

**Oconee County
Capital Project
Advisory Committee**

Oconee County
Administrative Offices
415 South Pine Street
Walhalla, SC 29691
www.oconeesc.com

Phone: 864 718 1023
Fax: 864 718 1024

E-mail:
bhulse@oconeesc.com

Mr. Paul Corbeil
Chairman

Mr. Art Holbrooks
Mr. Lake Julian
Ms. Sally Lowery
Ms. Gwen McPhail
Mr. David Mead
Mr. Scott Moulder
Mr. John Rau
Mr. Bob Winchester

MEMORANDUM

TO: Mr. David Lyle, Chairman
Oconee County Planning Commission

FROM: Mr. Paul Corbeil, Chairman
Capital Project Advisory Committee

DATE: May 29, 2013

RE: **Capital Project for Consideration for Funding Recommendation**

Dear Chairman;

The Oconee County Capital Project Advisory Committee, in session duly assembled, Wednesday, May 29, 2013, reviewed and scored the project listed below. Mr. Philip Cheney, Library Director, made a formal presentation and entertained questions at our May 22, 2013 meeting.

I would ask that this project be added to your next review of capital projects for recommendation to the Council in the next fiscal year.

OCONEE COUNTY PUBLIC LIBRARIES

Enclosed please find all pertinent information related to this project to include:

- Project Criteria Questionnaire
- Any handouts and/or Presentations related to the project
- Final Summary of Individual Reviewer's Scoring Sheets, and
- FINAL Summary Project Scoring Sheet

Thank you for consideration of this project.





Oconee County, South Carolina Capital Project Advisory Committee Project Scoring Sheet **SUMMARY SHEET**

Project: OCONEE COUNTY LIBRARIES

Sponsor: OCONEE COUNTY PUBLIC LIBRARIES (OCPL)

Date Submitted: 5/22/2013

Date Scored Validated: 5/29/2013

Reviewer	Public Health, Safety, and Mandates 30%	Goals Established in Adopted Plans 20%	Economic Development 10%	Budgetary Impact 20%	Impact on Service Levels and Relationship to Other Projects 20%
County Council Rep.	-	40.0	22.0	61.0	78.0
County Administrator	4.0	35.0	17.0	39.0	52.0
Infrastructure Adv. Rep.	-	26.0	9.0	17.0	50.0
At-Large 1 (JR)	-	27.0	2.0	7.0	18.0
At-Large 2 (DM)	-	30.0	17.0	43.0	48.0
Total Score	4.0	158.0	67.0	167.0	246.0
Average Score	8.8	31.6	13.4	33.4	49.2

Group Score Calculation		
Criteria	Number of Considerations	Weighted Score
Public Health, Safety, and Mandates	2	1.2
Goals Established in Adopted Plans	4	15.8
Economic Development	4	3.4
Budgetary Impact	9	7.4
Impact on Service Levels and Relationship to Other Projects	8	12.3
Total Project Score (Out of Possible 100)		40.1



Oconee County, South Carolina

Capital Project Advisory Committee Group Summary Scoring Sheet

Project Name: **OCONEE COUNTY PUBLIC LIBRARIES [OCPL]**

		Chairman	Administrator	Infrastructure Advisory	At Large: DM	At Large: JA
Public Health, Safety & Mandates	Project directly addresses a health and/or safety need	0	2	0	0	0
	Project directly addresses a regulatory mandate	0	2	0	0	0
Goals Established in Adopted Plans	Project helps implement goals established in the Comp. Plan	10	9	6	7	8
	Project is consistent with adopted strategic plans	10	9	6	7	8
	Project implements some or all recommendations of a previous study	10	8	6	5	7
	Project has been consistently included in previous Cap. Improve Programs	10	9	8	8	7
Economic Development	Project will facilitate production of jobs	0	4	2	0	7
	Project will facilitate development that directly enhances revenues	7	2	0	0	4
	Project will enhance County's image, thereby attracting potential investors	10	7	7	2	6
	Project will help prevent jobs/revenue leakage from the county	5	4	0	0	0
Budgetary Impact	Project will have positive impact on General Fund Budget	0	2	0	0	0
	Project will facilitate acquisition of grants and other outside funding	7	2	2	2	3
	Project will be economically sustainable	7	5	0	0	5
	Project is supported by available or previously designated funding	8	2	2	0	0
	Project construction/acquisition now will result in significant savings OR economies of scale	0	5	3	0	6
	Project will have a positive impact on operation and maintenance budgets	6	2	0	0	3
	Project will improve efficiency of existing operations	8	6	7	5	5
	Project will be low-maintenance	8	6	0	0	6
	Project can be supported by existing resources [staff, funding, etc.]	8	4	0	0	7
	Existing assets which will be rendered obsolete/surplus or otherwise unneeded by the proposed project	9	5	3	0	8
Impact on Service Levels and Relationship to Other Projects	Project will bring service up to desired level	10	9	7	3	9
	Project will improve services levels of other assets or functions	10	6	6	5	9
	Project coordinates well with other projects whether ongoing or approved for near future	10	6	6	2	5
	Project can be effectively coordinated with other projects in same area	10	2	0	0	5
	Project will benefit other jurisdictions	10	10	8	0	3
	Project is timely or is subject to a window of opportunity	10	5	7	5	6
	Project is planned to create minimal disruption and inconvenience to the public	10	8	8	3	6
	Project is rated as best use of funding for category of project	8	6	8	0	5



