

8/19/03

KEOWEE FIRE COMMISSION

115 Maintenance Road

Salem SC 29676

864-944-8666

August 7, 2003

To: Oconee County Supervisor, Harry Hamilton
Re: Letter of Appreciation

Dear Mr. Hamilton,

The Commissioners of the newly organized Keowee Fire Commission wish to thank you and your entire Oconee County staff for your professional and kind interest and assistance in aiding us in our endeavors to create and begin our tax fire district. We obtained strong support from our Commissioner, Mr. Steve Moore. He and Bob Manka provided encouragement and guidance through the process including the development of an excellent ordinance. We also thank the other Commissioners for their votes of confidence.

We were very pleased at the willingness and guidance of the staff to get us started and lead us through the process of the duties of a new commission. We know it has been a lot of hard work by everyone. We, as residents of Oconee County, are very fortunate to have such a cooperative, skilled and friendly group of County Officials.

We, the Commissioners, will strive to be a model fire tax district and hope that you will be pleased with our activities in the future.

Thank you again and best wishes,

Thelma Graeb
Ray Schmelter
Jack Leitch
Tom Almus
Don Chamberlain

Oconee County Council

415 South Pine Street
Walhalla, SC 29691
Phone: 864 718 1023
Facsimile: 864 718 1024

Harry E. Hamilton, Interim Supervisor-Chair
Phone 864 638 4244

Mr. Steven R. Moore
District I
647 Academy Road
Long Creek, SC 29658

Mr. Kenneth E. Johns, Jr.
District II
P.O. Box 123
Wet Ocala, SC 29696

Rev. William "Bill" Rinschay
District III
300 Sandwood Drive
Spartanburg, SC 29678

Mr. Maron E. Lyles
District IV
230 Lyles Farm Lane
Westminster, SC 29683

Mr. H. Frank Abler, Jr.
District V
369 South Dairy Road
Westminster, SC 29683

Mr. Bradley A. Norton
County Attorney
P.O. Box 490
Walhalla, SC 29691

August 12, 2003

Ms. Marianne Dillard, Procurement Director
415 South Pine Street
Walhalla, SC 29691

Dear Marianne:

The purpose of this correspondence is to respectfully request that this invoice for Hubbard Paving be paid and this requisition for asphalt and striping be assigned a PO # for Rock Crusher Rd. (WA-91). At the direction of Mr. Harry Hamilton I started this project and failed to obtain a requisition for the asphalt and striping.

I apologize for this error and assure you that I will make every effort not to let this happen in the future.

Thank you for your cooperation in this matter.

Sincerely,



Hoyt Orr
Road & Bridges Superintendent

Agit

OCONEE COUNTY REQUISITION

To Be Filled In By Initiating Dept:

DATE: 8-12-03

INITIATING DEPT: Road Dept

BUDGET CODE: 10-601-50881-0000

DATE REQUESTED:

If your department has purchased this

item(s) previously, fill in the

previous P.O.#

DELIVERY INSTRUCTIONS:

DATE OPEN

ALICE L. S. ZULET

ACCOUNT COMPANY NAME:

PERSON QUOTING:

PHONE NUMBERS:

FAX NUMBER:

DELIVERY TIME:

NOTES:

BIDDER #1	BIDDER #2	BIDDER #3
Hubbard		
T. Hubbard		
638-8157		

QTY	unit of measure	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
871.85	T	Binder	29.00	25283.65				
400.31	T	14 Apr-3	29.00	11606.73				
1710	Feet	5 1/2" dia	1.08	2736.60				
		1710 x 2 = 3420						
		Rock Crusher Pkt 6.84 91		37167.88				
		TAX		1858.46				
				39026.38				

FREIGHT (if applicable):
SALES TAX:
GRAND TOTAL:

PROCUREMENT OFFICE USE ONLY:

ISSUED TO: Hubbard 8/6/03

REQ #: P.O.#:

Ordering Instructions: Fax Mail Dept

INITIATING DEPARTMENT USE ONLY: By signing below, I certify the following:

The items listed above are needed by this department for the sole use & benefit of Oconee County and have been approved in my budget.

