, 2012 at 10:00 a.m. in the Conference Room, Oconee County Administrative Offices, 415 South Pine Street, Walhalla, SC. Discussion followed.

It was agreed unanimously to amend the scheduled as follows:

Wednesday	February 15, 2012, 10AM	Solid Waste: Expand 2 <sup>nd</sup> Busiest MCC
Friday	February 24, 2012, 10AM	Rock Quarry: Upgrade Crushing Plant
Wednesday	February 29, 2012, 10AM	Review/Scoring both Presentations

## **Adjourn:**

Mr. Corbeil adjourned the meeting at 10:51 a.m.

Respectfully Submitted:

Elizabeth G. Hulse, Secretary