



MINUTES

CAPITAL PROJECT ADVISORY COMMITTEE

Wednesday, June 27, 2012, 10:00 a.m.
Oconee County Administrative Offices, Conference Room
415 South Pine Street, Walhalla, SC 29691

No Recording was made of this meeting.

MEMBERS

Mr. Paul Corbeil, County Council, Chairman
Mr. Scott Moulder, County Administrator
Mr. Bob Winchester, Infrastructure Advisory Comm.
Mr. David Mead, At Large Member
Mr. John Rau, At Large Member

Ms. Gwen McPhail, Planning Commission
Ms. Sally Lowery, Interim Finance Director
Mr. Lake Julian, Facilities Director
Mr. Art Holbrooks, Planning Director
Ms. Elizabeth G. Hulse, Clerk to Council/Secretary

The Capital Project Advisory Committee met in the Conference Room, 415 South Pine Street, Walhalla, SC with all Members present [except Mr. Holbrooks] and Elizabeth Hulse, Committee Secretary.

Press:

Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeese.com/council]. In addition it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Mike Eades – Daily Journal

Call to Order:

Mr. Corbeil called the meeting to order at 10:00 a.m.

Mr. Corbeil introduced Mr. Eades, new reporter with the Daily Journal, to the Committee.

New Business:

Sub Committee Prioritization/Recommendations regarding the Capital Project Improvement Listing [CIP]:

Mr. Corbeil asked Mr. Rau to address discussions and recommendations from the Sub Group [Mr. Rau, Mr. Mead & Mr. Holbrooks]. There were two key areas:

- Provide the Planning Commission with an “opinion” coversheet outlining how the project fits with established county goals and also noting that the score is not indicative of a prioritization of the project.
- Review and/or revisions to the Questionnaire looking for redundancies, ease of use, etc.

Discussion followed regarding various aspects of the process to include cost benefit analyses for the projects, brick and mortar projects versus economic development projects, required versus optional projects, simplicity of the process, etc.

Ms. McPhail suggested an alternate prioritization method for the CIP as follows:

- Health & Safety
- Current Maintenance/Public Needs & Short Term Economic Development Goals
- Long Term Economic Development Goals

Discussion followed. Mr. Corbeil asked the Secretary to fine tune Ms. McPhail’s categories and re-prioritize the CIP for review and discussion at the July 25, 2012 committee meeting.

Review Capital Improvement Project Listing [CIPv9]:

Mr. Corbeil opened discussion regarding the CIP and prioritization of projects to be presented to the Committee. The Committee briefly discussed Echo Hills, an additional Shell Building and various infrastructure projects. It was the consensus of the Committee to table review until the new prioritization method/categories are established.

Discussion/Amendment of Project Presentation Flowchart

Adoption of New Forms:

Mr. Corbeil tabled discussion/action regarding these items until the July 25, 2012 committee meeting.

Appalachian Council of Government [ACOG] Comprehensive Economic Development Strategy [CEDs]:

Mr. Corbeil distributed the 2011 ACOG CEDs report for review and discussion at the July meeting; noting that the report contains not only county but also municipal projects within the county.

Mr. Winchester informed the committee that he serves on the ACOG board and on the CEDs subcommittee; noting that he also serves on the CEDs committee and that they are in the process of reviewing the 2012 project list. Mr. Winchester stated that he would invite Mr. David Shellhorse, ACOG, to the July meeting.

Old Business:

None discussed at this meeting.

Next Meeting:

Mr. Corbeil noted that the next meeting will be held on Wednesday, July 25, 2012 at 10:00 a.m. in the Conference Room, Oconee County Administrative Offices, 415 South Pine Street, Walhalla, SC. Additional items for inclusion on the agenda will include: CIP amended list, Shell Buildings, ACOG CEDs list.

Adjourn:

Mr. Winchester made a motion, seconded by Mr. Rau, approved unanimously to adjourn the meeting at 10:53 p.m.

Respectfully Submitted:

Elizabeth G. Hulse
Secretary