



## MINUTES CAPITAL PROJECT ADVISORY COMMITTEE

Wednesday, August 22, 2012, 10:00 a.m.

Oconee County Administrative Offices, Conference Room, 415 S. Pine Street, Walhalla, SC 29691

*No Recording was made of this meeting.*

### MEMBERS

Mr. Paul Corbeil, County Council, Chairman

Mr. Scott Moulder, County Administrator

Mr. Bob Winchester, Infrastructure Advisory Comm.

Mr. David Mead, At Large Member

Mr. John Rau, At Large Member

Mr. Gwen McPhail, Planning Commission

Ms. Sally Lowery, Interim Finance Director

Mr. Lake Julian, Facilities Director

Mr. Art Holbrooks, Planning Director

Ms. Elizabeth G. Hulse, Clerk to Council/Secretary

The Capital Project Advisory Committee met at 10:00 AM in the Conference Room, 415 South Pine Street, Walhalla, SC with all Members present [except Mr. Winchester] and Elizabeth Hulse, Committee Secretary.

Guests Present: Mr. Glenn Breed, Asst. County Administrator, Mr. Richard Blackwell, Economic Development Director and Mr. Russell Johnson, Economic Development Marketing & Project Manager.

**Press:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [[www.oconeese.com/council](http://www.oconeese.com/council)]. In addition it was made available *[upon request]* to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: None

### Call to Order:

Mr. Corbeil called the meeting to order at 10:00 a.m.

### Approval of the Minutes:

Mr. Rau made a motion, seconded by Mr. Moulder, approved 8 – 0 to approve the minutes from the July 25, 2012 meeting as presented.

### Presentation: Economic Development / Shell Building #3

Ms. Corbeil recognized Mr. Richard Blackwell, Economic Development Director, and Mr. Russell Johnson, Economic Development Marketing & Project Manager, who addressed the Committee utilizing a PowerPoint presentation and handout [copies filed with these minutes] regarding the development of Shell Building #3. Mr. Corbeil asked the Committee to review the Project Criteria Questionnaire for any questions they might have for Mr. Blackwell. Discussion followed.

Ms. Hulse and Ms. Lowery provided all members with preliminary scoring sheets for review prior to the next meeting.

The group agreed to meet on Wednesday, August 29, 2012 at 10:00 a.m. in the Conference Room, Oconee County Administrative Offices, 415 S. Pine Street, Walhalla, SC, to discuss final scoring for this project.

### Old Business:

#### **Follow Up regarding Amended Scoring / Weighting Process**

Mr. Rau noted that he had not had sufficient time to evaluate the new process and made a request to defer this matter to the September 26, 2012 agenda. The committee concurred.

## **New Business:**

### **At Large Committee Seat Stagger**

Mr. Rau noted that both he and Mr. Mead were appointed at the same time and if reappointed to serve three terms would both rotate off the committee at the same time. He voiced concerns about two new at large members getting up to speed and suggested that a stagger be established. Discussion followed.

Mr. Rau formally announced that he would not seek a third term on this committee, thereby allowing the Committee to notify Council in sufficient time to identify a new appointee. The position would open again in May 2013. Mr. Rau volunteered to provide the new appointee with an "orientation" and assist in their transition to the committee. Mr. Corbeil thanked Mr. Rau for his service and continued assistance with this valuable process.

### **Next Meeting[s]:**

- o August 29, 2012, 10AM – Scoring Shell Building #3 presentation
- o September 26, 2012 – Regular Meeting

### **Adjourn:**

Mr. Moulder made a motion, seconded by Mr. Rau, approved unanimously to adjourn the meeting at 11:10 a.m.

Respectfully Submitted:

Elizabeth G. Hulse, Secretary