I do not wish this purchase to exceed 1000 items

DEPARTMENT HEAD SIGNATURE (or approved designee)

\$ 39,100.00

(send white and yellow copies to the Procurement Office)

STATE OF SOUTH CAROLINA
COUNTY OF OCONEE
RESOLUTION 2003-32

WHEREAS, the City of Walhalla and the City of Salem are working together to build a water treatment plant on upper Lake Keowee in Oconee County, South Carolina; and

WHEREAS, the operation of said water treatment plant and the construction and operation of associated water lines would provide a reliable source of municipal water for many residences and businesses in the northern area of Oconee County; and

WHEREAS, the water lines that are projected to be built as part of this project will help provide a reliable source of water for the City of Walhalla; and

WHEREAS, by connecting the proposed water lines to existing water lines which connect the water systems of the major municipalities in Oconee County together, the proposed water treatment plant would provide a reliable source of water for the major water suppliers in Oconee County on an "as-needed" or emergency basis;

NOW THEREFORE, BE IT RESOLVED, in Council duly assembled, that the Official Records and Minutes of the Oconee County Council contain the following:

"THE OCONEE COUNTY COUNCIL SUPPORTS THE PROPOSED WATER TREATMENT PROJECT FOR UPPER LAKE KEOWEE AND ENCOURAGES THE SOUTH CAROLINA STATE GOVERNMENT AND THE GOVERNMENT OF THE UNITED STATES TO PROVIDE GRANTS AND OTHER AVAILABLE FUNDING TO SUPPORT THIS IMPORTANT AND WORTHWHILE PROJECT."

APPROVED & ADOPTED on first and final reading this 19th day of August, 2003.

Harry R. Hamilton
Interim Supervisor-Chair
Oconee County Council

Attest:

Opal O. Green, Clerk to Council

STATE OF SOUTH CAROLINA
COUNTY OF OCONEE, ORDINANCE 2003-12

**ESTABLISHMENT OF THE KEOWEE FIRE TAX DISTRICT, AND
ESTABLISHMENT OF THE KEOWEE FIRE COMMISSION, AND
RENAMING OF THE KEOWEE KEY FIRE DEPARTMENT**

ARTICLE I: FINDINGS OF FACT

Pursuant to S.C. Code Section 4-9-30, over fifteen percent (15%) of the electors within Oconee Fire District #17, which is served by the Keowee Key Fire Department (herein renamed the *Keowee Fire Department* and hereinafter referred to as the "Fire Department"), have signed a petition to Oconee County Council to hold a special referendum election to approve the establishment of a special tax district designated in the petition as The Keowee Special Tax District For Fire Protection (herein renamed the *Keowee Fire Tax District* and hereinafter referred to as the "Tax District"), and to establish an elected Commission (herein named the *Keowee Fire Commission* and hereinafter referred to as the "Commission") to represent the citizens in the Tax District, and to operate the Tax District.

The petition defines the Tax District outer boundaries to be the same as the boundaries of Oconee Fire District #17, and excludes the Duke Power Nuclear Site from the Tax District area but not from the Oconee Fire District #17 area. The petition also specifies that the Commission will have the authority to a) set an annual budget for the Fire Department to be funded in part by a special property tax at a rate not to exceed 14.5 mills, b) negotiate a separate annual fire protection fee arrangement with Duke Power, and c) appoint a fire chief to manage the Fire Department.

On August 12, 2003, a Special Referendum Election was held in which the electors within the proposed Tax District area voted to establish the Tax District, the Commission, and elected its initial five Commissioners.

ARTICLE II: ESTABLISHMENT OF THE KEOWEE FIRE TAX DISTRICT

Section 2.01, Establishment And Purpose. The special tax district for fire protection is hereby established and is named the *Keowee Fire Tax District* (hereinafter referred to as the Tax District). Its purpose is to ensure all property owners within its boundaries share in the costs of maintaining a paid, professional fire fighting staff, and the costs of necessary equipment and facilities to meet the fire protection objectives established jointly by the Commission and the Fire Department on behalf of property owners. The special tax levied within the Tax District shall not replace or reduce the amount of equipment, maintenance or funds that are supplied by the county to all county fire districts from its general budget for fire protection.

Section 2.02, Boundaries Of The Tax District. The boundaries of the Tax District area are:

Starting at the intersection of Highways 130 and 183 near the Wachovia Bank, traveling North on Highway 130 to the first bridge, at the Cove subdivision, bordering on the East and West by Lake Keowee.

