



A G E N D A
OCONEE COUNTY COUNCIL MEETING
Tuesday, August 16, 2011 ~ ~ 6:00 PM
Council Chambers, Oconee County Administrative Offices
415 South Pine Street, Walhalla, SC 29691

1. **Call to Order**
2. **Extended Public Comment Session** *(Limited: 2 citizens per ag. for 5 minutes, prior scheduling required)*
 - Sanctuary Pointe Project / Mr. Doug Young
 - Whitestone Academy / Ms. Sharon Stricker
3. **Public Comment Session/Agenda Items**
Agenda & Non Agenda Items: Combined both are limited to a total of forty (40) minutes, four (4) minutes per person.
4. **Public Comment Session/Non Agenda Items – (time permitting)**
Agenda & Non Agenda Items: Combined both are limited to a total of forty (40) minutes, four (4) minutes per person.
5. **Council Member Comments** *(Directly following Public Comment Sessions if applicable & time permits)*

Council may take a brief recess (time permitting) prior to the Business portion of the meeting scheduled to begin at 5:30 p.m. after Public Comment with over come a rest

6. **Moment of Silence**
7. **Pledge of Allegiance to the Flag of the United States of America**
8. **Approval of Minutes**

July 19, 2011 Regular Meeting

9. **Consideration of the Following Resolutions:**

First & Final Reading of **Resolution R2011-10** "RELATING TO THE DECLARATION OF INTENT BY OCONEE COUNTY, SOUTH CAROLINA, TO REIMBURSE CERTAIN EXPENDITURES PRIOR TO THE EXECUTION AND DELIVERY OF A FEDERALLY TAX-EXEMPT LEASE PURCHASE AGREEMENT BY THE COUNTY."

The fiscal year 2011-2012 budget includes approximately \$1,614,812 of capital expenditures to be financed with a capital lease. This resolution permits the County to use the capital lease proceed to reimburse capital expenditures incurred prior to the execution and delivery of the lease.

It is the staff's recommendation that Council approve Resolution R2011-10 on first and final reading.

10. **Consideration of the Following Ordinances:**

Second Reading of **Ordinance 2011-16** "AN ORDINANCE ESTABLISHING AN OCONEE COUNTY CONSERVATION BANK FOR THE PROTECTION OF LANDS WITH SIGNIFICANT NATURAL, CULTURAL AND/OR HISTORIC RESOURCES IN OCONEE COUNTY."

Second Reading of **Ordinance 2011-17** "AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE-PURCHASE AGREEMENT IN THE AMOUNT OF NOT EXCEEDING \$1,700,000 TO DEFRAY THE COST OF ACQUIRING VARIOUS EQUIPMENT AND IMPROVEMENTS; AND OTHER MATTERS RELATING THERETO."

First Reading [in title only] of **Ordinance 2011-27** "AN ORDINANCE AUTHORIZING THE CREATION AND ORGANIZATION OF THE SOUTH CAROLINA WORKLINK WORKFORCE INVESTMENT CORPORATION AS A SOUTH CAROLINA NONPROFIT CORPORATION TO SERVE AS THE LOCAL WORKFORCE INVESTMENT BOARD FOR THE WORKFORCE INVESTMENT AREA COMPRISED OF ANDERSON COUNTY, OCONEE COUNTY, AND PICKENS COUNTY, SOUTH CAROLINA THROUGH EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN SAID COUNTIES AND OTHER MATTERS RELATING THERETO."

11. Discussion & Possible Action Items

[5 min. per Action Item]

Sheriff Department / \$185,440 / Eight 2011 Crown Victoria Sedans / State Contract

The new sedans will replace high-mileage vehicles currently used in the Sheriff's fleet. The vehicles being replaced will be sold as surplus on GovDeals or replace older vehicles used in other County departments.

It is the staff's recommendation that Council approve the purchase of eight 2011 Ford Crown Victoria sedans with pursuit packages for the Oconee County Sheriff's Department, in the amount of \$185,400, to Vic Bailey Ford of Spartanburg, SC., per State Contract #440002965.

Bid 11-01 / Officer Uniforms for Sheriff/Animal Control/Detention / estimated \$60,989.08

On August 2, 2011, formal sealed bids were opened for officer uniforms. Twenty companies were originally notified of this bid opportunity. Four companies submitted bids, with DesignLab, Inc of Greenville, SC submitting the lowest responsive bid of \$60,989.08. Bid totals were calculated using estimated quantities of the items each using department requires. Actual item quantities ordered will vary depending upon the County's needs and fund availability.

The Sheriff's Office, Animal Control and Detention Center purchase officer uniforms on an as needed basis. These items include, but are not limited to; uniform trousers, cargo pants, shirts, jackets, rain gear, hats, traffic vests, gloves and belts. Combining items for the three departments into one bid allows the County to obtain improved pricing through higher volume discounting.

The term of this contract is for one year with the option to renew for four additional one-year periods.

