



# MINUTES CAPITAL PROJECT ADVISORY COMMITTEE

Wednesday, September 26, 2012, 10:00 a.m.

Oconee County Administrative Offices, Conference Room

415 S. Pine Street, Walhalla, SC 29691

*No Recording was made of this meeting.*

## MEMBERS

Mr. Paul Corbeil, County Council, Chairman  
Mr. Scott Moulder, County Administrator  
Mr. Bob Winchester, Infrastructure Advisory Comm.  
Mr. David Mead, At Large Member  
Mr. John Rau, At Large Member

Mr. Gwen McPhail, Planning Commission  
Ms. Sally Lowery, Interim Finance Director  
Mr. Lake Julian, Facilities Director  
Mr. Art Holbrooks, Planning Director  
Ms. Elizabeth G. Hulse, Clerk to Council/Secretary

The Capital Project Advisory Committee [CPAC] met at 10:00 AM in the Conference Room, 415 South Pine Street, Walhalla, SC with all Members present [except Ms. McPhail] and Elizabeth Hulse, Committee Secretary.

Guests Present: Mr. Glenn Breed, Asst. County Administrator, Mr. Richard Blackwell, Economic Development Director and Mr. Russell Johnson, Economic Development Marketing & Project Manager.

Press: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [[www.oconeese.com/council](http://www.oconeese.com/council)]. In addition it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Michael Eads – Daily Journal

## Call to Order:

Mr. Corbeil called the meeting to order at 10:00 a.m.

## Approval of the Minutes:

Mr. Rau made a motion, seconded by Mr. Mead, approved 8 – 0 to approve the minutes from the August 22, 2012 and August 29, 2012 meetings as presented.

## Presentation: Economic Development / Seneca Rail Site

Ms. Corbeil recognized Mr. Richard Blackwell, Economic Development Director, and Mr. Russell Johnson, Economic Development Marketing & Project Manager, who addressed the Committee utilizing a PowerPoint presentation and handout [copies filed with these minutes] regarding the development of the Seneca Rail Site. Mr. Corbeil opened the floor for any questions the Committee had for either Mr. Blackwell or Mr. Johnson. Lengthy discussion followed regarding several issues related to rail trip frequency, road infrastructure within the site and providing service to the site, potential grant funding and strategic long range Economic Development plans.

The Committee will meet on Wednesday, October 3, 2012 at 10:00 a.m. in the Conference Room, Oconee County Administrative Offices, 415 S. Pine Street, Walhalla, SC, to discuss final scoring for this project.

## Old Business:

### **Updated Capital Project Improvement Listing [CIP v14]**

Mr. Corbeil led discussion regarding the updated CIP listing with additional modification discussed.

Mr. Mead made a motion, seconded by Mr. Rau, approved 8 – 0 to remove Exit 1 Business Development and Extend Commerce Way to Armstrong Road permanently from the CIP.

Mr. Moulder made a motion, seconded by Mr. Winchester, approved 8 – 0 to remove Land for Oconee County Commerce Park permanently from the CIP.

Mr. Moulder made a motion, seconded by Mr. Mead, approved 8 – 0 to remove Exit 3 Development/Construction permanently from the CIP.

### **Updated Scoring Sheets / Follow Up regarding Amended Scoring / Weighting Process**

Mr. Corbeil led discussion regarding the updated scoring sheet as presented.

Mr. Moulder made a motion, seconded by Mr. Rau, approved 8 – 0 to re-number both the scoring sheet and questionnaire; removing 4a and 4b thereby creating 28 separate questions.

## New Business:

### **Required Public Hearings & Report to Planning Commission/Council**

Mr. Corbeil noted that as required by the ordinance the CPAC is required to [1] report twice yearly to the Planning Commission and Council regarding their activities, and [2] to hold two public hearings each year for public input regarding the CIP.

Mr. Corbeil asked that a draft report to the Planning Commission / Council be placed on the November 28, 2012 agenda for the Committee's input/approval.

A public hearing will be scheduled for public comment on the Capital Improvement Project Listing [CIP] on Wednesday, November 28, 2012, at 10:00 a.m., in Council Chambers, Oconee County Administrative Offices, 415 S. Pine Street, Walhalla, SC.

### **Meeting Frequency**

Mr. Corbeil noted that based on the work done to date to create an effective review/recommendation process to the Planning Commission and Council that this Committee may want to discuss at a future meeting altering the monthly meeting schedule to meet quarterly for project presentations and review/discussion.

### **Next Meeting[s]:**

- |                           |   |
|---------------------------|---|
| o October 3, 2012, 10AM   | Scoring Seneca Rail Site scoring  |
| o October 24, 2012, 10AM  | Regular Meeting   |
| o November 28, 2012, 10AM | Regular Meeting & Public Hearing re: CIP<br><i>[Meeting will be held in Council Chambers]</i> |

### **Adjourn:**

Mr. Winchester made a motion, seconded by Mr. Rau, approved unanimously to adjourn the meeting at 11:05 a.m.

Respectfully Submitted:

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Elizabeth G. Hulse, Secretary