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COUNTY OF OCONEE, ORDINANCE 2003-12**

At the intersection of Highway 130 and Nimmons Bridge Road, North on Nimmons Bridge Road to and including Keowee Town Landing. All areas East of Nimmons Bridge Road bordered by Lake Keowee and West of Nimmons Bridge Road to Stamp Creek. West on Highway 183 to the first bridge (High Falls Bridge), bordered by Lake Keowee to the South and all property North.

From the intersection of Highway 130 and 183 (South of the Oconee Nuclear Site) to the Pickens County line.

South on Highway 130 to the first dike on Lake Keowee (6 miles South of Katelyn Road). All areas bordered on the East and West by Lake Keowee.

Excluding however, all property within these aforementioned boundaries known as the Oconee Nuclear Site and owned by Duke Power, having as its boundaries Lake Keowee to the North and West, Highway 183 to the South (including the Duke Power Operations Center), and the Pickens County line to the East.

ARTICLE III: ESTABLISHMENT OF THE COMMISSION

Section 3.01, Establishment And Purpose. The special tax district commission is hereby established and is named *The Keowee Fire Commission* (hereinafter referred to as the "Commission"). Its purpose is to represent the citizens of the Tax District in setting and maintaining fire protection objectives, in setting the annual Fire Department budget, and in employing a Fire Chief to manage the day-to-day Fire Department operations and personnel.

Section 3.02, Election Of Commissioners. The Commission shall consist of five Commissioners, each elected to a two-year term in the regular November general election in even numbered years. The five candidates with the highest number of votes shall be elected as Commissioners and the term of office shall begin on January 1 following the November election. Candidates for Commissioner shall be qualified electors of the Tax District and shall meet the candidate filing and reporting requirements of the county. Up to five initial Commissioners shall be elected in a special election held on August 12, 2003 and shall take office upon their election for terms ending December 31, 2004.

Section 3.03, Filling Of Vacancies. Any vacant seat on the Commission shall remain vacant until it is filled in a regular general election. In the event all five Commission seats become vacant, County Council shall appoint one person, who is a qualified elector of the Tax District, to serve as Acting Commissioner only until such time as an election can be held and one or more new Commissioners are elected.

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COUNTY OF OCONEE, ORDINANCE 2003-12**

ARTICLE IV: AUTHORITY AND RESPONSIBILITIES OF THE COMMISSION

Section 4.01, Budget Authority. The Commission shall have the authority and responsibility to adopt an annual calendar year budget for the Fire Department, negotiate an annual fee for fire protection with Duke Power, and identify the net amount to be funded by the county as a special property tax subject to a "not to exceed" tax rate of 14.5 mills or an amended "not to exceed" tax rate as provided in Article VI herein, and to borrow for temporary cash needs or capital expenses which are budgeted for funding over more than a single calendar year.

Section 4.02, Legal Authority. The Commission shall have the authority to enter into contracts and agreements, purchase or lease land, facilities and equipment, obtain outside services, establish bank accounts, and otherwise legally commit the Tax District as needed to provide its adopted and budgeted level of fire fighting capability and fire prevention programs, and the responsibility of meeting the resulting obligations it has incurred on behalf of the Tax District. The Commission shall also have the authority and responsibility to develop or adopt rules and regulations deemed necessary to ensure fire and life safety in Fire Department operations.

Section 4.03, Operating Authority. The Commission shall have authority to appoint or replace a Fire Chief, to establish the Fire Chief's compensation, to set overall management, operating, and financial objectives for the Fire Department and to adopt bylaws for the Commission and its administration of the Tax District. The Fire Chief shall be responsible for meeting the management, operating and financial objectives, and shall have day-to-day operating authority over the Fire Department and its paid and volunteer staff.

Section 4.04, Reporting Responsibilities. Each year, the Commission shall prepare an annual report on operating and financial results, shall provide copies to citizens on request, and shall hold a public hearing to present the report and hear citizen comments within three months of the calendar year-end. The Commission shall also be responsible for the biannual filing to the SC Secretary of State and County Auditor as required by SC Act 488 of 1984.