Oconee County, South Carolina
Capital Project Advisory Committee
Reviewer's Scoring Sheet
Health/Safety/Public Need Priority Project

Project Description / Name: OCCONEE COUNTY LIBRARIES

CPAC Name: P. Corbett

Date Scored: 05-29-2013

Project Score: _____

Instructions: Evaluate each statement listed in the Considerations column in terms of applicability to the proposed project. Score each consideration between 0 and 10, with 0 indicating the consideration is definitely false, and 10 indicating the stated consideration is definitely true. Scores between 0 and 10 indicate varying degrees of probability that the statement is true or false, with 5 indicating there is an equal chance the statement is either true or false.

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Public Health, Safety and Mandates 30% of Score	1	Project directly addresses a health and/or safety need	0	
	2	Project directly addresses a regulatory mandate	0	
Goals Established in Adopted Plans 20% of Score	3	Project helps implement goals established in the Comprehensive Plan	10	
	4	Project is consistent with adopted strategic plans	10	
	5	Project implements some or all recommendations of a previous study	10	
	6	Project has been consistently included in previous Capital Improvement Programs (CIP's)	10	
Economic Development 10% of Score	7	Project will facilitate production of jobs	NA	
	8	Project will facilitate development that directly enhances revenues through taxes and/or fees	7	
	9	Project will enhance County's image, thereby attracting potential investors	10	
	10	Project will help prevent jobs/revenue leakage from the county	5	

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Budgetary Impact 20% of Score	11	Project will have positive impact on General Fund budget	0	
	12	Project will facilitate acquisition of grants and other outside funding	7	
	13	Project will be economically sustainable	7	
	14	Project is supported by available or previously designated funding	8	
	15	Project construction/acquisition now will result in significant savings or economies of scale	0	
	16	Project will have a positive impact on operation and maintenance budgets	6	
	17	Project will improve efficiency of existing operations	8	
	18	Project will be low-maintenance	8	
	19	Project can be supported by existing resources (staff, funding, etc.)	8	
	20	Existing assets which will be rendered obsolete/surplus or otherwise unneeded by the proposed project	9	
	Impact on Service Levels and Relationship to Other Projects 20% of Score	21	Project will bring service up to desired level	
22		Project will improve service levels of other assets or functions	10	
23		Project coordinates well with other projects either ongoing or approved	10	
24		Project can be effectively coordinated with other projects in same area	10	
25		Project will benefit other jurisdictions	10	
26		Project is timely or is subject to a window of opportunity	10	
27		Project is planned to create minimal disruption & inconvenience to public	10	
28		Project is ranked as best use of funding for category of project	8	



Oconee County, South Carolina

Capital Project Advisory Committee

Reviewer's Scoring Sheet

Health/Safety/Public Need Priority Project

Project Description / Name: Oconee County Public Library

CPAC Name: Scott Moulder

Date Scored: 5-29-2013

Project Score: _____

Instructions: Evaluate each statement listed in the Considerations column in terms of applicability to the proposed project. Score each consideration between 0 and 10, with 0 indicating the consideration is definitely false, and 10 indicating the stated consideration is definitely true. Scores between 0 and 10 indicate varying degrees of probability that the statement is true or false, with 5 indicating there is an equal chance the statement is either true or false.