It is the staff's recommendation that Council [1] award ITB 11-01, Term Contract for Officer Uniforms for Sheriff, Animal Control and Detention, to Designlab, Inc of Greenville, SC; in the estimated amount of \$60,989.08, and [2] authorize the County Administrator to approve up to four [4] additional one-year renewals and an allowable contract price increase/decrease based on the Consumer Price Index; provided the work is satisfactory and that the required funding is approved in each fiscal year's budget.

Local ATAX / up to \$2,910 / Advertising with Upcountry Brochure Service

The PRT Department recommends local ATAX advertising expenditure of \$2,910.00 to continue contract with Upcountry Brochure Service to display the brochure "Waterfalls of Upstate SC" in South Carolina and Northeast Georgia in an effort to promote tourism in Oconee County. The Waterfall brochure is the most requested piece of literature in all the brochure racks serviced by the Upcountry Brochure Service. Upcountry Brochure Service has over 50 brochure racks in South Carolina and over 90 in Northeast Georgia. As the company places new racks, the brochures currently in contract also are added to that rack, so as the company grows, the brochure distribution grows as well. The racks are placed in hotels, tourist attractions, restaurants, etc. Upcountry Brochure service will keep the brochure racks stocked in all the service locations.

It is the staff's recommendation that Council approve the expenditure of up to \$2,910.00 to display the "Waterfalls of Upstate South Carolina" brochure through Upcountry Brochure Service to all their South Carolina and Georgia locations.

ITB 09-29 / Renewal #1 / Printing & Mailing of All Type Tax Notices / \$179,434.88.

On June 15, 2010 County Council approved ITB 09-29 Printing and Mailing of All Type Tax Notices to Laser Print Plus of Columbia, SC, for an estimated amount not to exceed \$99,384.54 for one year, with an option to renew for four additional one-year periods and authorized the County Administrator to renew the bid for up to four one-year periods, provided their work is satisfactory. The pricing requested in the original bid was based on estimated quantities as follows: 75,000 Real Estate Tax Bills processed in October; 65,000 Personal Property Tax Bills processed annually, 5-6,000 per month; and 88,000 Receipts. Reassessment notices and Delinquent tax notices were NOT included in the original bid.

Due to County growth and the Assessor and Delinquent Tax Offices wanting to take advantage of the savings resulting from this bid, the amount requested for FY 11-12 is as follows:

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| Auditor: | \$16,689.70 Printing and Mailing Real/Personal/Vehicle Tax Notices |
| Treasurer: | \$92,549.76 Printing, Mailing Receipts and Postage (includes postage for the Auditor's office) |
| Assessor: | \$28,222.80 Printing and Mailing Reassessment Notices |
| Delinquent Tax: | \$41,972.62 Printing and Mailing Delinquent Notices (1 st Notice and 2 nd Certified Notice) |
| Total printing, mailing and postage for FY 2011-2012 is \$179,434.88. | |

This renewal is for an increased amount for FY 2011-2012, due to County growth and the addition of the Assessor and Delinquent Tax Offices.

It is the staff's recommendation that Council [1] approve Renewal #1 for ITB 09-29 for Printing & Mailing of All Type Tax Notices to Laser Print Plus of Columbia, SC in the amount of \$179,434.88 and [2] authorize the County Administrator to approve the next three yearly renewals of this bid, provided that the required funding is approved in each fiscal year's budget.

12. Board & Commission Appointments

Capital Project Advisory Committee

- Infrastructure Advisory Committee Recommendation

PRT Commission

- Walhalla Chamber of Commerce Recommendation: Rosemary Bailey

Anderson-Oconee Behavioral Health Services Commission

- Open Seat *(see questionnaire on file)*

13. Commission / Board Reports to Council *(see minute attachments)*

- Planning Commission *(written report submitted)*

14. Council Committee Reports

None Scheduled for this Meeting

15. Administrator Report

16. Old Business

17. New Business

2011 Justice Assistance Grant Notification

Oconee County Sheriff's Office received an allocation of \$25,210 from the US Department of Justice. The grant program requires that the grant application be made available for the County Council and the public to review and comment on the proposed use of the funds. The Sheriff's Office plans to use the funds from this program to purchase three in-car video systems and eight LED Blue Light Bars for vehicles.

Comments should be directed to Captain Jenkins at 864-638-4117 or in writing to the Oconee County Sheriff's Office, 415 S. Pine Street Walhalla, SC 29691.

No action required by County Council; the grant requires that the application be made available for the Council and public review/comment as outlined above.

18. Adjourn

[This agenda is not inclusive of all issues which Council may bring up for discussion at this meeting.]

Assisted Listening Devices (ALD) are available to accommodate the special needs of citizens attending meetings held in Council Chambers. ALD requests should be made to the Clerk to Council at least 30 minutes prior to the meeting start time.

Oconee County Council & Committee meeting schedules and agendas are posted at the Oconee County Administration Building and are available on the County Council Website www.oconeesc.com/council.html

[All upcoming meetings will be held in Council Chambers unless otherwise noted.]