Section 4.05, Meeting Obligations. As a government entity with taxation authority, the Commission is subject to South Carolina statutes regarding notification and conduct of meetings.

ARTICLE V: COUNTY BUDGET REQUIREMENTS

Section 5.01, Budget Submission Requirements. The Commission shall meet the following requirements for submitting its annual budget request for special property tax funding of the Fire Department.

- a) The submitted budget shall identify the total amount of Fire Department expenses for the next full calendar year, and shall show a breakdown of the total by general categories of expense. The budget shall also show a breakdown of expected

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sources of fee revenue and the net amount to be billed and collected by the county as a special property tax levy.

b) The budget shall include a written certification by the Commission that at least one public hearing on the budget has been held for citizens prior to finalizing it for submission to the county, and the results of a roll-call Commission vote adopting the submitted budget.

c) The budget shall be submitted to the Chief Administrative Officer of Oconee County within a county budget submission schedule, but in the event notification of the submission schedule provides insufficient lead-time for the Commission to comply, the submission deadline shall be extended by mutual agreement.

Section 5.02, Failure To Comply With County Submission Requirements. In the event the Commission fails to meet the requirements in Section 5.01, the Chief Administrative Officer of the county shall provide written notification to the Commission and County Council of the failure. Upon such notification, County Council shall act to fund the Tax District at the previous year's actual millage rate.

Section 5.03, Failure Of Submitted Budget To Fall Within "Not To Exceed" Tax Rate. If the submitted budget amount fails to result in a tax rate within the initial 14.5 mills "not to exceed" tax rate, or a subsequently adopted amendment of the "not to exceed" tax rate, the Chief Administrative Officer shall notify the Commission and County Council, and County Council shall act to fund the Tax District at no more than the "not to exceed" tax rate then in effect.

ARTICLE VI: REVISION OF THE "NOT TO EXCEED" TAX RATE

The Commission shall have the authority to initiate adoption of an increase in the "not to exceed" tax rate, subject to taxpayer notification and public hearing requirements herein.

Section 6.01, Taxpayer Notification And Public Hearing. The Commission shall notify citizens, via Commission chosen public advertising methods, of its intention to raise the "not to exceed" tax rate, and how citizens can obtain copies of an official Commission statement, which shall include the following information:

a) The current and the intended "not to exceed" tax rates, and the tax amounts that would be levied at both "not to exceed" tax rates for representative examples defined by the Commission of residential and personal property.

b) An explanation of why the current "not to exceed" tax rate is insufficient, and a projection of years the intended "not to exceed" tax rate is likely to last.

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- c) The scheduled date, time and place of a formal public hearing to be conducted by the Commission on revision of the "not to exceed" tax rate, and an explanation of how taxpayers can ensure their comments will be heard at the public hearing.

Section 6.02, Commission Final Decision And Submission To County Council. The Commission shall make its final decision on the intended change in the "not to exceed" tax rate by a roll-call vote of its Commissioners before adjourning the formal public hearing. If the Commission decides to proceed, its final decision on the tax rate and supporting details shall be submitted in writing as a request to County Council for its action to adopt the specified new "not to exceed" tax rate as an amendment to this ordinance.

Section 6.03, County Council Action. County Council shall determine whether the Commission request is in compliance with the requirements stated in Sections 6.01 and 6.02 above; and upon such determination shall initiate the requested amendment to this ordinance. The requested "not to exceed" tax rate will take effect upon County Council adoption of the requested amendment.

ARTICLE VII: SEVERABILITY PROVISION

Section 7.01 Invalid Items. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.



415 S. Pine Street
Walhalla, South Carolina 29691
(864) 836-1488
jackson@oconeecc.com

OCCONEE COUNTY PARKS, RECREATION & TOURISM

TO: Supervisor/Council
FROM: Vickie L. Satterfield, Director PRT
SUBJ: Transfer requests to allow for budget for Athletic Director
DATE: August 19, 2003

As you know, additional operational money was allowed in the 2003-2004 budget to allow for the proposed position for athletic director. I now need to transfer some of the money in operational to cover immediate needs.

TRANSFER TO: Training 010-202-30084 Amount: \$1,000

Funds are needed for the athletic director to attend the single most important meeting of the year the 58th SCRPA Conference. Also, SCRPA will have several other small meetings before June 30, 2004.