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Public Health, Safety and Mandates 30% of Score	1	Project directly addresses a health and/or safety need	2	4
	2	Project directly addresses a regulatory mandate	2	
Goals Established in Adopted Plans 20% of Score	3	Project helps implement goals established in the Comprehensive Plan	9	35
	4	Project is consistent with adopted strategic plans	9	
	5	Project implements some or all recommendations of a previous study	8	
	6	Project has been consistently included in previous Capital Improvement Programs (CIP's)	9	
Economic Development 10% of Score	7	Project will facilitate production of jobs	4	17
	8	Project will facilitate development that directly enhances revenues through taxes and/or fees	2	
	9	Project will enhance County's image, thereby attracting potential investors	7	
	10	Project will help prevent jobs/revenue leakage from the county	4	

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Budgetary Impact 20% of Score	11	Project will have positive impact on General Fund budget	2	39
	12	Project will facilitate acquisition of grants and other outside funding	2	
	13	Project will be economically sustainable	5	
	14	Project is supported by available or previously designated funding	2	
	15	Project construction/acquisition now will result in significant savings or economies of scale	5	
	16	Project will have a positive impact on operation and maintenance budgets	2	
	17	Project will improve efficiency of existing operations	6	
	18	Project will be low-maintenance	6	
	19	Project can be supported by existing resources (staff, funding, etc.)	4	
	20	Existing assets which will be rendered obsolete/surplus or otherwise unneeded by the proposed project	5	
Impact on Service Levels and Relationship to Other Projects 20% of Score	21	Project will bring service up to desired level	9	52
	22	Project will improve service levels of other assets or functions	6	
	23	Project coordinates well with other projects either ongoing or approved	6	
	24	Project can be effectively coordinated with other projects in same area	2	
	25	Project will benefit other jurisdictions	10	
	26	Project is timely or is subject to a window of opportunity	5	
	27	Project is planned to create minimal disruption & inconvenience to public	8	
	28	Project is ranked as best use of funding for category of project	6	



Oconee County, South Carolina

Capital Project Advisory Committee

Reviewer's Scoring Sheet

Health/Safety/Public Need Priority Project

Project Description / Name: Oconee County Public Library

CPAC Name: Bob Winchester Date Scored: 5-29-2013 Project Score: _____

Instructions: Evaluate each statement listed in the Considerations column in terms of applicability to the proposed project. Score each consideration between 0 and 10, with 0 indicating the consideration is definitely false, and 10 indicating the stated consideration is definitely true. Scores between 0 and 10 indicate varying degrees of probability that the statement is true or false, with 5 indicating there is an equal chance the statement is either true or false.

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Public Health, Safety, and Mandates 30% of Score	1	Project directly addresses a health and/or safety need	0	0
	2	Project directly addresses a regulatory mandate	0	
Goals Established in Adopted Plans 20% of Score	3	Project helps implement goals established in the Comprehensive Plan	6	26
	4	Project is consistent with adopted strategic plans	6	
	5	Project implements some or all recommendations of a previous study	6	
	6	Project has been consistently included in previous Capital Improvement Programs (CIP's)	8	
Economic Development 10% of Score	7	Project will facilitate production of jobs	2	9
	8	Project will facilitate development that directly enhances revenues through taxes and/or fees	0	
	9	Project will enhance County's image, thereby attracting potential investors	7	
	10	Project will help prevent jobs/revenue leakage from the county	0	

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Budgetary Impact 20% of Score	11	Project will have positive impact on General Fund budget	0	17
	12	Project will facilitate acquisition of grants and other outside funding	2	
	13	Project will be economically sustainable		
	14	Project is supported by available or previously designated funding	2	
	15	Project construction/acquisition now will result in significant savings or economies of scale	3	
	16	Project will have a positive impact on operation and maintenance budgets	0	
	17	Project will improve efficiency of existing operations	7	
	18	Project will be low-maintenance	0	
	19	Project can be supported by existing resources (staff, funding, etc.)	0	
	20	Existing assets which will be rendered obsolete/surplus or otherwise unneeded by the proposed project	3	
Impact on Service Levels and Relationship to Other Projects 20% of Score	21	Project will bring service up to desired level	7	50
	22	Project will improve service levels of other assets or functions	6	
	23	Project coordinates well with other projects either ongoing or approved	6	
	24	Project can be effectively coordinated with other projects in same area	0	
	25	Project will benefit other jurisdictions	8	
	26	Project is timely or is subject to a window of opportunity	7	
	27	Project is planned to create minimal disruption & inconvenience to public	8	
	28	Project is ranked as best use of funding for category of project	8	



Oconee County, South Carolina

Capital Project Advisory Committee

Reviewer's Scoring Sheet

Health/Safety/Public Need Priority Project

Project Description / Name: OCONEE COUNTY LIBRARIES

CPAC Name: D. MEAD

Date Scored:

05-29-2013

Project Score:

54

Instructions: Evaluate each statement listed in the Considerations column in terms of applicability to the proposed project. Score each consideration between 0 and 10, with 0 indicating the consideration is definitely false, and 10 indicating the stated consideration is definitely true. Scores between 0 and 10 indicate varying degrees of probability that the statement is true or false, with 5 indicating there is an equal chance the statement is either true or false.