TRANSFER FROM: Operational 010-202-40032 Amount: \$1,000

This is the line item where additional funds were placed.

~~**TRANSFER TO:** Telephone 010-2002-30041 Amount: \$350~~

~~For cell phone for athletic director. He is presently using his personal cell phone and burning minutes quickly working out in the field. The Chairperson of the Parks & Recreation Commission recommends a much-needed cell phone for this position.~~

~~**TRANSFER FROM:** Operational 010-202-40032 Amount: \$350~~

TRANSFER TO: Clothing and Uniforms 010-202-40065 Amount: \$400

Shirts and jackets for the newly formed Oconee County Recreation League of Officials.

TRANSFER FROM: Operational 010-202-40032 Amount: \$400

TRANSFER REQUEST FORM

OCONEE COUNTY, SOUTH CAROLINA
BUDGET REVISION FORM

DESCRIPTION REVISION FORM

2003-2004
FISCAL YEAR

ED
DEPARTMENT NAME

William B. Moore, Field
SIGNATURE OF DEPARTMENT DIRECTOR

8/19/03
DATE OF REQUEST

010-302-4006
LINE ITEM ACCOUNT NUMBER

Children's Hair Care
LINE ITEM DESCRIPTION

0
AMOUNT TO TRANSFER

EXPLAIN WHY THIS ITEM (OR ITEMS) IS NEEDED AND WHY IT WAS NOT BUDGETED FOR.

Shirts and Ties for the newly formed Oconee County Recreation
Athletic's League

WAS THIS ITEM PREVIOUSLY OUT FROM YOUR BUDGET DURING THE BUDGET PROCESS? YES NO

010-302-4006
LINE ITEM ACCOUNT NUMBER

Apparel
LINE ITEM DESCRIPTION

\$400
AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

WHY ARE THERE EXCESS FUNDS IN THIS ACCOUNT WHAT ITEM WILL NOT BE NEEDED THAT WAS APPROVED DURING THE BUDGET PROCESS?

County allowed additional funds in operations that could be
used for expenses of the athletic director

APPROVED

ISSUED

Ann H. Ruttis, Supervisor-Child

APPROVED

ISSUED

Walter E. Embard, Finance Director

TRANSFER REQUEST FORM

OCONEE COUNTY, SOUTH CAROLINA
BUDGET REVISION FORM

DESCRIPTION REVISION FORM

2003-2004
FISCAL YEAR

PSB
DEPARTMENT NAME

Richard H. Stonefield
SIGNATURE OF DEPARTMENT DIRECTOR

8/19/2003
DATE OF REQUEST

00-202-3004 LINE ITEM ACCOUNT NUMBER	Telephone LINE ITEM DESCRIPTION	\$300. AMOUNT TO TRANSFER
EXPLAIN WHY THIS ITEM (OR ITEMS) IS NEEDED AND WHY IT WAS NOT BUDGETED FOR.		
For cell phone. See exhibit attached. He is currently using his personal cell phone and business minutes quickly running out in the field. The Chairman of the Public Safety Board Commission recommends a cash needed cell phone for this District.		

WAS THIS ITEM PREVIOUSLY OUT FROM YOUR BUDGET DURING THE BUDGET PROCESS? YES NO

00-202-4003 LINE ITEM ACCOUNT NUMBER	Operational LINE ITEM DESCRIPTION	\$300. AMOUNT TO TRANSFER
WHY ARE THERE EXCESS FUNDS IN THIS ACCOUNT? WHAT ITEM WILL NOT BE NEEDED THAT WAS APPROVED DURING THE BUDGET PROCESS?		
Council allowed ordinary funds in operations that would be used for expenses of the Public Director.		

DENIED - 09
BY COUNCIL 8/19/03

APPROVED DENIED

Ann H. Hughes, Supervisor-Clint

APPROVED DENIED

Phyllis E. Lamborn II, Finance Director

TRANSFER REQUEST FORM

GOONEE COUNTY, SOUTH CAROLINA
BUDGET REVISION FORM

DESCRIPTION REVISION FORM

8003-8000
FISCAL YEAR

PAI
DEPARTMENT NAME

Kathleen S. Spivey Field
SIGNATURE OF DEPARTMENT DIRECTOR

8/19/00
DATE OF REQUEST

010-302-4003
LINE ITEM ACCOUNT NUMBER

Training
LINE ITEM DESCRIPTION

\$1,000.
AMOUNT TO TRANSFER

REMARK: THIS ITEM (OR ITEMS) IS REQUESTED AND WHY (IT WAS NOT BUDGETED FOR).

Funds are needed for the Public Works Dept. to attend the up-coming most important meeting of the year (the 5th SCRPA Conference). Also, SCRPA will have several other small meetings before June 30 and it is needed to cover immediate needs.

WAS THIS ITEM PREVIOUSLY OUT FROM YOUR BUDGET DURING THE BUDGET PROCESS? YES NO

010-302-4003
LINE ITEM ACCOUNT NUMBER

Operational
LINE ITEM DESCRIPTION

\$1,000.
AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

LINE ITEM ACCOUNT NUMBER

LINE ITEM DESCRIPTION

AMOUNT TO TRANSFER

WHY ARE YOU REQUESTING FUNDS IN THIS ACCOUNT? WHAT ITEM WILL NOT BE NEEDED THAT WAS APPROVED DURING THE BUDGET PROCESS?

Special allowed additional funds in operational that could be used for expenses of the Public Works Dept.

APPROVED

DENIED

Ann H. Hughes, Supervisor/Chief

APPROVED

DENIED

Phyllis E. Lombard, Personnel Director

OCONEE COUNTY RURAL FIRE CONTROL

415 S. Pine Street
Walhalla, South Carolina 29691
Telephone: (864) 638-4220

Frank Brouth
District 3

Jess Neville
District 2



Dewitt D. Mize
County Fire Marshal
Ronald S. Butts
Deputy Fire Marshall

Charles Chalmers
District 1

Bobby Williams
District 4

Ronnie Williams
District 5

TO: Oconee County Council Members
FROM: Ronald Butts / County Fire Chief
DATE: August 19, 2003
SUBJECT: Mt. Rest Brush Truck Purchase

Dear Council Members

The Mt. Rest fire department is requesting assistance from the county in purchasing a new brush truck. The Mt. Rest fire department is asking that the county purchase the truck on the government contract with money that they have raised. The money would need to be transferred from the fire departments account to the county and the county would issue a PO number to purchase the truck. The truck would remain in the county's name for the purpose of insurance. An additional charge for collision insurance would need to also be added. The cost of this would be approx. \$108.00 per year. This additional insurance is due to the cost of the truck. I feel that this is a very good opportunity for the fire department as well as for the residents of the Mt. Rest area. Please consider this request.

Thank You,

A handwritten signature in dark ink, appearing to read "R. Butts", written in a cursive style.

Ronald Butts
Oconee County Fire Chief



Mountain Rest Fire Department
130 Verner Mill Rd.
Po Box 27
Mtn. Rest, SC 29664

August 14, 2003

Oconee County Rural Fire Commission

Dear Commission Members,

The Mtn. Rest community was made aware of the great need to replace the existing brush truck. Within the past few months the Mtn. Rest community has richly blessed the fire dept. with enough funds to replace our old 72' model truck and for this, the Mtn. Rest Fire Dept. is grateful.

We have come across some issues that must be resolved with Oconee County Rural Fire Commission and Oconee County Council. We simply desire to replace the old truck with a new truck. However, we would like add comprehensive and collision insurance to the liability of the present policy. Since this would be a replacement and not an addition, we wish to transfer the title of the 1972 truck into to Mtn. Rest Fire Department's name. Since, Mtn. Rest Fire Dept. purchased the truck and not the county. This agreement was made years ago. We wish to do the same with the new truck and reserve the right to transfer the title back into the Mtn. Rest Fire Department's name after the function of the truck isn't needed at a later date. We are asking the Fire Marshall (Chief) and the commission to approve of this need. After approval we are asking the Oconee County Fire Marshall (Chief) to take this matter to the council meeting on August 19th. To accomplish these issues he will need to add this matter to the agenda by the morning of August 15th.