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Public Health, Safety and Mandates 30% of Score	1	Project directly addresses a health and/or safety need	0	0
	2	Project directly addresses a regulatory mandate	0	
Goals Established in Adopted Plans 20% of Score	3	Project helps implement goals established in the Comprehensive Plan	7	27
	4	Project is consistent with adopted strategic plans	7	
	5	Project implements some or all recommendations of a previous study	5	
	6	Project has been consistently included in previous Capital Improvement Programs (CIP's)	8	
Economic Development 10% of Score	7	Project will facilitate production of jobs	0	2
	8	Project will facilitate development that directly enhances revenues through taxes and/or fees	0	
	9	Project will enhance County's image, thereby attracting potential investors	2	
	10	Project will help prevent jobs/revenue leakage from the county	0	

D. MEAD

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Budgetary Impact 20% of Score	11	Project will have positive impact on General Fund budget	0	7
	12	Project will facilitate acquisition of grants and other outside funding	2	
	13	Project will be economically sustainable	0	
	14	Project is supported by available or previously designated funding	0	
	15	Project construction/acquisition now will result in significant savings or economies of scale	0	
	16	Project will have a positive impact on operation and maintenance budgets	0	
	17	Project will improve efficiency of existing operations	5	
	18	Project will be low-maintenance	0	
	19	Project can be supported by existing resources (staff, funding, etc.)	0	
	20	Existing assets which will be rendered obsolete/surplus or otherwise unneeded by the proposed project	0	
Impact on Service Levels and Relationship to Other Projects 20% of Score	21	Project will bring service up to desired level	3	18
	22	Project will improve service levels of other assets or functions	5	
	23	Project coordinates well with other projects either ongoing or approved	2	
	24	Project can be effectively coordinated with other projects in same area	0	
	25	Project will benefit other jurisdictions		
	26	Project is timely or is subject to a window of opportunity	5	
	27	Project is planned to create minimal disruption & inconvenience to public	3	
	28	Project is ranked as best use of funding for category of project	0	



Oconee County, South Carolina
Capital Project Advisory Committee
Reviewer's Scoring Sheet
Health/Safety/Public Need Priority Project

Project Description / Name: OCONEE COUNTY LIBRARIES

CPAC Name: Randy Abbott

Date Scored: 05-29-2013

Project Score: _____

Instructions: Evaluate each statement listed in the Considerations column in terms of applicability to the proposed project. Score each consideration between 0 and 10, with 0 indicating the consideration is definitely false, and 10 indicating the stated consideration is definitely true. Scores between 0 and 10 indicate varying degrees of probability that the statement is true or false, with 5 indicating there is an equal chance the statement is either true or false.

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Public Health, Safety and Mandates 30% of Score	1	Project directly addresses a health and/or safety need	0	
	2	Project directly addresses a regulatory mandate	0	
Goals Established in Adopted Plans 20% of Score	3	Project helps implement goals established in the Comprehensive Plan	8	
	4	Project is consistent with adopted strategic plans	8	
	5	Project implements some or all recommendations of a previous study	7	
	6	Project has been consistently included in previous Capital Improvement Programs (CIP's)	7	
Economic Development 10% of Score	7	Project will facilitate production of jobs	7	
	8	Project will facilitate development that directly enhances revenues through taxes and/or fees	4	
	9	Project will enhance County's image, thereby attracting potential investors	6	
	10	Project will help prevent jobs/revenue leakage from the county	6	

Criteria	Question #	Considerations	Score (0-10)	Total Criteria Score
Budgetary Impact 20% of Score	11	Project will have positive impact on General Fund budget	0	
	12	Project will facilitate acquisition of grants and other outside funding	3	
	13	Project will be economically sustainable	5	
	14	Project is supported by available or previously designated funding	0	
	15	Project construction/acquisition now will result in significant savings or economies of scale	6	
	16	Project will have a positive impact on operation and maintenance budgets	3	
	17	Project will improve efficiency of existing operations	5	
	18	Project will be low-maintenance	6	
	19	Project can be supported by existing resources (staff, funding, etc.)	7	
	20	Existing assets which will be rendered obsolete/surplus or otherwise unneeded by the proposed project	8	
Impact on Service Levels and Relationship to Other Projects 20% of Score	21	Project will bring service up to desired level	9	
	22	Project will improve service levels of other assets or functions	9	
	23	Project coordinates well with other projects either ongoing or approved	3	
	24	Project can be effectively coordinated with other projects in same area	3	
	25	Project will benefit other jurisdictions	3	
	26	Project is timely or is subject to a window of opportunity	6	
	27	Project is planned to create minimal disruption & inconvenience to public	6	
	28	Project is ranked as best use of funding for category of project	5	