Respectively yours,
Mountain Rest Fire Department

Below is a list of equipment on the desired truck, some of which will be purchased from the state contracted sales:

2004 Ford F350 60" c/a dual wheeled 4x4 (state contract)
Knapheide utility bed (state contract)
Kennwood mobile radio
Emergency lighting
Federal Signal siren system
Radio console
Truck lettering
Winch and brush guard
200 gal. Wildfire ultrastriker pumping system (previously purchased 12-02)

Total approximate value: \$41,000.00 excluding hand tools.

Oconee County Solid Waste Department
P.O. Box 1700
Seneca, SC 29678

Oconee County

Memo

To: Solid Waste Commission
From: Melissa Grant, Solid Waste Director
CC: Harry Hamilton, Interim Supervisor; Brad Norton, County Attorney
Date: July 14, 2003
Re: Tire Disposal Procedures

Please review the attached requirements for tire disposal. We are having problems with tire haulers disposing of tires at no charge when they are being paid to transport the tires to us. We have always required an ST-390 Tax Form from tire dealers, indicating that they have not received the tire fee from the State. However, used tire dealers do not file ST-390 forms with the State. The tax has already been paid on their tires when they were first purchased.

We will still have an issue with tires from used tire dealers entering our facility at no charge, but we don't want to discourage proper disposal of the tires. One possible solution would be to charge haulers if they bring over a certain number of tires in a month (perhaps 100). They are being paid to dispose of the tires. Our fee is \$1.50 / tire for businesses that haven't paid the tire fee for new tires (everyone claims to have paid the fee). We could implement this for tires hauled from used tire dealers in a certain quantity.

Regardless, we need to implement the following changes immediately:

It would be good practice to require a bill of lading and waste generators and haulers to be registered. This would prevent haulers from "working the system." In addition, businesses should bring us their tires off the rim. We are able to remove rims off the tires we receive from residents and process them for recycling, but large loads of tires with rims are impossible to process.

Finally, we should implement a charge of \$100 per ton, or \$5 per tire, for off-road and tractor-trailer tires. This is equivalent to what we are paying to process tires, and these tires require special handling. They can only make up a small percentage of the trailer load.

I have attached a copy of the proposed Requirements for Tire Disposal, and an example Waste Tire Generator Form. I would appreciate it if you would let me know your comments by the end of July, as I would like to take this to Council in August. Thank you.

Oconee Solid Waste

Memo

To: Waste Tire Customers
From: Oconee County Solid Waste
Re: Requirements for Tire Disposal

The following requirements must be adhered to in order to dispose of waste tires at the Oconee County Recycling Center. If you have any questions, please call 888-1440.

1. All waste tire generators who sell new tires must provide a current copy of their Solid Waste Excise Tax Return Form ST-390, verifying that they are not receiving the disposal credit. A current copy of the form ST-390 must accompany each load of tires for disposal. Tires for which the fee has not been paid will be charged at a rate of \$1.50 per tire.
2. All tires must be from Oconee County. A bill of lading will be required to verify the origin of the tires. A separate bill of lading is required for each location at which tires originated.
3. The tires must be dry and free of dirt. Tires, which have a significant amount of water or dirt will be refused. Tires should be stored in a covered area to prevent the accumulation of water and subsequent breeding of mosquitoes.
4. All waste tire generators must be registered at the Oconee County Solid Waste Office. Call the landfill or come by and pick up a registration form prior to bringing tires for disposal. Tires from businesses not registered will not be accepted.
5. All waste tire haulers must be registered with the South Carolina Department of Health and Environmental Control (SCDHEC). This applies to those who haul tires for someone other than themselves. A business can haul their tires without requiring registration. A copy of the registration from SCDHEC must be on file at the Oconee County Solid Waste Office. Contact the local SCDHEC office at 252-5569 for more information. Any hauler transporting tires without a permit on file will not be allowed to dispose of the tires regardless of whether or not the generator is registered.
6. Tires from businesses must be off the dm unless prior approval is obtained from the Oconee County Solid Waste Office.
7. All tires must be unloaded by 3:00pm. Tires are accepted Wednesday – Friday. Please call the day before bringing loads of greater than 50 tires. You will be asked to load into the trailer tires over 100 in quantity.
8. Off-road and tractor trailer tires have a fee of \$100 per ton, or \$5 per tire. Please call ahead to confirm trailer availability.

WASTE TIRE GENERATOR REGISTRATION FORM
OCONEE COUNTY
SOLID WASTE DIVISION

Company _____ Contact Person _____
Address _____
Phone _____ Fax _____

Does your company sell tires? _____ Yes _____ No

If yes, estimate how many tires you sell each month. _____ New tires _____ Used

If you sell new tires, you must attach a current copy of your Solid Waste Excise Tax Return, ST-390 to this registration form.

Estimated number of tires that will be disposed each month:
Car or truck tires _____
Over-sized/heavy equipment tires _____

Disposal will be by: Generator _____ Private Hauler _____
Private Hauler: Company _____
Address _____
Phone _____

South Carolina Department of Health and Environmental Control
Waste Tire Permit Number (required for private hauler) _____

We hereby certify that the waste tires presented for disposal by this business/firm/corporation were generated in Oconee County.

By: _____ State of South Carolina, Oconee County
Print Name

Title: _____ This foregoing instrument was acknowledged before me on this date: _____

Signature: _____ Notary Public: _____

Date: _____ Commission Expires: _____

Oconee County Solid Waste Department
P.O. Box 1780
Spartan, SC 29376

Oconee County

Memo

To: Solid Waste Commission
From: Melissa Grant, Solid Waste Director
CC: Harry Hamilton, Interim Supervisor; Hoyt Orr, Road Superintendent; Tom Hendricks, Planning Director; Brett Caulder, Code Enforcement Director
Date: July 14, 2003
Re: Manufactured Home Disposal

Please review the attached proposed disposal procedures for manufactured homes. We have recently had several calls regarding mobile home disposal. While they are residential homes, they should not be considered residential garbage. Manufactured homes are difficult to process for disposal, and as you know, are bulky. The cost proposed is equivalent to our current tipping fee, and comparable to Anderson County's rates.

I am willing to assist with a campaign advertising this service, in an effort to clean-up the County. Ideally, we would offer an on-site demolition service, since most manufactured homeowners are not going to pay for transportation, much less disposal. However, the Solid Waste Department does not have the manpower or equipment to offer this service. (See attached explanations from North Carolina.) Nonetheless, it is hopeful that we will receive more than we are currently receiving, since our landfill hours have been extended, and just getting the word out will help.

This procedure may require a lien to be placed on someone, in order to collect the disposal fee. I would appreciate any comments as to how we can collect the fee for abandoned mobile homes. This is not a proposal for the Solid Waste Department to pay for the disposal of manufactured homes.

We will not be able to recycle to the extent that Salvage King does, as explained in the example provided. However, we may be able to reclaim some metal. The NC Department of Pollution Prevention estimates that \$100 can be earned from the recycling of one manufactured home, after processing costs are incurred.

Hoyt, as we discussed briefly, we will need to utilize the Road Department track-hoe to demolish the homes at the Landfill. At this point, I would estimate this we entail a couple of days each month. Our clean-up truck or a roll-off could be utilized for transporting the metal to the scrap metal pile. I would appreciate any estimates that any of you can provide regarding the estimated number of manufactured homes that need to be disposed of in Oconee County.

Please let me know if you have any questions or concerns by the end of July, as I would like to submit this to County Council for their approval in August. Thank you.

MANUFACTURED HOME DISPOSAL PROCEDURES

In order to assist with cleaning-up Oconee County, and to ensure that proper disposal practices are followed, the Oconee County Solid Waste Department offers the following disposal service for manufactured homes.

All manufactured homes must be delivered to the Seneca Landfill on Wells Highway between 8:00am – 4:00pm, Monday – Saturday.

The cost of disposal is \$200 / single-wide and \$300 / double-wide. This equates to approximately \$25 / ton. This fee must be paid by all homeowners, even if the home has been abandoned, prior to disposal.

All manufactured homes must be cleaned out and stripped of fixtures. Appliances can be delivered separately to the scrap metal recycling area at the Recycling Center on Wells Highway, Monday – Friday 8:00am – 4:00pm. There is no charge for appliances.

You must call the Solid Waste Office to schedule a drop-off time (888-1440). We have limited space for storage of manufactured homes until they can be dismantled or demolished by our crew. If possible, portions of the home will be recycled.

A receipt from the tax office must be provided, so that we can maintain records of destruction. Only manufactured homes registered in Oconee County will be accepted.

Thank you for helping us keep Oconee beautiful.